The Board of Managers of the Coon Creek Watershed District held their regular meeting on August 27, 2018 at the Bunker Hills Activities Center.

1. Call to Order: The meeting was called to order at 5:30 PM
Staff: Matt Danzl, Corinne Elfelt, Jon Janke, Tim Kelly
Others: Barbara Goodboe-Bischoff-City SLP Council

2. Approval of the Agenda: Hoffman moved to Approve Amended Agenda to include Item #16-Whitby House Construction Permit in the Consent Agenda and Item #11-Spring Lake Park Local Water Plan move to top of Policy Items. Seconded by Herbst. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

3. Announcements: None

4. Open Mike: No one present to address the Board

CONSENT ITEMS
5. Approval of Minutes of August 13, 2018 Meeting

16. Whitby House Construction Permit Review: The purpose of this project is The construction of a single family home on a 40 acre lot located south of 153rd Ave NE and Zodiac St NE in Columbus, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (2.0 ac * $500/ac = $3,000.00</td>
<td>1. Receipt of escrows.</td>
</tr>
</tbody>
</table>

Staff recommendation was to Approve with 1 Stipulation as follows:

1. Receipt of escrows, $3,000.00.

Approved with 1 Stipulation.

Herbst moved to Approve the Consent Agenda Items. Seconded by Hoffman. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.
POLICY ITEMS

11. Review of City of Spring Lake Park Local Water Plan: Kelly reviewed the staff report with the Board.

Staff recommendation was to Table with 5 stipulations:

1. Revise the Executive Summary to meet the requirements of MR 8410.0160.
2. Add to the identified issues that the Metro Chloride TMDL lists Springbrook Creek as a High Risk Stream having at least one chloride concentration value within 10% of exceeding the water quality standard, and identify proposed corrective actions.
3. Clarify the sequencing of developer review and permitting so as to assure that watershed district review is complete prior to the issuance of any building or other permits.
4. There are several ordinance revisions that will be necessary following adoption, including adding a provision that development and redevelopment, if applicable, must meet the provisions of the water districts’ rules and standards, and that permitting must be complete prior to issuance of any local permits.
5. Revise the Plan Amendment section to clarify if there are any plan revisions that could be considered minor or housekeeping and that would not have to go through the full plan amendment process.

Board discussion included Kreun asking whether it is typical to have minor issues with water plans and how the CCWD works to resolve. Kelly stated CCWD staff works with the city to resolve all of the stipulations, working to have all objectives be in harmony with the District. Staff also works with the cities to address the stormwater structure over time and help them establish priorities.

Hoffman made a motion to Table the Spring Lake Park Local Water Plan as written pending a redrafting of the plan and addressing the issues and concerns discussed in the staff report, seconded by Wilder. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

6. Approve Use of Rapid Response Fund to Address Invasive Common Reed in Ham Lake

On June 28, 2018 an infestation of invasive common reed was discovered in Ham Lake as part of a routine AIS early detection survey conducted by Anoka Conservation District Staff (ACD) and CCWD Staff. The infestation is small (~50’ x 50’) and appears to be contained to the area adjacent to the Ham Lake Baptist Retreat Center at 15707 E Ham Lake Dr. NE, Anoka, MN 55304. This infestation presents a particularly high risk of spread given its location within a popular lake with a public access.

Staff is recommending the Board Approve use of AIS Rapid Response Fund to hire PLM Lake & Land Management Corp to conduct a September herbicide treatment of the invasive common reed infestation in Ham Lake.
Herbst moved to approve use of AIS Rapids Response Funds to hire PLM Lake & Land Management Corp to conduct a September herbicide treatment of the invasive common reed infestation in Ham Lake. Seconded by McCullough. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

7. Request to Award Contract on Lower Sand Creek Project: Janke reviewed the staff report with the Board. He noted District staff applied for both grants and was awarded full funding to complete a stream corridor restoration project on the ½-mile reach of Lower Sand Creek between the Railroad and Xeon Blvd in Coon Rapids. The aim of this project is to decrease sediment and nutrient loading by stabilizing eroding streambanks and to improve habitat for macroinvertebrates, fish, and other wildlife.

The projects estimated construction costs of $408,561 will be at no cost to the District. Staff time will be reimbursed by the BWRS CWF grant. Nine contractors submitted bids for this project. Janke noted that since the bid was below budget, it will easily allow adjustments in the project, if needed.

Staff recommendation is to award the contract to Sunram Construction.

Hoffman moved to Award the Contract for the Lower Sand Creek Project to Sunram Construction. Seconded by Herbst. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

8. Receive Comments on DRAFT 2019 Budget and Approve for Public Hearing:

The DRAFT 2019 budget is $4,530,570. This draft is for Advisory Committee review and comment. The Draft budget is a -28% decrease from 2018. The proposed property tax levy is a $2,478,119. This is a 3% increase over 2018.

<table>
<thead>
<tr>
<th>Revenues</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Taxes</td>
<td>$2,478,119</td>
</tr>
<tr>
<td>Special Assessments</td>
<td>-</td>
</tr>
<tr>
<td>Fees &amp; Charges</td>
<td>$231,030</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$27,291</td>
</tr>
<tr>
<td>Grants</td>
<td>$1,159,673</td>
</tr>
<tr>
<td>Other Revenue</td>
<td>$634,457</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$4,530,570</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries &amp; Benefits</td>
<td>$1,059,397</td>
</tr>
<tr>
<td>Professional Services</td>
<td>$669,864</td>
</tr>
<tr>
<td>Operating Expenses</td>
<td>$151,168</td>
</tr>
<tr>
<td>Other Program Costs</td>
<td>$2,581,427</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>$68,713</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$4,530,570</strong></td>
</tr>
</tbody>
</table>
Kelly stated that comments from the advisory committees included questions about whether the District has sufficient staffing to meet the Water Quality and TMDL requirements as laid out in the proposed Comprehensive Plan. Kelly noted there are no additional staff requested in the 2019 budget, it will likely be under consideration for the 2020 budget.

Kelly stated that the budget has been forwarded to Jerry Soma at Anoka County, and to date, there have been no comments from the County Commissioners.

Staff recommendation was to:
1. Review and discuss budget
2. Approve Budget for Public Hearing on September 10, 2018
3. Order Public Notice & Hearing

Herbst moved to Approve Budget for Public Hearing on September 10, 2018 and Order Public Notice & Hearing, seconded by McCullough. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

9. Review of City of Coon Rapids Local Water Plan: Kelly reviewed the staff report with the Board.

Staff recommendation was to:
1. Table the plan pending revisions to plan addressing the following 7 items:
2. Inclusion in the executive Summary of the problems and issues and the City’s general strategies to address them.
3. Clarify whether any assessment of the adequacy of available storage has been assessed or is planned.
   An addition to Section 4.2 that the Metro Chloride TMDL lists Pleasure Creek, Sand Creek, and Springbrook Creek as High Risk Streams having at least one chloride concentration value within 10% of exceeding the water quality standard. It should note the chloride management corrective actions the city will be taking to reduce chloride and prevent any further degradation. The plan does note in section 4.11.4 that elevated chloride concentrations generally are a current and developing issue and the city will continue to take salt management BMPs, and has included a water quality policy goal of implementing a salt management plan.
4. Clarify whether the City’s stormwater ordinance requires that all permits, including watershed district review, be completed prior to any construction or issuance of a local permit.
5. Specify what defines a major plan amendment, and how the City’s process is consistent with Policy 4.7, Certification and Approval of Local Water Management Plans Section 1.10 (Appendix E of the CCWD Management Plan). The plan should also note that it will be updated as necessary in response to updates to the watershed plan.
6. Table 2.3 Impaired Waters should note the currency of the impaired waters list. Is it the 2018 draft 303(d) list, the proposed 2016 303(d) list.
7. Section 2.3.6 should note that the Metro Chloride TMDL lists Pleasure Creek, Sand Creek, and Springbrook Creek as High-Risk Streams having at least one chloride concentration value within 10% of exceeding the water quality standard. Impaired and high-risk waters are of top priority for chloride reduction efforts.

Hoffman made a motion to Table the Coon Rapids Local Water Plan as written pending a redrafting of the plan and addressing the issues discussed in the staff report, seconded by Herbst. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

10. Review of City of Columbus Local Water Plan: Kelly reviewed the staff report with the Board.

Staff recommendation was to:

Table the Columbus LWP with the following conditions:
1. Revise the Executive Summary to meet the requirements of MR 8410.0160.
2. Hydrologic/hydraulic data is lacking; at a minimum the plan should note that modeling has been completed by the District and the types of data available from that model.
3. The plan lacks a defined Implementation Plan, although there are implementation actions scattered throughout the document. MR 8410.0160 requires the IP be set forth in a table with estimated cost, year, and funding source.
4. Revise the Plan Amendment section to clarify if there are any plan revisions that could be considered minor or housekeeping and that would not have to go through the full plan amendment process.

Herbst made a motion to Table the Columbus Local Water Plan as written pending a redrafting of the plan and addressing the issues, concerns and corrections discussed in the staff report, seconded by Hoffman. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

12. Request to Seek Quotes on Lower Coon Creek Project: Janke presented the staff report. As part of the Comprehensive and Capital Improvement planning process, the Lower Coon Creek Bank Stabilization project was prioritized and budgeted $62,500 for work in 2018 as part of the District Bank Stabilization Program. Access will be via 9864 East River Road which is a vacant lot currently owned by the Housing and Redevelopment Authority.

Staff is requesting authorization to seek quotes from pre-qualified contractors.

Wilder made a motion to Authorize staff to seek quotes from pre-qualified contractors for the Lower Coon Creek Project, seconded by Hoffman. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.
PERMIT ITEMS
13. CSAH 17/CSAH 18 Intersection Reconstruction Permit Review: The purpose of this project is the reconstruction of intersecting highways CSAH 17 (Lexington Ave) and CSAH 18 (Broadway Ave) in Ham Lake/Columbus.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (5.6ac * $500/ac) = $4,800</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Erosion and Sediment Control: Dewatering: The site will require dewatering. No dewatering plan has been submitted</td>
<td>2. A dewatering plan needs to be submitted</td>
</tr>
<tr>
<td>Soils &amp; Erosion Control: District requires all stabilization vegetation be within seven (7) days of rough grading or inactivity.</td>
<td>3. Update construction plans to stabilize vegetation within 7 days of rough grading or inactivity.</td>
</tr>
<tr>
<td>Wetlands: Wetland credits are proposed to be withdrawn from the state road bank to replace the wetland impacts.</td>
<td>4. Provide proof of withdrawal from BWSR for the state road bank wetland credit usage through TEP approval.</td>
</tr>
<tr>
<td>Wildlife: The proposed project may include endangered or threatened species, rare natural communities, colonial waterbird nesting sites, migratory waterfowl concentration areas, deer wintering areas or wildlife travel corridors.</td>
<td>5. Provide documentation from the DNR if the proposed project includes endangered or threatened species, rare natural communities, colonial waterbird nesting sites,</td>
</tr>
</tbody>
</table>

Staff recommendation was to Table with 5 Stipulations as follows:
1. Receipt of escrows, $4,800.00.
2. A dewatering plan needs to be submitted
3. Update construction plans to stabilize vegetation within 7 days of rough grading or inactivity.
4. Gain TEP approval and provide proof of withdrawal from BWSR for the state road bank wetland credit usage.
5. Provide documentation from the DNR if the proposed project includes endangered or threatened species, rare natural communities, colonial waterbird nesting sites,
migratory waterfowl concentration areas, deer wintering areas or wildlife travel corridors and how these issues will be addressed.

Motion to Table with 5 Stipulations was moved by Wilder and seconded by Hoffman. The motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

14. National Sport Center Dome Facility Permit Review: The purpose of this project is the construction of a sports dome facility located at 1700 105th Ave NE in Blaine, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (12 ac * $500/ac) = $8,000</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Floodplain: The floodplain elevation is 896.8 for the project area. Current plans appear to fill approximately 9 AF of floodplain which results in an increase of 0.3 feet in the area.</td>
<td>2. Compensatory storage is required. Provide calculations that indicate amount of fill being placed above 896.8 and location and volume of compensatory storage.</td>
</tr>
<tr>
<td>Stormwater &amp; Hydraulics: The applicant is meeting the volume management requirement equivalent to filtrating runoff from the first inch of precipitation. A post construction test on the filtration basin will be required to verify the assumed filtration rates are obtained.</td>
<td>3. The applicant must acknowledge that they will conduct a post construction test on the filtration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.</td>
</tr>
<tr>
<td>Runoff from area 6 on the proposed drainage map does not appear to be treated before discharging offsite.</td>
<td>4. Runoff from area 6 should be routed to biofiltration trenches or explain why runoff from area 6 is not treated.</td>
</tr>
<tr>
<td>EOF for biofiltration basin and trenches is modeled in HydroCAD but not shown on plans.</td>
<td>5. Show EOF for biofiltration basin and trenches on plans and provide detail.</td>
</tr>
<tr>
<td>3 runs of 4” drain tile are modeled as a 12” pipe for biofiltration basin outlet device.</td>
<td>6. Model drain tile as 3 separate 4” pipes for biofiltration basin outlet device.</td>
</tr>
<tr>
<td>Drain tile for biofiltration trenches is shown on plans 4” but modeled in HydroCAD as 12” pipe.</td>
<td>7. Update construction plans or HydroCAD model to show consistent size for biofiltration trench drain tile.</td>
</tr>
</tbody>
</table>
It is unclear if the soil media or drain tile is the limiting factor for drawdown time for the biofiltration basin and trenches.

Biofiltration basin outlet rim elevation is inconsistent on plans and in HydroCAD model.

Biofiltration trench appears to go through paved walkway on west side of site.

Filter sock is proposed around drain tile in biofiltration basin. MPCA no longer recommends using filter sock due to clogging.

| Soils & Erosion Control: Biofiltration basins are not protected from erosion and sedimentation during construction. After initial grading the District requires that filtration basins be completely surrounded by erosion control measures to prevent the basin from clogging. | 8. Include soil media and drain tile as an outlet device for biofiltration basin and trenches. |
| Soil stockpiles are not proposed to be fitted with sediment trapping measures to prevent soil loss. | 9. Update HydroCAD model or construction plans to show consistent biofiltration basin outlet rim elevation. |
| Stabilization adequate to prevent erosion has not been provided at the outlets of all storm sewer pipes. | 10. Clarify if walkway is proposed in that location. If so, update biofiltration trench. |
| Provisions have not been made for cleaning road surfaces where sediment is transported by the end of the day. | 11. Remove filter sock from biofiltration basin underdrain. |
| Project does not propose a temporary sedimentation basin. When 10 or more acres of disturbed soil drain to a common location a temporary sedimentation basin is required. | 12. Update construction plans to include the following: a. After initial grading, completely surround biofiltration basins with erosion control measures to prevent the basin from clogging. b. Provide sediment trapping measures around soil stockpiles to prevent soil loss. c. Provide stabilization (rip rap) adequate to prevent erosion at outlets of all storm sewer pipes. d. Include provisions to clean road surfaces where sediment is transported by the end of the day. e. Provide a temporary sedimentation basin to provide treatment of runoff before it leaves the construction site. f. Provide adequate perimeter control of all disturbed areas. |
| It is unclear if dewatering is needed during the construction of the proposed project. | 13. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule, quantities, and copy of DNR permit if required. |
| **Maintenance:** It is unknown who will be | 14. Provide an O&M Agreement that |
Staff recommendation was to Table with 14 Stipulations as follows:

1. Receipt of escrows, $8,000.00.
2. Compensatory storage is required. Provide calculations that indicate amount of fill being placed above 896.8 and location and volume of compensatory storage.
3. The applicant must acknowledge that they will conduct a post construction test on the infiltration basin by filling the basin to a minimum depth of 6 inches with water and monitor the time necessary to drain. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. Runoff from area 6 should be routed to biofiltration trenches or explain why runoff from area 6 is not treated.
5. Show EOF for biofiltration basin and trenches on plans and provide detail.
6. Model drain tile as 3 separate 4” pipes for biofiltration basin outlet device. Update construction plans or HydroCAD model to show consistent size for biofiltration trench drain tile.
7. Update construction plans or HydroCAD model to show consistent size for biofiltration trench drain tile.
8. Include soil media and drain tile as an outlet device for biofiltration basin and trenches.
9. Update HydroCAD model or construction plans to show consistent biofiltration basin outlet rim elevation.
10. Clarify if walkway is proposed in that location. If so, update biofiltration trench.
11. Remove filter sock from biofiltration basin underdrain.
12. Update construction plans to include the following:
   a. After initial grading, completely surround biofiltration basins with erosion control measures to prevent the basin from clogging.
   b. Provide sediment trapping measures around soil stockpiles to prevent soil loss.
   c. Provide stabilization (rip rap) adequate to prevent erosion at outlets of all storm sewer pipes.
   d. Include provisions to clean road surfaces where sediment is transported by the end of the day.
   e. Provide a temporary sedimentation basin to provide treatment of runoff before it leaves the construction site.
   f. Provide adequate perimeter control of all disturbed areas.
13. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.
14. Provide an O&M Agreement that meets District requirements.
Motion to Table with 14 Stipulations was moved by Hoffman and seconded by Herbst. The motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

15. Pro Courier Permit Review: The purpose of this project is the construction of a parking lot and 2,680 square foot maintenance building on a 1.8 acre lot located at 8370 Sunset Road NE in Spring Lake Park, Minnesota.

The staff report provided to the Board identified the following issues and concerns:

<table>
<thead>
<tr>
<th>ISSUE</th>
<th>NEED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Escrows: $2,000 + (1.70 ac * $500/ac = $2,850.00</td>
<td>1. Receipt of escrows.</td>
</tr>
<tr>
<td>Stormwater &amp; Hydraulics: Due to the nature of the project including fueling tanks and vehicle maintenance along with the location within a DWSMA, infiltration is not allowed.</td>
<td>2. Project should be redesigned to meet water quality and rate control requirements. No infiltration is allowed on site.</td>
</tr>
<tr>
<td>SCS Type II rainfall distribution used in HydroCAD model.</td>
<td>3. Update HydroCAD model using MSE-3 rainfall distribution.</td>
</tr>
<tr>
<td>It does not appear that any of the site drains to basin 1B.</td>
<td>4. Clarify drainage to basin 1B.</td>
</tr>
<tr>
<td>Proposed sumps meet TSS removal, however District requires sumps to be at least 4-feet deep to prevent resuspension.</td>
<td>5. Sumps must be a minimum of 4-feet deep to prevent resuspension.</td>
</tr>
<tr>
<td>Water Quality: Fertilizer is proposed to be added to infiltration basins. This may result in direct discharge of fertilizer to receiving waters.</td>
<td>6. Update Paving and Restoration plan to exclude stormwater features from fertilizer application.</td>
</tr>
<tr>
<td>Soils &amp; Erosion Control: District requires all stabilization vegetation be within seven (7) days of rough grading or inactivity.</td>
<td>7. Update construction plans to include the following:</td>
</tr>
<tr>
<td>Construction entrance points are not clearly located on the erosion and sediment control plan.</td>
<td>a. Stabilize vegetation within 7 days of rough grading or inactivity.</td>
</tr>
<tr>
<td>The erosion and sediment control plan does not provide for the repair and maintenance of all temporary and permanent erosion and sediment control practices.</td>
<td>b. Clearly locate construction entrance points on the erosion and sediment control plan.</td>
</tr>
<tr>
<td></td>
<td>c. Provide for the repair and maintenance of all temporary and permanent erosion and sediment control practices.</td>
</tr>
</tbody>
</table>
permanent erosion and sediment control practices.

It is unclear if dewatering is needed during the construction of the proposed project.

<table>
<thead>
<tr>
<th>8. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.</th>
</tr>
</thead>
</table>

**Groundwater:** Construction plans note storage tanks on-site. However, it is unclear if there is a containment system or contingency plan.

9. Provide information regarding containment system and contingency plan for on-site tanks.

**Maintenance:** It is unknown who will be responsible for the inspection and maintenance of stormwater facilities. A maintenance agreement has not been executed. The applicant has not submitted a Maintenance Plan for each Stormwater Treatment Practice.

10. Provide an O&M Agreement that meets District requirements.

Staff recommendation was to Table with 10 Stipulations as follows:

1. Receipt of escrow, $2,850.00.
2. Project should be redesigned to meet water quality and rate control requirements.
3. Update HydroCAD model using MSE-3 rainfall distribution.
4. Clarify drainage to basin 1B.
5. Sumps must be a minimum of 4 feet deep to prevent resuspension.
6. Update Paving and Restoration plan to exclude stormwater features from fertilizer application.
7. Update construction plans to include the following:
   a. Stabilize vegetation within 7 days of rough grading or inactivity.
   b. Clearly locate construction entrance points on the erosion and sediment control plan.
   c. Provide for the repair and maintenance of all temporary and permanent erosion and sediment control practices.
8. Provide statement whether dewatering will be required for the construction of the proposed project. If yes, provide well-field location, rates, discharge location, schedule and quantities.
9. Provide information regarding containment system and contingency plan for on-site tanks.
10. Provide an O&M Agreement that meets District requirements.
Motion to Table with 10 Stipulations was moved by Herbst and seconded by Hoffman. The motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

DISCUSSION ITEMS
17. Potential MAWD Resolutions: Discussion regarding the annual MAWD Conference and potential issues the Board feels are of statewide concern that should be addressed by legislative action through MAWD.

Board members were asked to give this item thought and let Kelly know of any suggestions before October 1.

18. Receive Draft of Riparian Lands Management Chapter for Advisory Committee Review (Comprehensive Plan Amendment)

Kelly provided a presentation to review this chapter of the Comprehensive Plan. Kelly reviewed the goals, objective and performance measures.

Motion Authorizing Staff to Distribute the Chapter for Review and Comments to the Advisory Committees was moved by Herbst and seconded by Hoffman. The motion carried with five years (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

INFORMATIONAL ITEMS
19. Zebra Mussels Found in Crooked Lake
Is was reported to district staff that a watercraft inspector found zebra mussels attached to vegetation on a boat trailer coming out of Crooked Lake. District staff and county staff checked the waters near the boat landing for any sign of zebra mussels and none were found. Residents using zebra mussel collector plates have been asked to be extra vigilant while doing their monthly check of the collector plates.

A similar report from the Ham Lake boat landing was received within days of the Crooked Lake report.

20. Update on Office Building
Kelly informed the Board that the District has hired a Realtor to search for buildings to purchase that meet the District’s needs. The agent has provided information for two buildings so far.

Hoffman suggested when information is collected regarding possible buildings for the District to purchase or about recent sales of buildings, a preliminary evaluation be made of each to help determine what the costs would have been or might be to make the property usable to the District.
Kelly also apprized the board an agreement had been signed with an appraiser for a simple appraisal of the Woodland Building.

**ADJOURN**
The meeting adjourned at 6:45 PM on a motion by Wilder, seconded by Herbst. Motion carried with five yeas (Herbst, Hoffman, Kreun, McCullough and Wilder) and no nays.

_____________________________
Anthony Wilder, President