

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on, Monday, July 24, 2023, at the Coon Creek Watershed District Office.

1. Call to Order: The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell (arrived at 5:40 PM), James Hafner, Dwight McCullough, and Patrick Parker

Staff Present: Dawn Doering, Erin Edison, Corinne Elfelt, Jenny Gooden, Jason Hilst, Jon Janke, and Michelle Ulrich

Staff Present via Zoom: Abby Shea

Visitors in person: Jeff Stalberger and Ben Coauette

2. Approval of the Agenda:

Board Member McCullough made a motion to add Permit Review Item 7 – Olson Residence and Permit Item 8– Touchdown Tile Permit Reviews to the Consent Agenda. Seconded by Board Member Parker. Motion carried with three yeas (Board Members James Hafner, Dwight McCullough, and Patrick Parker) and no nays.

Board Member McCullough moved to Approve the Amended Agenda. Seconded by Board Member Parker. Motion carried with three yeas (Board Members James Hafner, Dwight McCullough, and Patrick Parker) and no nays.

3. Announcements:

a. Coon Creek Watershed District Partner of Year 2022 Award Presentation

Watershed Development Coordinator Edison presented Jeff Stalberger the 2022 Partner of the Year Award. She explained that the award goes to the local developer Stalberger for his excellence in communication and compliance with Coon Creek Watershed District (CCWD) Rules and Erosion Control reducing staff time on inspections and follow up as well as protecting our water resources.

Ms. Edison noted that CCWD staff also nominated Mr. Stalberger for the MN Erosion Control Association Industry Leadership Award which he received in January 2023.

Ms. Edison stated that Mr. Stalberger is exemplary in his constant communication with CCWD, his builders, and contractors. She reported the result is excellent erosion and sediment control practices, thereby protecting the water resources.

Board member Hafner thanked Mr. Stalberger and stated how he appreciates his cooperation.

4. Open Mic/Public Comment: No one was present to address the Board.

CONSENT ITEMS

5. Approval of Minutes – July 10, 2023

6. Approval of Bills: Claims totaling \$291,172.91 on the following disbursement(s) list will be issued and released upon Board approval.

July 24, 2023		
To	Amount	
Abdo LLP	24,295.50	
Anoka County	128,899.14	
Designing Earth Contracting Inc	1,380.68	Escrow return
Jacon LLC	58,422.23	
League of MN Cities	874.00	
Loffler	186.92	
Michelle Ulrich PA	5,456.75	
North Pine Aggregate Inc.	43,019.56	
Northern Natural Gas	2,594.50	Escrow return
Poop 911 of MSP	731.40	
Respec	8,976.25	
RMB Environmental	1,322.00	
US Geological Survey	4,135.50	
Chase Vanderbilt	17.23	
Well Groomed Lawns	986.25	
Randy Wesp	7,775.00	
YTS Companies LLC	2,100.00	
	291,172.91	0.00

The following Permit Item was moved to the Consent Agenda by motion:

7. Olson Residence Permit Review: The purpose of this project is the construction of a new single-family home located at 3426 Bunker Lake Blvd NE, Ham Lake, Minnesota.

Staff recommendation was to Approve with two conditions and zero stipulations as follows:

Conditions to be Met Before Permit Issuance:

Procedural Requirements (Rule 2.7)

1. Submittal of a performance escrow in the amount of \$2,375.00.

Soils and Erosion Control (Rule 4)

2. Update the erosion and sediment control plan to include the following:
 - a. A note on the erosion and sediment control plan that disturbed soils and stockpiles will be temporarily or permanently stabilized within 24 hours after construction activity in that area has temporarily or permanently ceased.
 - b. Provide details for erosion and sediment control practices.
 - c. A note on the site plan for the repair and maintenance of all temporary and permanent erosion and sediment control practices.
 - d. A note on erosion control plan for cleaning road surfaces where sediment is transported.
 - e. Update the site plan to indicate the locations of erosion and sediment

control devices.

Stipulations: None

8. Touchdown Tile Permit Review:

The purpose of this project is construction of an 84' x 100' pole barn style building, gravel driveway, and parking and associated stormwater treatment features located on the East side of Baltimore Street NE, 15555 Highway 65 NE, Ham Lake, Minnesota.

Staff recommendation was to Approve with four conditions and three stipulations as follows:

Conditions to be Met Before Permit Issuance:

Procedural Requirements (Rule 2.7)

1. Submittal of a performance escrow in the amount of \$2,535.00

Stormwater Management (Rule 3)

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.
3. Update construction plans to include a standard detail for the SAFL Baffle that is proposed to be installed in STMH-1.

Erosion and Sediment Control (Rule 4)

4. After initial grading, surround the proposed filtration basins with erosion control measures to prevent the basin from clogging.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations, and proof of installation for hydrodynamic separators.
2. Completion of (a) post construction infiltration test(s) on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule, and quantities prior to construction.

Board Member Parker moved to approve the Consent Agenda Items, Seconded by Board Member McCullough. Motion carried with three yeas (Board Members James Hafner, Dwight McCullough, and Patrick Parker) and no nays.

POLICY ITEMS – None

PERMIT ITEMS

These items were moved to the Consent Agenda.

DISCUSSION ITEMS

9. Rough Draft 2024 Budget

Director of Operations Janke reported that a few errors were corrected in the rough draft budget. He stated that a new error was discovered in the capital costs due to an Excel formatting issue. He stated that the previous errors on the tables and charts were noted.

Mr. Janke reported that due to the calendar this year and when the advisory board is scheduled to meet, the rough draft budget will need to be presented to them as it currently stands. He stated that the budget will be forwarded to the Advisory Board for their comments and review for the Board at the August 14, 2023, Board Meeting.

Board Member Hafner inquired at the line item of staff support and conferences with the decrease in the figure. He wanted to ensure that staff will still be able to participate in trainings and conferences with the decrease presented.

Mr. Janke explained that with the new ways that webinars, training, and many classes are now presented virtually, staff have been taking advantage of those methods. He stated that not as many in person training courses have taken place with the pandemic. He stated that many employees still attend the training and conferences and then share their files, handouts, or useful information to the group.

Board member Hafner made a motion to approve distribution of the Rough Draft 2024 Budget as is to the Advisory Board. Seconded by Board Member Campbell. Board Members Mary Campbell, James Hafner, Dwight McCullough, and Patrick Parker) and no nays.

10. Stonybrook Creek Inspection Report

Operations and Maintenance Inspector Hilst presented an overview of his inspection report of Stonybrook Creek. He reported that Stonybrook Creek is in fair/good condition and there is only one immediate maintenance concern.

Board Member McCullough inquired as to what the source of the water is in the creek. Mr. Hilst reported that it is a combination of storm water and ground water.

Board Member Hafner inquired as to how often the water flow is measured. Mr. Janke reported that it is measured monthly and that the bottom of the creek is stable.

Board Member Hafner inquired approximately how far residential properties are from the culvert that needs attention for cleaning out.

Mr. Janke stated that it is close to residential properties. He stated that the cities of Fridley and Spring Lake Park provide a cost share with CCWD for the maintenance.

Board Member Campbell made a motion to receive the inspection report. Seconded by Board Member Parker. Motion carried with four yeas (Board Members Mary Campbell, James Hafner, Dwight McCullough, and Patrick Parker) and no nays.

INFORMATIONAL ITEMS

11. Sunrise x Coon Creek Boundary Amendment

Director of Operations Janke reported that the City of Ham Lake has accepted the boundary amendment and has submitted a letter of concurrence to CCWD. He reported that the Sunrise River WMO will be holding a special meeting soon to provide their feedback and decision. He stated that once their feedback is received, the amendment can be sent to the state for approval.

Board Member Hafner inquired if the date of the special meeting was known.

Mr. Janke stated that it has not been scheduled at this time.

12. Article: "Clearer picture of watershed quality helps people put dollar values on improvements"

Mr. Janke reported that the article reports on the EPA level and the impacts and willingness to pay for improvements in water quality.

Board Member McCullough inquired if there has been a noticeable difference in the picking up of pet waste, lawn clipping and refuse in general.

Mr. Janke reported that he feels there has been less being seen and has noticed improvements in the creeks and streams. He stated that there have been fewer grass clippings.

13. MAWD 2023 Request for Resolutions

Mr. Janke asked if the Board Members have any suggestions for Watershed Resolutions to provide them to staff by mid-August to allow for enough time to prepare them and have a discussion, if needed.

14. Article: Star Tribune 7-20-23 Drought Increases

An informational article was provided to the Board.

ADJOURN

Board Member Parker moved to adjourn at 5:58 p.m. Seconded by Board Member Hafner. Motion carried with four yeas (Board Members Mary Campbell, James Hafner, Dwight McCullough, and Patrick Parker) and no nays.


President

