COON CREEK WATERSHED DISTRICT
BOARD OF MANAGERS’ MEETING
April 22, 2013

The Board of Managers of the Coon Creek Watershed District held their regular meeting on April 22, 2013, at Bunker Hills Activity Center.

POLICY ITEMS

1. Call to Order: The meeting was called to order at 7:30 PM
Present: Scott Bromley, Warren Hoffman, Brad Johnson, Bill MacNally, and Byron Westlund
Staff: Tim Kelly, Diana Shonyo, and Michelle Ulrich
Others: None

2. Approval of the Agenda: Motion to approve the agenda, with the addition of Informational Item number 14, was made by Johnson and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

3. Open Mike: None

POLICY ITEMS

4. Approval of Minutes: Motion to Approve the Minutes was made by Johnson and seconded by Westlund. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

5. Hearing on DRAFT Comprehensive Plan Comments: Motion to convene public hearing was made by MacNally and seconded by Hoffman at 7:32. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays. No members of the public were present. Kelly gave a PowerPoint presentation summarizing the Comprehensive Plan and the associated comments. Under the current schedule, the BWSR will return the plan to the District by the end of July beginning of August 2013 and the District must then adopt the plan by the end of November beginning of December 2013. Motion to Approve the Comprehensive Plan and Submit to BWSR was made by Johnson and seconded by Bromley. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays. Motion to adjourn the hearing was made by MacNally and seconded by Johnson at 7:38 PM. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.

6. Public Workshop on Stormwater Pollution Prevention Plan (SWPPP): Motion to convene public hearing was made by MacNally and seconded by Hoffman at 7:39. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays. No members of the public were present. Kelly gave a PowerPoint presentation summarizing CCWD’s SWPPP. Motion to adjourn the hearing was made by Johnson and seconded by
MacNally at 7:43 PM. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.

7. Approve Annual Report: Kelly gave a PowerPoint presentation and noted the financial and audit sections will be delayed due to software conversion at Anoka County. Motion to Approve Annual Report for Submittal to BWSR was made by MacNally and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.

8. Accepting CD 17 from Anoka County: Motion Adopting Resolution 13-04, Accepting Transfer and Jurisdiction of Anoka County Public Ditch 17, was made by Johnson and seconded by Bromley.

RESOLUTION 13-04

RESOLUTION ACCEPTING TRANSFER AND JURISDICTION OF ANOKA COUNTY PUBLIC DITCH NO. 17

WHEREAS, the Coon Creek Watershed District is a metropolitan watershed district located in Anoka County, established in 1959 by the Minnesota Board of Water and Soil Resources (BWSR) upon petition of Anoka County; and

WHEREAS, the Coon Creek Watershed District as a metropolitan watershed district has the powers and duties over the works of the District, including its public drainage systems, as provided under the Minnesota Watershed Law (Minnesota Statutes Chapter 103D), the Drainage Law (Minnesota Statutes Chapter 103E) and the Metropolitan Surface Water Management Act (Minnesota Statutes Chapter 103B); and

WHEREAS, in 2012 BWSR amended the Coon Creek Watershed District boundary by adding fifteen square miles of land formerly within the Six Cities Watershed Management Organization. This area includes land within the cities of Blaine, Coon Rapids, Fridley and Spring Lake Park; and

WHEREAS, Anoka County Public Ditch No. 17 is located within the Coon Creek Watershed District’s newly acquired boundary; and

WHEREAS, Anoka County Public Ditch No. 17 was established in 1892 upon landowner petition to the Anoka County Board of Commissioners, as provided under the Drainage Law (now Minnesota Statutes Chapter 103E). Anoka County Public Ditch No. 17 is approximately 4.94 miles in length and is the principal stormwater outlet for approximately 5.4 miles of residential, commercial and industrial land in the cities of Blaine, Coon Rapids, Fridley and Spring Lake Park; and
WHEREAS, on March 26, 2013 the Anoka County Board of Commissioners held a public hearing under Minnesota Statutes section 103D.625 (2012) to consider transferring to the Coon Creek Watershed District jurisdiction and control over Anoka County Public Ditch No. 17. Upon hearing the Anoka County Board of Commissioners by resolution dated April 9, 2013 determined it would be in the public’s best interest to transfer Anoka County Public Ditch No. 17 to the Coon Creek Watershed District for its control and management, consistent with the Coon Creek Watershed District’s statutory authorities and powers to manage the water resources in the watershed in a uniform and comprehensive manner; and

WHEREAS, the Anoka County Board of Commissioner’s transfer order is contingent upon the Coon Creek Watershed District’s accepting jurisdiction and control over the Anoka County Public Ditch No. 17 system; and

WHEREAS, the Coon Creek Watershed District agrees that it is in the public’s best interest and in accordance with the Coon Creek Watershed District’s statutory authorities and powers that it acquire jurisdiction and control over the Anoka County Public Ditch No. 17 system.

NOW, THEREFORE, BE IT RESOLVED, that the Coon Creek Watershed District in accordance with Minnesota Statutes section 103D.625 (2012) accepts from the Anoka County Board of Commissioners the transfer of jurisdiction and control of Anoka County Ditch No. 17, with the right to manage, repair and maintain it as provided under law.

Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.

9. Appointment to Citizen Advisory Committee: Kelly noted 3 Committee members have resigned in the past year. Bromley received a call from Tom Schmidt and he attended the last CAC meeting.

Motion Appointing Tom Schmidt to the Citizen Advisory Committee made by Bromley and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

PERMIT ITEMS
10. Crosstown Blvd.-County Rd. 18 Fiber Optic: The purpose of this project is directional boring of utility lines across 4 county ditches adjacent to County Highway 18 at Crosstown Blvd. between Highway 65 and County Road 17 in Ham Lake, MN.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUES/CONCERNS</th>
<th>Needs</th>
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<tbody>
<tr>
<td>Escrows: Escrows have not been paid.</td>
<td>Performance Escrow: $1500 + 4 Crossings at ($10 per l.f. of ditch * 50 l.f.) = $3,500</td>
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<tr>
<td><strong>Ditches and Drainage:</strong></td>
<td>Provide as-built information post-construction of the new conduit locations and depth.</td>
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<td>---------------------------</td>
<td>----------------------------------------------------------------------------------</td>
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<tr>
<td>There is a public ditch on the property.</td>
<td>A note needs to be included that states that disturbed areas shall be stabilized within 14 days.</td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control:</strong></td>
<td></td>
</tr>
<tr>
<td>The applicant is not proposing stabilization within 14 days from completion of grading.</td>
<td>This project does meet District standards. Performance Escrows and Drainage items must be submitted prior to issuance of a permit.</td>
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</tbody>
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Staff recommendation was to Approve with 3 Stipulations.

1. Receipt of escrow of $3,500.00.
2. Provide erosion control plan.
3. Provide a note that states that disturbed areas will be stabilized within 7 days.

Staff recommendation to Approve with 3 Stipulations was moved by Johnson and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

**DISCUSSION ITEMS**

11. **2014 Budget: Review of Fiscal Capacity:** Kelly gave a PowerPoint presentation discussing the District’s fiscal capacity, based on current property values. Staff recommendation to Receive Briefing was moved by Johnson and seconded by MacNally. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally and Westlund) and no nays.

**INFORMATIONAL ITEMS**

12. **Projects Commencing:** Kelly stated Cappiello and Sand Creek Trail bank stabilizations are projects staff will be involved in as soon as the weather improves.

13. **Meeting with Anoka County Public Works Committee:** This has been rescheduled for Monday May 20th at 9:00AM at 7th floor of the Government Center. This will be classified as a Special Meeting for the Board.

14. **Legacy Bill Update:** Kelly received word today that House Bill 1183 has reallocated $25 million dollars from the Non-Point Pollution fund to the Ground Water fund. Kelly asked Board members to encourage our Representatives to follow the Clean Water Council’s recommendations.

**ADJOURN**

The meeting adjourned at 8:09 PM on a motion by MacNally and seconded by Hoffman. Motion carried with five yeas (Bromley, Hoffman, Johnson, MacNally, and Westlund) and no nays.
Byron Westlund, President