

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** January 8, 2024  
**AGENDA NUMBER:** 6  
**ITEM:** Administrator's Report

---

**AGENDA:** Consent

---

**REQUESTED ACTION:**

Receive report.

**ADMINISTRATOR'S EVALUATION**

**Upcoming Board Considerations**

- Award Water Education Grants
- Receipt of comments on Comprehensive Plan
- Public Hearing on Comprehensive Plan and Comments
- Permit Review Fee structure and amounts.

**District Capacity and Capability**

The District possesses the required resources and is mostly trained to undertake most of its legislative mission for which it is organized or designed.

The District can accomplish most required tasks to standard under most conditions.

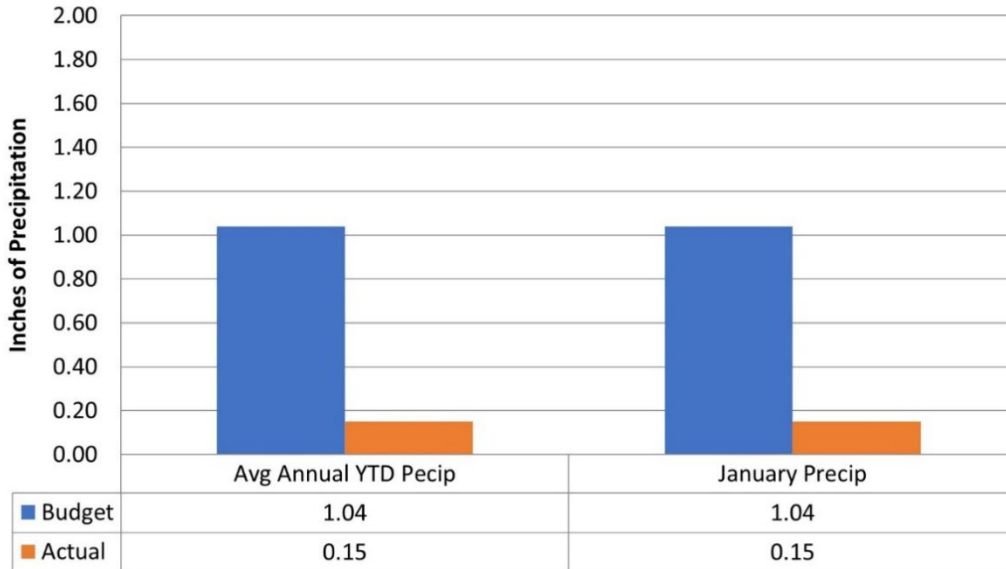
**CURRENT SITUATION**

The District averaged 1-3" of snow in the month of January with a snow to water equivalency of around **0.15"**. That leaves the District *0.90 inches* or 85% below for the month and year.

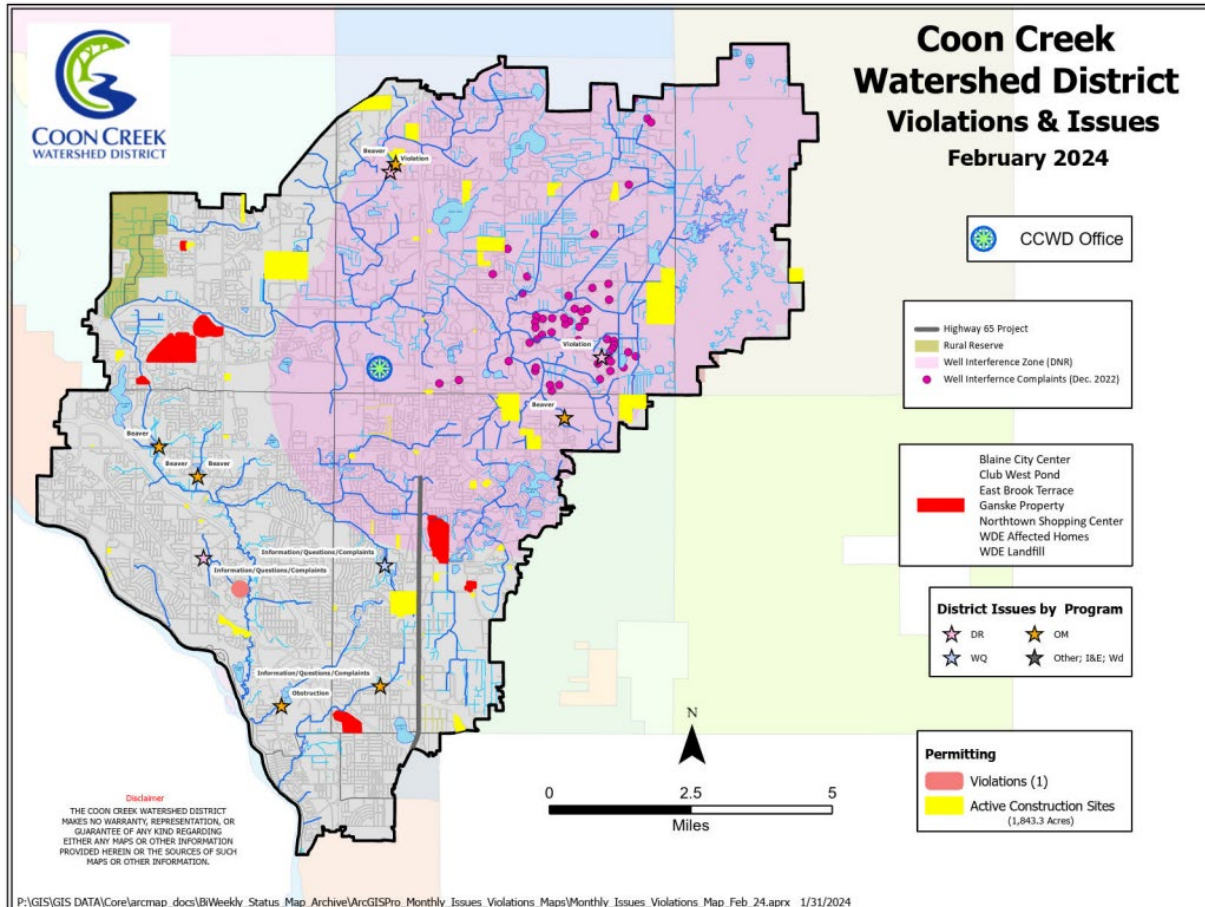
Drought status in the District has been Abnormally Dry for the past 6 weeks. Streams and ditches are low or on the low end of normal and have plenty of storage. The current springtime flood risk is low due to low stream levels and lack of snowpack.

NWS is currently predicting little to no precipitation over the next 7 days and temperatures will continue to be well above average with highs ranging from 40° to 50°.

## 2024 Water Watch



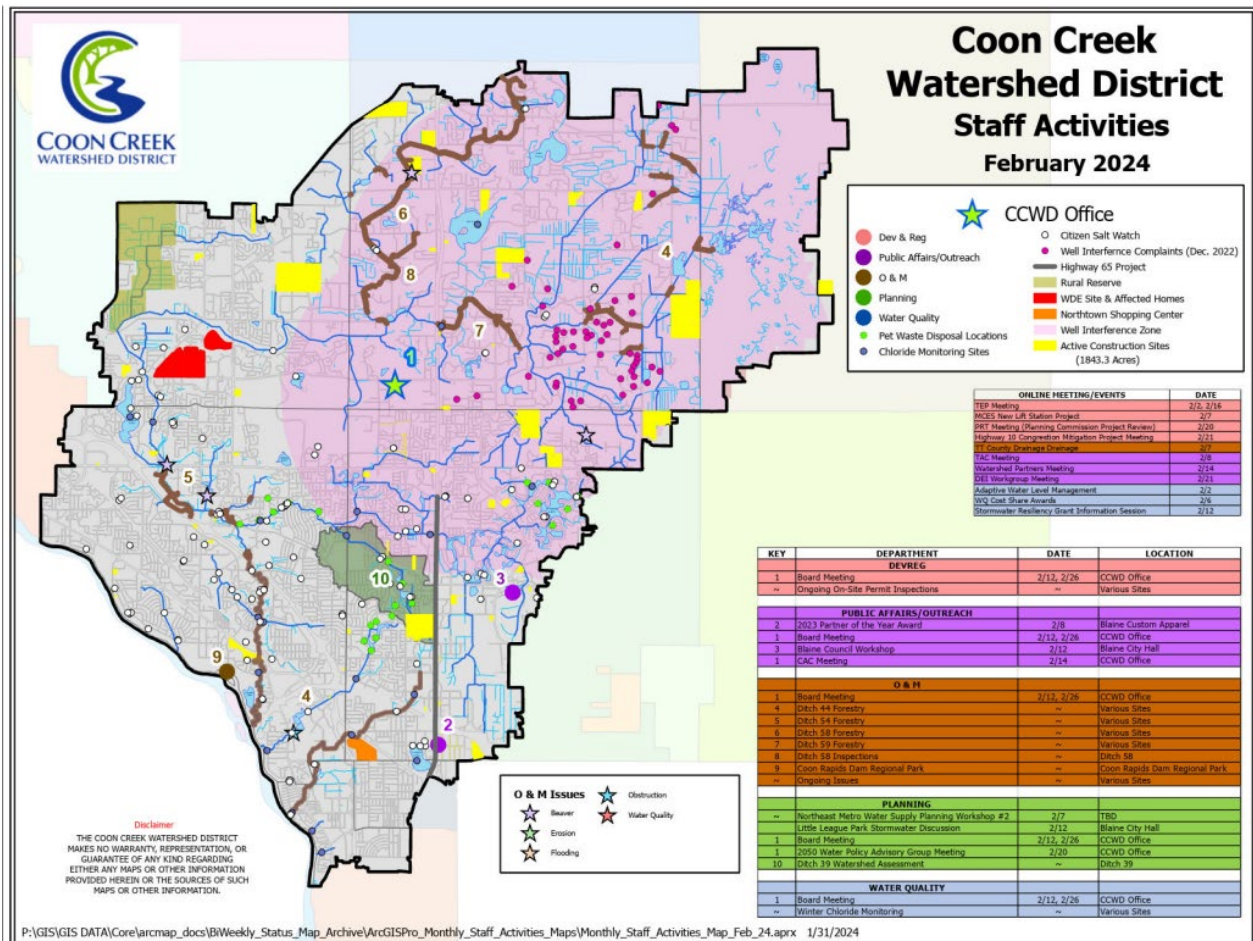
## Problems, Issues and Concerns



# EXECUTION

## January Priorities

O&M	Planning	PGA	WQ	Development
Coon Rapids Dam Regional Park	Comprehensive Plan Review	Audience Analysis Survey	2024 Water Quality Cost Share: Scoring, Awards, Agreements	WCA Reporting
AOP Update	CD39 meeting #3 - drafting approach for goals & obj	Website Update	Load Duration Curve Analysis	ESC SOP
Coon Creek Bank Stabilization	CD37 - review WQ model/geotech work	Water Education Grant	Street Sweeping Crediting Study Phase 2	City Log-Ins to MS4 Front



## **Non-Routine Projects**

### **Anoka County Transition:**

Accounting: Transfer of accounting data from Anoka county complete. Final checking and debugging continue. Current issue is timing of reports and how that timing affects regular and orderly reporting to the Board of Managers

### **Comp Plan Review:**

- Comp Plan under public review. A briefing for plan reviewers and state agencies was held 2/1. Questions were general.

**Legislature:** Legislature convenes February 12.

### **Rule Making:**

- MPCA: Lake Water Quality standards – Considering the application of Tiered Aquatic Life Use (TALU) standards.
- PFAS Products Fee and Reporting
- MN Plumbing Board and Stormwater Surcharge

**TH 65:** No update.

## **MANAGEMENT DISPOSITION**

### **Financial Position:**

No report

### **Equipment and Facilities:**

All equipment is in good working condition.

### **Staffing:**

- Health: The overall health of staff is good. One member is on extended medical leave. Due to return early February.
- Personnel Manual: Rewrite for Earned Sick and Safe Time (ESST) has been adopted.
- Staff Availability: Over the month of January, the District staffing we will be at 88%
  - One staff member is out through approximately February 15, 2024 for medical leave.
- Vacancies/New Hires
  - No vacancies.
  - Beginning to receive inquiries about student interns.

### **Sustaining Effort:**

- Recruitment: Student worker position advertised. Have one hired; she will start in May of 2024. One additional intern/student worker position is currently vacant
- Succession Planning: Development of the Succession Plan continues.
- **TRAINING**
  - NPDES Review: Select staff completed general training on the Federal and State National Pollutant Discharge Elimination System program.
  - Wetland Conservation Act Administration: Select staff attended WCA administration training.