



Citizen Advisory Committee Member Application Part 1

Date

Type New Re-application

Name

Residency address

City, State, Zip

Email

Phone

Mailing address (if different from residency)

Occupation

Qualifications (education or background related specifically to civic, professional, volunteer, or governmental boards or commissions)

Are you available to attend monthly meetings & take an active role in working with the Coon Creek Watershed District Board of Managers?

Yes No

Member Category

- City/County Official
- Citizen
- Farmer
- Outdoor organization
- Other:

Reasons for wanting to serve:

List any financial interests or associations you have that may present a conflict of interest

Please read and complete Part 2 of this application, Member Expectations and Data Practices Advisory. After completing Part 2, please return the signed form by either:

Mailing a physical copy to
Coon Creek Watershed District
13632 Van Buren St NE
Ham Lake, MN 55304

OR

Scanning or photographing a copy and
emailing it to info@cooncreekwd.org with
"CAC Member Application" in the email subject
line



Citizen Advisory Committee

Member Application Part 2

Member Expectations

This is a volunteer position with no reimbursement, except possibly for conference attendance.

The Coon Creek Watershed District (CCWD) expects CAC members to:

- Attend a new member orientation
- Make a serious commitment to actively participate in CAC work
- Notify the staff liaison if unable to attend meetings
- Prepare for meetings and reviews
- Become familiar with the CCWD Mission and CAC role
- Understand the roles and relationships of the CAC and the CCWD staff and Board of Managers
- Get to know other CAC members to build a working relationship
- Reflect the perspectives of the watershed's diverse constituency in discussions and decision-making
- Serve the CCWD in a professional and non-partisan manner
- Support the majority decision on issues decided by the CAC and the CCWD Board of Managers at meetings and when representing CCWD at other forums, even if personal opinions are different
- Refrain from making public comments and statements that would misrepresent or negatively represent the CCWD, its decisions or policies including written or verbal comments to the media, on blogs, websites, or other forums where it is foreseeable that the comments will become known to the public

Data Practices Advisory

The following information requested above is classified as private data under the Minnesota Government Data Practices Act, Minnesota Statutes chapter 13 (MGDPA): your address, telephone numbers, and email address. Other information you provide in response to questions asked will be public data and so your responses should be limited to your education, training, employment, volunteer work, and any other aspects of your background and interests you do not consider to be private. If you are appointed to the Citizen Advisory Committee your address, telephone numbers, and email address will become public data.

Private data are data that generally may not be released to the public. The information classified as private data is requested so that the appointing authority can confirm your eligibility to serve on the Citizen Advisory Committee and contact you about your application. You are not legally required to provide this information; however, if you don't do so, the appointing authority may not be able to confirm your eligibility or communicate with you in a timely way.

The private data will be maintained by the Coon Creek Watershed District in accordance with the MGDPA and will be accessible to those within the Coon Creek Watershed District who reasonably require access in order to administer the appointment process.

I certify that the information on this application is correct and that I understand the Expectations and Data Practices Advisory listed above:

Signature

Date