

Programs and Activities

To implement its mission and pursue the goals mandates and permit requirements, the Watershed District operates six programs which oversee 45 basic activities, which in turn involve a considerable number of separate tasks.

Programs are groups of similar activities that District employees engage in with our service groups.

Activities are groups of related tasks conducted to achieve a specific objective or outcome.

The programs are:

1. Administration
2. Development Regulations and Issue Management
3. Operations and Maintenance
4. Planning, Programming and Budgeting
5. Public and Governmental Relations
6. Research and Data Collection

Administration

The administration program carries out the approved policies of the Board of Managers, administers the financial affairs of the Coon Creek Watershed District, and ensures the accountability of public funds and serves the District's financial needs. The Administration Program consists of the following activities:

1. Board of Managers
2. Building maintenance
3. Contract administration
4. Financial management
5. Information
6. Legal
7. Personnel administration and training
8. Records management
9. Risk management

Development Regulations & Issue Management

The purpose of development regulation is to evaluate, permit, and monitor plans and programs affecting the water and related land resources of the District in an orderly and informed fashion. The Development Regulation and Issue Management Program consist of five activities:

1. Environmental Review (includes comments on DNR and Corps of Engineers permits)

2. Issues and Complaints
3. Pre-Application Meeting
4. Permit Review
5. Permit Issuance
6. Permit Inspection
7. Permit Enforcement & Illicit Discharge Detection & Elimination
8. Final Inspections, Project Close Outs & Escrow Returns

Operations and Maintenance

The purpose of the Operations and Maintenance program is the planning, design, construction and maintenance of the District ditch system and water control structures, and to preserve the location, character, and extent of the District ditch and conveyance system. The Operations & Maintenance program consists of the following activities

1. Routine Maintenance
 - a. Inspections
 - b. Litter & Debris Removal
 - c. Vegetation & Ground Cover Management
 - d. Access Management
2. Non-Routine Maintenance
 - a. Cleanout Tress and Sediment
 - b. Beaver Removal
 - c. Structural Repair
3. Repair and Rehabilitation
 - a. Ditch Channel
 - b. Earthworks such as embankments
 - c. Ditch/stream banks and side slopes
 - d. Weirs and Ditch plugs
 - e. Inflow and outflow devices
4. Construction Retrofit and Rehabilitation
 - a. New drainage, stormwater or water quality facilities

Planning, Programming and Budgeting

The purpose of the program is to coordinate the planning, prioritizing, and financing of District programs and activities. The Planning program consists following activities:

1. Annual Assessment, Reporting, and Planning
2. Budgeting and Program Planning
3. Watershed Management Planning
4. Modeling
5. Policy and Procedures
6. Legislation & State & Federal Policy Review
7. Special Studies & Reports

Public and Governmental Relations

The purpose of the public and governmental relation program is to ensure that the continuing planning and management of the Coon Creek watershed is responsive to the needs and concerns of an informed public and to coordinate policies and programs of the local, state, and federal government agencies to achieve consistency with the plan. A program consisting of four activities has been developed to carry out District policies. The components are:

1. Education
2. Information
3. Involvement
4. Technical Assistance
5. Financial Assistance & Grants

Research and Monitoring

The purpose of the research, monitoring and data collection program is to gather and analyze data that will result in increased efficiency and effectiveness of watershed management and District programs. The research, monitoring, and data collection program provides integrated resource information used in planning, evaluating, and decision-making within the Coon Creek Watershed District.

Program activities include:

1. Precipitation Monitoring
2. Biomonitoring
3. Lake Level Monitoring
4. Lake Water Quality Monitoring
5. Reference Wetland Monitoring
6. Wetland Monitoring - Vegetation Transects
7. Riparian Lands Monitoring
8. Stream –
9. E coli Monitoring - Grab Samples
10. Stream Hydrology Monitoring - Continuous Stage Monitoring
11. Stream Hydrology Monitoring - Rating Curve Development
12. Stream Water Quality Monitoring - Grab Samples
13. Stream Water Quality Monitoring - Hydrolab Continuous Monitoring