COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: June 24, 2019
AGENDA NUMBER: 20
ITEM: Building Update

AGENDA: Discussion

ACTION REQUESTED

BACKGROUND
The last update was at the June 10 meeting. Since then staff has had two project progress meetings (each Wednesday at 9:00 AM) and the Board toured the facility as part of the District tour.

At the Tour and on the June 19 Project Meeting – painting has started and most of the ceiling framework is hung.

ISSUES/CONCERNS
Front Counter: Initially, the old front desk was to be modified for the front counter. The City of Ham Lake review of the plans noted we were required to make the counter ADA compliant. Changing to the required ADA compliant counter would also allow for an elevated counter for public contact and plan review. A work order for an ADA compliant front desk with an elevated counter for plan review is attached and needs to be approved.

Folding Wall: Apparently the structural engineer has not gotten to a full evaluation of the joists. The effect of this is that the folding wall will probably not be installed until mid to late August.

PRIOR DECISIONS
n/a

OPTIONS
Approve change order
Don’t approve change order

RECOMMENDATION
Approve change order for reception counter for ADA compliance
# Change Order

**Order:** 1  
**Date:** 06/11/2019  
**Customer Order:** Signed Contract  

License # 04232 / Dept. Labor # IR676658

<table>
<thead>
<tr>
<th>To:</th>
<th>Project: 8680</th>
<th>Phase # 0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coon Creek Watershed District</td>
<td>PA Coon Creek Furnishing</td>
<td>Ham Lake MN 55304</td>
</tr>
<tr>
<td>12301 Central Ave. N.E.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Blaine MN 55434</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Tim Kelly**  
Phone (763) 392-8869  
Fax

The contractor agrees to perform and the owner agrees to pay for the following changes to this contract:

**Description of Work**

- Supply on new reception desk ADA and stand up
- New reconfigured reception desk with ADA, Print review counter and cabinet and curved signing ledge.
- Finishes and configuration by Stephanie Eaton

**Amount**

- Installation: 1,089.00
- 5,360.30

**Notes**

Requested Amount of Change: 6,449.30

- The original Contract Sum was: 18,738.03
- Net change by previous Change Orders: 0.00
- The Contract Sum prior to this Change Order: 18,738.03
- The Contract Sum will be changed by this Change Order: 6,449.30
- The new Contract Sum including this Change Order will be: 25,187.33
- The Contract Time will be changed by: 10 Days

**Date:** 06/11/2019  
**Contractor:** Jay Tutt  
**Owner:**