COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: December 14, 2015
AGENDA NUMBER: 10
ITEM: Requesting The State Auditor to Examine the District’s Accounts and Affairs

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST
Approve request to the State Auditor to conduct annual audit.

BACKGROUND
The District is required by statute (103D.355) to have a yearly audit performed.

ISSUES/CONCERNS
1. Timing: Audits are to be complete by April 30.
2. Cost: Cost is not known at this point in time.
3. Resolution and Request: The State Auditor requires a resolution and a request from the governing Board. Attached is a standard request form for “examination of accounts and affairs”. This request is similar to the appropriate resolution required by the Auditor.

RECOMMENDATION
1. Adopt resolution
2. Approve and sign the attached request.
RESOLUTION 15-06

REQUESTING THE STATE AUDITOR TO EXAMINE THE ACCOUNTS AND AFFAIRS OF THE COON CREEK WATERSHED DISTRICT

WHEREAS, The Coon Creek Watershed District is a special district established under Minnesota Statutes 103D, and

WHEREAS, The Board of Managers is the governing body of the Coon Creek Watershed District, and

WHEREAS, Minnesota Statutes 103D.355 Subd. 1 requires an audit of the books and accounts of the watershed district, and

WHEREAS, Minnesota Statutes 103D.355 Subd. 2 requires a resolution by the Board of Managers

BE IT RESOLVED THAT, The members of the Coon Creek Watershed District Board of Managers, situated in the County of Anoka, Minnesota, do hereby request the STATE AUDITOR, pursuant to law, to audit the books, records, and accounts of the Coon Creek Watershed District for the period from January 1, 2015 to December 31, 2015.
REQUEST BY THE BOARD OF MANAGERS OF
THE COON CREEK WATERSHED DISTRICT
FOR EXAMINATION OF ACCOUNTS AND AFFAIRS

We, the undersigned members of the Coon Creek Watershed District situated in the County of Anoka Minnesota, do hereby request the State Auditor, pursuant to law to audit the books, records, and accounts of the Coon Creek Watershed District for the period from January 1, 2015 to December 31, 2015.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Signature</th>
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<tbody>
<tr>
<td>Nicholas Phelps</td>
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<tr>
<td>Warren Hoffman</td>
<td>Vice President</td>
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<tr>
<td>Byron Westlund</td>
<td>President</td>
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<tr>
<td>Scott Bromley</td>
<td>Secretary</td>
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<tr>
<td>Clayton Kearns</td>
<td>Treasurer</td>
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<tr>
<td>Tim Kelly</td>
<td>District</td>
<td>Administrator</td>
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