

## **COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, February 26, 2024, at the Coon Creek Watershed District Office.

### **1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: James Hafner, Erin Lind, Dwight McCullough, & Mary Campbell

Board Members Not Present: Jason Lund

Staff Present: Tim Kelly, Bobbie Law, Jessica Lindemyer, Jason Hilst, and Michelle Ulrich

Staff Present via Zoom: Jon Janke, Erik Bye, Dawn Doering, and Erin Margl

### **2. Approval of the Agenda**

Board Member Campbell moved to add permit review agenda item 9 to the consent agenda. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, McCullough, Campbell, and Hafner) and no nays.

Board Member Campbell moved to approve the agenda as amended. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, McCullough, Campbell, and Hafner) and no nays.

### **3. Announcements**

Administrator Kelly had multiple announcements including:

- Board members' requirements regarding reappointment through Anoka County.
- Anoka County Commissioner Matt Look's upcoming resignation and upcoming transition to the full-time city administrator for the city of East Bethel.
- Road restrictions affect ongoing District Projects. He noted potential delays.
  - The Coon Rapids dam project is one of the projects being affected by road restrictions.
- Comment period for the District's comprehensive watershed management plan closed on Friday February 23<sup>rd</sup>. He also noted that District staff will meet with the Board of Water and Soil Resources (BWSR) on the 27<sup>th</sup> to discuss what changes need to be made based on the comments provided.

### **4. Open Mic/Public Comment**

No one present for comment.

### **POLICY ITEMS**

#### **7. Water Education Grant – Growing Student Leaders in the Community**

President Hafner called for questions regarding the grant. Managers discussed how many grants are awarded each year. Ms. Lindemyer confirmed that this is the only inquiry requesting grant dollars for 2024. She also noted that in the past the District averaged around 2-3 grant requests each year. Managers discussed previous projects completed with such grant dollars. Manager Lind confirmed that the Growing Student Leaders in the Community grant application would be used for elementary education.

Board Member moved to Approve Water Education grant application of \$2,200 for transportation and materials for Westwood Middle School and Elementary School students to learn, plan, grow, and plant a native prairie planting at Northtown Library. Second Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, McCullough, Campbell, and Hafner) and no nays.

### **CONSENT ITEMS**

#### **5. Approval of Minutes of February 12, 2024**

#### **6. Approval of Bills:**

Claims totaling \$86,952.08 on the following disbursement list will be issued and released upon Board approval.

<b>Vendor</b>	<b>Amount</b>
V0011--AFA ADVANCED FIRST AID INC	2,249.00
V0012--AMERICAN PUBLIC WORKS ASSN	288.50
V0050--LEAGUE OF MN CITIES INSURANCE TRUST	24,622.00
V0078--XCEL ENERGY	17.44
V0090--CENTERPOINT ENERGY-UTILITY	499.47
V0138--RMB ENVIRONMENTAL LABORATORIES INC	201.00
V0195--STANTEC CONSULTING SERVICES INC	2,436.00
V0195--STANTEC CONSULTING SERVICES INC	15,386.87
V0195--STANTEC CONSULTING SERVICES INC	13,273.00
V0195--STANTEC CONSULTING SERVICES INC	873.50
V0221--ABDO LLP	3,327.50
V0237--EMMONS AND OLIVIER RESOURCES INC	7,414.50
V0249--PLAUDIT DESIGN	450.00
V0276--ULINE	4,658.30
V0281--UNIVERSITY OF MINNESOTA FOUNDATION	10,000.00
V0282--ASSN OF MN COUNTIES	195.00
V0283--MERJENT INC.	1,060.00
<b>Grand total</b>	<b>86,952.08</b>

*The following Permit Item was moved to the Consent Agenda by motion:*

#### **9. County Road 132/Evergreen Blvd Roundabout**

The purpose of this project, located at County Road 132 and the intersection of Evergreen Blvd in Coon Rapids/Fridley, is to construct a roundabout and construction and reclamation of County Road 132.

Staff recommendation was to approve permit application number P-23-064 with 2 conditions and 2 stipulations as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$4,075.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

**PERMIT ITEMS**

**8. Suite Living Coon Rapids**

The purpose of this project, located at the NE corner of 96th Ave and Norway St, south of Coon Rapids Blvd, 600 Coon Rapids Blvd NW, Coon Rapids, is to construct a new assisted living facility with parking and associated stormwater treatment features.

Staff recommendation was to approve permit application number P-23-076 with 4 conditions and 4 stipulations as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,300.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to include a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

Rule 5.0 – Wetlands

4. Submittal of Wetland Bank Credit Withdrawal Verification.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's



- (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
  3. Notify the District when construction of Underground Filtration System is beginning. District staff or a District engineer must be on site to witness construction of the underground system.
  4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Maintenance and filtration rates were discussed.

Board Member McCullough moved to approve permit application number P-23-076 with 4 conditions and 4 stipulations. As stated in the Application Review Report. Seconded by Board Member Hafner. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

Board Member Lind moved to Approve the Consent Agenda Items. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

#### **DISCUSSION ITEMS**

##### **10. Ditch 58 Inspection Report**

Mr. Hilst presented his findings regarding inspection results for the Ditch 58 system.

Board Member Cambell moved to receive the Ditch 58 Inspection report. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

#### **INFORMATIONAL ITEMS**

##### **11. ACD Taxing Authority Legislation**

This article outlines statutory funding authority. Anoka Conservation District is seeking its own taxing authority.

##### **12. MAWD Legislative Briefing**

The Board packet included the agenda for the March 6<sup>th</sup>, 2024, Minnesota Watersheds legislative day at the Minnesota capital.

#### **ADJOURN**

Board Member McCullough moved to adjourn at 6:09 p.m. Seconded by Board Member Campbell. Motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

  
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President