

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, March 25, 2024, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:32 PM

Board Members Present: James Hafner, Erin Lind, Dwight McCullough, & Mary Campbell

Board Members Not Present: Jason Lund

Staff Present: Tim Kelly, Corinne Elfelt, & Michelle Ulrich

Staff Present via Zoom: Bobbie Law, Dawn Doering, Erin Margl, & Eileen Weigel

2. Approval of the Agenda

Board Member Campbell moved to amend the agenda, moving Permit Items 8 – Complete Auto and 9 – Meadow Creek Construction to the Consent Agenda. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

Board Member Campbell moved to approve the agenda as amended. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

3. Announcements

District Planning Coordinator, Erik Bye, and his wife will be having a baby soon.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of March 11, 2024

6. Approval of Bills:

Claims totaling \$297,126.19 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0014--ANOKA CONSERVATION DISTRICT	57,915.00
V0015--ANOKA COUNTY MN	143,337.67
V0019--MINNESOTA BOARD OF WATER AND SOIL RESOURCES	505.00
V0027--CITY OF FRIDLEY	6,080.90
V0033--DELL MARKETING LP	4,020.63
V0050--LEAGUE OF MN CITIES INSURANCE TRUST	9,913.00
V0128--YTS COMPANIES LLC	5,118.75
V0138--RMB ENVIRONMENTAL LABORATORIES INC	201.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	261.00
V0195--STANTEC CONSULTING SERVICES INC	2,646.00
V0195--STANTEC CONSULTING SERVICES INC	21,991.20
V0195--STANTEC CONSULTING SERVICES INC	427.00
V0195--STANTEC CONSULTING SERVICES INC	31,002.68
V0242--METRO I NET	5,398.00
V0247--POOP 911 OF MPLS STP LLC	914.25
V0285--ASSURED SECURITY	7,394.11
Grand total	297,126.19

The following Permit Items were moved to the Consent Agenda.

8. Complete Auto

The purpose of this project, located at Aberdeen Street NE in Blaine, is to construct a new commercial building, parking areas, and stormwater treatment practices.

The staff recommendation was to approve permit application number P-24-005 with 3 conditions and 3 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,255.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to include a note that all soils and soil stockpiles will be stabilized within 7 days of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Completion of post construction infiltration tests on Infiltration Basins P1, P3, and P5 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The

- Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

9. Meadow Creek Reconstruction

The purpose of this project, located in Ham Lake, is to reconstruct 163rd Lane and Isanti Street NE.

The staff recommendation was to approve permit application number P-22-048 with 2 conditions and 2 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,060.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater treatment practices listed in Table 2 and 3. include critical elevations such as sump depth.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

Board Member Campbell moved to approve the Consent Agenda Items. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

POLICY ITEMS

7. 2025 Budget Process & Calendar

Administrator Kelly reviewed the proposed budget calendar process. Kelly explained that final figures for the benefits will not be in until mid-September, so the best estimate will have to be made before that to meet the budget adoption process deadline.

The Board discussed the Board Tour and when it will occur. While it is currently scheduled for the 3rd Monday in June, the Board would like to discuss further options for the tour including moving it to a daytime Board Meeting followed by the Board Tour on June 17 since at least two board members will not be able to attend the June 24th meeting. The consensus of the Board is that they would like to have the tour with a date and time yet to be discussed and determined.

Board Member Lind moved to approve the 2025 Budget Process and Calendar with the date and time of the Tour yet to be determined. Seconded by Board Member Hafner. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

PERMIT ITEMS

10. Parkwood Substation

The purpose of this project, located at the Great River Energy Parkwood Substation in Coon Rapids, is to expand an electrical substation with an associated stormwater treatment pond.

Ms. Margl gave an overview and welcomed questions. Board Member McCullough clarified that the substation was electrical. Managers discussed the project location.

The staff recommendation was to approve permit application number P-23-042 with 3 conditions and 4 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3020.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to include a note that all soils and soil stockpiles will be stabilized within 7 days of inactivity

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume and critical elevations.
2. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
3. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Campbell moved to approve permit application number P-23-042 with 3 conditions and 4 stipulations. As stated in the Application Review Report. Seconded by Board Member McCullough. The motion carried with 4 yeas (Board Members Lind, Campbell, and McCullough) and no nays.

11. Red Oaks Groundwater Contamination Mitigation

The purpose of this project, located at the Red Oaks Development in Andover, is to extend water services and road reconstruction.

The staff recommendation was to approve permit application number P-24-001 with 2 conditions and 2 stipulations as presented in the staff report:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$5,820.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include a note to stabilize soils and soil stockpiles within 7 days of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

Member Cambell moved to approve permit application number P-24-001 with 2 conditions and 2 stipulations. As stated in the Application Review Report. Seconded by Board Member Lind. The motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.

DISCUSSION ITEMS

None

INFORMATIONAL ITEMS

12. Local article in Blaine Life - 9 (TMDL) De-listings, written by Board of Water and Soil Resources (BWSR)

This article outlines the seven lakes, one river, and one stream being proposed for removal from the state's impaired waters list and the Clean Water Fund-backed work completed. The article states that "the delisting reflected hard work by many organizations, including the watershed district, cities, lakeshore residents - and the residents within the watershed contributing to water-quality improvements by controlling runoff on their own properties."

13. Local article in Union Herald – Coon Rapids City Council increases utility rates

This article announced the increase in utility rates effective March 4th, 2024, in the City of Coon Rapids. The three utility costs increasing were sewer, water, and storm drains.

ADJOURN

Board Member McCullough moved to adjourn at 6:04 p.m. Seconded by Board Member Campbell. Motion carried with 4 yeas (Board Members Lind, Campbell, McCullough, and Hafner) and no nays.



President