The Board of Managers of the Coon Creek Watershed District held their regular meeting on May 22, 2017 at the Coon Creek Watershed District Office, as Board members were unable to access the Bunker Hills Activity Center.

1. **Call to Order:** The meeting was called to order at 5:30 PM  
   Staff: Dawn Doering, Tim Kelly, Abbey Lee, Ed Matthiesen, Michelle Ulrich  
   Others: Jim Lindahl, ACD Supervisor; Michael Kreun, newly appointed CCWD Board Manager; Mark Huus & Dennis Cornelius of Amcon Architects; Mike Schardin; Clayton Kearns; Brad Johnson, Coon Rapids Council member.

2. **Approval of the Agenda:** Westlund asked to amend the Agenda to have a Consent Agenda for Approval of Permit Items #12-18 which all have been recommended Approve with 2-3 Stipulations. Hoffman moved to approve the Agenda as amended with Consent Agenda Approval of Permit Items #12-18. Seconded by Phelps. Motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

3. **Announcements:** none

4. **Open Mike:** no one present.

**POLICY ITEMS**

5. **Approval of Minutes of May 8, 2017 Board of Managers’ Meeting with no additions, changes or corrections:** Hoffman moved to approve the Minutes. Seconded by Phelps. Motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

6. **Request to Seek Bids on Woodcrest Bank Stabilization Project:** Kelly presented the staff report and the status of homeowner participation in the Cooperator’s Agreement. Staff recommendation was to proceed with bid process.  
   Hoffman moved to proceed with bidding process. Seconded by Westlund. Motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

7. **Building Update:** Kelly gave an update on plan revisions with details given by Amcon architects, Cornelius and Huus, including a visual to discuss garage placement options. Coon Rapids Council member Johnson wanted to reassure the Board that lease details were negotiable and suggested meeting with the District Attorney, Administrator, and a Board member to negotiate details. After much discussion, three actions were agreed upon to move the project forward: move ahead with putting out the Civil Engineer RFP, get a concept plan of the detached 3-stall garage, refine and revise the lease.

   Wilder moved to proceed with the three actions by the June 12 meeting: put out engineering RFP, get a concept plan of the detached 3-stall garage, and refine the lease. Seconded by Hoffman. Motion carried with four yeas (Hoffman, Phelps, Westlund, and Wilder) and no nays.
8. Inspection of District Structures: Kelly noted that the District owns and operates 9 structures. Kelly noted all are inspected each year as required by the District NPDES Permit and that all structures are in good condition.

Hoffman moved to receive the report; Seconded by Wilder. Motion carried with four yeas (Hoffman, Phelps, Westlund, and Wilder) and no nays.

PERMIT ITEMS
9. 10533 Foley Blvd Bldg. Addition & Parking Lot: The purpose of this project is the building of a 1990 Sq ft new building on 0.7 Acre Lot located in the southeast corner of 105th Lane NW and Foley Blvd NW in Coon Rapids, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (XX ac * $500/ac) = $2,350.00</td>
<td>1. Receipt of escrows.</td>
</tr>
</tbody>
</table>
**Stormwater & Hydraulics:** Model updates are needed:

1. Type II rainfall distribution used instead of updated MSE-3.
2. Time of concentration appear to use values from multiple flow paths.
3. Current 100-Yr water surface elevation appears to overtop RIM.
4. Infiltration rate used in model is not consistent with soil type ‘C’.
5. Hardcover values listed on construction plans do not match values used in model.

A post construction test on the infiltration basin will be required to verify the assumed infiltration rates are obtained.

Plans reference NGVD 29 Datum.

Unclear how water will be directed through proposed grassway on northwest side of proposed basin.

---

2. Model updates:
   a. Update models to use MSE-3 rainfall distribution which is associated with Atlas-14 depths.
   b. Use single flow path to calculate time of concentration.
   c. Include outlet rim elevation in outlet for rain garden. Include detail of OCS.
   d. Use consistent infiltration rate for Type ‘C’ soils.
   e. Provide consistent values between hardcover table and HydroCAD model.

3. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

4. Construction plans need to reference NAVD 88 Datum.

5. Provide details for how water will directed through grassway on northwest side of proposed basin.
**Soils & Erosion Control:** District requires all stabilization vegetation be within seven (7) days of rough grading or inactivity.

Infiltration basins are not protected from erosion and sedimentation during construction. After initial grading the District requires that infiltration basins be completely surround by erosion control measures to prevent the basin from clogging.

Provisions have not been made to minimize transport of sediment (mud) by runoff or vehicle racking onto the paved surface.

Provisions have not been made for cleaning road surfaces where sediment is transported by the end of the day.

It is unclear if dewatering is needed during the construction of the proposed project.

**6. Update Erosion Control Plan:**
   a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.
   b. After initial grading completely surround the proposed infiltration basins with erosion control measures to prevent the basin from clogging.
   c. Provide note on erosion control plan that provisions have been made to minimize transport of sediment (mud) by runoff or vehicle racking onto the paved surface.
   d. Provide note on erosion control plan that provisions have been made for cleaning road surfaces where sediment is transported by the end of the day.

**7. Provide statement whether dewatering will be required for the construction of the proposed project.** If yes, provide well-field location, rates, discharge location, schedule and quantities.

**Groundwater:** Geotechnical information was not submitted.

**8. Geotechnical report needed:***
   a. To ensure 3 foot separation from groundwater from bottom of basin.
   b. Verify infiltration rate used in model.

**Water Quality:** All discharges into wetlands/water quality basins are/are not pretreated.

**9. Concrete spillway should be redesigned to provide sediment capture.**

**Maintenance:** It is unknown who will be responsible for the inspection and maintenance of stormwater facilities. A maintenance agreement has not been executed. The applicant has not submitted a Maintenance Plan for each Stormwater Treatment Practice.

**10. Provide an O&M Agreement that meets District requirements.**
### Floodplain

Low floor elevations do not meet the criteria for the City of Coon Rapids; 3 ft above mottled, 2 ft above 100 yr.

Unclear where EOF is for raingarden.

| 11. Provide 2 foot separation from HWL of rain garden or City approval. |
| 12. Show EOF on grading plan for rain garden. |

Staff recommendation was to Table with 12 Stipulations as follows:

1. Receipt of escrows, $2,350.00.
2. Model updates:
   - a. Update models to use MSE-3 rainfall distribution which is associated with Atlas-14 depths.
   - b. Use single flow path to calculate time of concentration.
   - c. Include outlet rim elevation in outlet for rain garden. Include detail of OCS.
   - d. Use consistent infiltration rate for Type ‘C’ soils.
   - e. Provide consistent values between hardcover table and HydroCAD model.
3. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. Construction plans need to reference NAVD 88 Datum.
5. Provide details for how water will directed through grassway on northwest side of proposed basin.
6. Update Erosion Control Plan:
   - a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.
   - b. After initial grading completely surround the proposed infiltration basins with erosion control measures to prevent the basin from clogging.
   - c. Provide note on erosion control plan that provisions have been made to minimize transport of sediment (mud) by runoff or vehicle racking onto the paved surface.
   - d. Provide note on erosion control plan that provisions have been made for cleaning road surfaces where sediment is transported by the end of the day.
7. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.
8. Geotechnical report needed:
   - a. To ensure 3 foot separation from groundwater from bottom of basin.
   - b. Verify infiltration rate used in model.
9. Concrete spillway should be redesigned to provide sediment capture.
10. Provide an O&M Agreement that meets District requirements.
11. Provide 2 foot separation from HWL of rain garden or City approval.
12. Show EOF on grading plan for rain garden.

Motion to Table with 12 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with four yeas (Hoffman, Phelps, Westlund and Wilder) and no nays.

**10. Coon Rapids Retail Building**: The purpose of this project is the construction of a 15,885 sq ft building on 2.2 Acres located at 3550 124th Avenue in Coon Rapids, Minnesota.
The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Escrows:</strong> $2,000 + (2.2 ac * $500/ac) = $3,100</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td><strong>Stormwater &amp; Hydraulics:</strong> Type II 24-hr distribution was used in the HydroCAD model with Atlas 14 rainfall.</td>
<td>2. Revise HydroCAD to use MSE-3 rainfall distribution.</td>
</tr>
<tr>
<td><strong>Water Quality:</strong> Pretreatment is not provided for rain garden.</td>
<td>3. Rain Guardians or other pretreatment sediment capture BMP should be provided at curb cuts to ensure rain garden has long term functionality.</td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control:</strong> NPDES permit needs to be obtained for land disturbance area greater than 1 acre. SWPPP plan is required for erosion control. Proposed rain garden is not protected from sedimentation during construction. No geotechnical report is provided to indicate the 3-ft groundwater separation for infiltration practices.</td>
<td>4. Provide SWPPP plan. 5. After grading, surround rain garden with silt fence to prevent sedimentation and compaction. 6. Provide geotechnical report to determine the 3-ft groundwater separation for infiltration practices.</td>
</tr>
<tr>
<td><strong>Maintenance:</strong> It is unknown who will be responsible for the inspection and maintenance of stormwater facilities. A maintenance agreement has not been executed. The applicant has not submitted a Maintenance Plan for each Stormwater Treatment Practice.</td>
<td>7. Provide an O&amp;M Agreement that meets District requirements.</td>
</tr>
</tbody>
</table>

Staff recommendation was to Table with 7 Stipulations:

1. Receipt of escrows: $3,100.
2. Revise HydroCAD to use MSE-3 rainfall distribution.
3. Rain Guardians or another pretreatment sediment capture BMP should be provided at curb cuts to ensure rain garden has long term functionality.
4. Provide SWPPP plan.
5. After grading, surround rain garden with silt fence to prevent sedimentation and compaction.
6. Provide geotechnical report to determine the 3-ft groundwater separation for infiltration practices and determine proper design infiltration rate. Provide infiltration test after grading to ensure 48-hour drawdown.
7. Provide an O&M Agreement that meets District requirements.

Motion to Table with 7 Stipulations was moved by Westlund and seconded by Wilder. The motion carried with four yeas (Hoffman, Phelps, Westlund and Wilder) and no nays.

11. Coon Rapids Chrysler Dodge Jeep Ram: The purpose of the project is to construct a 64,080 sqfFt replacement building on 12.7 Acre Lot located at the SW corner of Egret Blvd and US 10 in Coon Rapids, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (4.53ac * $500/ac) = $4,263.50</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td><strong>Stormwater &amp; Hydraulics:</strong></td>
<td>2. Address the following needs:</td>
</tr>
<tr>
<td>Modeling Issues:</td>
<td>a. MSE-3 rainfall distribution needs to be used with Atlas 14 rainfall depths.</td>
</tr>
<tr>
<td>- Type-II distribution was associated with TP-40 rainfall, MSE-3 distribution is associated with Atlas-14.</td>
<td>b. Spot elevations on grading plan for Basin 3 are needed to clarify proposed elevations along southern and western edges.</td>
</tr>
<tr>
<td>Grading Issues:</td>
<td>c. Draintile clean outs need to be called out on plans.</td>
</tr>
<tr>
<td>- Unclear if Basin 3 is contained within property limits.</td>
<td>d. Riprap needs to be shown on construction plans at storm sewer outlets.</td>
</tr>
<tr>
<td>Design</td>
<td>3. Drain tile must be utilized at Basins 3 and 4 due to 3 foot separation not being meet according to Geotechnical Report.</td>
</tr>
<tr>
<td>- Draintile cleanouts</td>
<td>4. After initial grading completely surround the proposed infiltration basins with erosion control measures to prevent the basin from clogging.</td>
</tr>
<tr>
<td>- Riprap at pipe outlets</td>
<td>5. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.</td>
</tr>
<tr>
<td><strong>Groundwater:</strong> Note provided in memo that drain tile will be installed with shut off valve for basins 3 and 4.</td>
<td></td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control:</strong></td>
<td></td>
</tr>
<tr>
<td>Infiltration basins are not protected from erosion and sedimentation during construction. After initial grading the District requires that infiltration basins be completely surround by erosion control measures to prevent the basin from clogging.</td>
<td></td>
</tr>
<tr>
<td>It is unclear if dewatering is needed during the construction of the proposed project.</td>
<td></td>
</tr>
</tbody>
</table>
**Water Quality:** All discharges into water quality basins are not pretreated. Note provided in memo that pretreatment will be provided but not shown on grading or utility plan and no calculations provided for sump sizing.

6. Provide pretreatment for infiltration/filtration basins. Sumps, Rain Guardians, Forebays are all acceptable methods of pretreatment. If Sums are proposed, provide calculations (SHASM can be used) to indicate sumps are appropriately sized to meet district removal rates of 80% TSS. A minimum of 4-foot depth is required to prevent resuspension.

**Maintenance:** A maintenance agreement has not been executed. The applicant has not submitted a Maintenance Plan for each Stormwater Treatment Practice.

7. Provide an O&M Agreement that meets District requirements.

Staff recommendation was to Table with 7 Stipulations as follows:

1. Receipt of escrows: $4263.50.
2. Address the following needs:
   1. MSE-3 rainfall distribution needs to be used with Atlas 14 rainfall depths.
   2. Spot elevations on grading plan for Basin 3 are needed to clarify proposed elevations along southern and western edges.
   3. Drain tile clean outs need to be called out on plans.
   4. Riprap needs to be shown on construction plans at storm sewer outlets.
3. Drain tile must be utilized at Basins 3 and 4 due to 3 foot separation not being meet according to Geotechnical Report.
4. After initial grading completely surround the proposed infiltration basins with erosion control measures to prevent the basin from clogging.
5. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.
6. Provide pretreatment for infiltration/filtration basins. Sumps, Rain Guardians, Forebays are all acceptable methods of pretreatment. If Sumps are proposed, provide calculations (SHASM can be used) to indicate sumps are appropriately sized to meet district removal rates of 80% TSS. A minimum of 4-foot depth is required to prevent resuspension.
7. Provide an O&M Agreement that meets District requirements.

Motion to Table with 7 Stipulations was moved by Hoffman and seconded by Wilder. The motion carried with four yeas (Hoffman, Phelps, Westlund and Wilder) and no nays.

12. **Culvert Replacement on CSAH 10 @ Northtown Dr:** The purpose of this project is to replace 24” CMP at CSAH 10 and Northtown Drive in Blaine, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows:</td>
<td>$2,000 + (0.1 ac * $500/ac) =</td>
</tr>
<tr>
<td></td>
<td>$2,050.00</td>
</tr>
<tr>
<td></td>
<td>1. Receipt of escrows.</td>
</tr>
</tbody>
</table>
### Soils & Erosion Control:

District requires all stabilization vegetation be within seven (7) days of rough grading or inactivity.

Soil stockpiles have not been proposed to be fitted with sediment-trapping measures to prevent soil loss.

Provisions have not been made to minimize transport of sediment (mud) by runoff or vehicle tracking onto the paved surface.

Provisions have not been made for cleaning road surfaces where sediment is transported by the end of the day.

Unknown if ditch cleaning is required to tie into Ditch 17.

<table>
<thead>
<tr>
<th>2. Provide updated erosion control plan with the following information:</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.</td>
</tr>
<tr>
<td>b. Provide note that soil stockpiles have been proposed to be fitted with sediment-trapping measures to prevent soil loss.</td>
</tr>
<tr>
<td>c. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.</td>
</tr>
<tr>
<td>d. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.</td>
</tr>
<tr>
<td>e. Coordinate with the District if ditch cleaning is required to day light new culvert.</td>
</tr>
</tbody>
</table>

#### Staff recommendation was to Approve with 2 Stipulations as follows:

1. Receipt of escrows: $2,050.00
2. Provide updated erosion control plan with the following information:
   a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.
   b. Provide note that soil stockpiles have been proposed to be fitted with sediment-trapping measures to prevent soil loss.
   c. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.
   e. Coordinate with the District if ditch cleaning is required to day light new culvert.

Approved by Consent Agenda: Approve with 2 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

#### 13. Culvert Replacement on CSAH 17 (Lexington) @ 149th Ave:

The purpose of this project in a 48” CMP Replacement located at CSAH 17 @ 149th Avenue NE in Ham Lake, Minnesota.

The staff report provided to the Board identified the following issues and concerns:
<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Escrows:</strong> $2,000 + (0.1 ac * $500/ac) = $2,050.00</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td><strong>Soils &amp; Erosion Control:</strong> District requires all stabilization vegetation be within seven (7) days of rough grading or inactivity.</td>
<td>2. Provide updated erosion control plan with the following information:</td>
</tr>
<tr>
<td></td>
<td>f. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.</td>
</tr>
<tr>
<td></td>
<td>g. Provide note that soil stockpiles have been proposed to be fitted with sediment-trapping measures to prevent soil loss.</td>
</tr>
<tr>
<td></td>
<td>c. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.</td>
</tr>
<tr>
<td></td>
<td>d. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 2 Stipulations as follows:
1. Receipt of escrows: $2,050.00.
2. Provide updated erosion control plan with the following information:
   a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.
   b. Provide note that soil stockpiles have been proposed to be fitted with sediment-trapping measures to prevent soil loss.
   c. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.
   d. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.

Approved by Consent Agenda: Approve with 2 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

14. **Hamilton Elementary School Parking Lot:** The purpose of this project in construction of a new parking lot addition located at the SW Corner of 111th Ave NW and Avocet St NW in Coon Rapids, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Escrows:</strong> $2,000 + (0.7 ac * $500/ac) = $2,350.00</td>
<td>1. Receipt of escrows.</td>
</tr>
</tbody>
</table>
**Stormwater & Hydraulics:** The applicant is meeting the volume management requirement equivalent to infiltrating runoff from the first inch of precipitation. A post construction test on the infiltration basin will be required to verify the assumed infiltration rates are obtained.

2. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

**Soils & Erosion Control:** Adjacent property to the SE of the proposed basin are not protection from sedimentation.

3. Extend silt fence to the southern construction limits and along SE side of basin to prevent sedimentation along Avocet Street.

**Maintenance:** It is unknown who will be responsible for the inspection and maintenance of stormwater facilities. A maintenance agreement has not been executed. The applicant has not submitted a Maintenance Plan for each Stormwater Treatment Practice.

4. Provide an O&M Agreement that meets District requirements.

Staff recommendation was to Approve with 4 Stipulations as follows:

1. Receipt of escrows: $2,350.00.
2. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Extend silt fence to the southern construction limits and along SE side of basin to prevent sedimentation along Avocet Street.
4. Provide an O&M Agreement that meets District requirements.

Approved by Consent Agenda: Approve with 4 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

**Koski & Lafferty House:** The purpose of this project is new construction of a single family home of 670 Sq Ft on 0.29 Acre Lot located on Crooked Lake at the intersection of Crooked Lake Blvd NW and 129th Ave NW in Coon Rapids, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (0.29 ac * $500/ac) = $2,145.00</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Soils &amp; Erosion Control: District requires all stabilization vegetation be within seven (7) days of rough grading or inactivity.</td>
<td>2. a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.</td>
</tr>
</tbody>
</table>
Provisions have not been made to minimize transport of sediment (mud) by runoff or vehicle racking onto the paved surface.

Provisions have not been made for cleaning road surfaces where sediment is transported by the end of the day.

b. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.

c. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis

Staff recommendation was to Approve with 2 Stipulations as follows:
1. Receipt of escrows, $2145.00
2. Erosion Control
   a. Update construction plans to stabilize vegetation in 7 days of rough grading or inactivity.
   b. Provide a note that any sediment tracked onto the street from construction activities will be removed on a daily basis.

Approved by Consent Agenda: Approve with 2 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

16. Red Fox Hollow 2nd: The purpose of this project is 23 single family lots on 68.5 acres located East of Lexington Ave NE between 136th and 138th Ave NE in Ham Lake, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows:</td>
<td>$2,000 + (24 ac * $500/ac) = $14,000</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 1 Stipulation as follows:
1. Receipt of escrows: $14,000.00.

Approved by Consent Agenda: Approve with 1 Stipulation was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

17. Spirit of Grace Church: The purpose of this project is construction of a 4,242 sq ft building addition on 2.06 Acre Lot located at the NW corner of Woodcrest Dr NW and 101st Ave NW in Coon Rapids, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows:</td>
<td>$2,000 + (2.06 ac * $500/ac) = $3,030</td>
</tr>
</tbody>
</table>
Staff recommendation was to Approve with 2 Stipulations as follows:

1. Receipt of escrows: $3,030
2. Provide an O&M Agreement that meets District requirements.

Approved by Consent Agenda: Approve with 2 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.

18. Quail Creek 10th: The purpose of this project is the proposed site development for 96 single family homes and associated infrastructure located approximately 2 miles north of Interstate 35W and half mile east of Radisson Road in the City of Blaine, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (112 ac * $500/ac) = $58,000.00</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Soils &amp; Erosion Control: Storm sewer table provided is unclear how modeled outlets are reflected on table.</td>
<td>2. Provide final storm sewer information to compare with model.</td>
</tr>
<tr>
<td>Wetlands: The City of Blaine has approved the purchase of the wetland credits from the City’s bank.</td>
<td>3. Proof of purchase of wetland credits must be provided to CCWD</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 3 Stipulations as follows:

1. Receipt of escrows: $58,000.00.
2. Provide final storm sewer information to compare with model.
3. Proof of purchase of wetland credits must be provided to CCWD.

Approved by Consent Agenda: Approve with 3 Stipulations was moved by Westlund and seconded by Hoffman. The motion carried with three yeas (Hoffman, Phelps, Westlund) and no nays.
DISCUSSION ITEMS

19. **Budget Progress Report:** The report was presented to the Board for review. Motion to receive the Budget Progress Report was moved by Hoffman and seconded by Westlund. The motion carried with four yeas (Hoffman, Phelps, Westlund and Wilder) and no nays.

INFORMATIONAL ITEMS

20. **Projects Commencing in June:** Kelly reviewed the upcoming O & M projects. Matthiesen clarified that the Woodcrest project is only seeking bids now and that construction work will begin in winter. By seeking bids early, they tend to be better since contractors can plan ahead and therefore be more efficient.

ADJOURN

The meeting adjourned at 6:33 PM on a motion by Hoffman, seconded by Westlund. Motion carried with four yeas (Hoffman, Phelps, Westlund and Wilder) and no nays.

Byron Westlund, President