COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: April 22, 2013
AGENDA NUMBER: 7
ITEM: Approve Annual Report

POLICY IMPACT: Policy
FISCAL IMPACT: Budgeted

REQUEST
Approve Annual report for submittal to the BWSR

BACKGROUND
The District is required to annually report on a variety of activities. These requirements and the state and federal laws that mandate the reporting are listed here.

The Minnesota Watershed Act (M.S. 103D.351) requires the District to prepare a yearly report of
- The financial conditions of the District
- The status of all projects
- The business transacted by the District
- Other matters affecting the interests of the District
- The District plans for the succeeding year

The Metropolitan Water Management Act (M.S. 103B.231) requires a yearly report similar to the Watershed Act but stipulates specific financial and activity items to be reported.
- Roster and contact information for the Board and Advisory Committees
- Various financial expenditure information
- Permit and enforcement activity
- Annual plan
- Status of local plan adoption
- Summary of monitoring data
- Status of wetland banking

ISSUES/CONCERNS
Reporting on Financial Condition: As noted in March, after meeting with the State Auditor, final financial statements and reports for 2012 will not be completed until the end of April or May because of changes in accounting software and conversion of files. Both the State Auditor and the BWSR recognize this situation and waived the April deadline that the Audit and the annual financial report.

RECOMMENDATION
Approve Annual report for submittal to the BWSR