

**COON CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, April 8, 2024, at the Coon Creek Watershed District Office.

**1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: James Hafner, Erin Lind, Jason Lund, Dwight McCullough, & Mary Campbell

Staff Present: Tim Kelly, Bobbie Law, Erin Margl, & Michelle Ulrich

Staff Present via Zoom: Jon Janke

**2. Approval of the Agenda**

Board Member McCullough moved to amend the agenda, moving Permit Items 9,10,11,12 to the Consent Agenda. Seconded by Board Member Lund. The motion carried with 5 yeas (Board Members Lind, Lund, Campbell, McCullough, and Hafner) and no nays.

**3. Announcements**

Administrator Kelly announced proposed changes currently being considered by the Minnesota Legislature to the Wetland Conservation Act (WCA) and the Watershed District Law (Chapter 103D).

**4. Open Mic/Public Comment**

No one was present for comment.

**CONSENT ITEMS**

**5. Approval of Minutes of March 25, 2024**

**6. Administrator's Report**

**7. Advisory Committee Report**

**8. Approval of Bills:**

Claims totaling \$95,510.48 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	3,168.22
V0010--A1 FLOOR AND CARPET CARE INC	1,076.25
V0013--AMERICAN RED CROSS	2,188.00
V0015--ANOKA COUNTY MN	172.86
V0030--CONNEXUS ENERGY	239.84
V0038--ENVIRONMENTAL SYSTEMS RESEARCH INST INC ESRI	2,767.00
V0044--HAMLINE UNIVERSITY	5,000.00
V0052--LOFFLER COMPANIES INC	42.62
V0054--MICHELLE J ULRICH PA	6,052.00
V0090--CENTERPOINT ENERGY-UTILITY	259.82
V0111--WELL GROOMED LAWNS INC	1,732.00
V0195--STANTEC CONSULTING SERVICES INC	882.00
V0195--STANTEC CONSULTING SERVICES INC	21,797.92
V0195--STANTEC CONSULTING SERVICES INC	9,534.00
V0195--STANTEC CONSULTING SERVICES INC	3,290.50
V0195--STANTEC CONSULTING SERVICES INC	25,963.90
V0221--ABDO LLP	2,750.00
V0221--ABDO LLP	3,327.50
V0228--EPG COMPANIES INC	1,333.50
V0237--EMMONS AND OLIVIER RESOURCES INC	3,029.25
V0286--CUSTOM SOLUTIONS MANUFACTURING INC	903.30
<b>Grand total</b>	<b>95,510.48</b>

*The following Permit Items were moved to the Consent Agenda.*

### 9. 152<sup>nd</sup> Ave Culvert Replacement

The purpose of this project, located in Ham Lake, is to replace collapsed metal culverts under 152nd Avenue in County Ditch 58.

The staff recommendation was to approve permit application number P-23-065 with 3 conditions and 2 stipulations as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,020.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to stabilize exposed soils within 24 hours of inactivity.
3. Update the erosion and sediment control plan to show the correct placement of floating silt fence parallel to the flow of water as specified in the standard detail.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Submittal of as-built (invert, pipe material, pipe size) for culvert installation within County Ditch 58.

### 10. Coon Creek Trail

The purpose of this project, located in Coon Rapids, is to construct a new asphalt trail and timber boardwalk along Coon Creek.

The staff recommendation was to approve permit application number P-23-075 with 2 conditions and 3 stipulations as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 4.0 – Soils and Erosion Control

1. Update the erosion and sediment control plan to include a double row of perimeter control in areas within 50 feet of a wetland.

Rule 5.0 – Wetlands

2. Submittal of Wetland Bank Credit Withdrawal Verification after approval of the replacement plan application.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.

**11. NSC Field and Turf Campus Improvements**

The purpose of this project, located in Blaine, is to convert natural turf fields to artificial turf and a 30-foot-wide roadway.

The staff recommendation was to approve permit application number P-24-004 with 3 conditions and 5 stipulations as presented in the staff report:

**Conditions to be Met Before Permit Issuance:**

Rule 3.0 – Stormwater Management

1. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.
2. Provide at least one soil boring within the footprint of each infiltration practice (Basin 1, Basin 2, and Basin 3) to confirm soil types and depth to groundwater.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to include a note to stabilize soils and soil within 24 hours of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Completion of post construction infiltration tests on Basin 1P, Basin 2P, and Basin 5P by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The



- Coon Creek Watershed District shall be notified prior to the test to witness the results.
2. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
  3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
  4. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
  5. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

## **12. Pleasure Creek Parkway Improvements**

The purpose of this project, located in Blaine, is to reconstruct Pleasure Creek Parkway and other surrounding city streets.

The staff recommendation was to approve permit application number P-24-012 with 2 conditions and 2 stipulations as presented in the staff report:

### **Conditions to be Met Before Permit Issuance:**

#### Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,355.00.

#### Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan (pg 85) to include a note to stabilize soils and soil within 24 hours of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Campbell moved to approve the Consent Agenda Items. Seconded by Board Member Lund. The motion carried with 5 yeas (Board Members Lind, Lund, Campbell, McCullough, and Hafner) and no nays.

## **POLICY ITEMS**

None

## **PERMIT ITEMS**

Moved to Consent

## **DISCUSSION ITEMS**

### **13. Draft Annual Report**

Mr. Kelly introduced the required report by state statute. He noted that this is briefer than the previous year's reports to meet the exact requirements. Other more in-depth topics will be managed and reported internally. He noted the reports focus on the recently updated 10-year comprehensive watershed management plan.

Managers discussed proposed amendments to the report.

Board Member Lund moved to receive the report and forward it for adoption with amendments as proposed by District staff and Board Members. Seconded by Board Member McCullough. The motion carried with 5 yeas (Board Members Lind, Lund, Campbell, McCullough, and Hafner) and no nays.

### **INFORMATIONAL ITEMS**

None

### **ADJOURN**

Board Member Campbell moved to adjourn at 5:54 p.m. Seconded by Board Member Lund. The motion carried with 5 yeas (Board Members Lind, Lund, Campbell, McCullough, and Hafner) and no nays.

Vice   
President

