The Board of Managers of the Coon Creek Watershed District held their regular meeting on December 12, 2016 at the Bunker Hills Activities Center.

1. **Call to Order:** The meeting was called to order at 5:30 PM
   Staff: Corinne Elfelt, Mario Frucci, Tim Kelly, Ed Matthiesen, Michelle Ulrich.
   Others: Jim Lindahl, ACD Supervisor; Dennis Cornelius, Amcon; David Parenteau, Wenck Associates; Brad Johnson, Council Member - City of Coon Rapids

2. **Approval of the Agenda:** The Agenda was amended to include Policy Items 9, 11, and Permit Items 13 and 14 in the Consent Agenda and move item 15 to Policy Items to accommodate the Architect, Geotech Engineer and Councilman in attendance. Hoffman moved to approve the Amended Agenda. Seconded by Bromley. Motion carried with three yeas (Bromley, Hoffman, and Westlund) and no nays.

3. **Announcements:** None

4. **Open Mike:** None to address the Board for Open Mike.

**CONSENT AGENDA**

5. **Approval of Minutes**

6. **Receive Staff Report**

7. **Receive Monthly Financial Statements**

8. **Approve Bills:** Claims totaling $204,048.86 on the following disbursement list will be issued and released upon Board approval:

   - A-1 Floor and Carpet Care Inc. 316.35
   - Anderson-Johnson Associates, Inc. 1,500.00
   - Anoka County 54,420.33
   - Anoka -Hennepin ISD # 11 5,500.00
   - Buhl Investors LLC 2,465.00
   - City of Roseville 1,212.75
   - Comcast 140.92
   - Paul Esmerich Construction, Inc. 4,950.00
   - Forest Lake Contracting, Inc. 51,400.00
   - Frontier Precision, Inc. 575.00
   - Gradient Insurance Brokerage, Inc. 525.95
   - GreatAmerica Financial Services Corp 318.58
   - Jive Communications, Inc. 405.78
   - KWC Investment III, LLC 3,669.61
   - LSJ Engineering, Inc. 839.80
   - Charles and Tami Lucius 10,000.00
   - Metro Sales Inc. 274.67
   - P&C Tree Service 20,037.50
   - Plowe Engineering, Inc. 1,007.00
   - RESPEC 5,893.56
   - U. S. Bank 1,749.08
   - U. S. Bank 277.88
   - Verizon 1,056.51
   - John & Jane Weber 1,900.00
   - Wenck Associates, Inc. 26,853.84
   - Randy Wesp 6,758.75

   204,048.86
Motion to approve the Amended Consent Agenda items, including Items 9, 11, 13 and 14 was made by Hoffman, seconded by Bromley. Motion carried with three yees (Bromley, Hoffman, and Westlund) and no nays.

POLICY ITEMS

9. Re-Appointment of CAC Members: Staff recommendation was to re-appoint the Citizen Advisory Committee members; Donna Bahls (Fridley), Gary Elsner (Blaine), Keith Johansen (Spring Lake Park), Roger Johnson (Coon Rapids), Bill Kurdziel (Coon Rapids), Gary Nereson (Andover) and Tom Schmidt (Coon Rapids).

Motion to reappoint the current Citizen Advisory Committee was made and approved with the Consent Agenda.

10. Approval of 2017 Property Tax Levy: At the September 12, 2016 meeting the Board adopted the 2017 budget that included a levy of $2,405,941.

RESOLUTION 16-05
ADOPTING AND CERTIFYING METROPOLITAN SURFACE WATER MANAGEMENT TAX LEVY

WHEREAS, The Coon Creek Watershed District is established and authorized under Minnesota Statutes 103D; and

WHEREAS, The Coon Creek Watershed District has an approved management plan under Minnesota Statutes 103B.231 and is the local water management organization; and

WHEREAS, The Coon Creek Watershed District has completed the budget hearings required under Minnesota Statutes 103D.911, subdivision 1; and

WHEREAS, Minnesota Statutes 103B.241 authorizes a watershed district established under Minnesota Statutes 103D to levy a tax sufficient to pay the increased costs to the District of implementing section 103B.231 costs of preparing a plan or for projects in the plan.

NOW, THEREFORE, BE IT RESOLVED, that a tax sufficient to produce $2,405,941 (Two million Four hundred five thousand nine hundred forty-one and xx/100 dollars) be levied upon all taxable property in the Coon Creek Watershed District, situated in the County of Anoka, Minnesota, for the year 2017 for the purpose of paying the current and increased costs of the District to implement Minnesota Statutes 103B costs of preparing a plan and for projects in the plan.

Motion to Adopt Resolution 16-05 Adopting and Certifying Metropolitan Surface Water Management Tax Levy was made by Westlund, and seconded by Hoffman. Motion carried with three yeas (Bromley, Hoffman, and Westlund) and no nays.

11. Request For Audit: The District is required by statute to have a yearly audit of its finances performed. The State Auditor requires a resolution and a request from the governing Board to “examine the accounts and affairs” of the District.
RESOLUTION 16-06

REQUESTING THE STATE AUDITOR TO EXAMINE THE ACCOUNTS AND AFFAIRS OF THE COON CREEK WATERSHED DISTRICT

WHEREAS, The Coon Creek Watershed District is a special district established under Minnesota Statutes 103D, and

WHEREAS, The Board of Managers is the governing body of the Coon Creek Watershed District, and

WHEREAS, Minnesota Statutes 103D.355 Subd. 1 requires an audit of the books and accounts of the watershed district, and

WHEREAS, Minnesota Statutes 103D.355 Subd. 2 requires a resolution by the Board of Managers

BE IT RESOLVED THAT, The members of the Coon Creek Watershed District Board of Managers, situated in the County of Anoka, Minnesota, do hereby request the STATE AUDITOR, pursuant to law, to audit the books, records, and accounts of the Coon Creek Watershed District for the period from January 1, 2016 to December 31, 2016.

Motion to Adopt Resolution 16-06 Requesting the State Auditor to examine the accounts and affairs of the Coon Creek Watershed District was made and approved with the Consent Agenda.

PERMIT ITEMS

12. American Pre-Clinical Services: The purpose of this project is the expansion of a building and parking lot located south of the intersection of 90th Street and Evergreen Blvd in Coon Rapids, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Escrows:</strong> $2,000 + (1.38 ac * $500/ac) = $2,690.00</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control:</strong> It is unclear if dewatering is needed during the construction of the proposed project.</td>
<td>2. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.</td>
</tr>
<tr>
<td><strong>Water Quality:</strong> No details provided for the SAFL Baffle use in the pretreatment to the basin.</td>
<td>3. Provide details for SAFL Baffle.</td>
</tr>
<tr>
<td><strong>Maintenance:</strong> A maintenance agreement has not been executed. The applicant has not submitted a Maintenance Plan for each Stormwater Treatment Practice.</td>
<td>4. Provide an O&amp;M Agreement that meets District requirements.</td>
</tr>
</tbody>
</table>
Staff recommendation was to Table with 4 Stipulations as follows:
1. Receipt of escrows. $2,690.00.
2. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.
3. Provide details for SAFL Baffle.
4. Provide an O&M Agreement that meets District requirements.

Motion to Table with 4 Stipulations was moved by Hoffman and seconded by Bromley. The motion carried with four yea's (Bromley, Hoffman, Westlund and Wilder) and no nays.

13. **Brand Residence – Connexus Energy**: The purpose of this project is to install electrical services by crossing County Ditch 44 with a directional bore to a new home located at 15135 Lever Street in Ham Lake, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (0.003 ac * $500/ac) = $2,001.50</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Ditches: An underground crossing of the ditch is proposed as a directional bore.</td>
<td>2. Provide as-built confirmation that the new cable is no higher than 884.4 feet (NAVD 88).</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 2 Stipulations as follows:
2. Provide as-built confirmation that the new cable is no higher than 884.4 feet (NAVD 88).

Motion to Approve with 2 Stipulations was moved and approved with the Consent Agenda.

14. **Rose Crest Street Upgrade**: The purpose of this project is street reconstruction of 3,330 linear feet of Rose Crest Street located between 171st Ave and Kenyon Street in Ham Lake, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (0.08 ac * $500/ac) = $2,040.00</td>
<td>1. Receipt of escrows.</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 1 Stipulation as follows:
1. Receipt of escrows, $2,040.00.

Motion to Approve with 1 Stipulation was moved and approved with the Consent Agenda.

**DISCUSSION ITEMS**
15. **Update on Building Site**: Kelly presented the staff report noting the geotechnical findings and constraints. Soil borings had been done to a depth of 30 feet and the soft and plastic clay is generally
difficult to work with. Kelly also reviewed feasible construction alternatives noting any building on this site would need to be on pilings. The report noted the geotechnical engineer’s comment that the site is buildable but will be more involved, including the use pilings. Kelly presented several options to the Board.

The Board discussed their options, including contracting to have two additional deeper borings done and additional testing of the soils. Westlund stated the District is in the “fact gathering” stage of the project; reviewing what has been spent, what the additional costs may be, the off-set of these costs versus the fact that the District would not have to construct a parking lot at this site. Parenteau stated the additional boring cost would be approximately $6,000.

Cornelius provided a handout outlining Amcon’s recommendations based on the soil conditions. Cornelius’ handout also outlined the possible additional cost of not only the borings, but if this should be the building site, additional costs that may be incurred as the result of using pilings. It was noted that nearby buildings, such as the old City Hall building, had no history of structural issues.

Although Blaine may have possible sites for the District to pursue, the members of the Board individually expressed interest in continuing with the Coon Rapids site. Westlund stated Phelps had contacted him regarding his support for continuing with the Clay Hole Site.

Motion to invest in two additional borings and the testing to determine feasibility of the site was made by Hoffman. Bromley asked to amend the motion to include Kelly contacting the City of Coon Rapids about any alternative sites in their city. The amended motion was accepted by Hoffman and seconded by Bromley. The motion carried with four yeas (Bromley, Hoffman, Westlund and Wilder)

16. **Ditch 44 Inspection Report**: Frucci provided a summary of the Ditch 44 inspection report. Ditch 44-9 is scheduled for cleaning in 2017. There were no immediate needs for Ditch 44 identified.

Motion that the Board Receive the Report was made by Hoffman and seconded by Bromley. The motion carried with four yeas (Bromley, Hoffman, Westlund and Wilder) and no nays.

**INFORMATIONAL ITEMS**

17. **Star Tribune Article: AIS funding burden by LGU and residents**: Minnesota lake associations and private residents spent nearly $2 million while local governments spent about $1 million in 2015 fighting invasive species.

18. **National Groundwater Association Article – Supreme Court: Do States Own Their Groundwater?**: Supreme Court case between the states of Mississippi and Tennessee regarding the aquifer from which they both obtain water.

**ADJOURN**

The meeting adjourned at 6:20 PM on a motion by Hoffman, seconded by Bromley. Motion carried with four yeas (Bromley, Hoffman, Westlund and Wilder) and no nays.