

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on, Monday, January 23, 2023, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker.

Staff Present: Justine Dauphinais, Corinne Elfelt, Jason Hilst, Tim Kelly, Michelle Ulrich

Staff Present via Zoom: Dawn Doering, Jon Janke, Abby Shea

Others: Jim Hafner, Michelle Jordan

Others via Zoom: Erin Lind

Note: The Zoom link was lost a few minutes into the meeting.

2. Approval of the Agenda

Board Member Campbell moved to Approve the Agenda. Seconded by Board Member Parker. Motion carried with four yeas (Board Members Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.

3. Announcements

Administrator Kelly introduced Jim Hafner, to be appointed to the Board Tuesday, January 24, 2023, by Anoka County Commissioners. Administrator Kelly also introduced Michelle Jordan, Area Hydrologist, Board of Water and Soil Resources.

Due to the return from a temporary absence of Board Member Parker to the Board Meetings, a motion was made by Board Member Campbell for Patrick Parker to resume as Secretary to the Board, relieving Board Member McCullough of his temporary appointment as Secretary. Seconded by McCullough. Motion carried with four yeas (Board Members Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.

4. Discussion from the Floor

No one was present to address the Board

CONSENT ITEMS

5. Approval of Minutes of January 9, 2023

6. Approve Bills to be Paid: Claims totaling \$249,209.81 on the following disbursement list will be issued and released upon Board approval:

January 23, 2023	
To	Amount
Anoka County	123,807.32
Engineer Supply	1,231.00
Jacon LLC	48,280.78
Pace Analytical	218.29
Respec	9,768.75
Well Groomed Lawns	2,932.50
YTS Companies LLC	7,175.00
	193,413.64
To	Amount
Anoka County	2,250.00
Autumn Glen Senior Living LLC	1,447.55
CC & I Engineering Inc	15,993.35
CS McCrossan	8,850.00
Gonyea Homes Inc	1,675.73
GovOffice	960.00
Hans Hagen Homes	3,253.90
Metro-Net	4,498.00
Metro Watershed Partners	5,000.00
MFRA Inc	2,098.70
Radisson Woods on Main LLC	8,452.69
Respec	1,170.00
Ve A Por Ello LLC	146.25
	55,796.17
TOTAL BOTH	249,209.81

Board Member Campbell moved to Approve the Consent Agenda. Seconded by Board Member Parker. Motion carried with four yeas (Board Members Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.

POLICY ITEMS

7.Public Hearing: Comprehensive Plan Initial Planning Meeting

District Administrator Kelly explained that as part of the planning process for the Comprehensive Plan that expires in August 2023, the requirements to receive, review and discuss input on the problems, issues and concerns facing comprehensive water and related resource management within the Coon Creek Watershed District through a public hearing.

Board President Herbst Opened the Public Hearing at 5:36 PM

Administrator Kelly introduced, for the record:

- a. Purpose of the meeting
 - i. To receive, review and discuss input to the Comprehensive Planning Process

- b. Required inputs to the Public Record
 - i. Public Notice Requirements
 1. District website since 1/4/2023
 2. Review Agencies Notice 1/4/2023
 3. Department of Transportation 1/4/2023
 4. Citizen Advisory Committee members 1/4/2023
 5. Technical Advisory Committee members 1/4/2023
 6. Official Bulletin Board

President Herbst called for Public Input (3 times).

After hearing no further discussion from the floor, President Herbst asked for a Motion to close the Public Hearing, so motioned by Board Member Parker, seconded by Board Member McCullough . Motion carried with four yeas (Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.

President Herbst reopened the regular meeting at 5:38 PM

Administrator Kelly reviewed the input received, to date, as outlined in the staff report along with the collaborative efforts. Mr. Kelly informed the Board that at their next meeting they would review the scoping document for the Comprehensive Plan.

PERMIT ITEMS- No permit Items

DISCUSSION ITEMS

8. Annual Aquatic Invasive Species (ASI) Update

Staff member Justine Dauphinais presented highlighting that for 2022-23, although there are 16 high priority aquatic invasive species that pose a risk to District waters, 10 of which have already been documented within the District, no additional AIS have been added to the list.

Board Member McCullough moved to Receive the Annual Aquatic Invasive Species Report seconded by Board Member Campbell. Motion carried with four yeas (Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.

9. Ditch 59 Inspection Report

Staff Operations and Maintenance Inspector, Jason Hilst, presented the Ditch 59 (aka Deer Creek) condition report. Staff Member Hilst noted that Ditch 59 is an open channel 20.85 miles in length located in Blaine and Ham Lake and has a drainage area of 10.1 square miles. Ditch 59 also includes 23 public lateral ditches.

The ditch was found to be in fair to good condition, with 9 sites of immediate concern largely due to organic dumping and obstructed culverts.

The Board inquired about the steps taken by staff to educate citizens and the follow-up. Administrator Kelly informed the Board of, depending upon the severity of the case, how citizens are provided written handouts regarding the issue, a letter explaining the issue, etc. Kelly stated all staff are watching for various issues, such as organic dumping, when they are out in the field for follow-up.

Board Member Campbell moved to Receive the Ditch 59 Inspection Report seconded by Board Member Parker. Motion carried with four yeas (Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.

INFORMATIONAL ITEMS

10. Municipal Separate Storm Sewer System (MS4) Annual Reporting

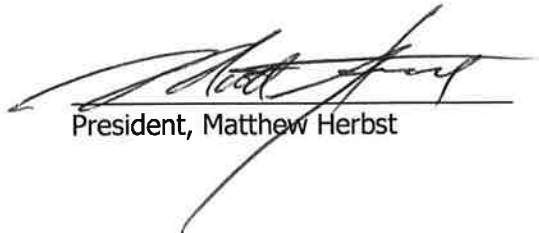
Administrator Kelly informed the Board that reporting on the MS4 has been suspended for one year.

11. Waters of the United States (WOTUS) Update

Administrator Kelly noted for the Board that this topic fluctuates with the political tide, and currently isolated wetlands are, again, considered WOTUS.

ADJOURN

Board Member Parker moved to Adjourn at 6:08 PM seconded by Board Member Campbell. Motion carried with four yeas (Mary Campbell, Matthew Herbst, Dwight McCullough and Patrick Parker) and no nays.



President, Matthew Herbst