The Board of Managers of the Coon Creek Watershed District held their regular meeting on September 24, 2012, at Bunker Hills Activity Center.

POLICY ITEMS
1. Call to Order: The meeting was called to order at 7:30 PM
   Present: Scott Bromley, Warren Hoffman, Brad Johnson, Bill MacNally, and Byron Westlund
   Staff:  Dawn Doering, Tim Kelly, Ed Matthiesen, and Michelle Ulrich
   Others:  Dianne and Amelia Thompson of Girl Scout Troop 14098

2. Approval of the Agenda: Motion to approve the agenda, with the addition of Discussion Item number 10A, was made by MacNally and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

3. Open Mike: None

POLICY ITEMS
4. Approval of Minutes: Motion to Approve the Minutes was made by MacNally and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

5. Water Education Grant: Doering explained Troop 14098 applied for a $500 grant to help pay supply costs for the Centennial Take Action Water Cleanup Project in Andover. Dianne Thompson explained that 270 Girl Scouts and 100 parents are now signed up for this project.

   Motion to Approve the Water Education Grant of $500 was made by Johnson and seconded by MacNally. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

PERMIT ITEMS
6. Metro Transit Parking Expansion: The purpose of this project is parking lot expansion and infiltration basin construction at 8170 Hickory Street NE in Fridley, MN.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUES/CONCERNS</th>
<th>Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: Escrows have not been paid.</td>
<td>Performance Escrow: $1500 + ($200 * 2 Acre) = $1900.00.</td>
</tr>
</tbody>
</table>
**Soils & Erosion Control:** Infiltration basins are not protected from erosion and sedimentation during construction. After initial grading, the District requires that stormwater basins be completely surrounded by erosion control measures above the NWL to prevent sedimentation.

**Stormwater & Hydraulics:** The applicant has provided an infiltration basin to meet the volume management requirement equivalent to infiltrating runoff from the first inch of precipitation. To ensure water flows into the proposed infiltration basin prior to discharging by providing as-builts of the berm separating it from the main basin.

A post construction test on the infiltration basin will be required to verify the assumed infiltration rates are obtained. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

Applicant shall ensure that the berm separating the infiltration area from the main pond is sufficiently built to allow water into the infiltration area by providing as-builts.

The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

The project does meet District standards. Escrows, Soil & Erosion Control and Stormwater & Hydraulics issues need to be submitted prior to issuance of a permit.

Staff recommendation was to Approve with 4 Stipulations.

1. Receipt of escrows of $1,900.00
2. After initial grading completely surrounded the proposed infiltration basin with erosion control measures to prevent the basin from clogging.
3. Applicant shall ensure that the berm separating the infiltration area from the main pond is sufficiently built to allow water into the infiltration area by providing as-builts.
4. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
Staff recommendation to Approve with 4 Stipulations was moved by MacNally and seconded by Johnson. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

7. **Spring Brook Weir Replacement:** The purpose of this project is three weir replacements at Spring Brook Nature Center in Fridley, MN.

The staff report provided to the Board identified the following issues and concerns:

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<thead>
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<tbody>
<tr>
<td><strong>Escrows:</strong> Escrows have not been paid.</td>
<td><strong>Performance Escrow:</strong> $1500 + ($10 * 150 lf of Ditch) + ($200 * 2 Acre) = $3400.00.</td>
</tr>
<tr>
<td><strong>Maintenance:</strong> The proposed project does include a ditch maintenance easement but the applicant has not acknowledged this easement.</td>
<td>The applicant must acknowledge the 100’ easement centered on the ditch.</td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control:</strong> Stabilizing vegetation is not proposed for disturbed areas within two weeks of rough grading.</td>
<td>A note is required on the grading plan that states stabilizing vegetation is required for disturbed areas within two weeks of rough grading.</td>
</tr>
</tbody>
</table>

This project does meet District standards. Performance Escrows and Maintenance and Stormwater & Hydraulics items must be submitted prior to issuance of a Permit.

Staff recommendation was to Approve with 3 Stipulations.

1. Receipt of escrows of $3,400.00
2. The applicant must acknowledge the 100’ easement centered on the ditch.
3. A note is required on the grading plan that states stabilizing vegetation is required for disturbed areas within two weeks of rough grading.

Staff recommendation to Approve with 3 Stipulations was moved by Johnson and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.

8. **133th Ave and Jefferson Sewer Bypass:** The purpose of this project is a slip-lining of existing sewer line and associated temporary bypass at intersections of Jefferson St., 113th Ave., and CD 39 in Blaine, MN.

The staff report provided to the Board identified the following issues and concerns:

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<tr>
<td><strong>Escrows:</strong> Escrows have not been paid.</td>
<td><strong>Performance Escrow:</strong> $1500 + ($10 * 150 lf of Ditch) + ($200 * 1 Acre) = $3200.00.</td>
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</tbody>
</table>
**Maintenance:** The proposed project does include a ditch maintenance easement but the applicant has not acknowledged this easement. The applicant must acknowledge the 100’ easement centered on the ditch.

This project does meet District standards. Escrows and Maintenance issues need to be submitted prior to issuance of a permit.

Staff recommendation was to Approve with 2 Stipulations.

1. Receipt of escrows of $3,200.00
2. The applicant must acknowledge the 100’ easement centered on the ditch.

Staff recommendation to Approve with 2 Stipulations was moved by MacNally and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

**DISCUSSION ITEMS**

9. **Oak Glen Creek Update:** Kelly stated he attended a workshop at the Fridley City Council tonight regarding this project. ACD put together a package involving BWSR and Legacy Funds, which would cover approximately 90% of this project. Tonight’s workshop was held to discuss options, as 13 of 23 property owners have not signed an agreement at this point. All but approximately 3 of the 13 property owners are actively working to sign the agreement. Kelly will keep the Board informed on the project.

10. **MAWD Resolution Process:** Kelly stated MAWD is seeking resolutions, which will aid in determining legislative priorities for the upcoming session and asked Board members to submit any resolutions for consideration. Johnson asked if the Mississippi River Corridor Critical Area has been part of MAWD’s current discussions and Kelly stated not at this time.

Kelly and Ulrich belong to a state drainage work group and stated we might see legislation to amend drainage law. This includes ditches not established as part of 103E law becoming public ditches based on benefit. Ulrich commented that this is a budget year, so we will most likely not see taxing authority changes.

10A. **Comprehensive Plan:** Kelly noted BWSR is now expecting our plan to be ready for their action by December 31, 2012. Kelly asked for Board approval to present the rough draft to the Advisory Committees and then to the Board on October 8, 2012 meeting.

Staff recommendation to submit a draft Comprehensive Plan to the Advisory Committees was moved by MacNally and seconded by Johnson. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.
INFORMATIONAL ITEMS
12. Coon Rapids Dam Project: Article in ABC Newspaper by Peter Bodley
13. Jamie Schurbon Appointed to Metro Water Supply Advisory Committee: Article in ABC Newspaper by Community Contributor
14. Drought in Minnesota: Article in Star Tribune by Bill McAuliffe

ADJOURN
The meeting adjourned at 7:59 PM on a motion by Hoffman and seconded by MacNally. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.

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Byron Westlund, President