

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, February 12, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Erin Lind, Dwight McCullough, Mary Campbell, and Jason Lund

Board Members Absent: James Hafner

Staff Present: Bobbie Law, Jon Janke, Justine Dauphinais, and Michelle Ulrich

Staff Present via Zoom: Erin Margl and Erik Bye

2. Approval of the Agenda:

Board member McCullough moved to add permit review agenda items 11 and 12 to the consent agenda. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lind, McCullough, Campbell, and Lund) and no nays.

Board Member Lund moved to Approve the Agenda as amended. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, McCullough, Campbell, and Lund) and no nays.

3. Announcements

Administrator Kelly and Jim Hafner were announced as absent to the February 12th regular board meeting. Mr. Janke mentioned that they were both absent because they were attending the City of Blaine's city council meeting, where District staff were presenting the District's Comprehensive Plan.

4. Open Mic/Public Comment

No one present for comment.

CONSENT ITEMS:

5. Approval of Minutes of January 8, 2024

6. Administrator's Report

7. Advisory Committee Report

8. Approval of Bills:

Claims totaling \$224,894.65 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	12,393.43
V0010--A1 FLOOR AND CARPET CARE INC	1,076.25
V0015--ANOKA COUNTY MN	142,868.74
V0026--CITY OF COON RAPIDS	2,255.00
V0026--CITY OF COON RAPIDS	2,205.00
V0026--CITY OF COON RAPIDS	2,050.00
V0030--CONNEXUS ENERGY	260.15
V0047--AH IND SCHOOL DIST 11	3,250.00
V0054--MICHELLE J ULRICH PA	5,078.25
V0055--MINUTEMAN PRESS	89.99
V0078--XCEL ENERGY	62.60
V0090--CENTERPOINT ENERGY-UTILITY	322.48
V0094--STATE OF MN AUDITOR	14,595.88
V0096--RANDY WESP EXCAVATING LLC	3,127.50
V0110--RESPEC COMPANY LLC	1,170.00
V0110--RESPEC COMPANY LLC	8,766.25
V0111--WELL GROOMED LAWNS	433.00
V0138--RMB ENVIRONMENTAL LABORATO	261.00
V0150--PROWIRE INC	200.00
V0242--METRO I NET	5,398.00
V0247--POOP 911 OF MPLS STP LLC	731.40
V0247--POOP 911 OF MPLS STP LLC	731.40
V0276--ULINE	12,275.80
V0276--ULINE	-1,620.00
V0276--ULINE	2,517.41
V0277--THONE, BENJAMIN	1,763.12
V0278--GARAGE RE LLC	2,632.00
Grand total	224,894.65

The following Permit Items were moved to the Consent Agenda by motion:

11. Blaine Crossing – My Salon

The purpose of this project, located at 113th Avenue NE and Ulysses Street NE, West middle lot area, 1351 113th Ave NE, Blaine, is to construct a new commercial building, parking lot, and stormwater infrastructure.

Staff recommendation was to approve permit application number P-23-073 with 3 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,340.00.

Rule 3.0 – Stormwater Management

2. Update the high-water levels for the regional basin listed on the existing and proposed drainage maps to be consistent with the latest HydroCAD modeling.
3. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of a post excavation (prior to rock placement) infiltration test on the Underground Infiltration Pipes by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

12. SP 0208-165

The purpose of this project, located on Highway 65 from approximately CSAH 10 through the northern boundary of Coon Creek Watershed District, is to replace numerous culverts, temporary road surface improvements and the replacement of the Hwy 65 bridges over Coon Creek with culverts.

Staff recommendation was to approve permit application number P-23-079 with 2 conditions and 1 stipulation as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$6,130.00.

Rule 7.0 – Drainage, Bridges, Culverts, and Utility Crossings

2. Please provide a temporary stream by-pass/dewatering plan that includes the following:
 - a. Plan and details for diverting flow around the work area during construction.
 - b. Plan should include necessary erosion control/stabilization measures to prevent scour and erosion within, immediately upstream, and immediately downstream of the temporary by-pass and work area.
 - c. By-pass capacity – provide calculations to show that the temporary by-pass is capable of conveying flows from at least the 10-year storm event.
 - d. Specify duration and timeframe that the by-pass will be in place.
 - e. If dewatering of the work area is required, provide dewatering discharge plan including location of discharge and erosion control measures to prevent erosion and scour in the vicinity of the discharge locations.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-built (invert, culvert size) for culvert installation within Coon Creek.

Board Member Campbell moved to Approve the Consent Agenda Items. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Lund) and no nays.

POLICY ITEMS

9. Grant Agreement - BWSR for Lower Coon Creek Corridor Restoration (LCCCR) Project

Mr. Janke gave an overview of the project including bank erosion and habitat restoration leveraging District and federal funds. Construction will begin later this fall or winter.

Board Member Lind asked why the grant timeline vs. actual timeline differ. Mr. Janke explained that the banks of the Lower Coon Creek Corridor are actively eroding. He noted the importance of repairing the erosion sooner than later.

Board Member Campbell moves to enter into the attached agreement with the MN Board of Water and Soil Resources (BWSR) for a \$445,000 Clean Water Fund grant to implement the Lower Coon Creek Corridor Restoration (LCCCR) project. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Lund) and no nays.

10. 2024 Quarter 1 - Water Quality Cost Share Awards

Ms. Dauphinais gave an overview of the cost share applications received and staff's recommendations for awarding. Scoring results and recommendations were summarized as follows:

Title (Applicant)	Eligible?	Average Score (out of 30)	Water Quality Benefits & Notes	Funding Recommendation (of requested amount)
General Projects & Practices				
Culvert Enhancement in CRDRP (Anoka Co)	Y	28.1	<ul style="list-style-type: none"> improved aquatic organism passage from Miss. Rv to Coon Cr (highest priority barrier to address Districtwide) reduced TSS, TP by 12 tons, 4.8 lbs per yr reduced localized flooding, maintenance, & improved recreation potential/aesthetics limited time opportunity as part of planned 2024 trail improvement work 	\$75,000 (of \$75,000)
Oversized stormwater basins (Ham Lake)	Y, partial	20.5	<ul style="list-style-type: none"> basins sized for 96% TSS reduction under post-development conditions compared to required 80% reduction reduced TSS, TP, volume to D58/ Coon Cr limited time opportunity as part of planned 2024 city rd project cost to oversize basins estimated at \$84,270, reducing eligible cost share amount to \$42,135 	\$25,000 (of \$75,000)
Street Sweeping Enhancements				
Leaf Vacuum (Fridley)	Y	24.6	<ul style="list-style-type: none"> enables enhanced sweeping to reduce TSS, TP, CI, and debris to Springbrook Cr & Miss Rv sweeping up to 12x/yr vs current 7.5x results in estimated reductions of 0.7 tons TSS & 30 lbs TP per yr for Springbrook & Mississippi Rv (within CCWD only) 24% of road miles with CCWD 	\$50,000 (of \$60,341.50)
Trommel Screener (Coon Rapids)	Y	23.9	<ul style="list-style-type: none"> enables enhanced sweeping to reduce TSS, TP, CI, and debris to all 4 impaired streams & Mississippi Rv Increasing sweeping effort by 13% in priority areas results in estimated reductions of 8 tons TSS & 76 lbs TP per yr for all receiving waters combined 100% of road miles within CCWD 	\$50,000 (of \$72,000)
WQ Improvement Planning				
I&I investigation of private laterals (Coon Rapids)	Y	23.6	<ul style="list-style-type: none"> Identify sources of human sewage contamination (TP, E. coli + pathogens) into shallow Groundwater/ Surface water Cost savings to taxpayers and homeowners by reducing inflow & infiltration through targeted approach 	\$15,000 (of \$15,000)
TOTAL Recommended Awards				\$215,000

Board Member Lund moved to approve the grant funding as presented by staff. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Lund) and no nays.

PERMIT ITEMS

Moved to consent items.

DISCUSSION ITEMS

None

INFORMATIONAL ITEMS

13. Minnesota Watersheds Thank You and Accomplishments Presentation Slides

The board packet included power point slides from the Minnesota Watersheds summarizing their 2023 year of accomplishments.

14. Agenda for Minnesota Watershed's Legislative Briefing – March 6, 3 PM

The board packet included the agenda for the March 6th, 2024, Minnesota Watersheds legislative day at the Minnesota capitol. Mr. Janke noted that the agenda included topics that the District is vested in and would like a voice and/or District representation at this event.

15. Second Extension of MS4 TMDL Reporting

The board packet included an email communication sent to District staff from the Minnesota Pollution Control Agency (MPCA). The email stated that "The MPCA is still in the process of developing a new e-service for the MS4 annual report. This means MS4 permittees that have coverage under the 2020 MS4 General Permit do not need to submit an annual report for calendar year 2023 by June 30, 2024. Instead, reporting is deferred until the e-service is available. At that time, MS4 permittees will be expected to begin reporting MS4 activities for each previous reporting year (i.e., each calendar year after 2021)."

ADJOURN

Board Member Campbell moved to adjourn at 5:54 p.m. Seconded by Board Member Lund. Motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Lund) and no nays.



President