COON CREEK WATERSHED DISTRICT
BOARD OF MANAGERS' MEETING
April 8, 2013

The Board of Managers of the Coon Creek Watershed District held their regular meeting on April 8, 2013, at Bunker Hills Activity Center.

POLICY ITEMS
1. Call to Order: The meeting was called to order at 7:30 PM
Present: Scott Bromley, Brad Johnson, Bill MacNally, and Warren Hoffman
Staff: Tim Kelly, Diana Shonyo, and Michelle Ulrich
Others: None

2. Approval of the Agenda: Motion to approve the agenda, was made by MacNally and seconded by Hoffman. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

3. Open Mike: None

CONSENT AGENDA
4. Approval of Minutes
5. Receive Staff Report
6. Receive Monthly Financial Statements
7. Approve Bills

<table>
<thead>
<tr>
<th>Check</th>
<th>To</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>3587</td>
<td>A-1 Floor and Carpet Care</td>
<td>347.34</td>
</tr>
<tr>
<td>3596</td>
<td>Anoka County</td>
<td>30,978.12</td>
</tr>
<tr>
<td>3576</td>
<td>Ben Meadows</td>
<td>306.28</td>
</tr>
<tr>
<td>3589</td>
<td>Blaine Office Partners</td>
<td>3,563.03</td>
</tr>
<tr>
<td>3572</td>
<td>Blaine Office Partners</td>
<td>85.62</td>
</tr>
<tr>
<td>3574</td>
<td>Comcast</td>
<td>116.90</td>
</tr>
<tr>
<td>3577</td>
<td>Contractors Capital Corporation</td>
<td>2,531.93</td>
</tr>
<tr>
<td>3579</td>
<td>Doering</td>
<td>65.54</td>
</tr>
<tr>
<td>3584</td>
<td>ECM Publishers</td>
<td>164.00</td>
</tr>
<tr>
<td>3593</td>
<td>ESRI, Inc.</td>
<td>2,271.09</td>
</tr>
<tr>
<td>3571</td>
<td>Flat Rock Geographic’s</td>
<td>5,693.33</td>
</tr>
<tr>
<td>3580</td>
<td>Frontier Precision, Inc.</td>
<td>45.00</td>
</tr>
<tr>
<td>3570</td>
<td>Hewlett-Packard Financial Services Company</td>
<td>242.25</td>
</tr>
<tr>
<td>3569</td>
<td>Jive Communications, Inc.</td>
<td>269.50</td>
</tr>
<tr>
<td>3575</td>
<td>Jon Janke</td>
<td>106.22</td>
</tr>
<tr>
<td>3597</td>
<td>League of Minnesota Cities Insurance Trust</td>
<td>1,752.00</td>
</tr>
<tr>
<td>3585</td>
<td>Mardi's Embroidery</td>
<td>69.63</td>
</tr>
<tr>
<td>3594</td>
<td>Metro Sales, Inc.</td>
<td>186.40</td>
</tr>
</tbody>
</table>
3588  M Ulrich  2,037.75
3583  Microsoft Corporation  2,056.80
3595  Office Depot  17.00
3573  Solution Builders  1,818.83
3592  Sun Newspapers  43.60
3582  Tmobile  32.63
3578  Tom Gile  106.79
3590  Tim Kelly  350.17
3581  Verizon  124.70
3586  Wenck Associates, Inc.  19,950.96
3591  Woodland Development  12,295.60

87,629.01

Motion to Approve Consent Agenda was moved by Hoffman and seconded by McNally. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

PERMIT ITEMS
8. **Lakes of Radisson 55th**: The purpose of this project is development of The Lakes of Radisson 55th Addition at Edison Street and Alamo Circle in Blaine, MN.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUES/CONCERNS</th>
<th>Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Escrows</strong>: Escrows have not been paid.</td>
<td><strong>Performance Escrow</strong>: $1500 + (12 acre *200/acre) = $3,900.00</td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control</strong>: Detail sheet 8 of 8 notes 9 and 10 refer to a “Site Restoration Plan” that is not provided.</td>
<td>Provide site restoration plan.</td>
</tr>
</tbody>
</table>

This project does meet District standards. Performance Escrows must be submitted prior to issuance of a permit.

Staff recommendation was to approve with 3 Stipulations:
1. Receipt of escrows of $3,900.00
2. Provide Site Restoration Plan or revise notes 9 and 10 on sheet 8 of 8.
3. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

Staff recommendation to Approve with 3 Stipulations was moved by Hoffman and seconded by MacNally. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.
9. **Bunker Hills Golf Course Driving Range:** The purpose of this project is a proposed new driving range for the Bunker Hills Golf Course at Foley Blvd. NW and Bunker Prairie Rd. in Coon Rapids, MN.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUES/CONCERNS</th>
<th>Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: Escrows have not been paid.</td>
<td><strong>Performance Escrow:</strong> $1500 + (10 acre *200/acre) = $3,500.00</td>
</tr>
<tr>
<td>Soils &amp; Erosion Control: It is not stated whether stabilizing vegetation is proposed for disturbed areas within two weeks of rough grading.</td>
<td>Provide a note that clearly states that stabilizing vegetation is proposed for disturbed areas within two weeks. Call out type of erosion control measures on sheet 7</td>
</tr>
</tbody>
</table>

This project does meet District standards. Performance Escrows and Soils & Erosion Control Items must be submitted prior to issuance of a permit.

Staff recommendation was to approve with 3 Stipulations:

1. Receipt of escrows of $3,500.00.
2. Provide a note that clearly states that stabilizing vegetation is proposed for disturbed areas within two weeks.
3. Call out type of erosion control measures on sheet 7

Staff recommendation to Approve with 3 Stipulations was moved by MacNally and seconded by Bromley. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

**DISCUSSION ITEMS**

10. **Comprehensive Plan Comments:** Kelly gave a PowerPoint presentation of the comments received by CCWD. The comments were divided into four sections.

   1. Clarify/Correct/Edit/Format
   2. Comments/Questions/Other
   3. Recommendations/Requests/Suggestions
   4. Issues

   Kelly noted that the Issues were: Atlas 14 (Climate & Precipitation Change), Collaboration, Conservation Drainage, and Plan Length-Summary. Collaboration will be redrafted before going to the advisory committees.

   The required public meeting, regarding comments and changes, will be at the April 22nd meeting. State agencies and Cities will then receive the Plan and they will send their
comments directly to BWSR within 45 days. BWSR will have 90 days to review, approve, and return to CCWD. The District then has 120 days to adopt the new plan.

Motion to Receive the Briefing was made by MacNally and seconded by Hoffman. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

11. 2014 Budget: Review of Comprehensive Plan & Operational Context: Kelly gave a PowerPoint presentation reviewing the District missions, goals, and strategies, which are also in the Comprehensive Plan. He also reviewed strengths and weaknesses of the District. MacNally suggested that public visibility be included in weaknesses. Kelly stated the District concerns now include aquatic evasive species and the drought.

Motion to receive the review, which should include the positive impact of Educational Grants, was made by MacNally and seconded by Hoffman. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

12. Distribution of Rough Draft Annual Report and Plan: Kelly handed out a rough draft, noting that only 3 years are included instead of the 5 years reported in the past. He also noted that on page 33 the cost of annual inspections should be $300 per day, not $20.

Motion to receive the Draft Report, was made by Johnson and seconded by Bromley. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

INFORMATIONAL ITEMS


15. Hoffman raised the question of moisture sensors & irrigation systems. The Board and staff then held a general discussion of various types of moisture sensors and irrigation systems for both private and industrial/agricultural use.

ADJOURN
The meeting adjourned at 8:11 PM on a motion by Hoffman and seconded by MacNally. Motion carried with four yeas (Bromley, Hoffman, Johnson, and MacNally) and no nays.

_____________________________
Byron Westlund, President