

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, March 11, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: James Hafner, Erin Lind, Jason Lund, and Mary Campbell

Board Members Not Present: Dwight McCullough

Staff Present: Tim Kelly, Bobbie Law, Justine Dauphinais, Erik Bye, and Michelle Ulrich

Staff Present via Zoom: Jon Janke, Dawn Doering, Eileen Weigel, and Erin Margl

2. Approval of the Agenda

Board Member Lund moved to approve the agenda. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, Lund, Campbell, and Hafner) and no nays.

3. Announcements

None

4. Open Mic/Public Comment

No one present for comment.

CONSENT ITEMS

5. Approval of Minutes of February 26, 2024

6. Administrator's Report

7. Advisory Committee Report

8. Approval of Bills:

Claims totaling \$46,109.13 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	10,303.21
V0010--A1 FLOOR AND CARPET CARE INC	1,076.25
V0030--CONNEXUS ENERGY	239.17
V0054--MICHELLE J ULRICH PA	4,342.00
V0110--RESPEC COMPANY LLC	8,981.25
V0111--WELL GROOMED LAWNS INC	433.00
V0128--YTS COMPANIES LLC	11,812.50
V0128--YTS COMPANIES LLC	4,112.50
V0138--RMB ENVIRONMENTAL LABORATORIES INC	261.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	201.00
V0221--ABDO LLP	3,327.50
V0284--LASALLE INVESTEMENTS LLC	1,019.75
Grand total	46,109.13

Board Member Lind moved to Approve the Consent Agenda Items. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, Campbell, Lund, and Hafner) and no nays.

POLICY ITEMS

None

PERMIT ITEMS

9. Coon Rapids Regional Dam Park Trail

The purpose of this project, located at the southern end of the Coon Rapids Regional Dam Park along the Mississippi Regional Trail alignment with two crossings of Coon Creek, is to resurface a bituminous trail, removal, and replacement of a pedestrian bridge over Coon Creek near its confluence with the Mississippi River, bank stabilization and culvert replacement.

Staff recommendation was to approve permit application number P-24-003 with 2 conditions and 4 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,870.00.

Rule 5.0 – Wetlands

2. Submittal of Wetland Bank Credit Withdrawal Verification

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
2. Submittal of as-builts for the culvert and bridge replacements within Lower Coon Creek.
3. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Campbell moved to approve permit application number P-24-003 with 2 conditions and 4 stipulations. As stated in the Application Review Report. Seconded by Board Member Lund. The motion carried with 4 yeas (Board Members Lind, Campbell, Lund, and Hafner) and no nays.

10. NSC Turf Field Grading

The purpose of this project, located at 1700 105th Ave NE, Blaine, is to complete grading of ten athletic fields to prepare for installation of artificial turf. This interim application does NOT include the construction of impervious surface or grading of stormwater treatment practices.

Staff recommendation was to approve permit application number P-24-004 with 2 conditions and 1 stipulation as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of performance escrow in the amount of \$14,660.00

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)

Managers discussed the effectiveness of perimeter control at this site. Ms. Margl confirmed street sweeping is a standard practice that will be required as a state standard. This is a BMP used when tracking of sediments occurs.

Board Member Lund moved to approve permit application number P-24-004 with 2 conditions and 1 stipulation. As stated in the Application Review Report. Seconded by Board Member Campbell. The motion carried with 4 yeas (Board Members Lind, Campbell, Lund, and Hafner) and no nays.

DISCUSSION ITEMS

11. Comprehensive Management Plan: Summary of Comments

Erik Bye presented a summary of comments from multiple local organizations and collaborators given the opportunity to comment on the comprehensive watershed management plan. He also outlined implications and an estimated timeline for submittal of the final comprehensive watershed management plan.

12. 2025 Budget Kickoff (At Board Meeting - ABM)

Administrator Kelly gave a 2025 budget presentation including details regarding the budgeting process, general timeline, scope and intent of the 2025 budget, and the financial outlook.

13. Results of the Street Sweeping Study

Ms. Dauphinais gave a presentation summarizing the results of the Districtwide Street Sweeping Study and the implications for the District and partners. She highlighted the District's goal to support cities by providing technical assistance, fostering buy-in from decision makers, and supplementing funding with District or external cost share grants. The Board was in support of staff sharing these study results with local cities.

14. Watershed Partner of the Year

Ms. Doering highlighted the need for the District to work with communities and increase awareness of who the District is and what we do. The watershed partner of the year award was developed to boost these efforts. The 2023 Partner of the Year Award

nominee is Rachel Workin, City of Fridley Environmental Planner, for consistently going above and beyond in multiple program areas of the CCWD. Managers discussed the presentation of the award to the nominee.

INFORMATIONAL ITEMS

15. 2024 Top Legislative Priorities Talking Points

The packet materials included an outline of the 2024 top legislative talking points from the Minnesota Watershed organization. Mr. Kelly highlighted drainage law and the workgroups discussion.

16. Council of Metro Area Leagues (CMAL) Watershed Study: Who Manages our Watersheds?

Mr. Kelly announced that the League of Women Voters would be presenting to the Council of Metro Area Leagues (CMAL) on Monday March 11th via Zoom. The presentation was titled "Who is Managing Our Watersheds?" Staff will be attending the Zoom meeting.

ADJOURN

Board Member Campbell moved to adjourn at 6:54 p.m. Seconded by Board Member Lund. Motion carried with 4 yeas (Board Members Lind, Campbell, Lund, and Hafner) and no nays.



President