COON CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS' MEETING  
September 24, 2018

The Board of Managers of the Coon Creek Watershed District held their regular meeting on September 24, 2018 at the Bunker Hills Activities Center.

1. Call to Order: The meeting was called to order at 5:30 PM


Staff: Matt Danzl, Corinne Elfelt, Mario Frucci, Tim Kelly.

2. Approval of the Agenda: Herbst moved to add Items # 7 Approve Andover Local Water Plan, #8 – CenterPoint County Road 78 Permit Review and #10 – Micek Pole Barn Permit Review to the Consent Agenda and Announcement a. Update on 9/20/2018 rainfall problems to #16 under Informational Items. Seconded by Hoffman. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

Hoffman moved to approve the Amended Agenda. Seconded by McCullough. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

3. Announcements:
   a. Update on 9/20/2018 rainfall problems (moved to Information Items #16)

4. Open Mike: No one present for Open Mike

CONSENT ITEMS

5. Approval of Minutes
   A. Approval of Minutes of September 10, 2018 Regular Meeting
   B. Closed Session Minutes of September 10, 2018
   C. Special Meeting Minutes of September 18, 2018

6. Approve Andover Local Water Plan: At the September 10 meeting the Board of managers tabled the Local Water Plan for the City of Andover with five stipulations:

   1. Revise the Executive Summary to meet the requirements of MR 8410.0160.
   2. More fully describe the hydrologic characteristics of the City. A figure showing subwatersheds and direction of flow is referenced, but I was not able to review it for completeness. The Plan should also more fully describe the use of the District’s model for flood evaluations, storage analyses, and peak rates and volumes.
   3. Confirm the sequencing of developer review and permitting so as to assure that watershed district review is complete prior to the issuance of any building or other permits.
4. I did not find a Stormwater Management ordinance in the City’s code, nor does the Plan state the intent to adopt such an ordinance. This should be clarified.
5. The Implementation Plan appears to only extend for five years rather than the required full ten years.

On September 12, Dave Berkowitz, City Engineer for Andover submitted information adequately addressing all stipulations.

8. CenterPoint County Road 78 Permit Review: The purpose of this project is the replacement of 8,641 linear feet of natural gas line located along Hanson Blvd (County Road 78), between Bluebird and Jay Street in Andover, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
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<tbody>
<tr>
<td>Ditches: Construction plans include directional bore under Coon Creek.</td>
<td>1. Top of pipe must be placed at least 860.3 (NAVD 88) deep. Provide as-built of gas line under Coon Creek to ensure 4-foot separation is met from top of line to bottom of approved Ditch elevation of 864.3 (NAVD 88).</td>
</tr>
</tbody>
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Staff recommendation was to Approve with 1 Stipulation as follows:
1. Provide as-built of gas line under Coon Creek to ensure 4-foot separation is met from top of line to bottom of approved Ditch elevation of 864.3 (NAVD 88).

10. Micek Pole Barn Permit Review: The purpose of this project is the construction of a 3,120 square foot pole barn on 80.5 acre lot located along Zodiac St NE between 167th Ave NE and 165th Ave NE in Columbus, Minnesota.

There were no issues or concerns identified for this project in the staff report. Staff recommendation was to Approve with 0 Stipulations.

Herbst moved to approve the Consent Agenda Items including Minutes and Items # 7 - Approve Andover Local Water Plan, #8 – CenterPoint County Road 78 Permit Review and #10 – Micek Pole Barn Permit Review. Seconded by Hoffman. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

POLICY ITEMS
6. Receive Riparian Lands Chapter: On August 27, a rough draft of the Riparian Lands Chapter was presented to the Board and approval was given to forward to the advisory committees for review. During the 2-week review period, 26 comments were received by 3 individuals. All comments have been recorded and summarized and staff will revise the chapter text to address these comments; any changes will be redlined.
Wilder moved to Receive the Riparian Lands Chapter Comments, seconded by Herbst. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

PERMIT ITEMS
9. Connexus Energy County Road 78 Permit Review: The purpose of this project is the relocation and updating of electric utilities for CSAH 78 road reconstruction located along Hanson Blvd at Coon Creek in Andover, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
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</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (0.04 ac * $500/ac) = $2,020</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Ditch Hydraulics: An underground utility crossing is proposed as part of the project.</td>
<td>2. As-built will need to be provided that ensures there is a 4-foot separation from the bottom of the approved ditch elevation (864.2 ft NAVD 88) to the top of the conduit is provided.</td>
</tr>
<tr>
<td>Soils &amp; Erosion Control: It is unclear if dewatering is needed during the construction of the proposed project.</td>
<td>3. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 3 Stipulations as follows:

1. Receipt of escrows, $2,020.00.
2. As-built will need to be provided that ensures there is a 4-foot separation from the bottom of the approved ditch elevation (864.2 ft NAVD 88) to the top of the conduit is provided.
3. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.

Motion to Approve with 3 Stipulations was moved by Wilder and seconded by Herbst. The motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

DISCUSSION ITEMS
11. Approve for Review: Local Water Plan Requirements Chapter
This chapter serves as an update to the existing “Certification and Approval of Local Water Plans” chapter in Appendix E of the District’s 2013 Comprehensive Plan. This chapter describes the District’s approach to local water management plan requirements,
the role of local plans in achieving land and water goals, and the District’s procedures for review and approval of these plans.

Motion to Authorize Staff to Forward the Rough Draft Local Water Plan Requirements Chapter to the Advisory Committee for Review was moved by Wilder and seconded by Hoffman. The motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

12. Ditch 54 Inspection Report
Frucci presented the Ditch 54 Inspection Report. Ditch 54 is located in Coon Rapids, is an open channel the is 6.38 miles (33,686 feet) in length. The drainage area for Ditch 54 is 7.3 square miles (4,655 acres). There are 4 public laterals along Ditch 54.

Motion to Receive the Report was moved by Wilder and seconded by Hoffman. The motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

13. Office Building: Kelly noted an Attorney, David Libra of Lapp, Libra, Thomson & Associates was referred by Harold Sheff and Michelle Ulrich as someone they would recommend and feel comfortable with addressing the District’s needs. Libra is knowledgeable with commercial properties, has been contacted and will represent the District to negotiate the possible purchase of the Woodland building. Kelly stated the attorney will be making a written offer by Tuesday (9/25/2018) morning. Kelly also noted the Woodland building has been listed for $839,000.

Wilder noted he had contacted Commissioners West, Braastad and Sivarajah with an update on the building acquisition and they are comfortable with the direction the District is headed.

Kelly stated there was no additional information at this time, but if anything of substance is received, he will forward the information to the Board.

INFORMATIONAL ITEMS
14. New Water Funding Authorized Under Massive House Bill: Article concerning the House of Representative water policy bill that covers; drinking water infrastructure programs, consumer confidence reports to be upgraded with a guaranteed electronic delivery option, risk and resiliency assessments to replace vulnerability assessments and bill includes only limited SRF WIN provisions.

15. Update on Available Office Space: Email from Marty Fisher indicating there are no new listings since the list provided August 15.

16. Update on 9/20/2018 Storm Problems: Kelly reported Fridley had 4.42 inches of rain and at one point, at a rate of 3.72 inches per hour. Kelly noted staff inspected the
area on 9/21/2018. Photos of the flooding were presented to the Board including the Treehouse building, Stoney Creek, Springbrook Creek and Apartments.

**ADJOURN**
The meeting adjourned at 6:05 PM on a motion by Wilder, seconded by Hoffman. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

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Anthony Wilder, President