COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: December 9, 2013
AGENDA NUMBER: 9
ITEM: Requesting The State Auditor to Examine the District’s Accounts and Affairs

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST
Approve request to the State Auditor to conduct annual audit.

BACKGROUND
The District is required by statute (103D.355) to have a yearly audit performed.

ISSUES/CONCERNS
1. **Timing:** Audits are to be complete by April 30.

2. **Cost:** Cost is not known at this point in time.

3. **Resolution and Request:** The State Auditor requires a resolution and a request from the governing Board. Attached is a standard request form for “examination of accounts and affairs”. This request is similar to the appropriate resolution required by the Auditor.

RECOMMENDATION
1. Adopt resolution
2. Approve and sign the attached request.
COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS

REQUESTING THE STATE AUDITOR TO EXAMINE THE ACCOUNTS AND AFFAIRS OF THE COON CREEK WATERSHED DISTRICT

WHEREAS, The Coon Creek Watershed District is a special district established under Minnesota Statutes 103D, and

WHEREAS, The Board of Managers is the governing body of the Coon Creek Watershed District, and

WHEREAS, Minnesota Statutes 103D.355 Subd. 1 requires an audit of the books and accounts of the watershed district, and

WHEREAS, Minnesota Statutes 103D.355 Subd. 2 requires a resolution by the Board of Managers

BE IT RESOLVED THAT, The members of the Coon Creek Watershed District Board of Managers, situated in the County of Anoka, Minnesota, do hereby request the STATE AUDITOR, pursuant to law, to audit the books, records, and accounts of the Coon Creek Watershed District for the period from January 1, 2013 to December 31, 2013.
REQUEST BY THE BOARD OF MANAGERS OF
THE COON CREEK WATERSHED DISTRICT
FOR EXAMINATION OF ACCOUNTS AND AFFAIRS

We, the undersigned members of the Coon Creek Watershed District situated in the County of Anoka Minnesota, do hereby request the State Auditor, pursuant to law to audit the books, records, and accounts of the Coon Creek Watershed District for the period from January 1, 2013 to December 31, 2013.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Signature</th>
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<tbody>
<tr>
<td>Brad Johnson</td>
<td>Vice President</td>
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<tr>
<td>Warren Hoffman</td>
<td>Secretary</td>
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<tr>
<td>Byron Westlund</td>
<td>President</td>
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<td>Scott Bromley</td>
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<tr>
<td>Clayton Kearns</td>
<td>Treasurer</td>
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<tr>
<td>Tim Kelly</td>
<td>District Administrator</td>
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The adoption of the foregoing resolution was made by Manager x and seconded by Manager y. The motion carried with the following vote:

Yea   Nay
Bromley
Hoffman
Westlund
Johnson
Kearns

STATE OF MINNESOTA
COUNTY OF ANOKA
COON CREEK WATERSHED DISTRICT

I, Tim Kelly, Administrator to the Board of Managers of the Coon Creek Watershed District, Anoka County, State of Minnesota, do hereby certify that I have compared the foregoing copy of the resolution with the original minutes of the proceedings of the Board of Managers of the Coon Creek Watershed District, Anoka County, Minnesota at their regular meeting on the 14th day of January 2002, now on file in the District office, and have found the same to be true and correct copy thereof.

Witness my hand and official seal of the Coon Creek Watershed District this 15th day of December 2013.

___________________________
Tim Kelly, District Administrator