

## **BOARD MEETING AGENDA**

**Board Room**  
**Coon Creek Watershed District Offices**  
**Monday, November 13, 2023**  
**5:30 p.m.**

### **Board of Managers:**

Jim Hafner, President; Erin Lind, Vice President; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

*Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.*

- 1.** Call to Order
- 2.** Approval of the Agenda (Additions/Corrections/Deletions)
- 3.** Announcements
- 4.** Open Mic/Public Comment

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

### **CONSENT ITEMS**

*The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.*

- 5.** Approval of Minutes of October 23, 2023
- 6.** Administrators Report
- 7.** Advisory Committee Report
- 8.** Approve Bills for Payment

### **POLICY ITEMS**

None

### **PERMIT ITEMS**

- 9.** NSC Fields 9-12
- 10.** Twin Town Demolition

### **DISCUSSION ITEMS**

- 11.** Council Conference – State of the Watershed

### **INFORMATIONAL ITEMS**

- 12.** Retirement of Anoka County Administrator Rhonda Sivarajah
- 13.** Minnesota Watersheds Newsletter
- 14.** Comprehensive Watershed Management Plan Extension

### **ADJOURN**

**COON CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on, Monday, October 23, 2023, at the Coon Creek Watershed District Office.

**1. Call to Order:**

The meeting was called to order at 5:30 PM

Board Members Present: James Hafner, Erin Lind, Mary Campbell, and Dwight McCullough.

Board Members Absent: None

Staff Present: Bobbie Law, Tim Kelly, and Michelle Ulrich

Staff Present via Zoom: Erin Edison, Dawn Doering, Erik Bye, and Jon Janke

**2. Approval of the Agenda:**

Board Member McCullough moved to Approve the Agenda. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members James Hafner, Erin Lind, Mary Campbell and Dwight McCullough.) and no nays.

**3. Announcements:**

No announcements.

**4. Open Mic/Public Comment:**

No one present for comment.

**CONSENT ITEMS**

**5. Approval of Minutes of October 9, 2023**

**6. Approval of Bills:**

Claims totaling \$203,988.40 on the following disbursement list will be issued and released upon Board approval.

October 23, 2023		
To	Amount	
Anoka County	173,172.53	
Forest Lake Contracting Inc.	6,640.00	Escrow Rtn
JHM Owasso Properties Inc	1,461.25	Escrow Rtn
Metro Inet	4,498.00	
Michele J. Ulrich PA	3,191.50	
Respec	1,170.00	
RMB Environmental Labs	1,737.00	
Superior Heating AC & Electric	303.12	
Tech Sales Co	11,815.00	
	<b>203,988.40</b>	<b>0.00</b>

Board Member Lind moved to Approve the Consent Agenda Items seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members James Hafner, Erin Lind, Mary Campbell and Dwight McCullough.) and no nays.

## **POLICY ITEM - None**

### **PERMIT ITEMS**

#### **7. Hickman Home**

The purpose of this project is to Construction of a new single-family home and shoreline restoration work adjacent to the Mississippi River.

Staff recommendation was to approve with 4 conditions to be met before permit issuance as follows:

#### Procedural Requirements (Rule 2.7)

1. Submittal of a performance escrow in the amount of \$2,110.00.

#### Soils and Erosion Control (Rule 4)

2. Update erosion control plan to include floating silt curtain along the shoreline of the Mississippi River. *(Addition made by the board to this condition.)*

3. Provide a note on plans that disturbed soils and stockpiles must be temporarily or permanently stabilized within 24 hours after activity in an area has temporarily or permanently ceased.

#### Drainage, Bridges, Culverts, and Utility Crossings (Rule 7)

4. Provide a landscaping/revegetation plan detailing how the disturbed areas along the shoreline of the Mississippi River will be stabilized and vegetated, including proposed seed mix.

Erin Edison described the work to be performed. Managers discussed the silt fence being used near the Mississippi River. Ms. Edison updated condition #2 to include the removal of any erosion debris caught by the silt curtain.

Board President Hafner moved to approve permit #P-23-066 with 4 conditions and 0 stipulations, as amended to include the removal of any erosion debris caught by the silt curtain. Seconded by Board Member McCulough. The motion carried with 4 yeas (Board Members James Hafner, Erin Lind, Mary Campbell and Dwight McCullough.) and no nays.

### **DISCUSSION ITEMS**

#### **8. Minnesota Watersheds (Formerly MAWD) Conference Program**

Mr. Kelly gave an overview of the event. He clarified that there is a cost associated with managers attending the conference. He stated that managers should notify staff if they would like to attend. Managers discussed the agenda presented for the event. Managers discussed the legislative aspect of the conference.

### **INFORMATIONAL ITEMS**

#### **9. Audit Entrance Meeting**

Mr. Kelly noted that the audit meeting occurred on Thursday October 12<sup>th</sup>. Board Members Hafner and Campbell attended the entrance meeting. Mr. Kelly clarified that this is the 2022 audit beginning in partnership with Anoka County.

#### **10. MNDOT Resiliency Meetings**

This staff report outlines the background of [MnDOT's statewide resilience improvement plan](#), the funding sources associated, and the public input process occurring. Mr. Kelly gave an overview of the resilience improvements plan regarding highway 65. He mentioned the possibility of the District functioning as an "expert resource" regarding resiliency planning for this project.

**11. S.Trib Article – "Future of Transportation" – Hwy 65 Rebuild in Blaine**

This article describes the upcoming highway 65 project. The north metro city and Anoka County secured the last of state and federal dollars needed to pay for the \$195 million project. Mr. Kelly explained that the project is now fully funded. He mentioned that a PMT meeting, regarding the project, scheduled for the 24<sup>th</sup> of October was cancelled.

**ADJOURN**

Board Member Campbell moved to adjourn at 6:05 p.m. seconded by Board Member Lind. Motion carried with 4 yeas (Board Members James Hafner, Erin Lind, Mary Campbell and Dwight McCullough.) and no nays.

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President

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** November 13, 2023  
**AGENDA NUMBER:** 6  
**ITEM:** Administrator’s Situation Report

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**AGENDA:** Consent

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**REQUESTED ACTION:**  
Receive report.

**ADMINISTRATOR’S EVALUATION**

**Upcoming Board Considerations**

- 2024-2033 Comprehensive Watershed Management Plan
- Property Tax Levy - December

**District Capacity and Capability**

The District possesses the required resources and is trained to undertake most of its legislative mission for which it is organized or designed.

The District can accomplish most required tasks to standard under most conditions.

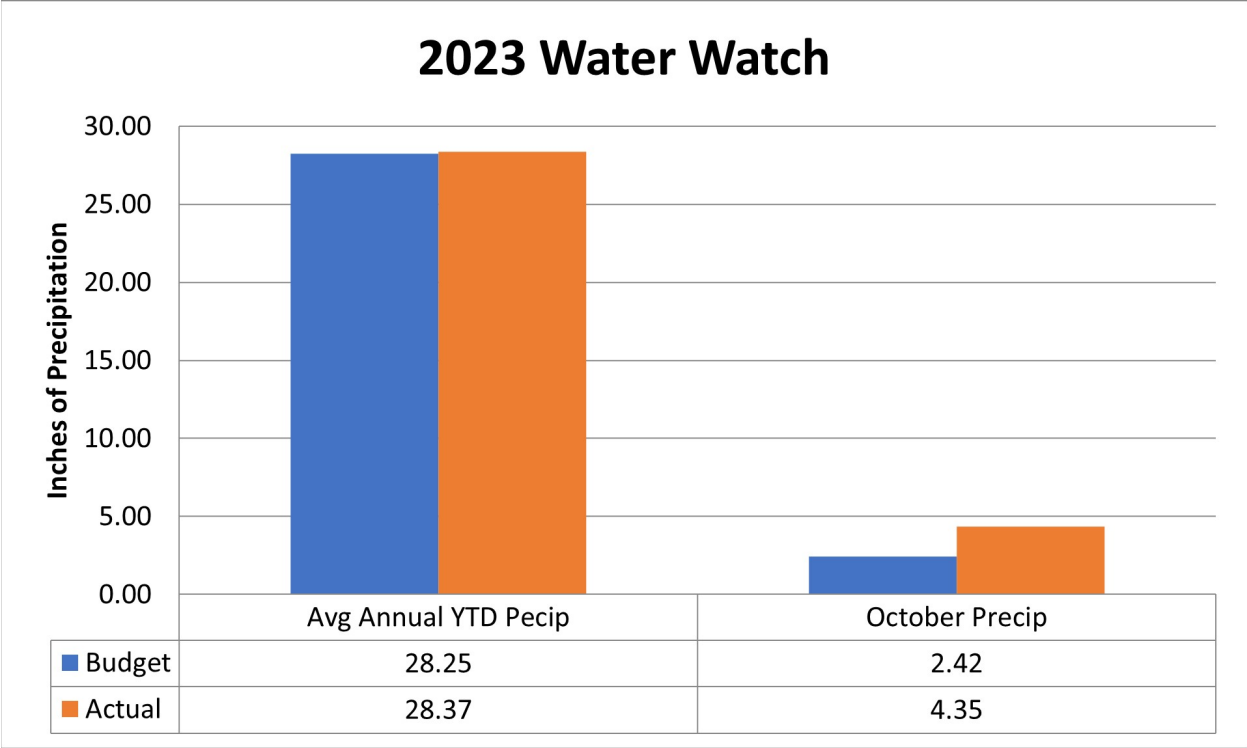
**MANAGEMENT SITUATION**

The District averaged 4.35 inches of precipitation in the month of October. That leaves the District 1.93 inches, or 80% above average for the month. For the first time since May, the District is average for the year.

According to the latest US Drought Monitor release (October 26th), the District has been Abnormally Dry for the last two weeks.

Water levels/discharge in streams and ditches throughout the District are in the normal range after recent precipitation events.

The National Weather Service is currently predicting 0.40” of precipitation over the next seven days.



**Non-Routine Projects**

**Anoka County Transition:**

Accounting: Data transfer from the county continues and is on schedule for 1/1/2024.

Payroll: Transfer and assumption of payroll services has been delayed until December 2024 due to the close connection of payroll and benefits.

Benefits: Assessment of benefit packages will begin, in earnest, late second quarter 2024. The county is actively assisting with benefits selection options.

New Board Member Selection: Anticipated date of appointment of new member is 11/14.

**Audit:**

- Audit (2022) is in process

**Boundary Amendment**

- BWSR has posted the Boundary amendment. If there are appeals of the boundary change, there may be a hearing on the manner convened by BWSR. If not the Boundary will proceed to the BWSR Board for approval and notification to Anoka County property records.

**Comp Plan Extension:**

- Comp Plan extension was approved by BWSR Administration on 10/30/23. Letter is posted in Information on the agenda.

**Legislature:** Committees have started to meet. Expect to see legislation on:

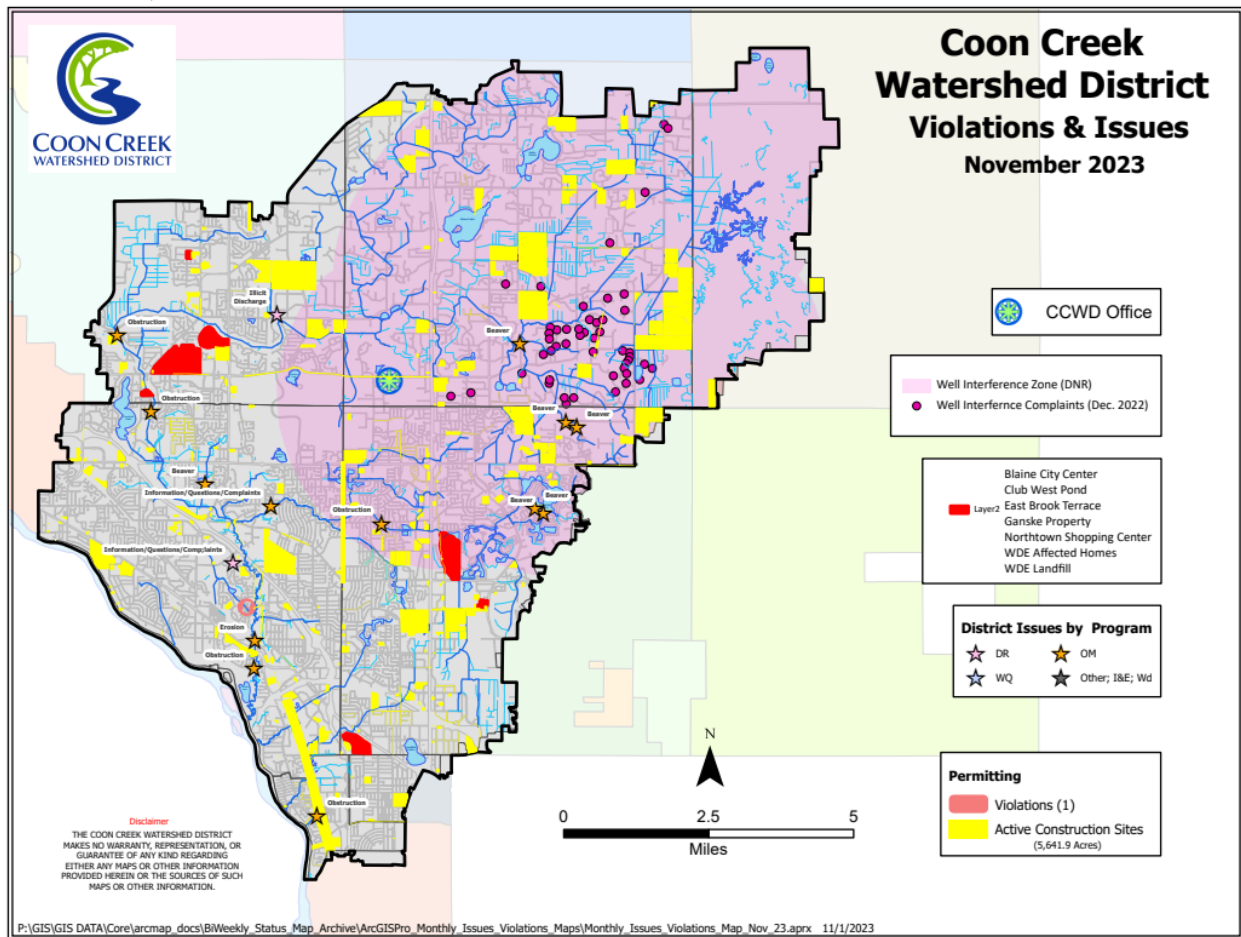
- Watershed District Act (MS 103D): Housekeeping and some procedural that do not apply within the Metro Area.
- Drainage Law (MS 103E): Concerning early notice, obligation to respond and adhere to comments.

**Rule Making:**

- MPCA: Lake Water Quality standards – Considering the application of Tiered Aquatic Life Use (TALU) standards
- PFAS Products Fee and Reporting:

**TH 65:** No new developments.

**Problems, Issues and Concerns**







## **MANAGEMENT DISPOSITION**

### **Financial Position:**

October started with an operational fund balance of approximately \$972,145.75. 4.1% of those funds are restricted, leaving a working fund balance of \$931,395.75. Change in net cash position was -\$207,073.57. Balance of the escrow trust fund is \$2,054,646.12. Nine months into the fiscal year, the budget variance is -\$171,064 (23%) less than planned.

### **Equipment and Facilities:**

All equipment is in good working condition. The facility is having some of the budgeted improvements made before the end of the budget year:

Replacement of bathroom flooring

Kitchen counter install

Electrical and plumbing to accommodate washer/dryer

### **Staffing:**

- Health: Overall health of staff is good
- Staff Availability: Over the month of November the District staffing we will be at 93%
  - One staff member is out through approximately January 31, 2024 for medical leave.
- Succession Planning: Development of the Succession Plan continues.
- Vacancies/New Hires
  - All positions are filled and new employees are engaged in position based training

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** November 13, 2023  
**AGENDA NUMBER:** 7  
**ITEM:** Advisory Committees Report

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**AGENDA:** Policy Discussion Information

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**ACTION REQUESTED**

Receive Report

**BACKGROUND**

The Citizen Advisory Committee (CAC) met in a hybrid format on October 11th. The Technical Advisory Committee (TAC) met virtually on October 12<sup>th</sup>.

- The next CAC meeting scheduled: November 8<sup>th</sup> at 4:30pm hybrid with Zoom.
- The next TAC meeting scheduled: November 9<sup>th</sup> at 8:30am hybrid with Zoom.

**ISSUES/CONCERNS**

**Citizen Advisory Committee (CAC)**

Most CAC members were present in person at the CCWD office except Mr. MacPherson who chaired the meeting virtually. Mr. Kurdziel and Mr. Nereson were absent. CCWD staff members Jon Janke and Jessica Lindemyer were also in attendance.

1. Announcements: None.
2. Staff Update
  - a. Jessica Lindemyer introduced herself as the new Engagement Coordinator and staff liaison to the CAC. She provided a summary of her professional and educational background.
  - b. Ms. Lindemyer provided an update on the two other new hires who joined CCWD in September; Kailee Hasbrook and Bobbie Law.
  - c. CAC members were asked to notify Jessica of their intent to seek reappointment for 2024 by the end of November.

**Technical Advisory Committee (TAC)**

Most TAC members were present; absent were Anoka County Highways, Columbus, Ham Lake, Fridley, and Spring Lake Park.

1. Watershed Status: with the Drought, Coon Creek flows are higher than the heavy 2023 spring melt after recent spotty heavy rains. Some areas in the southern part of CCWD got 25-50 year event rainfall levels but rain was captured in ponds and wetlands.
2. 2024 Budgets: A request was made to collection and discuss budget increase amounts:
  - Anoka County – 15.44% increase, making up for Covid 0% increases, returning staff levels, and inflation
  - Andover – 8.3% in general fund
  - Blaine: 18% max; looking at 5-10% actual levy

- Coon Rapids- 6-7% general fund: doing a rate study next year for stormwater fund
3. Staff Changes
    - CCWD introduced new staff, and is now fully staffed
  4. Current Construction: CCWD: no major projects now, but next summer Coon Rapids Dam Regional Park Creek Restoration in lower Coon Creek to address multiple issues. Cities reported on their current construction projects.
  5. Discussion – the Draft CCWD Capital Improvement Plan- was presented by Erik Bye, CCWD Planner. Discussion included questions about budgeting for each city and the importance of consistent messaging starting as soon as possible for council members.

**RECOMMENDATION**

Receive Report

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** November 13, 2023  
**AGENDA NUMBER:** 8  
**ITEM:** Bills to Be Paid

**FISCAL IMPACT:** Budgeted  
**POLICY IMPACT:** Policy

**REQUEST**  
 Approve bills

**BACKGROUND**

Claims totaling \$253,717.11 on the following disbursement(s) list will be issued and released upon Board approval.

November 13, 2023		
To	Amount	
A 1 Floor & Carpet	1,076.25	
Anoka County	142,874.56	
Centerpoint Energy	62.27	
City of Coon Rapids	407.00	
City of Fridley	2,950.00	<b>Escrow Return</b>
Connexus Energy	207.68	
Coon Rapids Chrysler Jeep Dodge Ram	2,135.00	<b>Escrow Return</b>
ECM Publishers Inc	217.80	
Emmons & Olivier Resources Inc	4,048.75	
Epiphany Pines	1,560.78	<b>Escrow Return</b>
Hogdal Farm Limited Partnership	14,976.00	<b>Escrow Return</b>
Houston Engineering	6,470.50	
Jon Janke	30.00	
Loffler	173.96	
Manor Electric Inc	1,144.27	
Meadow Creek Developers	8,005.80	<b>Escrow Return</b>
Metro I Net	4,498.00	
Michelle J Ulrich PA	4,293.00	
Minuteman Press	559.93	
Nardini Fire Equipment	224.00	
Poop 911	731.40	
Raintree Professional Center	4,301.25	<b>Escrow Return</b>
Respec	11,821.25	
Nieves Riera	2,811.01	<b>Escrow Return</b>
RJM Constuction	2,668.91	<b>Escrow Return</b>
RMB Environmental Labs	3,063.00	
S & R Developers LLC	10,677.65	<b>Escrow Return</b>
True Blue Plumbing LLC	1,855.00	
US Bank	8,792.91	
Chase Vanderbilt	79.06	
Well Groomed Lawns	1,046.00	
Randy Wesp	7,342.50	
Xcel Energy	161.62	
YTS Companies	2,450.00	
	<b>253,717.11</b>	<b>0.00</b>

Item 8: Bills to be Paid Page 2 of 2

delete before upload		Vendor #	Div	CheckID	RefDt	Ref	Desc	DistAmt	GIKey	GLObj	JlGr	JlKey	JLObj	Units	UnitPrice	RecvAddr Cd	DutyCd	Payment Fiscal Year
		invoice date	invoice #			description								unit rate	unit rate	serv address		
A1 FLOOR AND CARPET CARE INC		129035	CWCD	CC	10/30/2023	1123CCWD	NOV 2023 CLEANING SERVICE	1,076.25	8699560112	61105				1	1,076.25	RO	GEN	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	107,049.68	8699560112	60110				1	107,049.68	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	2,025.00	8699560112	60210				1	2,025.00	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	8,031.32	8699560112	60716				1	8,031.32	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	8,045.64	8699560112	60717				1	8,045.64	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	14,396.00	8699560112	60714				1	14,396.00	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	2,013.49	8699560112	60713				1	2,013.49	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	39.86	8699560112	60715				1	39.86	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	714.56	8699560112	60720				1	714.56	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	142.34	8699560112	60721				1	142.34	RH	HOLD	CHK 2023
ANOKA COUNTY MN		129757	CWCD	CC	11/08/2023	CWCD-1023	SALARY/BENEFITS EXP-OCT-2023	416.67	8699560112	63052				1	416.67	RH	HOLD	CHK 2023
CENTROPOINT ENERGY		156202	CWCD	CC	10/18/2023	10982621-1023	ACCT 10982621-4 CCWD	62.27	8699560112	62225				1	62.27	RO	GEN	CHK 2023
CITY OF COON RAPIDS		130864	CWCD	CC	10/31/2023	WQCS 20%	WQCS 20% 2022 RZ COON RAPIDS FINAL	407.00	8699560512	61549				1	407.00	RO	GEN	CHK 2023
CITY OF FRIEDLY		130869	CWCD	CC	11/13/2023	PAN 20-178	ESCROW REF-CRAIG PARK	2,950.00	8600000041	25412				1	2,950.00	RO	GEN	CHK 2023
CONNEXUS ENERGY		131028	CWCD	CC	10/25/2023	253758-1023	ACCT 828846-253758 CCWD	207.68	8699560112	62226				1	207.68	RO	GEN	CHK 2023
COON RAPIDS CHRYSLER JEEP DODGE RAM		131060	CWCD	CC	11/13/2023	PAN 23-034	ESCROW REF-CE CDJR EV CHG STNS	2,135.00	8600000041	25412				1	2,135.00	RO	GEN	CHK 2023
ECM PUBLISHERS INC		131595	CWCD	CC	10/27/2023	970610	ADM#1350194 DAM IMPV/MTG	217.80	8699560112	61558				1	217.80	RO	GEN	CHK 2023
EMMONS & OLIVER RESOURCES INC		149839	CWCD	CC	10/25/2023	01883-0001-10	PROJ1883-0001 SWEEPINGS STUDY	2,224.00	8699560112	61549				1	2,224.00	RO	GEN	CHK 2023
EPIPHANY PINES		146886	CWCD	CC	11/13/2023	PAN 21-104	ESCROW REF-EPHMY SMR HSG GARAGE	1,560.78	8600000041	25412				1	1,560.78	RO	GEN	CHK 2023
HODGAL FARM LIMITED PARTNERSHIP		153240	CWCD	CC	11/13/2023	PAN 14-134	ESCROW REF-HARMONY ESTATES	14,976.00	8600000041	25412				1	14,976.00	RO	GEN	CHK 2023
HOUSTON ENGINEERING		132924	CWCD	CC	10/18/2023	67558	PROJ R007163-0003 ASSET MOD IMPL	470.50	8699560112	61549				1	470.50	RO	GEN	CHK 2023
HOUSTON ENGINEERING		132924	CWCD	CC	10/31/2023	67907	PROJ R007163-0003 MSA ANNU SUBSCRIPTION	6,000.00	8699560112	61549				1	6,000.00	RO	GEN	CHK 2023
JAMKE, ION		98068	CWCD	CC	10/31/2023	REIMB OCT 23	REIMB OCT 23 PARKING FEES	30.00	8699560412	61476				1	30.00	RO	GEN	CHK 2023
LOFPLER COMPANIES INC		134135	CWCD	CC	11/01/2023	4515801	ACCT CC16 CCWD OCT 23	173.96	8699560112	62124				1	173.96	RO	GEN	CHK 2023
MAJOR ELECTRIC INC		153376	CWCD	CC	10/30/2023	8339	JOB #2352 NEW OUTLETS PANEL BREAKER	1,144.27	8699560112	61101				1	1,144.27	RO	GEN	CHK 2023
MEADOW CREEK DEVELOPERS		145403	CWCD	CC	11/13/2023	PAN 19-105	ESCROW REF-VILLAS CROSTOWN WOODS	8,005.80	8600000041	25412				1	8,005.80	RO	GEN	CHK 2023
METRO-INT		150487	CWCD	CC	11/01/2023	1558	MTHLY IT SERVICES NOV 23	4,498.00	8699560112	63066				1	4,498.00	RO	GEN	CHK 2023
MICHELLE J ULRICH PA		134647	CWCD	CC	11/02/2023	OCT 2023	LEGAL-OCT 2023	4,293.00	8699560112	63453				1	4,293.00	RO	GEN	CHK 2023
MINUTEMAN PRESS		134762	CWCD	CC	10/19/2023	981780	BUSIN CARDS JP-JJ EB-AL-BL-KH	559.93	8699560112	61149				1	559.93	RO	GEN	CHK 2023
POOP 911 OF MSP LLC		250897	CWCD	CC	11/01/2023	1038-166981	4 WEEKS CLEAN UP SERVICE NOV 23	540.60	8699560112	63995	86122201	63995		1	540.60	RO	GEN	CHK 2023
POOP 911 OF MSP LLC		250897	CWCD	CC	11/01/2023	1038-166981	4 WEEKS CLEAN UP SERVICE NOV 23	190.80	8699560612	61549				1	190.80	RO	GEN	CHK 2023
RAINBOW FIRE EQUIPMENT		135100	CWCD	CC	10/23/2023	W00262228	DN HST020443 ARMO FIRE INSPECTION	224.00	8699560112	61550				1	224.00	RO	GEN	CHK 2023
RAINTRIP PROFESSIONAL CENTER		153341	CWCD	CC	11/13/2023	PAN 22-067	ESCROW REF-RAINTRIP PROF CTR	2,580.00	8699560112	61549				1	2,580.00	RO	GEN	CHK 2023
RAINTRIP PROFESSIONAL CENTER		153341	CWCD	CC	11/13/2023	PAN 22-067	REF REV-RAINTRIP PROF CTR	1,711.25	8699560112	63191				1	1,711.25	RO	GEN	CHK 2023
RESPEC INC		112892	CWCD	CC	10/28/2023	INV-1023-275	PROJ 02734-GIS SERVICES	11,821.25	8699560112	63010				1	11,821.25	RO	GEN	CHK 2023
NIEVES RIERA		153342	CWCD	CC	11/13/2023	PAN 20-092	ESCROW REF-RIERA DRIVEWAY	1,008.47	8600000041	25412				1	1,008.47	RO	GEN	CHK 2023
NIEVES RIERA		153342	CWCD	CC	11/13/2023	PAN 20-173	ESCROW REF-RIERA HOUSE	1,802.54	8600000041	25412				1	1,802.54	RO	GEN	CHK 2023
RJM CONSTRUCTION LLC		205569	CWCD	CC	11/13/2023	PAN 23-034	REVIEW REF-CDJR EV CHG STNS	2,668.91	8699560212	63191				1	2,668.91	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/18/2023	8010988	WOB010988 STREAM MONITORING	48.00	8699560512	61549				1	48.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/23/2023	8010822	WOB010822 STREAM MONITORING	216.00	8699560512	61549				1	216.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/23/2023	8010823	WOB010823 STREAM MONITORING	216.00	8699560512	61549				1	216.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/25/2023	8011041	WOB011041 STREAM MONITORING	165.00	8699560512	61549				1	165.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/25/2023	8011042	WOB011042 STREAM MONITORING	216.00	8699560512	61549				1	216.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/27/2023	8010979	WOB010979 STREAM MONITORING	1,053.00	8699560512	61549				1	1,053.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/27/2023	8010984	WOB010984 STREAM MONITORING	216.00	8699560512	61549				1	216.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/27/2023	8010985	WOB010985 STREAM MONITORING	336.00	8699560512	61549				1	336.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/27/2023	8010986	WOB010986 STREAM MONITORING	144.00	8699560512	61549				1	144.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	10/27/2023	8010987	WOB010987 STREAM MONITORING	216.00	8699560512	61549				1	216.00	RO	GEN	CHK 2023
RMB ENVIRONMENTAL LAB INC		228886	CWCD	CC	11/03/2023	8011110	WOB011110 STREAM MONITORING	237.00	8699560512	61549				1	237.00	RO	GEN	CHK 2023
S & R DEVELOPERS LLC		153375	CWCD	CC	11/13/2023	PAN 14-070	ESCROW REF-ENCHANTED ST 2ND ADDN	10,677.65	8600000041	25412				1	10,677.65	RO	GEN	CHK 2023
TRUE BLUE PLUMBING LLC		148822	CWCD	CC	10/12/2023	CWCD WASH-DRY	INSTALL WASH-DRYER-TUB	1,855.00	8699560112	61101				1	1,855.00	RO	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	133.54	8699560112	61477				1	133.54	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	(473.42)	8699560112	61101				1	(473.42)	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	261.27	8699560112	62124				1	261.27	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	132.66	8699560112	61477				1	132.66	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	134.30	8699560112	62231				1	134.30	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	84.45	8699560112	61149				1	84.45	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	65.16	8699560112	61149				1	65.16	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	1,255.69	8699560112	62229				1	1,255.69	RR	GEN	CHK 2023
US BANK		128761	CWCD	CC	10/25/2023	25-OCT-2023	ACCT 4246 0445 5571 4595 CCWD	419.97	8699560112	6								

**COON CREEK WATERSHED DISTRICT**  
**Request for Board Action**

**MEETING DATE:** November 13, 2023  
**AGENDA NUMBER:**  
**ITEM:** National Sports Center Fields 9-12

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**AGENDA:** Permit

---

**BACKGROUND/DISCUSSION**

The purpose of this agenda item is for the Board to review, discuss, and consider approving Permit Application Number P-23-067 National Sports Center Fields 9-12.

**RECOMMENDATION**

To approve Permit Application Number P-23-067 with 1 condition and 1 stipulation, as stated in the Application Review Report dated 11/09/2023.

**ATTACHED**

Application Review Report for Permit Application Number P-23-067

**Permit Application Review Report**  
**Date: 11/9/2023**

**Applicant/Landowner:**  
National Sports Center  
Attn: Neil Ladd  
1700 105th Ave NE  
Blaine, MN 55449

**Project Name:** National Sports Center Fields 9-12

**Project PAN:** P-23-067

**Project Purpose:** reconstruction and restoration of natural turf sports fields and construction of a gravel trail

**Project Location:** National Sports Center Fields 9-12, 1700 105th Ave NE, Blaine

**Site Size:** size of parcel - 10.7 acres; size of disturbed area - 10.0 acres; size of regulated impervious surface - 0 acres

**Applicable District Rule(s):** Rule 2, Rule 4, Rule 6

**Recommendation:** Approve with 1 Condition and 1 Stipulation

**Conditions to be Met Before Permit Issuance:**

Procedural Requirements (Rule 2.7)

1. Submittal of a performance escrow in the amount of \$7,000.00.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of grading as-built to confirm floodplain cut/fill volumes.

**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Construction Plans	Bolton & Menk	10/12/2022	10/12/2023
Project Narrative	Bolton & Menk	10/12/2023	10/12/2023

**Findings**

**Description:** The project proposes to reconstruct natural turf fields and construct a 10-foot-wide gravel access path. The reconstruction consists of stripping and stockpiling topsoil, onsite, removal of unsuitable soils, replacement of a native sand and topsoil blend and restoration of natural grass. The project will disturb 10 acres and create 0.16 acres of new impervious. This new impervious is a gravel walking path, which is exempt from Rule 3. The project drains to County Ditch 41.

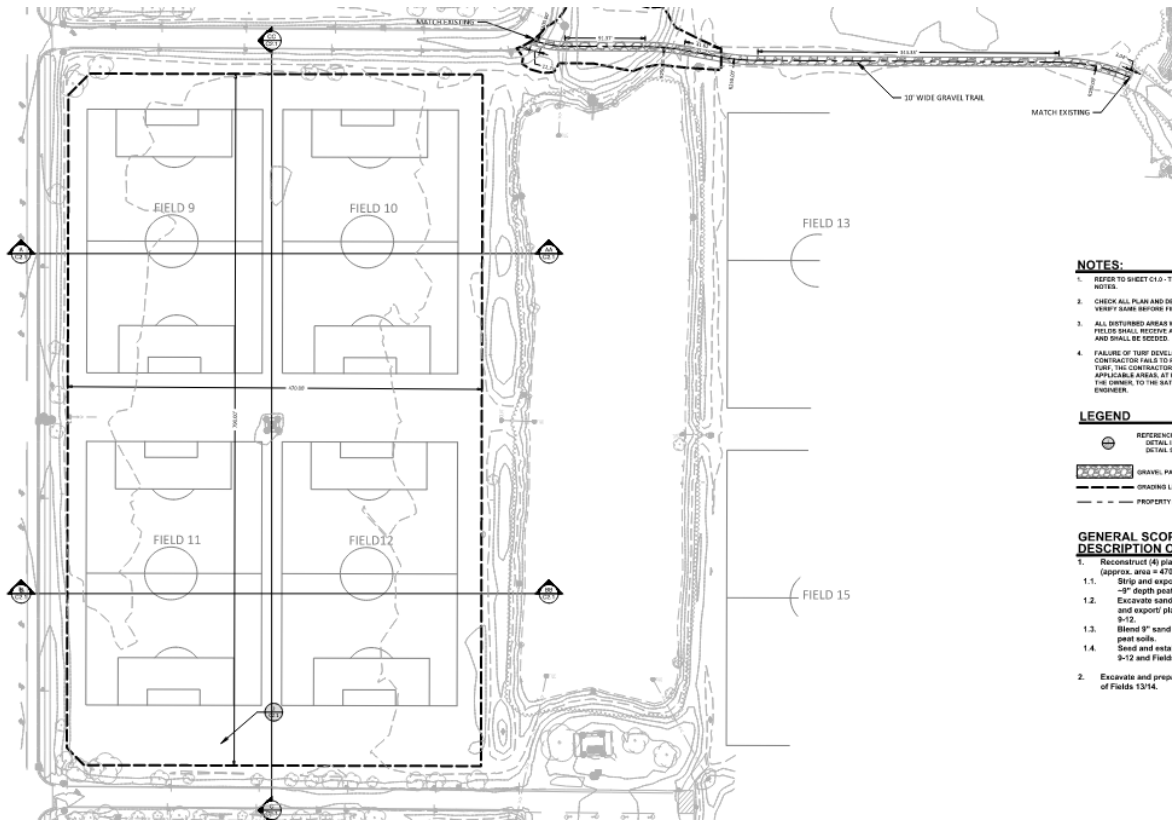


Figure 1. Site Plan

**Fees and Escrows (Rule 2.7):** The applicant has submitted a \$4810.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Commercial/Industrial Development project of 10.7 acres (\$4,500.00), and addition to base fee (\$300.00). The applicant will be required to submit a performance escrow in the amount of \$7,000.00. This corresponds to a base escrow of \$2,000.00, plus an additional \$500.00 per acre of disturbance (10.0 acres of land disturbance proposed).

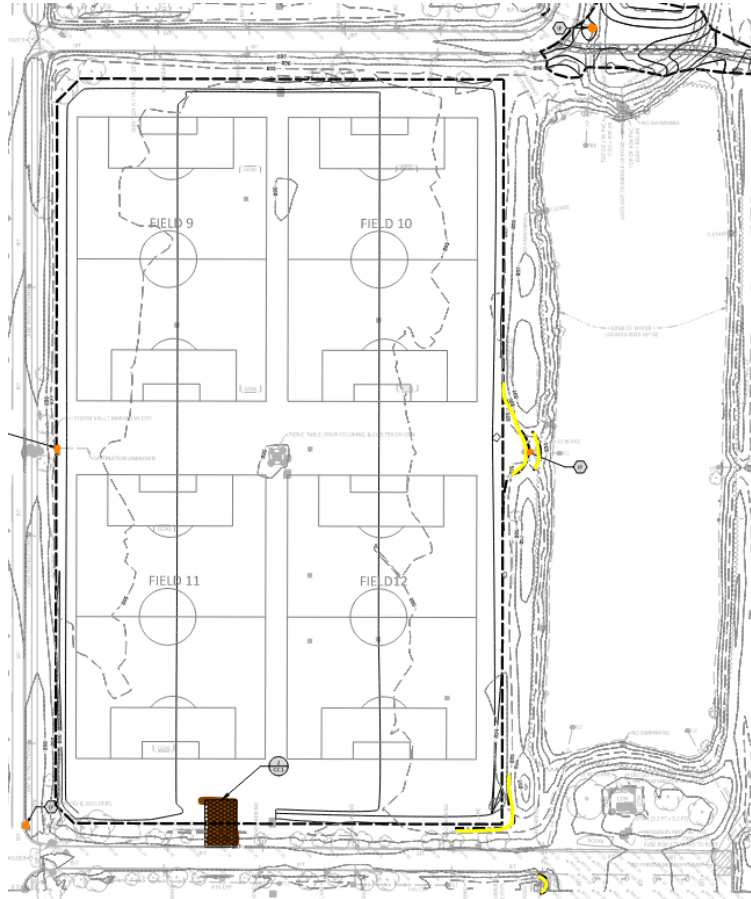
**Stormwater Management (Rule 3.0):** The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

The 10-foot-wide gravel access path falls under Rule 3.2.2 Sidewalks and Trails which states that Rule 3 does not apply to sidewalks and trails 10 feet wide or less that are bordered by down-gradient open space or vegetated filter strip of at least 5 feet.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 1 acre or more. The proposed project drains to County Ditch 41. The soil affected by the project includes Rifle and does not have a soil erodibility factor of 0.15 or greater. Disturbed areas are proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes inlet protection, rock construction entrance, perimeter control, and street sweeping. The erosion control plan meets District Requirements.





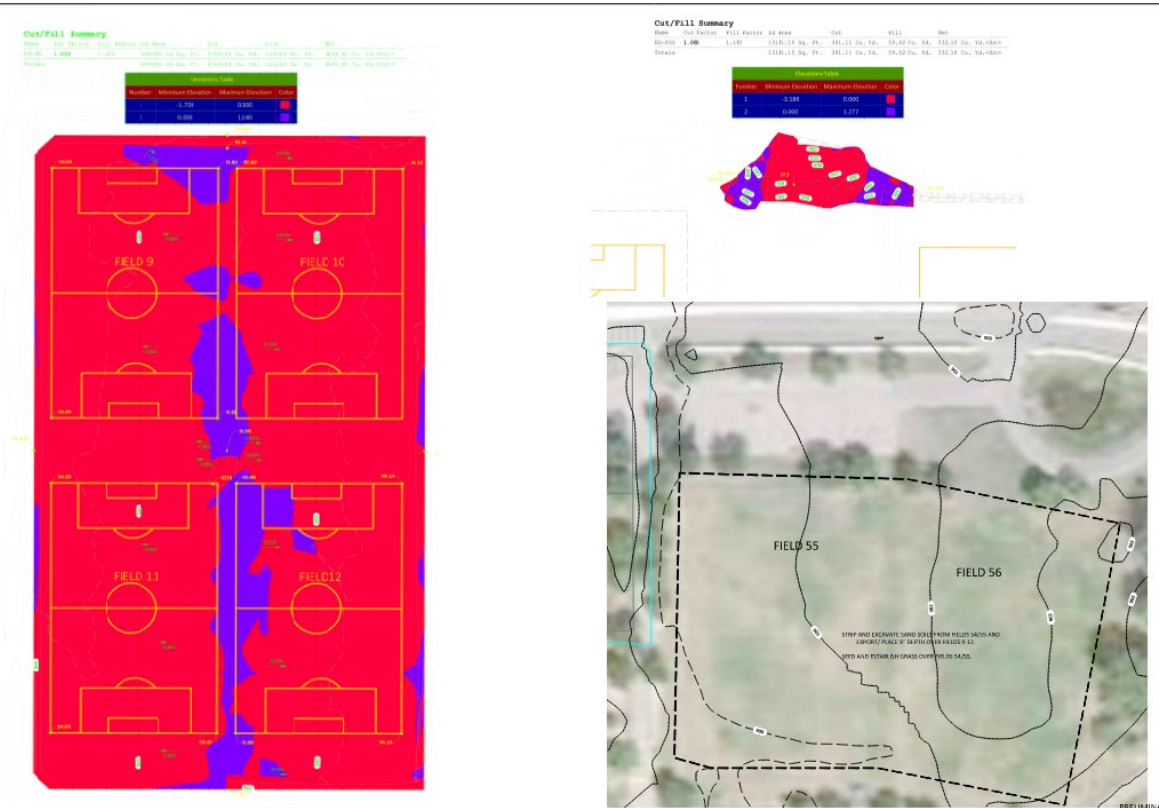
**Figure 2. Erosion and Sediment Control Plan**

**Wetlands (Rule 5.0)**

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

**Floodplain (Rule 6.0)**

Rule 6.0 applies to the proposed project because it includes land disturbing activities within the boundary of the 100-year flood elevation as mapped and modeled by the District. The regulatory floodplain elevation is 897.0 ft MSL. The application proposes the placement of 188 cubic yards of fill within the floodplain. The proposed fill within the floodplain is due to the construction of the trail and leveling of the field. Compensatory storage is required. The proposed project provides 4,160 cubic yards of compensatory storage, which exceeds the required 1:1 ratio and is within the relevant reach.



**Figure 3. Floodplain impacts and mitigation**

**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

**Buffers (Rule 8.0)**

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

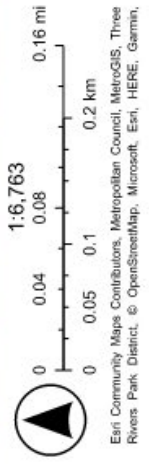
**Variations (Rule 10.2)**

The proposed project does not request a variance from the District’s rules, regulations, and policies. Rule 10.2 does not apply.

P-23-067



10/24/2023



**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** November 9, 2023  
**AGENDA NUMBER:**  
**ITEM:** Twin Town Demolition

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**AGENDA:** Permit

---

**BACKGROUND/DISCUSSION**

The purpose of this agenda item is for the Board to review, discuss, and consider approving Permit Application Number P-23-071 Twin Town Demolition.

**RECOMMENDATION**

To approve Permit Application Number P-23-071 with 3 conditions and 0 stipulations, as stated in the Application Review Report dated 11/9/2023.

**ATTACHED**

Application Review Report for Permit Application Number P-23-071

**Permit Application Review Report**  
**Date: 11/9/2023**

**Applicant/Landowner:**  
Twin Town Demolition  
Attn: Nick Holm  
13385 207th Ave NW  
Elk River, MN 55330

**Contact:**  
Larson Engineering, Inc.  
Attn: TJ Rose  
3524 Labore Road  
White Bear Lake, MN 55110

**Project Name:** Twin Town Demolition

**Project PAN:** P-23-071

**Project Purpose:** Construction of a new commercial building and parking lot

**Project Location:** NW of the intersection of Buchanan St NE and 166th Ave NE, 16648 Polk St NE, Ham Lake

**Site Size:** size of parcel - 7.21 acres; size of disturbed area - 1.6 acres; size of regulated impervious surface - 0.63 acres

**Applicable District Rule(s):** Rule 2, Rule 3, Rule 4

**Recommendation:** Approve with 3 Conditions and 0 Stipulations

**Conditions to be Met Before Permit Issuance:**

Procedural Requirements (Rule 2.7)

1. Submittal of a performance escrow in the amount of \$2,800.00.

Soils and Erosion Control (Rule 4.0)

2. Provide proof of NPDES permit application.
3. Update the erosion and sediment control plan to include a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

None

**Exhibits:**

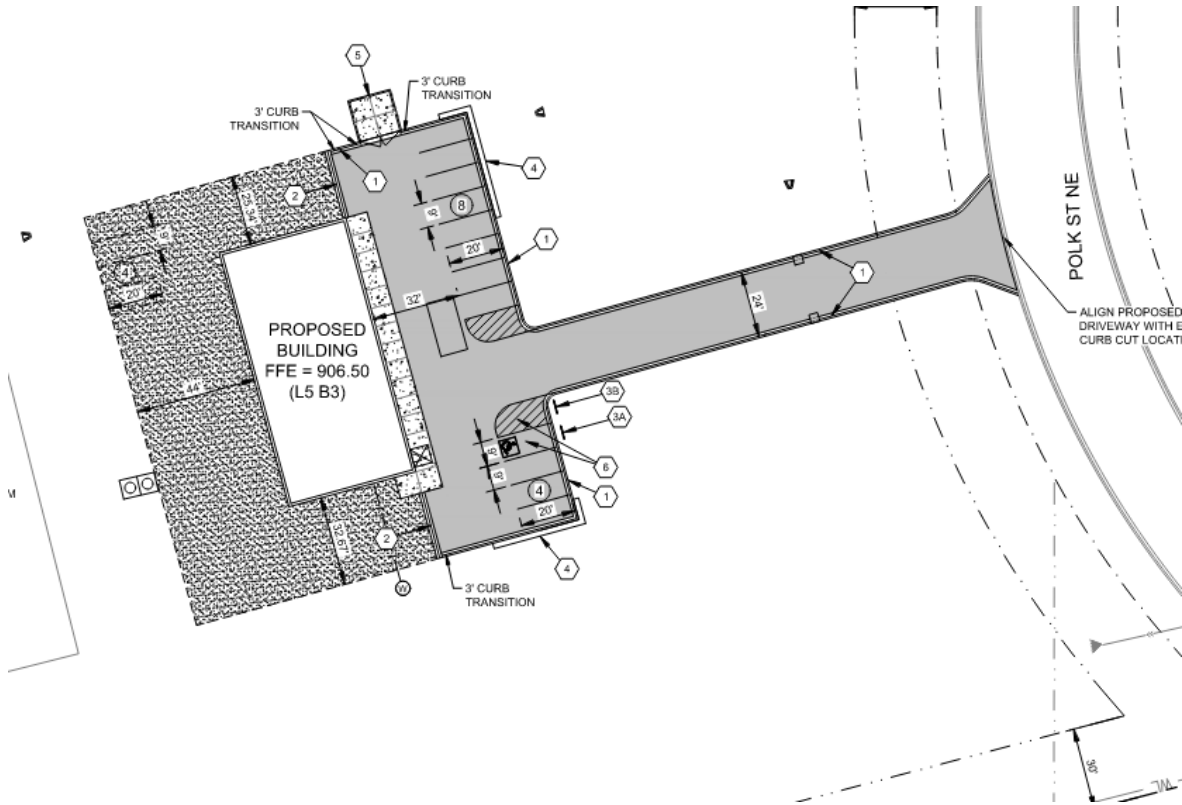
Exhibit Type	Exhibit Author	Signature Date	Received Date
Construction Plans	Larson Engineering, Inc.	10/24/2023	10/26/2023
Creekside Farms CCWD Permit 2213		08/25/2022	

**Findings**

**Description:** The project proposes the construction of a new commercial building and parking lot. It will utilize an existing stormwater treatment pond constructed as a part of the Creekside Farms



permitted development.



**Figure 1. Site Plan**

**Fees and Escrows (Rule 2.7):** The applicant has submitted a \$3,310.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Commercial/Industrial Development project of 1.6 acres (\$3,300.00). The applicant will be required to submit a performance escrow in the amount of \$2,800.00. This corresponds to a base escrow of \$2,000, plus an additional \$500 per acre of disturbance (1.6 acres of land disturbance proposed).

**Stormwater Management (Rule 3.0):** Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG B.

Rate Control: Rate control for this site is being provided by an existing stormwater treatment pond that was permitted and constructed as a part of the Creekside Farms development. The proposed plans are consistent with the assumed impervious numbers for the pond’s permitted discharge rates.

Volume Control: The project is proposing 27,341 sf of new impervious. The project is utilizing an existing stormwater treatment pond to meet the volume control requirement. Because the proposed impervious amount is consistent with the previously approved stormwater treatment design and assumed impervious for this parcel, the volume reduction requirement is considered met.

Pretreatment is not required.

Water Quality: Water quality treatment is provided by the existing stormwater pond which was designed at 84% TSS removal. The water quality standard is met.

Discharges to Wetlands: Stormwater from the proposed project is not being discharged into any wetlands, therefore this section does not apply.

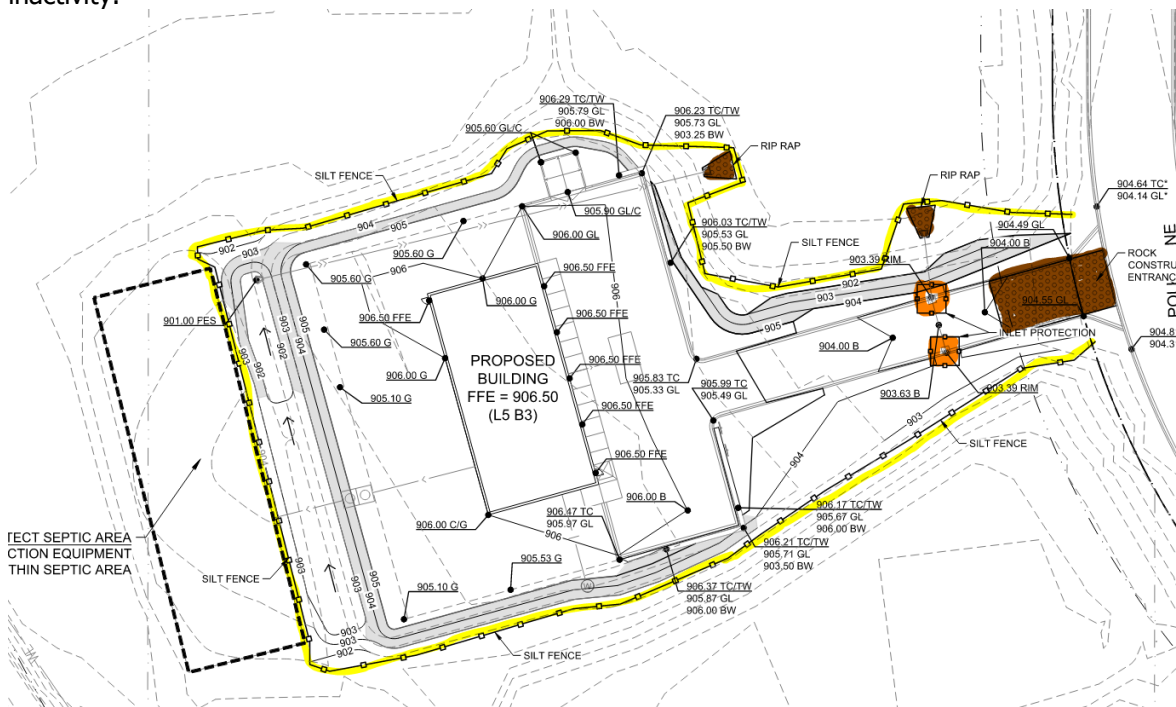
**Landlocked Basins:** The proposed drainage system does not outlet to a landlocked basin, therefore this section does not apply.

**Low Floor Freeboard:** The proposed project is new development which includes buildings and habitable structures. Therefore, SMPs must be designed such that the lowest basement floor elevations are at least 2 feet above the 100-yr high water level and 1 foot above the emergency overflow. The lowest basement floor elevation proposed is 906.5 ft MSL. The applicable 100-year high water level is at 899.84 ft MSL, and the applicable emergency overflows are at 900.75 and 900.5 ft MSL. The freeboard requirement is met.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 1 acre or more.

The proposed project drains to Prairie Creek. The soils affected by the project include Lino and have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, inlet protection, and rock construction entrance. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 24 hours of inactivity.



**Figure 2. Erosion and Sediment Control Plan**

**Wetlands (Rule 5.0)**

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

**Floodplain (Rule 6.0)**

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which construct, improve, repair or alter the

hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

**Buffers (Rule 8.0)**

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

**Variations (Rule 10.2)**

The proposed project does not request a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.



P-23-071



11/3/2023

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** November 13, 2023  
**AGENDA NUMBER:** 11  
**ITEM:** Council Conference – State of the Watershed

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**AGENDA:** Discussion

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**ACTION REQUESTED**

Receive

**PURPOSE & SCOPE OF ITEM**

The purpose of this agenda item is for the Board to consider hosting a Council Conference on the state of the Coon Creek watershed in order to facilitate a unified government approach to achieving the Coon Creek TMDL<sup>1</sup> by 2045.

**BACKGROUND**

The Coon Creek Watershed District, and the area’s municipalities, have a legislative obligation to make significant improvements to the TMDL by 2045. Initial calculations suggest that achieving these required improvements in the next 10 years will necessitate an investment of over \$100 million dollars. With this price tag, achieving the required TMDL goals under current conditions is not feasible. However, there is a path forward that can significantly improve our chances of meeting these goals, and that path is through collaboration, creativity, and partnerships.

In order to foster collaboration, creativity, and partnerships, CCWD staff are proposing the District host a conference for local council members, staff, and community leaders that would occur sometime in the winter or spring of 2024. While the District would play a leading role in organizing the conference and introducing the current situation, the event itself would encourage communication and discussion among partners to facilitate a common understanding of the problems facing the watershed, the implications they have for the future, and the responsibility each organization has in finding and implementing solutions.

The conference would also serve to lay the groundwork for the introduction of our new Comprehensive Plan and prime our partners for resulting updates that they will need to make to their local water plans.

**ISSUES/CONCERNS**

The monetary cost of implementing the required TMDL improvements by 2045 is already a formidable task. However, should we as local government organizations, fail to

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<sup>1</sup> A TMDL is defined as the maximum quantity of a pollutant that a water body can receive and continue to meet water quality standards for designated beneficial uses. Coon Creek’s TMDL can be found online here: <https://www.pca.state.mn.us/sites/default/files/wq-iw8-44e.pdf>

work collaboratively, our chances of achieving those improvements will drop significantly as single organization has the ability to tackle these issues on their own.

## **IMPLICATIONS FOR RESOURCE/ORGANIZATION**

A successful conference of this nature will have several implications for the Coon Creek Watershed District, the participating municipalities, and our local water resources.

### Coon Creek Watershed District

- Leading this event will allow CCWD to situate itself as the technical expert on the topic and highlight the resources we have to offer our local municipalities.
- Supporting a unified government approach of this nature will require the Board to work as informed advocates of the resource and the situation.
- Staff will need to commit time throughout the year to maintain the connections and understandings gained from the conference by attending council workshops on a semiannual basis.

### Municipalities

- Form connections with other local municipalities, their council members, and staff through the discussion of shared issues and concerns
- A unified government approach will lift the burden off of any one organization or municipality as it relates to achieving the required TMDL improvements.

### Water Resources

- Water does not abide by jurisdictional boundaries. A unified approach will significantly improve the likelihood of achieving TMDL improvements by 2045.

## **RECOMMENDATION**

Discuss the merit of hosting a council conference as proposed.

## **QUESTIONS**



Oct. 27, 2023

Contact: Erik Thorson, Chief Communications Officer, 763-324-4612, or e-mail: [Erik.Thorson@anokacountymn.gov](mailto:Erik.Thorson@anokacountymn.gov)

**FOR IMMEDIATE RELEASE**

**Anoka County Administrator Rhonda Sivarajah to Retire**

Anoka County Administrator Rhonda Sivarajah announced her retirement today, after 33 years of working for the county. Sivarajah’s last day in the office will be Dec. 27.

Sivarajah started her career with Anoka County in 1990 as a financial worker and was later promoted to managed care liaison and then income maintenance supervisor in the Human Services Department. She won election to the County Board in 2002 and served as the commissioner representing District 6 for more than 16 years. For eight of those years, she was elected by her peers as board chair. Following the retirement of County Administrator Jerry Soma in 2019, the board conducted a months-long search for his replacement. Sivarajah was the top-scoring candidate to apply for the post, and the board appointed her county administrator in June of 2019.

“When I started with the county back in 1990, I told myself I was only going to be here for a few short years before I decided what I wanted to do in life,” Sivarajah said. “I quickly fell in love with the work environment and the camaraderie that existed — I was part of the Anoka County family and never looked back. I have been incredibly blessed to work with true public servants who have dedicated their careers to making a difference striving each day to do their best on behalf of the residents of Anoka County. I have been carefully planning for this day over the past year, shortly after suddenly losing my dad. Life is too short, and I am excited to be able to spend time with my family as well as do some traveling and just enjoy life!”

Board chairman Matt Look served with Sivarajah for his entire tenure as a commissioner and has been on the board for all Sivarajah’s time as county administrator.

**-more-**

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Office: 763-324-4700 ▲ Fax: 763-324-5490

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## **Anoka County Administrator Rhonda Sivarajah to Retire – Add 1**

“Rhonda has been an asset to Anoka County since she started here, and her leadership as a commissioner and board chair was invaluable,” he said. “Those years on the County Board thoroughly prepared her for serving as our administrator, and she led us through some very difficult times over the past few years. I’m very grateful for the knowledge she’s shared, her management of tough situations, and her guidance. She’s going to be missed, and I wish her well on her retirement.”

**-30-**



### **CUTLINE**

Rhonda Sivarajah

DK:bv

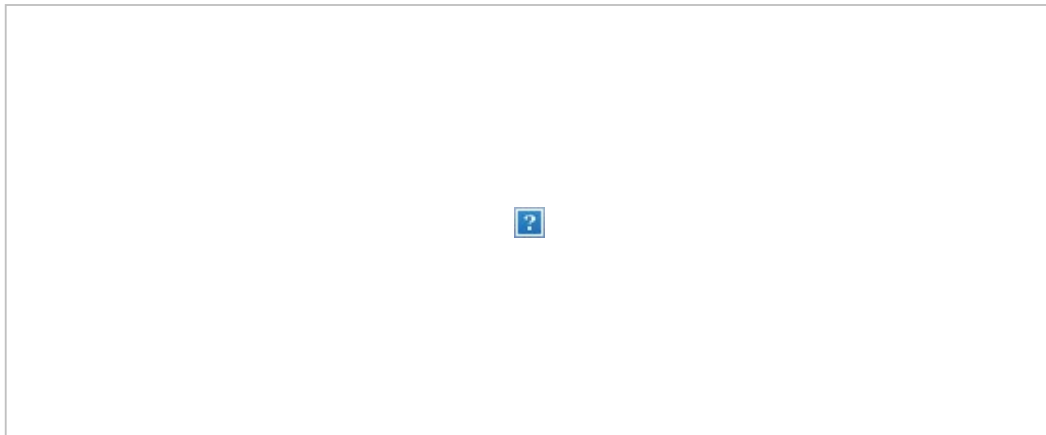
**From:**  
**To:**  
**Subject:**  
**Date:**  
**Attachments:**

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**From:** Jan Voit <jvoit@mnwatersheds.com>  
**Sent:** Wednesday, November 1, 2023 9:19 AM  
**To:** Jessica Lindemyer <JLindemyer@cooncreekwd.org>  
**Subject:** MW NEWSLETTER - OCTOBER 2023

[View this email in your browser](#)



## 2023 Annual Conference

**Night at the Movies and Watershed Showcase**

Minnesota Watersheds will again host a movie night during the Annual Conference. Watersheds are asked to submit a 3 to 5-minute video by November 15. Watersheds are also invited to set up a table during the trade show to showcase your work. There are 10 spots available. The “Best Picture Award” and the “Best Booth Award” will be announced at the awards ceremony on Thursday evening.

To view previous award winners, [take a look at our Awards Archive.](#)

## Conference Overview

The 2023 Minnesota Watersheds Annual Conference will be held November 29 – December 1 at the Arrowwood Conference Center in Alexandria.

The conference begins on **Wednesday, November 29** with workshops.

- Staff Development Workshop is geared toward the topics of communication with your board, performance appraisals, and managing difficult conversations.
- The Water Management Workshop will cover the roles of watershed districts and watershed management organizations in watershed management, watershed planning and plan implementation, laws that govern government officials, and real-world examples of on-the-ground projects. We encourage board and staff to attend this workshop.
- The Drainage Workshop will include a variety of topics such as multi-purpose drainage management, effective communication in drainage, information on appeals, an update on the Drainage Work Group (DWG), watershed districts and county financing, and an update on case law impacting drainage authorities.

Our annual trade show kicks off at 4:00 p.m. on November 29, followed by the “Night at the Movies”, and a welcome reception.

Concurrent education sessions, the trade show, and our annual banquet and awards presentations will be featured on **Thursday, November 30.**

The event closes on **Friday, December 1** with our annual business meeting, at which the budget and resolutions are adopted, as well as changes to the bylaws.

[Take a sneak peek](#) at what we have planned.

[Register for the Conference](#)



# Minnesota Watersheds News and Events

## In the News

The following stories were either found in the news or submitted by members and feature news related to watersheds and/or the work of Minnesota's watershed organizations. Sharing stories with one another is a great way to learn and expand our knowledge. We encourage you to contact each other to learn more.

### [How Clean is the River?](#)

This report by the Upper Mississippi River Basin Association provide information that allows five states to more effectively identify problem areas, target management actions, and measure progress in protecting water quality. The full report can be found [here](#). (By the Upper Mississippi River Basin Association, August 2023)

### [State of Minnesota Water Reuse Phase 2](#)

State work on developing a path forward for promoting safe and sustainable water reuse is resuming. Minnesota Watersheds are represented on the Steering Team by Forrest Kelly, **Capitol Region Watershed District** and Karen Kill, **Brown's Creek Watershed District**.

### [Mark Doneux Receives Dave Ford Award](#)

On October 17 at the Minnesota Water Resources Conference, **Capitol Region Watershed District** Administrator Mark Doneux received the Dave Ford Award for significant long-term achievement or public service in Water Resource management.

### [Building Resilience from the Watershed Up](#)

This report was prepared for the State Resilience Partnership – a network of organizations led by the American Flood Coalition. A section on watersheds in Minnesota can be found starting on page 12.

### [Corps of Engineers to host public meetings on Red Lake water control plan](#)

The USACOE is looking to update its water control plan for Upper and Lower Red lakes in northern Minnesota. (By David Elmstrom, USACOE, St. Paul, October 18, 2023)

### [CRWD finishes half-mile of flood reduction berms in Mower County](#)

The Cedar River Watershed District says the berms will slow peak water flow by about 14 percent. (By Mike Bunge, KIMT3 News, October 18, 2023)

### [Public information meeting scheduled](#)



The Buffalo-Red River Watershed District has scheduled an information meeting to discuss the Upper Buffalo River Restoration Project. (By DL-Online, October 18, 2023)

#### [Half mile of berms built in Dobbins](#)

East of Austin, the **Cedar River Watershed District** constructed two berms to capture stormwater and snowmelt in the Dobbins Creek watershed. (By Tim Ruzek, Cedar River Watershed District, October 17, 2023)

#### [Shell Rock River Watershed District celebrates big anniversary](#)

The **Shell Rock River Watershed District** celebrated its 20<sup>th</sup> anniversary during its annual meeting on October 10. (By Sarah Stultz, Albert Lea Tribune, October 11, 2023)

#### [Pope and Stevens County Water Fest](#)

The North Fork Crow River and Middle Fork Crow River Watershed Districts support the Pope and Stevens SWCDs with Water Fest. (By Holly Kovarik, Pope SWCD, October 5, 2023)

#### [Bois de Sioux Watershed District Update](#)

This article contains an update on projects undertaken in the **Bois de Sioux Watershed District**. (By Jamie Beyer, BDSWD Administrator, September 28, 2023)

## Minnesota Watersheds Board and Committees Update

**Resolutions Committee.** The Resolutions Committee met on October 10. The committee reviewed the six resolutions that were submitted and made recommendations to the Minnesota Watersheds Board. Meeting notes can be found [here](#).

**Finance Committee.** The Finance Committee met on October 11 to review the draft FY24 budget. The committee unanimously approved moving the budget to the Minnesota Watersheds Board. Meeting notes can be found [here](#).

**Bylaws-Manual of Policy and Procedures (MOPP) Committee.** The Bylaws-MOPP Committee met on October 16. The committee made recommendations for changes to the bylaws. Meeting notes can be found [here](#).

**Minnesota Watersheds Board.** The Minnesota Watersheds Board met on October 23 via Zoom. The minutes of the August 21 regular meeting and August 28 special meeting were approved, as well as the treasurer's report. Reports were given by the Minnesota Watersheds President and Executive Director, as well as the Minnesota Association of Watershed Administrators, BWSR, and Clean Water Council.

Actions taken:

- The draft FY23 budget, resolutions, legislative platform, and proposed bylaws changes were moved to the membership for consideration at the annual conference.
- The Executive Director was directed to work with Maddy Bohn to prepare a new contract and develop a reasonable template for Summer Tour expectations. The contract will be reviewed by legal counsel before it is brought to the board for approval.
- The Board affirmed registration rates for the annual conference for non-member WDs and WMOs: an extra charge of \$100 for the whole conference, \$50 for the workshops, \$25 for the banquet, and a \$35 fee for the MAWA meeting.

## Employment Announcements

**Watershed Job Openings.** Do not forget that Minnesota Watersheds will post job openings for members on its website and promote them on social media. It is one of our most popular pages so email Maddy at [mnwatershed@gmail.com](mailto:mnwatershed@gmail.com) to get yours listed today.

- There are currently no job postings.

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## State Agency Advocacy Update

### October Partner Meetings

**Drainage Work Group.** The DWG met on October 12. Meeting notes can be found [here](#). Meeting highlights include:

- Minnesota Watersheds and the Association of Minnesota Counties memo. The memo was discussed at length. A subcommittee to discuss notification was formed. Members include Carly Griffith, Don Arnosti, Ted Suss, Brian Martinson, Alex Trunnel, Randall Doneen, and Jan Voit.
- Notification concepts. Tom Gile gave an overview of the concepts he developed. He will have a draft document ready before the November DWG meeting.
- Runoff and Sediment Repair Cost Apportionment. Ashlee Ricci and Chris Otterness gave a PowerPoint presentation on the use of an RDSO concept in Rice Creek WD.

Outlet Adequacy Subcommittee. The draft report will be available before the November DWG meeting. Members were given a homework assignment to read 103E.261, Subd. 4 and 103E.015, Subd. 4. There is foundational disagreement between drainage authorities and environmental groups on whether these statutes constitute part of outlet adequacy.

**Clean Water Council.** Marcie Weinandt provided the following update on the October CWC meeting. The CWC met on October 16 and expressed how pleased they were to see the amazing and effective metro watershed projects on the recent CWC Tour. They continued discussion regarding planning for the 2024-25 CWC funding recommendation and an updated strategic plan. Topics included impaired waters list, nearly and barely; social measures, protection and restoration strategies, including the incorporation of the BWSR Nonpoint Priority Funding Plan. [You can follow the work of the Council and better still, the many projects funded by the CWF.](#)

**BWSR.** The BWSR Board met on October 25. The agenda and August meeting minutes were approved. Reports were given by the BWSR Chair, Executive Director, and state agencies. Advisory comments were also provided. Board action included approval to develop a Request for Proposals for the FY24 and 25 Cooperative Weed Management Area Program, Multi-purpose Drainage Management Grants, and Soil Health Program Grants. The 2024 Board meeting schedule was also adopted. Click [here](#) for meeting notes.

**CWC Policy Committee.** The CWC Policy Committee met on October 27. Following the discussion on diversity, equity, and inclusion, the committee reviewed their draft drainage policy and took comments from attendees. A PowerPoint presentation was given on a 50-Year Water Plan Scope of Work. Click [here](#) for meeting notes.

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## Education and Training

### Education, Grant, and Training Opportunities

**NEVER STOP LEARNING!** Continuing education is a pivotal component to organizational success. Minnesota Watersheds is committed to connecting you with high quality training whether it is offered at our events or through our partners. Check out the Minnesota Watersheds [online training calendar](#) for information regarding upcoming education and training events.

- **BWSR Train Tracks: [October 2023](#)**
- **[MPCA Smart Salting Refreshers and Level 2 Certification Training](#):** The MPCA has recently created Smart Salting Refresher trainings as supplemental trainings between

certification trainings.

- [Climate Pollution Reduction Grants](#): This EPA grant program is a \$5 billion investment that provides states, local governments, and tribal nations with resources to plan and implement reductions in greenhouse gas emissions and other harmful air pollution.
- [Climate and Working Lands](#): a program focused on mitigation and adaptation across the landscape.
- BWSR offers a [searchable library](#) of recorded modules, webinars, videos, and other resources to find professional development information on a variety of topics.
- Minnesota Watersheds offers an online library in the [Members Only](#) section of our website.

Please forward opportunities that would be of value to our members.

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## Upcoming Meetings and Events

### November Meetings

#### [What's Happening Next Month?](#)

##### November Meeting Calendar

- Drainage Work Group: November 16, St. Cloud
- Clean Water Council: November 20
- BWSR Board: no meeting in November
- Minnesota Watersheds Board: November 28

### Key Dates

To assist members with key dates for the Resolutions, Finance, and Legislative Committees, as well as information related to dues, and the annual conference and annual business meeting, a schedule of key dates has been developed.



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## Contact Us - Let's Talk

Minnesota Watersheds Board members are available to meet with you at one of your future board meetings. They also welcome the opportunity to meet with you one-on-one to hear about your successes and ideas where Minnesota Watersheds could be of assistance. Contact information is on our [website](#).

**We enjoy working with Minnesota Watersheds members and greatly appreciate your support!**

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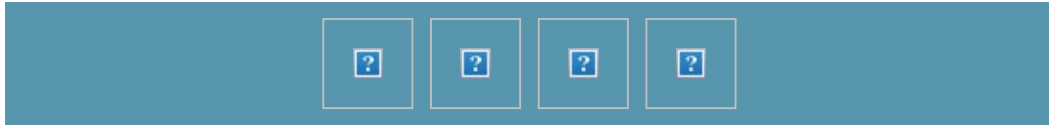
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## BOARD ORDER

### Watershed Management Plan Extension

#### PURPOSE

Approve an extension to the Watershed Management Plan for Coon Creek Watershed District.

#### FINDINGS OF FACT / RECITALS

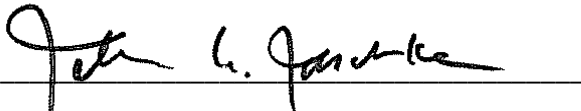
1. On August 29, 2013, the Minnesota Board of Water and Soil Resources (Board) approved, by Board Order, an Order Approving Watershed Management Plan (Plan), for the Coon Creek Watershed District (CCWD). The CCWD Plan was dated 2013-2023.
2. On September 29, 2023, the Board received a petition from the CCWD to extend the Plan until August 29, 2024. The following are the reasons for the request.
  - a. The CCWD is currently in-process of developing a ten-year update to the Watershed Management Plan. Staffing changes at the CCWD and partner organizations have caused delays in the planning process. These delays have resulted in the need for CCWD to request an extension to the current Plan while the watershed management plan update and review processes are completed.
3. The Board has proper jurisdiction in this matter. The Board has authorization to grant an extension pursuant to Minnesota Statutes §103B.3367. The Board approved the Local Water Plan Extension and Amendment Policy (Board Decision #19-69) on December 18, 2019 which allows the Board's Executive Director to make a decision on the petition.
4. The Board has determined that the request is in conformance with Board Decision #19-69 and Minnesota Statutes §103B.3367.

#### ORDER

The Board hereby approves an extension to the Watershed Management Plan for Coon Creek Watershed District until August 29, 2024.

Dated at St. Paul, Minnesota, October 30, 2023.

**MINNESOTA BOARD OF WATER AND SOIL RESOURCES**



BY: John Jaschke, Executive Director  
Board of Water and Soil Resources

Date: October 30, 2023

October 30, 2023

Coon Creek Watershed District Board of Managers  
c/o Tim Kelly, Administrator  
13632 Van Buren St NE  
Ham Lake, MN 55304

**RE: Approval of the Coon Creek Watershed District Watershed Management Plan Extension**

Dear Coon Creek Watershed District Board of Managers:

The Minnesota Board of Water and Soil Resources (BWSR) is pleased to inform you the Coon Creek Watershed District Watershed Management Plan (Plan) extension was approved on October 30, 2023. Attached is the signed Board Order that documents approval of the extension and indicates the Plan meets all relevant requirements of law and rule.

This amendment of the Plan is effective until August 29, 2024. Please be advised, the District must adopt and begin implementing the plan within 120 days of the date of the Order in accordance with Minnesota Statute 103B.231.

Please contact your Board Conservationist, Michelle Jordan at 651-308-6724 or [michelle.jordan@state.mn.us](mailto:michelle.jordan@state.mn.us) for further assistance on this matter.

Sincerely,



John Jaschke, Executive Director  
Minnesota Board of Water and Soil Resources

Enclosure: BWSR Board Order

CC: Megan Moore, DNR (via email)  
Jeffrey Berg, MDA (via email)  
Mark Wettlaufer, MDH (via email)  
Jeff Risberg, MPCA (via email)  
Jason Swenson, MnDOT (via email)  
Marcey Westrick, BWSR Regional Manager (via email)  
Michelle Jordan, BWSR Board Conservationist (via email)  
Melissa King, BWSR Water Programs Coordinator (via email)