

BOARD MEETING AGENDA

Board Room
Coon Creek Watershed District Offices
Monday, April 14, 2025
5:30 p.m.

Board of Managers:

Jim Hafner, President; Erin Lind, Vice President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

- 1. Call to Order**
- 2. Approval of the Agenda** (*Additions/Corrections/Deletions*)
- 3. Announcements**
- 4. Open Mic/Public Comment**

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

CONSENT ITEMS

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.

- 5. Approval of Minutes of March 24, 2025**
- 6. Receive Administrator's Report**
- 7. Advisory Committee Report**
- 8. Approve Bills for Payment**

POLICY ITEMS

- 9. Sunrise WMO Boundary Correction**
- 10. 2024 Annual Report**

PERMIT ITEMS

- 11. Sprague Driveway**

DISCUSSION ITEMS

- 12. Permit Fees and Escrows**
- 13. Anoka County Hazard Mitigation Plan**
- 14. Preliminary 2026 Budget Forecast (AMB)**
- 15. Preliminary Discussion on MAWA Resolutions**

INFORMATIONAL ITEMS

None

ADJOURN

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, March 24, 2025, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, Erin Lind, Jason Lund, and Dwight McCullough.

Staff Present: Corinne Elfelt, Erin Margl, and Michelle Ulrich

Staff Present Via Zoom: Justine Dauphinais, Erik Bye

Guest Present Via Zoom: Jennifer Lattin – City of Columbus liaison

2. Approval of the Agenda

Board Member McCullough moved to add Item 11 – Blaine Southwest Street Reconstruction, to the Consent Items. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

Board Member Campbell moved to approve the amended agenda. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

3. Announcements

Tim Kelly was not able to be present due to a family emergency.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of February 24, 2025

6. Administrator's Report

7. Advisory Committee Report

8. Approval of Bills for Payment

Claims totaling \$259,240.37 for March 10, 2025 and \$88,177.56 for March 24, 2025 on the following disbursement(s) lists:

March 10, 2025

Vendor	Amount
V0008--US BANK	4,163.95
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0012--AMERICAN PUBLIC WORKS ASSN	306.25
V0015--ANOKA COUNTY MN	22,428.65
V0050--LEAGUE OF MN CITIES INSURANCE TRUST	10,056.00
V0050--LEAGUE OF MN CITIES INSURANCE TRUST	22,990.00
V0054--MICHELLE J ULRICH PA	5,342.50
V0071--SUNRAM CONSTRUCTION INC	46,319.80
V0102--US GEOLOGICAL SURVEY	29,208.50
V0110--RESPEC COMPANY LLC	10,737.50
V0121--LEE, ABBEY M	235.20
V0195--STANTEC CONSULTING SERVICES INC	308.25
V0195--STANTEC CONSULTING SERVICES INC	24,385.55
V0195--STANTEC CONSULTING SERVICES INC	13,917.05
V0195--STANTEC CONSULTING SERVICES INC	2,780.75
V0195--STANTEC CONSULTING SERVICES INC	44,709.30
V0221--ABDO LLP	5,466.67
V0249--PLAUDIT DESIGN	450.00
V0352--HEALTH EQUITY INC	778.06
V0352--HEALTH EQUITY INC	498.00
V0352--HEALTH EQUITY INC	587.25
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,006.84
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,320.00
V0367--SMARTSWM LLC	3,125.00
	259,240.37

March 24, 2025

Vendor	Amount
V0015--ANOKA COUNTY MN	6,359.48
V0033--DELL MARKETING LP	12,915.38
V0096--RANDY WESP EXCAVATING LLC	6,100.00
V0110--RESPEC COMPANY LLC	8,798.75
V0128--YTS COMPANIES LLC	13,037.50
V0221--ABDO LLP	6,800.00
V0247--POOP 911 OF MPLS STP LLC	1,181.40
V0348--BLUE CROSS BLUE SHIELD OF MN	20,798.58
V0350--FIRST UNUM LIFE INSURANCE COMPANY	1,116.49
V0351--DELTA DENTAL OF MN	1,720.30
V0352--HEALTH EQUITY INC	27.25
V0352--HEALTH EQUITY INC	133.50
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	7,710.73
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,320.00
V0368--JASON HILST	158.20
	88,177.56

The following permit items was moved to the Consent Agenda.

11. Blaine – 2025 Southwest Street Reconstruction (PAN P-25-004)

The purpose of this project is road reconstruction and associated stormwater treatment features located at Jefferson St to Able Street; Directly SW of the City of Blaine's 2024 SW Area Street Recon Project located in the City of Blaine, Minnesota.

Description: The City of Blaine is proposing the reconstruction of numerous city streets and the construction of new stormwater treatment features. The project will disturb 9.49 acres and slightly reduce the overall impervious to 6.84 acres. The area drains to Springbrook Creek. The relevant water resource concerns are stormwater treatment and erosion and sediment control, which correspond to District Rules 3 and 4.

Staff recommendations as outlined in the complete report for PAN-25-004 to the Board dated March 19, 2025, was to Approve with two (2) Conditions and four (4) Stipulations as follows:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$6,745.00.

Rule 3.0 – Stormwater Management

2. The "Proposed PVC Pipe Inlet U/S Invert Elev" and "Inlet Structure Invert Elev. w/ 4' Sump" elevations listed in Table C1.13 are not consistent with the elevations shown on the storm sewer profiles. Please update storm sewer profile elevations to match Table C1.13.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of post construction infiltration tests on Infiltration Cells #1 through #16 by filling to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
4. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)

Board Member Campbell moved to approve the Consent Agenda Items. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

POLICY ITEMS

9. Board of Water and Soil Resources Grant – Bridgewater Project

Justine Dauphinais, Water Quality Coordinator, presented the staff report that outlined the purpose of this item is to enter into the agreement attached to the complete Request for Board Action presented to the Board on March 24, 2025, with the MN Board of Water and Soil Resources (BWSR) for a \$625,000 Clean Water Fund grant to implement the Bridgewater Regional Biochar and Iron-enhanced Filter (BIESF) project.

Ms. Dauphinais informed the Board that in 2024, the District was awarded a Clean Water Fund Projects and Practices grant in the amount of \$625,000 for the Bridgewater Regional BIESF project (Project). This Project will directly reduce the TSS, TP, and *E. coli* loading to Sand Creek and thus make progress towards achieving required TMDL Wasteload Allocations. Regulated urban stormwater runoff was identified as a primary source of both TP and *E. coli* for Sand Creek, especially in areas developed prior to stormwater regulations such as the Ditch 39 subwatershed where the Project is located.

Also of note, Ms. Dauphinais highlighted that as part of the Ditch 39 subwatershed planning process, District staff worked with staff from the City of Blaine, City of Coon Rapids, and the Anoka County Highway Department to develop an implementation plan to meet joint water management goals including TMDL pollutant load reductions.

Ms. Dauphinais clarified for the Board the grant agreement requirement of a minimum of 10% local match or \$62,500. The estimated maximum total Project cost is \$1,435,200. The local funds budgeted by CCWD (\$235,200), City of Blaine (\$400,000), and City of Coon Rapids (\$175,000) in 2025 meet and exceed required match totals.

Staff recommendation is to execute grant agreement with BWSR for Bridgewater Regional BIESF Project.

Board Member McCullough moved to Approve the Execution of the Grant Agreement with Board of Water and Soil Resources for Bridgewater Regional Biochar and Iron-enhanced Filter Project. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Lund, Hafner, Lind, McCullough and Campbell) and no nays.

10. 2026 Budget Calendar and Process

The staff report proposed the following calendar for preparation of the 2026 Budget:

Date	Task
3/24	Adopt Budget Calendar & Process
4/14	Budget Guidelines & Assumptions
4/14	Initial Capital Investment Discussions
4/28	Rough Draft Revenue Estimates
5/12	Initial Preliminary Rough Draft Salary & Benefit Budget & Staff Proposals
5/12	Initial Preliminary Draft Professional Services Budget
5/26	2025 Capital Equipment Discussion
5/26	2025 Operating Costs
6/9	Board CIP priority discussion
6/16	DISTRICT TOUR
7/14	Rough Draft 2025 Budget
7/28	Review and comment on Preliminary Draft Budget
8/11	Board review and approve Advisory Committee review of Draft Budget
8/11	Review and comment on Preliminary Rough Draft Budget
8/25	Board Review of Draft Budget and Order Public Hearing on 2025 Budget
8/25	Preparation of final draft of 2021 - 2025 CIP
9/8	Budget Hearing & Adoption

The Board discussed the District Tour. The general consensus of the Board was a preference to, on a regular Board Meeting day, hold the Board Meeting earlier in the day followed by the District Tour. Specifics can be discussed at a later time.

Board Member Campbell moved to Adopt the 2026 Budget Calendar and Process. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Lund, Hafner, Lind, McCullough and Campbell) and no nays.

PERMIT ITEMS

11. Blaine Southwest Street Reconstruction– *(moved to Consent Agenda)*

12. Coon Rapids Street Reconstruction 25-1 (PAN P-25-006)

Erin Margl, Watershed Development Coordinator, presented the staff report.

The purpose of this project is the reclamation and reconstruction of various City streets located north of 131st Avenue between Coon Creek Boulevard and Shenandoah Boulevard; Local streets south of Main Street (CSAH 14) and west of Shenandoah Boulevard generally around Thrush Park; Local streets in the Thousand Oaks neighborhood south of Main Street (CSAH 14) and west of Olive Street, located in the City of Coon Rapids, Minnesota.

Description: The City of Coon Rapids is proposing the reclamation and reconstruction of various neighborhood streets. The project will disturb 19.4 acres and reconstruct 3.1 acres of regulated impervious surface. One portion of the project is within the County Ditch 57 subwatershed while the other 2 areas are within the County Ditch 54 subwatershed. The relevant water resource concerns are stormwater management and erosion and sediment control. This corresponds to District Rules 3 and 4.

Staff recommendations as outlined in the complete report for PAN P-25-006 to the Board Dated March 19, 2025, was to Approve with three (3) Conditions and three (3) Stipulations as follows:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$11,700.00.

Rule 3.0 – Stormwater Management

2. A 6-foot diameter, 6-foot sump with a SAFL Baffle was added to the construction plans for CB 26. For documentation purposes, please update the permit narrative to reflect this and include the TSS removal efficiency of the structure in the SHSAM Results table.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Table 3, including critical elevations and proof of installation for hydrodynamic separators.

The Board discussed aspects of the permit and received clarification on questions from Erin Margl.

Board Member Lind moved to Approve PAN P-25-006 Coon Rapids Street Reconstruction 25-1 with three (3) Conditions and three (3) Stipulations as outlined in the staff report. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Lund, Hafner, Lind, McCullough and Campbell) and no nays.

13. Markquart RV Ham Lake (PAN-P-24-061)

Erin Margl, Watershed Development Coordinator, presented the staff report.

The purpose of this project is the parking lot reconstruction and expansion with associated stormwater treatment features located at 14525 MN-65 in Ham Lake, Minnesota.

Description: The application is proposing the partial reconstruction of and a new addition to an existing parking lot area with an associated stormwater treatment feature. The parcel size is 5.24 acres. The project will create 2.11 acres of new/reconstructed impervious and disturb 2.6 acres. The parcel drains toward County Ditch 59. The relevant water resource concerns are stormwater management and erosion and sediment control. This corresponds to District Rules 3 and 4.

Staff recommendations as outlined in the complete report for PAN P-24-061 to the Board dated March 19, 2025, was to Approve with three (3) Conditions and four (4) Stipulations as follows:

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,300.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the Erosion and Sediment Control plan to include the following:
 - a. Provide a stabilized construction entrance on the construction plans.
 - b. Provide provisions for removing tracked sediment from adjacent streets by the end of each workday.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of a post construction infiltration test on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical

elevations and proof of installation for hydrodynamic separators.

4. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

The Board discussed aspects of the permit and received clarification on questions from Erin Margl.

Board Member Lund moved to Approve PAN P-24-061 Markquart RV Ham Lake with three (3) Conditions and four (4) Stipulations as outlined in the staff report. Seconded by Board Member McCullough. The motion carried with five (5) yeas (Board Members Lund, Hafner, Lind, McCullough and Campbell) and no nays.

DISCUSSION ITEMS

None

INFORMATIONAL ITEMS

14. No Fountain Lake dredging this summer as Watershed District plans an appeal regarding permit for project.

Board President Hafner briefed the Board on the content of the article and the applicability to Coon Creek Watershed District.

ADJOURNMENT

Board Member Campbell moved to adjourn at 5:51 pm. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Lund, Hafner, Lind, McCullough and Campbell) and no nays.

President

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: March 24, 2025
AGENDA NUMBER: 6
ITEM: Administrator's Report

AGENDA: Consent

REQUESTED ACTION:
Receive report.

ADMINISTRATOR'S EVALUATION

District Capacity and Capability

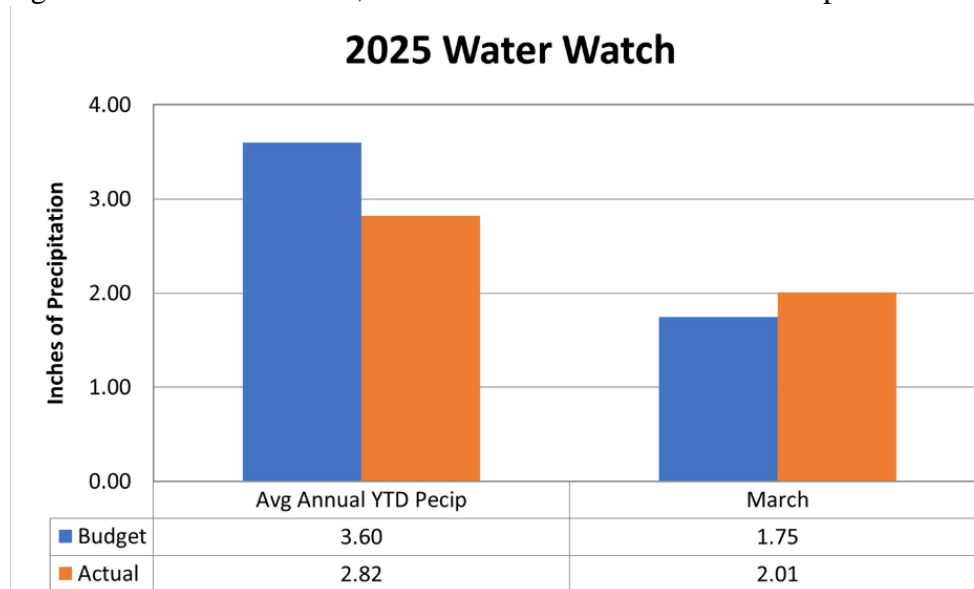
The District currently possesses the required resources and is trained to undertake most of its legislative mission for which it is organized and designed. The District can accomplish most required tasks to the required standard under most conditions. However, sustained effort may be at risk.

MANAGEMENT SITUATION

Natural Environment

The District averaged 2.0 Inches of precipitation in the month of March. This puts the District 0.26 inches (15%) above average for the month and 0.8 inches (22%) below for the year.

The spring flood risk is low normal due to an overall lack of snowpack and average stream flows for this time of year. Recent precipitation has increased water levels across the District, but adequate storage still exists. Forecasted precipitation this week will likely result in temporary above average water levels and flows, but drier weather afterward should provide relief.



Economic Environment

Budget Forecast

Minnesota's budget outlook has been adjusted downward amid significant near-term economic and fiscal uncertainty. The FY 2026-27 projected balance is now \$456 million, \$160 million lower than prior estimates. Higher forecast inflation results in increases in projected revenues and expenditures. Spending growth outpaces revenue growth through projections for fiscal year 2029. The projected general fund shortfall for the FY 2028-29 biennium is now \$5.995 billion, \$852 million worse than November estimates. Shifting policies at the federal level introduce significant uncertainty to the projections.

Clean Water Fund

March 6 forecast projects a difference of significant reductions to 2029. The proposed reductions that may affect us are:

- \$1,900,000 Watershed Based Implementation Funding (BWSR)
- \$250,000 Watershed Restoration and Protection Strategies (DNR)
- \$150,000 Nonpoint Source Restoration and Protection Activities (DNR)
- \$100,000 Culvert Replacement Incentive Program (DNR)
- \$100,000 Source Water Protection (MDH)
- \$60,000 Point Source Implementation Grant Program (MPFA)
- \$400,000 Stormwater BMP Performance Evaluation & Technology Transfer (UofM)

Management Environment

Agency	Status
Federal Government	<ul style="list-style-type: none">• H.R. 1897, Endangered Species Act Amendments.<ul style="list-style-type: none">○ Provides for greater incentives to recover listed species○ Streamlining permitting process• EPA and USACE Issue Implementation Memo on WOTUS
FEMA	<ul style="list-style-type: none">• President signed Executive Order to “Achieving Efficiency Through State and Local Preparedness”. Orders development of a National Resilience Strategy and identification of Critical Infrastructure• Discussion of Federal disaster aid is shifting toward risk management• Has cancelled the Building Resilient Infrastructure Communities (BRIC) grant fund program
Minnesota Legislature	<ul style="list-style-type: none">• Deadline for favorable committee action is April 4• Deadline for bills involving appropriation is April 11,• Constitutional adjournment date is May 19
MN Legislature – House File 8	<ul style="list-style-type: none">• Referred to Ways & Means. No hearing scheduled.
MN Legislature - Senate	<ul style="list-style-type: none">• Senate File 577 no hearing scheduled

BWSR	<ul style="list-style-type: none"> • Meeting scheduled for April 23.
Clean Water Council	<ul style="list-style-type: none"> • The Senate Committee on Environment, Climate, and Legacy released its draft Omnibus Legacy Finance bill on 4/3. • The bill proposes appropriation for \$303 million over two years. The bill includes all of the Clean Water Council's funding recommendations.
Department of Natural Resources	<ul style="list-style-type: none"> • Continue to meet with Katie Smith, Director of the Division of Waters and Ecological Resources on internal changes and Federal proposals on T&E species & Floodplain.
Minnesota Pollution Control Agency	<ul style="list-style-type: none"> • MS4 Part 1 Permit Application is due May 20, 2025.
Minnesota Association of Watersheds (MAWD)	<ul style="list-style-type: none"> • Has drafted amendments to MS 15.99 & 84.027 and discussed with Sen Kreun.

PROBLEMS, ISSUES, AND CONCERNS

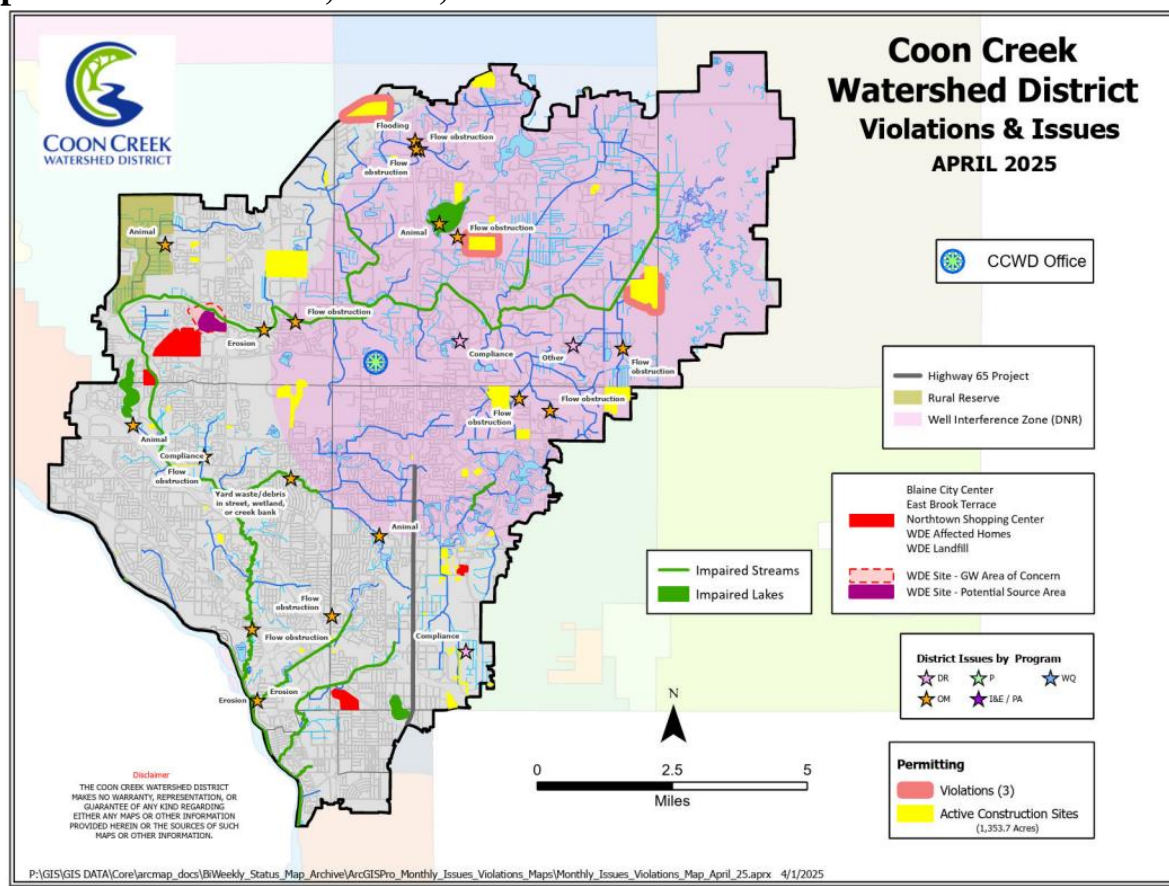
Strategic

Federal Shift to Federalism: The suddenness and unpredictability of Federal divestiture and/or defunding of programs to be administered by the States will take several years to work through and adjust.

Funding: The accounting error at the state level, combined with the changes and uncertainty at the Federal level and potential for a recession have combined to reduce the available funds for projects and risk preparation in FY 26-28. The Federal trend toward divestiture and delegation of essential services such as flood insurance, while risk based will increase local costs significantly.

State Regulatory Inconsistency and Unevenness: The lack of due process, evenness and consistency of administration will increase costs due, at a minimum, to delays, the need/requirement to duplicate or repeat efforts and increases in damages and labor and material costs over time.

Operational Problems, Issues, and Concerns



COLLABORATOR ACTIONS CAPACITY AND CAPABILITY

Collaborator	Description
ACD	<ul style="list-style-type: none"> No update
Anoka County	<ul style="list-style-type: none"> Met with DNR 4/7 to continue discussions on E&T permitting.
Andover	<ul style="list-style-type: none"> Hearing on lawsuit concerning drainage and utility easement scheduled for April 8.
Blaine	<ul style="list-style-type: none"> No update
Columbus	<ul style="list-style-type: none"> No update
Coon Rapids	<ul style="list-style-type: none"> Is reposting the Storm Water position. No qualified applicants accepted their offer
Fridley	<ul style="list-style-type: none"> No update
Ham Lake	<ul style="list-style-type: none"> No update
Spring Lake Park	<ul style="list-style-type: none"> Has reserved the purchase of a street sweeper, to be purchased, in part, with District grant
Crooked Lake Area Assoc	<ul style="list-style-type: none"> No update
Ham Lake Lake Assoc	<ul style="list-style-type: none"> No update

STAFF ACTIVITIES

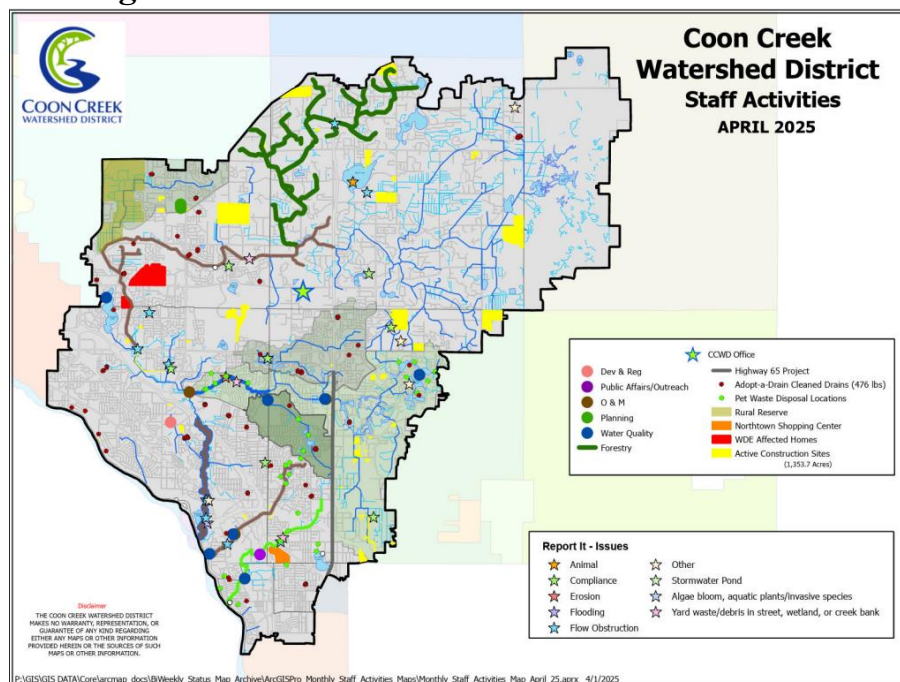
Strategic Management Activities

- 1) **Goal: Request Legislature allocates more money to achieve TMDL by 2045:**
- 2) **Goal: To Stage TMDL deadline:** No report
- 3) **Goal: To differentiate water resources:** No report.
- 4) **Goal: To keep Comp Plan current:** Staff is updating CIP. Updates are coordinated with development of 2026 capital budgeting.

Special Projects

- **State Permitting:** Met with Sen Kreun to review legislation addressing State agency permitting. Beginning to recruit Co-authors for bill. Bill will be next session.
- **2024 Audit:** Audit in process. Estimated completion in April.
- **Jacon Bankruptcy:** JACON and attorneys working on submitting final payment request
- **MS4 Permit:** MS4 Part 1 Permit Application is due May 20, 2025.
- **Personnel Manual:** conducting final review.

Operations Management Activities



DISTRICT CAPACITY AND CAPABILITY

Equipment:

- Equipment On Hand: Being readied for field deployment
- Field and Hard Asset Condition:
 - Field assets are performing well
 - Natural assets, particularly channels are seeing routine non-scheduled maintenance
- Scheduled Equipment Purchases:
 - Replacement sensors
 - Fish shocker for biological monitoring

Staffing:

- Compliment & Strength: 14.8 FTEs
- Personnel Structure:
- Vacancies/New Hires: District has one vacancy.
 1. Administrative assistant position interviews were held. Second interviews scheduled. One finalist has dropped out.
 2. Natural Resource Specialist position has been filled by Emma which will serve Public and Governmental Affairs, Watershed Development and Water Quality with occasional float to O&M.
- Retention:
 - 5/18: Jon Janke – 14 yrs

Training:

- Technical Training:
 - Received training on hydrologic effect of extreme weather events
- Management Training:
 - None
- Training Support:
 - Discussed joint training with National Municipal Stormwater Alliance. Have put on hold pending consistency by PCA

Sustaining:

- Agency Collaboration:

District was awarded out of the Coon Creek WPA FY25 WBIF allocation for the Xeon Blvd Crossing Enhancement and Stabilization
- Budget & Funding:

CCWD - Budget Report

As of Date:

03/31/2025

	Year Ending 12/31/2025	Year To Date 03/31/2025			
	CCWD 2025 Budget	CCWD 2025 Budget	Actual Expenses YTD	Variance YTD	
Revenue					
Property Taxes	6,189,240.00	1,547,310.00	0.00	1,547,310.00	-100%
Fees & Charges	298,423.00	74,607.00	27,143.57	47,463.43	-64%
Grants	2,566,549.00	641,640.00	0.00	641,640.00	-100%
Other Revenue	115,000.00	28,749.00	48,590.38	(19,841.38)	69%
Total Revenue	9,169,212.00	2,292,306.00	75,733.95	2,216,572.05	-97%
Expense					
Salaries & Benefits	2,414,928.00	603,735.00	584,782.43	18,952.57	-3%
Professional Services	489,487.00	122,373.00	67,463.20	54,909.80	-45%
Operating Expenses	314,577.00	78,645.00	89,289.36	(10,644.36)	14%
Program Expense	5,864,452.00	1,466,133.00	635,604.10	830,528.90	-57%
Capitalized Expenses	198,174.00	49,551.00	33,732.67	15,818.33	-32%
Total Expense	9,281,618.00	2,320,437.00	1,410,871.76	909,565.24	-39%

Created on : 04/08/2025 10:08 AM PST

Coon Creek Watershed District Cash Balance

As of Date:

03/31/2025

	Escrow Fund	General Fund	All Funds
	Month Ending 03/31/2025	Month Ending 03/31/2025	Month Ending 03/31/2025
Cash and Cash Equivalents			
Cash	1,643,375.12	(1,670,853.75)	(27,478.63)
Petty Cash	0.00	250.00	250.00
Investment Account	5,070.00	3,656,880.85	3,661,950.85
Total Cash and Cash Equivalents	1,648,445.12	1,986,277.10	3,634,722.22

Created on : 04/08/2025 10:08 AM PST

March started with an operational fund balance of approximately \$2,422,636.83

Change in net cash position was -\$436,359.73

Balance of the escrow trust fund is \$1,648,065.12

One month into the fiscal year, the budget variance is -%58 less than planned

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: April 14, 2025
AGENDA NUMBER: 7
ITEM: Advisory Committees Report

AGENDA: Policy Discussion Information

ACTION REQUESTED

Receive Report

BACKGROUND

The Citizen Advisory Committee (CAC) met on March 12th. The Technical Advisory Committee (TAC) met on March 13th.

- The next CAC meeting is scheduled: April 9th at 4:30 pm hybrid with Zoom.
- The next TAC meeting is scheduled: April 10th at 8:30 am hybrid with Zoom.

ISSUES/CONCERNS

Citizen Advisory Committee (CAC)

All but one member of the CAC were present at the meeting along with CCWD staff Jessica Lindemyer and Erik Bye. Gary Nereson was absent.

1. Open Forum

The committee appointed Jason Margl to fill the role of revolving chair in Gary Nereson's absence.

2. District Update

Jessica Lindemyer gave a brief update on various District activities including the cancelation of the March 10th Board Meeting, the search for a new Administrative Assistant, an additional Pet Waste Station at Tom Ryan Park, a potential upcoming native planting with Anoka Conservation District at the Lower Coon Creek Corridor Restoration Project site, and the spring flood outlook.

3. Subwatershed Spotlight: Springbrook Creek & Pleasure Creek

Erik Bye introduced himself to the Committee and provided a brief overview of his position as Planning Coordinator.

Erik introduced the topic of subwatersheds, discussing what a subwatershed is and why the District uses subwatersheds for planning purposes.

There was general discussion about how watershed and subwatershed boundaries are determined.

Springbrook Creek Subwatershed

Erik described the general location of the Springbrook Creek Subwatershed and spoke to the current water quality and water management conditions within the subwatershed.

Erik highlighted an upcoming project in the subwatershed that will be located within the Springbrook Nature Center.

There was general discussion regarding the large amounts of impervious surface at Northtown Mall, its impact on stormwater, and future plans for the mall.

Pleasure Creek Subwatershed

Erik described the general location of the Pleasure Creek Subwatershed and spoke to the current water quality and water management conditions within the subwatershed.

Erik highlighted two upcoming projects in the Pleasure Creek Subwatershed: MnDOT Pond Improvement and 96th Ln Pond Improvement.

There was general discussion regarding how CCWD collaborates with municipalities on subwatershed planning, the challenges associated with identifying projects in fully developed areas, interagency information sharing, and the importance of social considerations in the planning process

Technical Advisory Committee (TAC)

All members of the TAC were present at the meeting except for the City of Columbus.

1. Situation

Jon Janke provided the TAC with a brief update on recent weather and hydrology. The current flood risk remains below average. CCWD staff are keeping an eye on the local landscape and the National Weather Service Spring Flood Outlook for the Twin Cities.

Michelle Jordan informed the TAC that Clean Water Fund Coordinator, Annie Felix, has taken a position with the Minnesota Department of Health. No information has yet been provided regarding the timeline for filling the role of Clean Water Fund Coordinator.

Legislative Update

Tim Kelly noted that CCWD is keeping an eye on two bills: HF8 regarding regulatory reform and the chloride bill.

2. Concerns

Watershed Based Implementation Funding (WBIF) Convene Meeting

Justine Dauphinais started the convene meeting by providing an overview of the WBIF process and the decisions that were made at the February kickoff meeting. These decisions included:

1. Selecting Justine Dauphinais and Rebecca Haug as co-facilitators
2. Selecting the following representatives
 - a. CCWD: Tim Kelly
 - b. ACD: Chris Lord
 - c. City Rep #1: George Linngren, Spring Lake Park
 - d. City Rep #2: Tim Himmer, Coon Rapids
3. Deciding on using a tiered majority vote as the method of decision-making
4. Deciding on using a combination of ranked categories and projects to select which project(s)/program(s) to fund.
5. Reviewing a draft list of eligible projects

Between the February 13th TAC meeting and the March 13th TAC meeting, all TAC members were provided with a spreadsheet containing potential projects eligible for funding and asked to provide a ranking. This spreadsheet was used to 1) narrow down the list of eligible priority activities/projects to facilitate a more focused discussion at the March TAC meeting, and 2) provide a template for entities to write in any proposed projects consistent with CCWD comp plan for consideration.

Justine walked the TAC through the potential projects, including several write-ins, and the ranking results. Of the twelve (12) projects that ranked highest, five (5) projects were deemed implementation ready.

The TAC took an informal vote on these five (5) projects. Twelve (12) individuals participated in the initial voting.

Project	Yays	Nays
Enhanced Sweeping by Coon Rapids	12	0
D39 Subwatershed Plan: Bridgewater Regional Filter Expansion	1	11
Rain Garden Rehabs by ACD	12	0
Xeon Blvd AOP culvert enhancement	11	1
Lower Coon Creek at RR/Al Flynn Park AOP enhancement	0	12

The initial voting brought the top projects from five (5) to three (3). Justine walked the Committee through several different options for funding these projects with WBIF. There was a general consensus to proceed as follows:

Project	Cost	Grant Request	Match	Fiscal Agent
Enhanced Sweeping	\$126,734	\$76,734	\$50,000 (Coon Rapids)	Coon Rapids
Rain Garden Rehabs	\$80,000	\$71,000	\$9,000 (Fridley)	ACD
Xeon Blvd AOP culvert enhancement	\$293,000	\$146,366	\$125,000 CCWD \$21,634 (Coon Rapids)	CCWD

The selected representatives for the WBIF Coon Creek Planning Area conducted the formal vote; unanimously approving the decision to move forward with funding the following projects as outlined; Enhanced Street Sweeping by Coon Rapids, Rain Garden Rehabilitations by Anoka Conservation District, and Xeon Blvd AOP culvert enhancement by Coon Creek Watershed District.

BWSR Board Conservationist, Michelle Jordan, commended the TAC on their discussion and decision-making process, and provided a summary of next steps in the WBIF process:

1. The convene facilitator (Justine) will fill out and submit the attached form with the proposed projects.
2. The BWSR Board Conservationist (Michelle) will review the spreadsheet for eligibility, possibly request additional info, and give the ok to submit.
3. Each grantee submits a funding request in eLINK. These get batched monthly for review, so if it is received by March 31, it will get reviewed early April.
4. Funding requests are approved.
5. Each grantee signs a grant agreement per their internal procedures, and submits a workplan.
6. Board Conservationist reviews workplan, asks for any needed changes, and approves.
7. Once BWSR has a signed agreement and workplan in hand, the grant will be executed and after that you can start work on the project.

3. Briefs

2D Modeling

Erik Bye provided a summary on the differences between the FEMA floodplain model, the District's 1D model, and the pilot 2D model. Erik shared that CCWD is currently working on a pilot 2D model for the Springbrook Creek Subwatershed in 2025. The 2D model uses land contours and more detailed stormwater data to run depth and duration simulations. These simulations work well to analyze overland flow on a small scale (i.e. subwatershed scale) and can provide more refined information related to potential damages from storm events and options for remediation.

Erik clarified that the 2D model will not replace the use of the District-wide 1D model for regulatory determinations. The 2D model will strictly be used for identifying remediation options.

Joint Trainings

Jon Janke recapped previous TAC discussions regarding the desire to meet MS4 training requirements through a joint training effort in order to reduce the burden on each individual municipality. Jon stated that he has been in communication with the National Municipal

Stormwater Alliance (NMSA), a company that specializes in providing trainings to meet MS4 permitting requirements. While the discussions with NMSA have been enlightening, and a joint training is certainly possible, it does not appear that the NMSA training alone would be enough for cities to meet their MS4 training requirements. The current MS4 permit requires trainings to include information specific to the rules, regulations, ordinances, and enforcement practices of each individual municipality. As such, the NMSA joint training would need to be supplemented with city-specific information in order to be in compliance with the permit. There are ongoing discussions about how a joint training through NMSA could be modified to be in compliance. CCWD will continue to provide TAC members with updates on this topic.

Rebecca Haug noted that the Minnesota Cities Stormwater Coalition (MCSC) has also been discussing this topic.

4. Other Water Management Concerns

None.

5. Announcements

Tim Kelly shared information on two upcoming workshops

- [MPCA Listening Session – Stormwater pond and BMP maintenance](#)
- [MnDNR Floodplain Management Training Workshops](#)

RECOMMENDATION

Receive the report.

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: April 14, 2025
AGENDA NUMBER: 8
ITEM: Bills to Be Paid

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST

Approve bills

BACKGROUND

Claims totaling \$336,281.17 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	6,210.67
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0014--ANOKA CONSERVATION DISTRICT	50,724.08
V0015--ANOKA COUNTY MN	10,318.59
V0015--ANOKA COUNTY MN	172.86
V0015--ANOKA COUNTY MN	2,005.00
V0015--ANOKA COUNTY MN	2,005.00
V0017--BITUMINOUS ROADWAYS INC	2,160.00
V0023--CAPSTONE HOMES INC	3,604.05
V0024--CITY OF ANDOVER	4,590.00
V0025--CITY OF BLAINE	2,005.00
V0025--CITY OF BLAINE	3,750.00
V0025--CITY OF BLAINE	2,010.00
V0026--CITY OF COON RAPIDS	28,800.00
V0028--CITY OF SPRING LAKE PARK	30,000.00
V0038--ENVIRONMENTAL SYSTEMS RESEARCH INST INC ESRI	6,300.00
V0047--AH IND SCHOOL DIST 11	2,460.00
V0054--MICHELLE J ULRICH PA	3,027.50
V0109--NATURAL ENVIRONMENTS CORPORATION	1,650.00
V0111--WELL GROOMED LAWNS INC	1,970.00
V0111--WELL GROOMED LAWNS INC	1,305.00
V0128--YTS COMPANIES LLC	3,893.75
V0137--HAUGO GEOTECHNICAL SVCS LLC	3,470.00
V0195--STANTEC CONSULTING SERVICES INC	2,346.00
V0195--STANTEC CONSULTING SERVICES INC	8,264.00
V0195--STANTEC CONSULTING SERVICES INC	380.00
V0195--STANTEC CONSULTING SERVICES INC	55,038.50
V0195--STANTEC CONSULTING SERVICES INC	25,332.30
V0221--ABDO LLP	5,466.67
V0221--ABDO LLP	5,000.00
V0221--ABDO LLP	2,600.00
V0247--POOP 911 OF MPLS STP LLC	1,181.40
V0342--PARK CONSTRUCTION COMPANY	4,500.00
V0352--HEALTH EQUITY INC	500.00
V0352--HEALTH EQUITY INC	778.06
V0352--HEALTH EQUITY INC	778.06
V0352--HEALTH EQUITY INC	29.00
V0360--PAYLOCITY	538.99
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	7,713.56
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,320.00
V0369--JAMES HAFNER	87.50
V0370--ASPHALT SURFACE TECHNOLOGIES CORP	2,950.00
V0371--CAPITAL TRUST DEVELOPMENT	12,148.81
V0372--ELDON HENTGES REV TRUST	2,538.75
V0373--NORTHDALE CONSTRUCTION CO	2,700.00
V0374--SBA COMMUNICATION CORP	2,778.50
V0375--SUMMERGATE DEVELOPMENT LLC	5,544.35
V0377--FAMILY OF CHRIST LUTHERAN CHURCH	9,063.85
V0378--LEGACY CHRISTIAN ACADEMY	3,152.07
	336,281.17

Company name: Client name	Vendor name	BILL number	Date	Fundname	Department name	Account	Capital Project ID	Grant ID	Transaction amount	Memo
0425COWD	AI FLOOR AND CARPET CARE INC	0425COWD	4/1/2025	General Fund		61105			1,119.30	APR2025 CLEANING SERVICE
Sanitor 0425COWD									1,119.30	
1055-166981	POCPH11 CEMUSSTPLLC	1055-166981	4/1/2025	General Fund	Public & Governmental Affairs	61549			214.80	4 WEBS/CLEANUP SERVICE APR25
	POCPH11 CEMUSSTPLLC	1055-166981	4/1/2025	General Fund	Public & Governmental Affairs	61549			358.00	4 WEBS/CLEANUP SERVICE APR25
	POCPH11 CEMUSSTPLLC	1055-166981	4/1/2025	General Fund	Administration	61549		G23-001	608.60	4 WEBS/CLEANUP SERVICE APR25
Sanitor 1055-166981									1,181.40	
1261909735	MINNESOTA STATE RETIREMENT SYSTEM	1261909735	3/31/2025	General Fund	Water Quality	60718			360.00	03262025 NERS/PRL
	MINNESOTA STATE RETIREMENT SYSTEM	1261909735	3/31/2025	General Fund	Public & Governmental Affairs	60718			25.00	03262025 NERS/PRL
	MINNESOTA STATE RETIREMENT SYSTEM	1261909735	3/31/2025	General Fund	Planning	60718			200.00	03262025 NERS/PRL
	MINNESOTA STATE RETIREMENT SYSTEM	1261909735	3/31/2025	General Fund	Administration	60718			575.00	03262025 NERS/PRL
	MINNESOTA STATE RETIREMENT SYSTEM	1261909735	3/31/2025	General Fund	Waterhed Development	60718			60.00	03262025 NERS/PRL
	MINNESOTA STATE RETIREMENT SYSTEM	1261909735	3/31/2025	General Fund	Operations & Maintenance	60718			100.00	03262025 NERS/PRL
Sanitor 1261909735									1,330.00	
14833	HAUCO GEOTECHNICAL SVCS LLC	14833	3/19/2025	General Fund	Water Quality	61549		PRCU-24-513	3,470.00	25-0076 SWEEPER WASTE TESTING
Sanitor 14833									3,470.00	
2025 PROPTAX	ANCKA COUNTY INC	2025 PROPTAX	4/1/2025	General Fund	Administration	63228			172.86	2025 ALL PROPERTY TAX DUE
Sanitor 2025 PROPTAX									172.86	
2025033	ANCKA CONSERVATION DISTRICT	5025033	3/14/2025	General Fund	Water Quality	61549		PRCU-25-504	50,724.08	2025 MONITORING & MAINT WORK PLAN
Sanitor 2025033									50,724.08	
2374351	STANTEC CONSULTING SERVICES INC	5374351	3/28/2025	General Fund	Waterhed Development	63246			2,346.00	PRCU2770268 WCA/4/24
Sanitor 2374351									2,346.00	
2375047	STANTEC CONSULTING SERVICES INC	5375047	3/28/2025	General Fund	Water Quality	61549		PRCU-24-516	7,295.00	PRCU2770268 PC/RM/4/24
	STANTEC CONSULTING SERVICES INC	5375047	3/28/2025	General Fund	Planning	63246			204.00	PRCU2770268 PLAN GEN/4/24
	STANTEC CONSULTING SERVICES INC	5375047	3/28/2025	General Fund	Water Quality	63295		G23-001	765.00	PRCU2770268 CRD/CDD/4/24
Sanitor 2375047									8,264.00	
2375048	STANTEC CONSULTING SERVICES INC	5375048	3/28/2025	General Fund	Operations & Maintenance	63295		PRCU-25-406	88.00	PRCU2770265 BANK STAB/4/24
	STANTEC CONSULTING SERVICES INC	5375048	3/28/2025	General Fund	Operations & Maintenance	63246		PRCU-25-402	292.00	PRCU2770265 FEASIBILITY STUDY/4/24
Sanitor 2375048									380.00	
2375049	STANTEC CONSULTING SERVICES INC	5375049	3/28/2025	General Fund	Planning	63246			3,674.00	PRCU2770267 PLANNING/4/24
	STANTEC CONSULTING SERVICES INC	5375049	3/28/2025	General Fund	Planning	63246		PRCU-24-311	697.50	PRCU2770267 ADP/PL/4/24
	STANTEC CONSULTING SERVICES INC	5375049	3/28/2025	General Fund	Planning	63246			7,501.00	PRCU2770267 ACCOL/UPDATES/4/24
	STANTEC CONSULTING SERVICES INC	5375049	3/28/2025	General Fund	Planning	63246		PRCU-24-302	7,834.50	PRCU2770267 CDD/4/24
	STANTEC CONSULTING SERVICES INC	5375049	3/28/2025	General Fund	Planning	63246		G23-003-M	23,747.00	PRCU2770267 ACCOL/PL/OT/FOREST/4/24
	STANTEC CONSULTING SERVICES INC	5375049	3/28/2025	General Fund	Planning	63246		PRCU-24-305	11,584.50	PRCU2770267 CDD/4/24
Sanitor 2375049									55,408.50	
2375210	STANTEC CONSULTING SERVICES INC	2375210	3/28/2025	General Fund	Waterhed Development	63246			25,332.30	PRCU2770266 PERMIT/PROG/4/24
Sanitor 2375210									25,332.30	
25 WCCS80%	CITY OF ANCKA	25 WCCS80%	4/1/2025	General Fund	Water Quality	61549		PRCU-25-506	4,580.00	25 WCCS80% INITIAL AWARD EVALUATES
	CITY OF COON RAPIDS	25 WCCS80%	4/1/2025	General Fund	Water Quality	61549		PRCU-25-506	28,800.00	25 WCCS80% INITIAL GEOTECHNICAL/UP/SEWER/PROJECTS
Sanitor 25 WCCS80%									33,380.00	
26308	WELL GROOMED LAWNS INC	26308	2/27/2025	General Fund	Administration	61250			1,970.00	COWD FLOW FEB2025
Sanitor 26308									1,970.00	
26369	WELL GROOMED LAWNS INC	26369	3/31/2025	General Fund	Administration	61250			1,305.00	COWD FLOW MAY/MAR2025
Sanitor 26369									1,305.00	
36582	YISCOM PAPER INC	36582	2/13/2025	General Fund	Operations & Maintenance	61549		PRCU-25-401	3,893.75	25 NON ROUTINE MAINT DCS LOC FORESTRY
Sanitor 36582									3,893.75	
504351	ABCD LLP	504351	3/31/2025	General Fund	Administration	63052			5,466.67	ACCT90223FS PROF SERVICES MAR25
Sanitor 504351									5,466.67	
504697	ABCD LLP	504697	3/31/2025	General Fund	Administration	63052			5,000.00	ACCT90223FS STMT PREP MAR25
Sanitor 504697									5,000.00	
504793	ABCD LLP	504793	3/31/2025	General Fund	Administration	63052			2,800.00	ACCT300036 WSP/PL/HRM/INF/25
Sanitor 504793									2,800.00	
94931599	ENVIRONMENTAL SYSTEMS RESEARCH INC	94931599	3/20/2025	General Fund	Administration	61576			6,300.00	ORDER#635939 AIGCS LICENSE SUBSCRIPTION
Sanitor 94931599									6,300.00	
ANF770	HEALTH EQUITY INC	ANF770	4/8/2025	General Fund	Administration	60713			29.00	HEALTH EQUITY FEB APR25
Sanitor ANF770									29.00	
COWD-0325A	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Administration	60721			2.85	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Public & Governmental Affairs	60721			3.00	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Public & Governmental Affairs	60716			3,202.23	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Public & Governmental Affairs	60716			474.78	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Public & Governmental Affairs	60717			244.87	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Public & Governmental Affairs	60717			125.15	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Public & Governmental Affairs	60716			6,206.27	2023 SEVERANCE & REEMPLOYED AS/JS
	ANCKA COUNTY INC	COWD-0325A	3/20/2025	General Fund	Administration	60717			59.34	2023 SEVERANCE & REEMPLOYED AS/JS
Sanitor COWD-0325A									10,316.59	
Charge payoffs - 1585	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			86.45	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			68.64	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			137.10	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			30.86	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			42.98	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			125.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			295.52	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Waterhed Development	20020			170.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Waterhed Development	20020			24.89	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Waterhed Development	20020			27.01	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			32.57	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			20.32	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			12.99	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			1.25	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			120.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			48.75	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Operations & Maintenance	20020			3.76	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Water Quality	20020			24.05	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Water Quality	20020			241.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Water Quality	20020			20.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Public & Governmental Affairs	20020			108.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Public & Governmental Affairs	20020			809.00	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Public & Governmental Affairs	20020		PRCU-25-405	81.33	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			589.85	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			173.85	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			100.74	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			1,309.05	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			23.98	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			509.84	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			276.05	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			416.35	
	US BANK	Charge payoffs - 1585	3/25/2025	General Fund	Administration	20020			6,210.67	
Sanitor Charge payoffs - 1585									538.99	IMPLEMENTATION RES/COM/INTEGRATION
IN02726317	PAVLOUTY	IN02726317	3/21/2025	General Fund	Administration	63052			538.99	
Sanitor IN02726317									538.99	
MAR-25	MICHELLE JULICH CPA	MAR2025	4/1/2025	General Fund	Administration	63453			3,027.50	MAR2025 LEGAL SERVICES
Sanitor MAR2025									3,027.50	
NSBQ2-M	HEALTH EQUITY INC	NSBQ2-M	3/25/2025	General Fund	Waterhed Development	60713			75.00	MAR1414 SA DEDUCTIONS
	HEALTH EQUITY INC	NSBQ2-M	3/25/2025	General Fund	Administration	60713			225.00	MAR1414 SA DEDUCTIONS
	HEALTH EQUITY INC	NSBQ2-M	3/25/2025	General Fund	Public & Governmental Affairs	60713			69.00	MAR1414 SA DEDUCTIONS
	HEALTH EQUITY INC	NSBQ2-M	3/25/2025	General Fund	Operations & Maintenance	60713			136.53	MAR1414 SA DEDUCTIONS
	HEALTH EQUITY INC	NSBQ2-M	3/25/2025	General Fund	Water Quality	60713			136.53	MAR1414 SA DEDUCTIONS
	HEALTH EQUITY INC	NSBQ2-M	3/25/2025	General Fund	Planning	60713			136.00	MAR1414 SA DEDUCTIONS
Sanitor NSBQ2-M									778.06	
PAN00-061	SUMMITER DEVELOPMENT LLC	PAN00-061	4/14/2025	Escrow Fund	Administration	24210			5,544.35	ESCROW REF-EMERALD FOREST
Sanitor PAN00-061									5,544.35	
PAN02-010	FAMILY OF CHRIST REFORM CHURCH	PAN02-010	4/14/2025	Escrow Fund	Administration	24210			563.85	ESCROW REF-FAMILY OF CHRIST CHURCH
Sanitor PAN02-010									563.85	
PAN13-046	NORTH KALE CONSTRUCTION CO	PAN13-046	4/14/2025	Escrow Fund	Administration	24210			2,700.00	ESCROW REF-116TH AVE CULVERT REPL
Sanitor PAN13-046									2,700.00	
PAN14-078	PARK CONSTRUCTION COMPANY	PAN14-078	4/14/2025	Escrow Fund	Administration	24210			4,500.00	ESCROW REF-93RD INDUSTRIAL AREA PARK STREET IMPVMENTS
Sanitor PAN14-078									4,500.00	
PAN14-105	SBA COMMUNICATION CORP	PAN14-105	4/14/2025	Escrow Fund	Administration	24210			2,030.00	ESCROW REF-SPRINT FIBER/MS/10/09
	SBA COMMUNICATION CORP	PAN14-105	4/14/2025	General Fund	Waterhed Development	53191			748.50	REVIEW REF-SPRINT FIBER/MS/10/09
Sanitor PAN14-105									2,778.50	
PAN14-153	CAPSTONE HOMES INC	PAN14-153	4/14/2025	Escrow Fund	Administration	24210			2,530.00	ESCROW REF-WOODLAND CREEK/FILL/REMOVAL
	CAPSTONE HOMES INC	PAN14-153	4/14/2025	General Fund	Waterhed Development	53191			1,074.05	REVIEW REF-WOODLAND CREEK/FILL/REMOVAL
Sanitor PAN14-153									3,604.05	
PAN15-045	CITY OF BLANE	PAN15-045	4/14/2025	Escrow Fund	Administration	24210				

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: 4/14/2025
AGENDA NUMBER: 9
ITEM: 2025 SRWMO x CCWD Boundary Petition

AGENDA: Policy

BACKGROUND

- In 2023, the Sunrise River Water Management Organization (SRWMO) and CCWD submitted a boundary petition to update the legal boundary. BWSR approved this petition in December 2023.
- In early 2024, 4 parcels were identified that were mistakenly not included in the 2023 SRWMO x CCWD boundary petition.
- On 2/24/2025, the Board directed staff to draft a new boundary petition to correct the 4 parcels mistakenly not included in the 2023 petition and send the draft petition to Ham Lake and SRWMO for letters of concurrence. The petition including the letters of concurrence is attached in the packet.

ACTION REQUESTED

Direct staff to submit the 2025 SRWMO x CCWD Boundary Petition to BWSR for review, public notice, and approval.

COMPREHENSIVE PLAN RELATIONSHIP

This boundary petition will ensure the hydrologic and jurisdictional boundaries of CCWD match as closely as possible.

COORDINATION

- Staff has worked closely with Ham Lake and SRWMO for their concurrence on the boundary petition.
- After submittal, BWSR will make a determination of a sufficient petition
- BWSR will then give public notice of the petition by publication in the legal newspaper and mail to the county auditor and each city.
- After public notice, BWSR will make a decision in 30 days. This should occur in June or July of 2025.

PERTINENT FACTS

- This new petition corrects an error from the 2023 boundary amendment between the SRWMO and CCWD. During that amendment the boundary was correctly changed on maps. But four parcels were mistakenly left off of a list of parcels moving from the CCWD to SRWMO.
- It does not propose a change to the boundary; it will simply reassign 4 parcels from the CCWD to SRWMO that were missed in the 2023 SRWMO boundary amendment.
- Ham Lake city council signed a letter of concurrence on the draft petition on 3/17/2025.
- SRWMO Board signed a letter of concurrence on the draft petition on 4/3/2025.

ISSUES/CONCERNS/RISKS

- Once approved, this petition will allow the County to correct these 4 parcels.

OPTIONS FOR ACTIONS

- Direct staff to submit petition to BWSR
- Direct staff to amend the petition and resend to Ham Lake and SRWMO for concurrence
- Table the decision

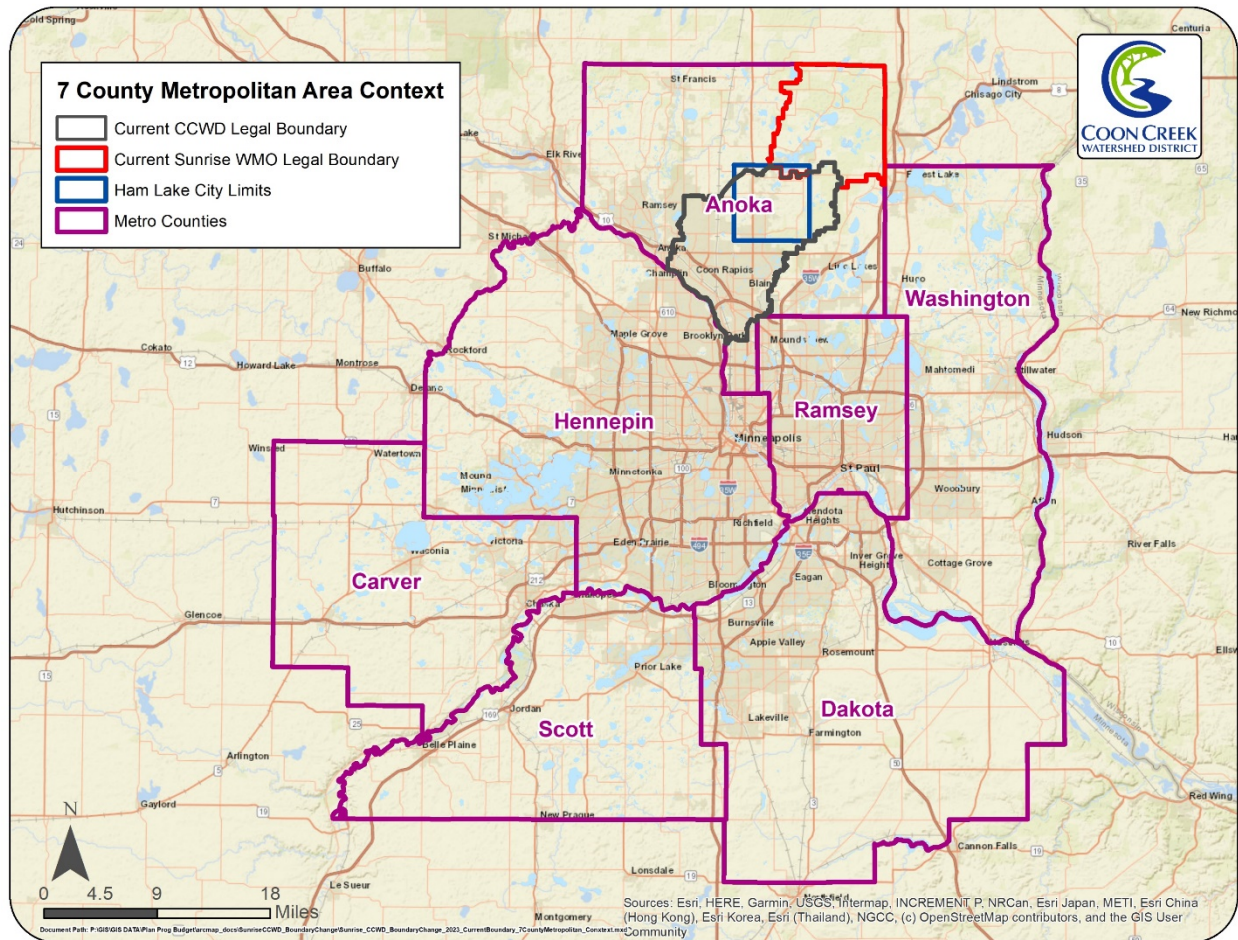
CONCLUSION

Staff has worked with Ham Lake and SRWMO staff to draft this petition. Ham Lake and SRWMO have provided letters of concurrence. Staff now requests Board direction to submit the petition to BWSR for review, public notice, and approval.

RECOMMENDATION

Direct staff to submit the 2025 SRWMO x CCWD Boundary Petition to BWSR for review, public notice, and approval.

2025 BOUNDARY PETITION BETWEEN THE SUNRISE RIVER WATERSHED MANAGEMENT ORGANIZATION AND THE COON CREEK WATERSHED DISTRICT



Contents

Authorization	3
Background Situation.....	3
Goal and Intent.....	3
Boundary Petition Request	3
Appendix.....	6
A) 2023 CCWD/SRWMO Boundary Amendment Approved Board Order	6
B) Ham Lake Letter of Concurrence.....	7
C) SRWMO Letter of Concurrence	8
 Table 1: Affected Parcels Transferring From CCWD to SRWMO (6.54 total acres).	3
Figure 1: Affected Parcels Map.	4

Authorization

The Coon Creek Watershed District (CCWD) is authorized to petition for a boundary amendment of its legal boundary under the following Minnesota Statutes.

MS 103B.205 (8)
MS 473.121 (2) (2025).
MS 103B.205 (12 & 13) (2025).
MS 103B.215 (2025)
MS 103D.251 (2025)

Background Situation

In 2023, CCWD, the Sunrise River Watershed Management Organization (SRWMO), and the City of Ham Lake submitted a boundary petition to BWSR to amend the legal boundary between CCWD and SRWMO within Ham Lake to better align with the hydrologic boundary. This boundary petition was approved by BWSR Board Order on December 8th, 2023 (Appendix A).

In early 2024, four parcels that should have been included in the 2023 boundary petition as transferring from CCWD to SRWMO jurisdiction were identified. These four parcels were mistakenly excluded from the 2023 boundary petition due to a mapping error.

Goal and Intent

This boundary petition intends to achieve a more accurate alignment between the hydrologic and legal boundaries of the two WMOs and to facilitate management and administration. It also aims to ensure each parcel is assigned to the correct WMO according to the approved jurisdictional boundary. To accomplish this the CCWD will follow the process outlined in MS 103B.215 subd.2

In the end, each parcel affected by the 2023 boundary petition will be assigned the correct watershed management organization jurisdiction.

Boundary Petition Request

This boundary petition requests to transfer the four parcels listed in Table 1 from CCWD to SRWMO jurisdiction to align with the current, approved CCWD/SRWMO legal boundary. Figure 1 shows the requested parcels and their relation to the current CCWD/SRWMO boundary approved in 2023. As Figure 1 shows, the four parcels in red should've been included in the table of affected parcels in the 2023 CCWD/SRWMO boundary amendment. Therefore, this request does not propose a change to the legal boundary between CCWD and SRWMO, rather, simply reassigning four parcels to their correct WMO jurisdiction.

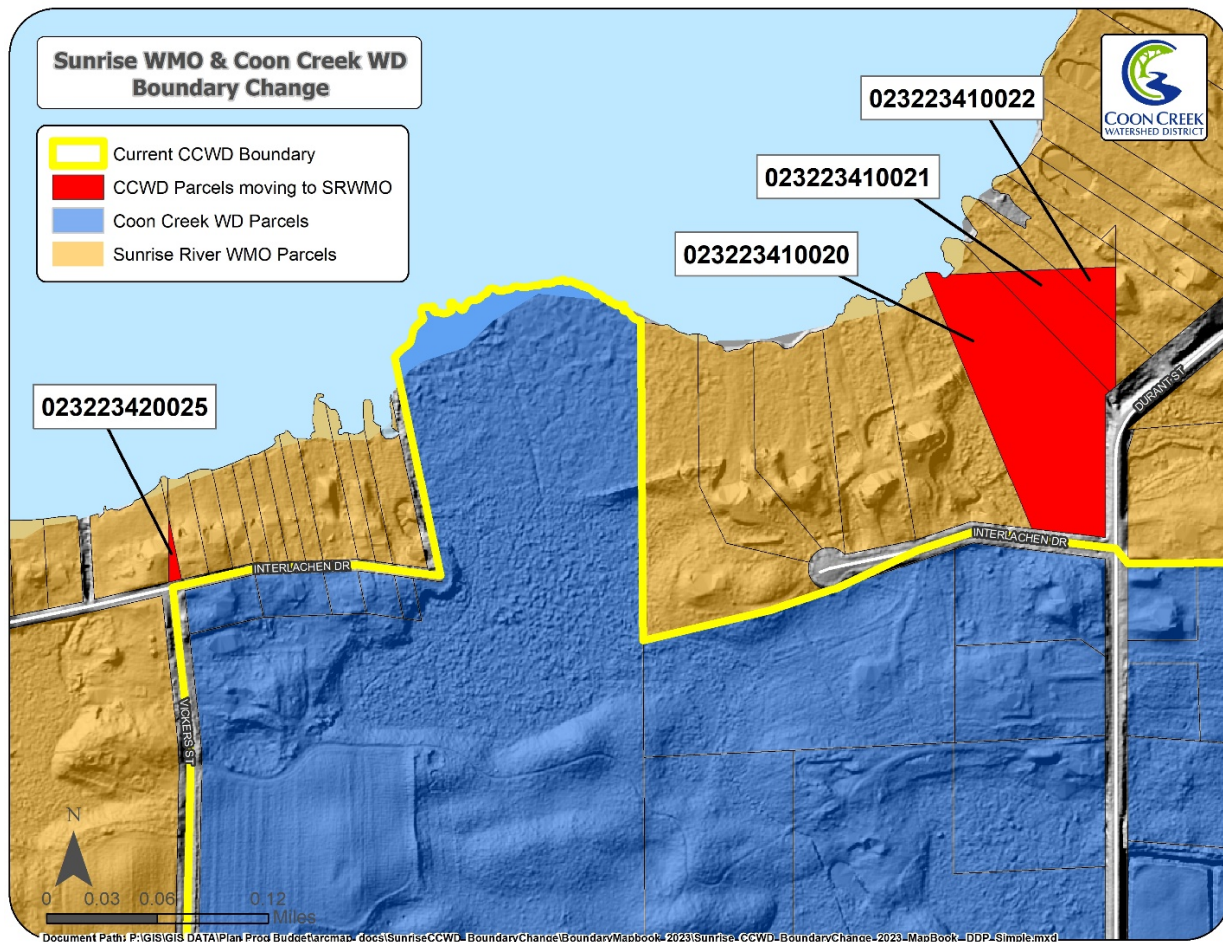
Table 1: Affected Parcels Transferring From CCWD to SRWMO (6.54 total acres).

PIN	LOC_ADDR	LOC_STATE	LOC_ZIP	ACT_CITY	ACRES	Boundary Change
023223420025		MN	55304	Ham Lake	0.08	Move to SRWMO

023223410020	17620 DURANT ST NE	MN	55304	Ham Lake	4.95	Move to SRWMO
023223410021	17640 DURANT ST NE	MN	55304	Ham Lake	1.20	Move to SRWMO
023223410022		MN	55304	Ham Lake	0.31	Move to SRWMO

The territories affected by this petition are within the City of Ham Lake where CCWD and SRWMO have jurisdiction. The reason for this change is that these four parcels were mistakenly excluded from the 2023 CCWD/SRWMO boundary change.

Figure 1: Affected Parcels Map.



This petition is consistent with the purposes and requirements of MS 103B.205 to 103B.255 as described below.

MS 103B.205

- CCWD is a Watershed district as defined in subd. 12 and a Watershed management organization as defined in subd. 13 and has the authority to submit boundary petitions to the BWSR Board.
- CCWD, SRWMO, and the city of Ham Lake are all located within the metropolitan area as defined by subd. 8.

MS 103B.211

- SRWMO is a joint powers WMO and has the authority listed in subd. 1 and is required to plan for the management of surface water as required in sections 103B.205 to 103B.255.

MS 103B.215

- The governing board of CCWD is authorized under subd. 2 to submit this petition to BWSR for an order changing the boundaries of the watershed district by transferring territory that is within the district to the jurisdiction of another WMO.
- This petition describes with particularity the change in boundary requested, the territory affected, and the reasons for the change. It shows that the change is consistent with the purposes and requirements of sections 103B.205 to 103B.255. It identifies property subject to section 103B.225. And the petition is accompanied by a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred.

MS 103B.221

- This petition does not propose to terminate a watershed district.

MS 103B.225

- The parcels involved in this petition will not affect the benefits or damages for any improvement previously constructed by the district having jurisdiction over the property before the board's order takes effect.

MS 103B.227

- This section is not applicable to this boundary petition.

MS 103B.231

- CCWD and SRWMO each have approved watershed management plans. This petition is consistent with those plans and aims to more closely match the legal WMO boundaries to the hydrologic boundaries. The parcels transferring in this petition will be subject to the watershed management plans of their respective WMO.

MS 103B.235

- This petition is consistent with the local water management plans section. If approved, Ham Lake shall consider this boundary petition in their next local water management plan.

MS 103B.239

- This petition is consistent with the current BWSR rules related to sections 103B.205 to 103B.255.

MS 103B.241

- This petition is consistent with the purposes and requirements of this section.

MS 103B.245

- This petition is consistent with the purposes and requirements of this section.

MS 103B.251

- This petition does not involve capital improvements or the various funding options described in this section.

MS 103B.252

- This petition does not involve emergency projects described in this section.

MS 103B.253

- This petition is consistent with the purposes and requirements of this section.

MS 103B.255

- Anoka County does not have an approved groundwater plan as described in this section.

Appendix

A)2023 CCWD/SRWMO Boundary Amendment Approved Board
Order

BOARD ORDER

Boundary change for the Coon Creek Watershed District and Sunrise River Watershed Management Organization

PURPOSE

Approve a boundary change between the Coon Creek Watershed District and the Sunrise River Watershed Management Organization.

RECITALS /FINDINGS OF FACT


1. A complete petition for boundary change from the Coon Creek Watershed District (CCWD) was received by the Board of Water and Soil Resources (Board) on October 11, 2023.
2. The petition was accompanied by a written statement of concurrence from the Sunrise River Watershed Management Organization (SRWMO) and the City of Ham Lake, pursuant to Minn. Stat. § 103B.215, Subd. 2, item c.
3. The proposed boundary change, located in Anoka County, Minnesota, would correct the watershed assessment designation of 127 parcels along the common boundaries of the watershed management organizations. Seventy-two (72) parcels, encompassing approximately 198 acres, currently in the CCWD is proposed to be transferred to the SRWMO. Fifty-two (52) parcels, encompassing approximately 172 acres, currently in the SRWMO is proposed to be transferred to the CCWD.
4. The Board has reviewed the petition for conformance with Minn. Stat. § 103B.215 and has determined that the petition is valid.
5. Legal notice of filing on the petition, pursuant to Minn. Stat. § 103B.215, Subd. 3, was published in both the Anoka County Union Herald and the Life newspapers on November 3, 2023 and November 10, 2023. Further, a copy of the notice of filing was sent to each affected county, municipality, and watershed management organization.
6. The legal notice of filing required that at least one written request for hearing be received by the Board within 20 days of the last date of publication of the notice, before a hearing would be held. The Board did not receive any requests for hearing, therefore no hearing was held. The Board did not receive any comments.
7. The Board assisted the CCWD and SRWMO through the process, providing guidance, comments, and recommendations. All relevant, substantive, and procedural requirements of law and rule have been fulfilled. The Board has proper jurisdiction in the matter of approving a watershed district boundary change pursuant to Minn. Stat. § 103B.215. The requested boundary change is consistent with the purpose and the requirements of Minn. Stat. § 103B.215. The boundary change, as proposed in the petition, would be for the public welfare and public interest and would advance the purpose of Minnesota Statutes Chapter 103B. The proposed CCWD boundary change should be approved per the petition. Therefore, Board staff recommends approval of the CCWD boundary change as petitioned.
8. On August 26, 2021, the Board amended and adopted, by Board Order, the revised *Delegation of Routine Administrative Water Management Decision Policy* (Board Decision #21-31), which allows the Executive Director to make a decision on the petition if no written requests for a hearing are received.

ORDER

The Board hereby orders that the boundary of the Coon Creek Watershed District is changed per the petition as depicted on the map and parcel information, attached to this Order. The Board strongly recommends the Sunrise River Watershed Management Organization take immediate action to change its organizational boundaries consistent with this Order.

Dated at St. Paul, Minnesota, this December 8, 2023.

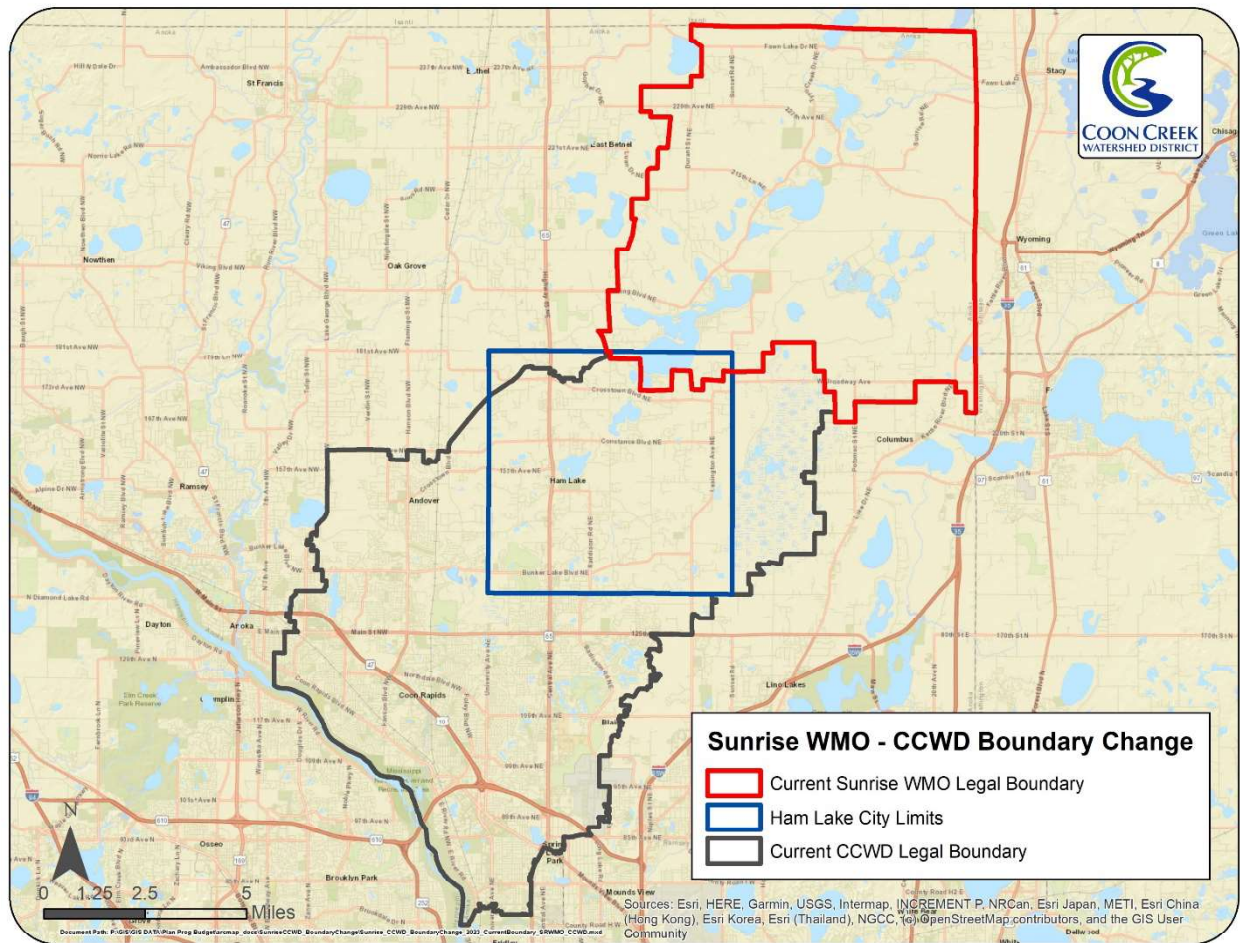
MINNESOTA BOARD OF WATER AND SOIL RESOURCES



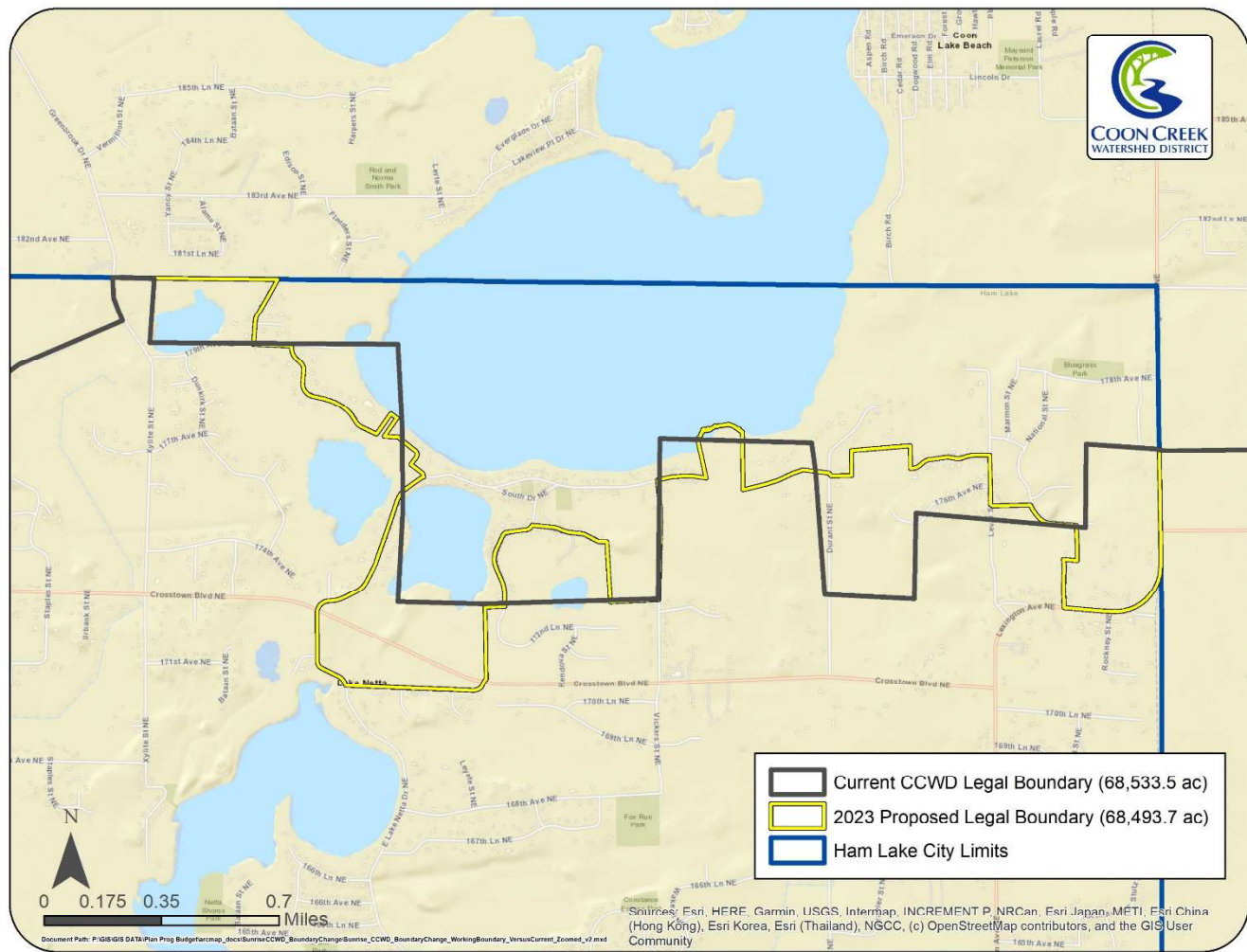
John Jaschke, Executive Director
Board of Water and Soil Resources

Date: December 8, 2023

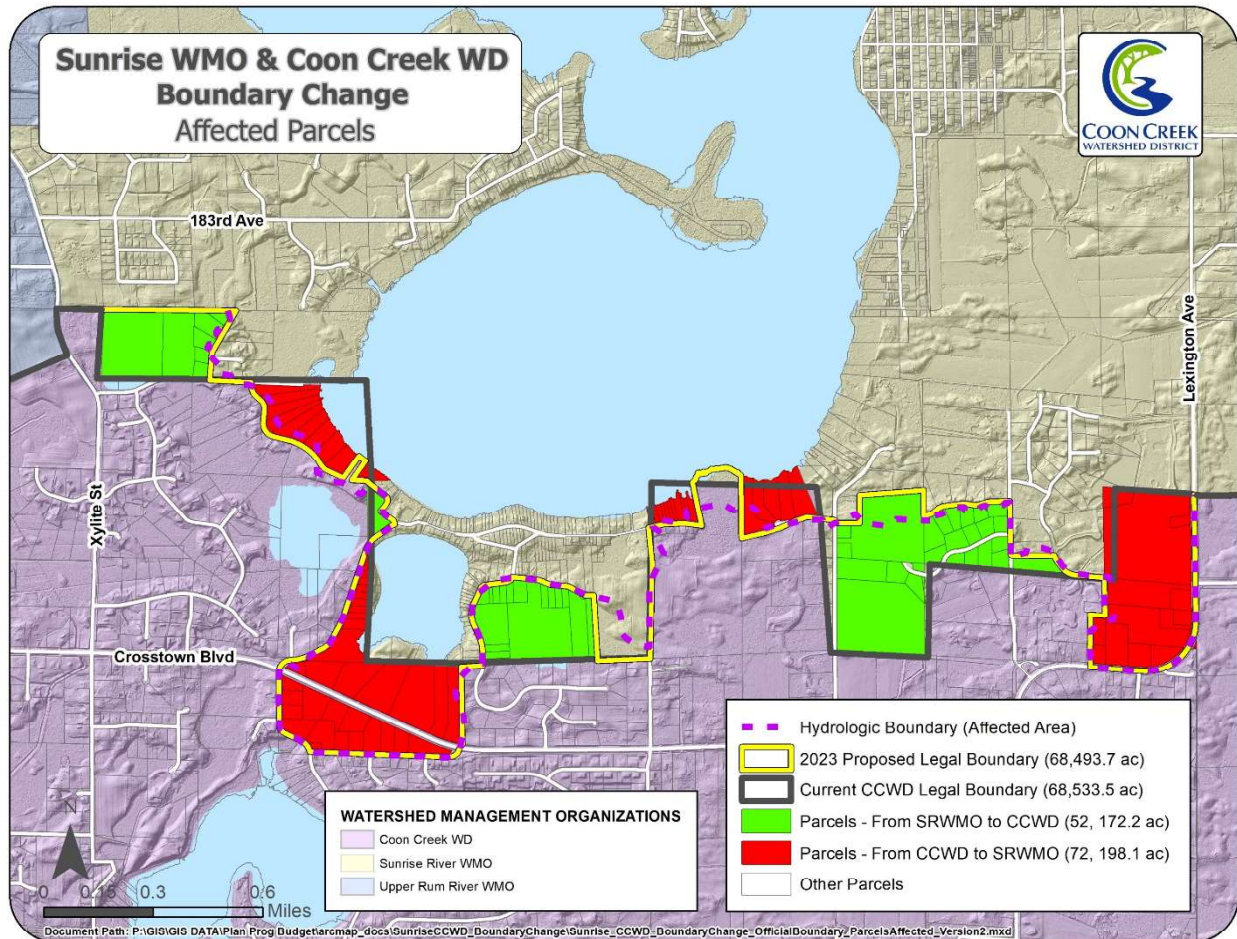
SITUATION
Area of Interest



Area of Operations



Structure of New Boundary



Coordinating Instructions

Sunrise River Water Management Organization and the City of Ham Lake are requested to

6. Review the boundary and either:
 - a. Submit a letter stating that they concur with the boundary change as proposed
 - OR
 - b. Specifically identify the error in the boundary based on the criteria in MS 103B.215 and indicate the correction to be made.

Affected Parcels: From Coon Creek Watershed District to Sunrise River Water Management Organization

Currently in Coon Creek and Moving to Sunrise. 72 parcels comprising 198.1 acres.

PIN	LOC_ADDR	LOC_STATE	LOC_ZIP	ACT_CITY	ACRES	Boundary Change
33223130005	17855 OAKLAND DR NE	MN	55304	HAM LAKE	2.18	Move to Sunrise
23223410019	4121 INTERLACHEN DR NE	MN	55304	HAM LAKE	3.92	Move to Sunrise
13223430005	17330 OPAL ST NE	MN	55304	HAM LAKE	1.99	Move to Sunrise
23223410018	4109 INTERLACHEN DR NE	MN	55304	HAM LAKE	2.90	Move to Sunrise
33223130007	17817 OAKLAND DR NE	MN	55304	HAM LAKE	2.41	Move to Sunrise
33223130010	17759 OAKLAND DR NE	MN	55304	HAM LAKE	2.37	Move to Sunrise
33223130013	17723 OAKLAND DR NE	MN	55304	HAM LAKE	2.67	Move to Sunrise
103223120006	17143 EAST LAKE NETTA DR NE	MN	55304	HAM LAKE	2.47	Move to Sunrise
103223120007	3109 171ST AVE NE	MN	55304	HAM LAKE	3.04	Move to Sunrise
23223420022	3823 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.40	Move to Sunrise
23223420009	3847 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.92	Move to Sunrise
23223420011	3863 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.41	Move to Sunrise
23223420023	3815 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.47	Move to Sunrise
23223420010	3859 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.45	Move to Sunrise
23223420007	3837 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.39	Move to Sunrise
33223130012	17739 OAKLAND DR NE	MN	55304	HAM LAKE	2.35	Move to Sunrise
33223130011	17751 OAKLAND DR NE	MN	55304	HAM LAKE	2.33	Move to Sunrise
33223130006	17837 OAKLAND DR NE	MN	55304	HAM LAKE	2.44	Move to Sunrise
33223130008	17809 OAKLAND DR NE	MN	55304	HAM LAKE	2.49	Move to Sunrise
23223410017	4055 INTERLACHEN DR NE	MN	55304	HAM LAKE	2.61	Move to Sunrise
33223130009	17763 OAKLAND DR NE	MN	55304	HAM LAKE	2.54	Move to Sunrise
13223430004	4745 LEXINGTON AVE NE	MN	55304	HAM LAKE	1.23	Move to Sunrise
23223410016	4033 INTERLACHEN DR NE	MN	55304	HAM LAKE	2.55	Move to Sunrise
13223410007		MN	55304	HAM	1.00	Move to

PIN	LOC_ADDR	LOC_STATE	LOC_ZIP	ACT_CITY	ACRES	Boundary Change
				LAKE		Sunrise
103223120004	17111 EAST LAKE NETTA DR NE	MN	55304	HAM LAKE	0.36	Move to Sunrise
23223420008		MN	55304	HAM LAKE	0.42	Move to Sunrise
23223420004	3833 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.36	Move to Sunrise
23223420006	3827 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.34	Move to Sunrise
23223420012	3873 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.92	Move to Sunrise
23223420026	3805 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.50	Move to Sunrise
23223410023	4015 INTERLACHEN DR NE	MN	55304	HAM LAKE	4.74	Move to Sunrise
33223430023		MN	55304	HAM LAKE	0.44	Move to Sunrise
33223420005	17521 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.32	Move to Sunrise
33223430014		MN	55304	HAM LAKE	0.25	Move to Sunrise
33223430022		MN	55304	HAM LAKE	0.37	Move to Sunrise
33223430024	17431 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.49	Move to Sunrise
33223430016	17309 INTERLACHEN DR NE	MN	55304	HAM LAKE	5.70	Move to Sunrise
33223430003	17351 INTERLACHEN DR NE	MN	55304	HAM LAKE	1.24	Move to Sunrise
33223430013	17365 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.76	Move to Sunrise
33223430011	17409 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.68	Move to Sunrise
33223430012	17419 INTERLACHEN DR NE	MN	55304	HAM LAKE	0.62	Move to Sunrise
33223140001	17679 OAKLAND DR NE	MN	55304	HAM LAKE	1.84	Move to Sunrise
13223410004		MN	55304	HAM LAKE	2.41	Move to Sunrise
13223410006		MN	55304	HAM LAKE	34.52	Move to Sunrise
13223410005		MN	55304	HAM LAKE	0.06	Move to Sunrise
13223440004	17450 LEXINGTON AVE NE	MN	55304	HAM LAKE	8.68	Move to Sunrise
13223440005	17440 LEXINGTON AVE NE	MN	55304	HAM LAKE	2.08	Move to Sunrise
13223440002	4825 LEXINGTON AVE NE	MN	55304	HAM LAKE	4.53	Move to Sunrise
13223440006	17416 LEXINGTON AVE NE	MN	55304	HAM LAKE	1.35	Move to Sunrise
13223440009	4909 LEXINGTON AVE	MN	55304	HAM	2.25	Move to

PIN	LOC_ADDR	LOC_STATE	LOC_ZIP	ACT_CITY	ACRES	Boundary Change
	NE			LAKE		Sunrise
13223440010	4853 LEXINGTON AVE NE	MN	55304	HAM LAKE	2.51	Move to Sunrise
13223440007		MN	55304	HAM LAKE	1.65	Move to Sunrise
13223440001	17340 LEXINGTON AVE NE	MN	55304	HAM LAKE	10.38	Move to Sunrise
103223110004	3319 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	10.31	Move to Sunrise
103223110010		MN	55304	HAM LAKE	2.41	Move to Sunrise
103223120013	17229 EAST LAKE NETTA DR NE	MN	55304	HAM LAKE	1.44	Move to Sunrise
103223110005	3349 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	4.76	Move to Sunrise
103223110006	3369 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	5.32	Move to Sunrise
103223120009		MN	55304	HAM LAKE	0.91	Move to Sunrise
103223120010	17301 INTERLACHEN DR NE	MN	55304	HAM LAKE	3.75	Move to Sunrise
103223120011	3129 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	5.16	Move to Sunrise
103223110003		MN	55304	HAM LAKE	7.34	Move to Sunrise
103223120016	3130 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	2.28	Move to Sunrise
103223120019	3147 171ST AVE NE	MN	55304	HAM LAKE	1.41	Move to Sunrise
103223120015	3090 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	3.22	Move to Sunrise
103223120017	3150 CROSSTOWN BLVD NE	MN	55304	HAM LAKE	2.53	Move to Sunrise
103223120012	17239 EAST LAKE NETTA DR NE	MN	55304	HAM LAKE	1.14	Move to Sunrise
103223120014	17189 EAST LAKE NETTA DR NE	MN	55304	HAM LAKE	1.44	Move to Sunrise
103223120018	3127 171ST AVE NE	MN	55304	HAM LAKE	1.30	Move to Sunrise
103223110009	3235 171ST AVE NE	MN	55304	HAM LAKE	1.52	Move to Sunrise
103223110007	3215 171ST AVE NE	MN	55304	HAM LAKE	2.64	Move to Sunrise
103223110008	3225 171ST AVE NE	MN	55304	HAM LAKE	1.90	Move to Sunrise

Affected Parcels: From Sunrise River Water Management Organization to Coon Creek Watershed District

Currently in Sunrise moving to Coon Creek. 52 parcels comprising 172.2 acres.

PIN	LOC_ADDR	LOC_ZIP	ACT_CITY	ACRES	Boundary Change
33223210004	17934 CORAL SEA ST NE	55304	HAM LAKE	1.03	Move to Coon Creek
13223310007	4408 176TH LN NE	55304	HAM LAKE	2.54	Move to Coon Creek
13223330007		55304	HAM LAKE	29.04	Move to Coon Creek
13223310015	4505 176TH AVE NE	55304	HAM LAKE	1.22	Move to Coon Creek
13223310022	17508 LEVER ST NE	55304	HAM LAKE	1.40	Move to Coon Creek
13223320018		55304	HAM LAKE	22.95	Move to Coon Creek
33223210005	17958 CORAL SEA ST NE	55304	HAM LAKE	1.63	Move to Coon Creek
13223310008	4420 176TH LN NE	55304	HAM LAKE	1.50	Move to Coon Creek
33223210003	17918 CORAL SEA ST NE	55304	HAM LAKE	1.05	Move to Coon Creek
13223320016	17521 DURANT ST NE	55304	HAM LAKE	1.01	Move to Coon Creek
13223310016	4453 176TH AVE NE	55304	HAM LAKE	1.81	Move to Coon Creek
13223310020	4520 176TH AVE NE	55304	HAM LAKE	1.66	Move to Coon Creek
13223310010	4458 176TH LN NE	55304	HAM LAKE	1.31	Move to Coon Creek
33223210007	18021 CORAL SEA ST NE	55304	HAM LAKE	1.28	Move to Coon Creek
13223310017	4421 176TH AVE NE	55304	HAM LAKE	1.47	Move to Coon Creek
13223310012	4546 176TH LN NE	55304	HAM LAKE	1.29	Move to Coon Creek
33223220003		55304	HAM LAKE	19.58	Move to Coon Creek
23223330052	17453 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.61	Move to Coon Creek
23223330049	3550 WOODLAND DR NE	55304	HAM LAKE	19.04	Move to Coon Creek
23223340010	3620 WOODLAND DR NE	55304	HAM LAKE	0.63	Move to Coon Creek
23223330015	17333 HIAWATHA BEACH DR NE	55304	HAM LAKE	6.13	Move to Coon Creek
23223330013	17443 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.29	Move to Coon Creek
23223330046	17307 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.85	Move to Coon Creek
23223330039	17329 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.84	Move to Coon Creek
23223330047	17327 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.84	Move to Coon Creek
23223330014	17441 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.78	Move to Coon Creek
33223410017		55304	HAM LAKE	3.45	Move to Coon Creek
13223310013	4545 176TH AVE NE	55304	HAM LAKE	1.09	Move to Coon Creek
13223310014	4529 176TH AVE NE	55304	HAM LAKE	1.29	Move to Coon Creek
13223320017		55304	HAM LAKE	1.00	Move to Coon Creek
33223210006	18012 CORAL SEA ST NE	55304	HAM LAKE	2.44	Move to Coon Creek
33223220004	2759 179TH AVE NE	55304	HAM LAKE	10.20	Move to Coon Creek
13223310019	4502 176TH AVE NE	55304	HAM LAKE	1.14	Move to Coon Creek

PIN	LOC_ADDR	LOC_ZIP	ACT_CITY	ACRES	Boundary Change
13223310018	4440 176TH AVE NE	55304	HAM LAKE	1.00	Move to Coon Creek
13223310009	4442 176TH LN NE	55304	HAM LAKE	1.29	Move to Coon Creek
13223420005	17503 LEVER ST NE	55304	HAM LAKE	3.67	Move to Coon Creek
23223330043	17457 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.66	Move to Coon Creek
23223340019	3636 WOODLAND DR NE	55304	HAM LAKE	2.57	Move to Coon Creek
23223330051	17447 HIAWATHA BEACH DR NE	55304	HAM LAKE	0.59	Move to Coon Creek
23223330040		55304	HAM LAKE	0.70	Move to Coon Creek
23223330008	3508 WOODLAND DR NE	55304	HAM LAKE	1.47	Move to Coon Creek
23223330004		55304	HAM LAKE	0.79	Move to Coon Creek
13223310021	4544 176TH AVE NE	55304	HAM LAKE	1.11	Move to Coon Creek
13223310011	4516 176TH LN NE	55304	HAM LAKE	1.01	Move to Coon Creek
23223340017	3608 WOODLAND DR NE	55304	HAM LAKE	0.66	Move to Coon Creek
23223340022		55304	HAM LAKE	5.40	Move to Coon Creek
13223330006		55304	HAM LAKE	0.43	Move to Coon Creek
13223330005	17457 DURANT ST NE	55304	HAM LAKE	4.93	Move to Coon Creek
13223330003	4356 176TH AVE NE	55304	HAM LAKE	1.54	Move to Coon Creek
13223330004	4326 176TH AVE NE	55304	HAM LAKE	1.89	Move to Coon Creek
13223330002		55304	HAM LAKE	0.10	Move to Coon Creek
13223340005		55304	HAM LAKE	0.02	Move to Coon Creek

COORDINATION & COLLABORATION

May 15, 2023. Letter from the City of Ham Lake Mayor Kirkham regarding the request to review the hydrologic boundary of parcels in the City of Ham Lake to determine if the jurisdiction of any proprietries need to be revised to/from the Coon Creek Watershed District and Sunrise River Water Management Organization that was approved by the Ham Lake City Council at their May 15, 2023, city council meeting.

May 16-24, 2023. Reviewed the height of land and hydraulic gradients to determine flow direction. Evaluated the boundary relative to the management of public drainage, stormwater, water quality and wetlands. Field verified the above information.

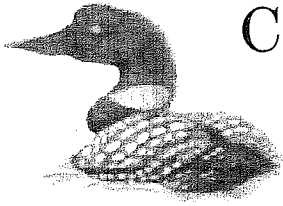
May 25, 2023. Convened technical representatives of the affected units of government to review the analysis of steps 1, 2, and 3. Coordination and boundary review meeting with:

- Jamie Schurbon, Anoka Conservation District, representing Sunrise River WMO
- Tom Colling, RFC Engineering, representing City of Ham Lake
- Tim Kelly, representing Coon Creek Watershed District
- Jon Janke, representing Coon Creek Watershed District

Purpose of meeting

1. Review situation

B) Ham Lake Letter of Concurrence



CITY OF HAM LAKE

15544 Central Avenue NE
Ham Lake, Minnesota 55304
(763) 434-9555
Fax: (763) 434-9599

March 17, 2025

Coon Creek Watershed District
13632 Van Buren St NE
Ham Lake, MN 55304

Re: Petition for Boundary Change, Coon Creek Watershed District: Letter of Concurrence

Mr. Jim Hafner,

The City of Ham Lake has reviewed and considered the proposal to include four parcels erroneously omitted from the common boundary between the Coon Creek Watershed District and the Sunrise River Water Management Organization approved in 2023. The City of Ham Lake concurs with the proposed petition to include the four parcels between the Coon Creek Watershed District and the Sunrise River Water Management Organization.

Your point of contact regarding this concurrence is Denise Webster, City Administrator, of the City of Ham Lake at 763-235-1680.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Kirkham', written over a horizontal line.

Mayor Brian Kirkham

Attachment: Resolution No. 25-07

RESOLUTION NO. 25-07

CITY OF HAM LAKE

**APPROVAL OF STATEMENT OF CONCURRENCE FOR WATERSHED DISTRICT
BOUNDARY CHANGE/ADJUSTMENT**

WHEREAS, the Coon Creek Watershed District (“CCWD”) has analyzed and identified certain discrepancies in the common boundary between the Sunrise River Water Management Organization (“SRWMO”) and the CCWD. The discrepancies arise because of differences between the boundaries as established by State order and the hydrologic boundaries as determined by modern mapping information;

WHEREAS, the CCWD has developed a revised boundary for inclusion in a petition to the Board of Water and Soil Resources for boundary change;

WHEREAS, CCWD has presented the revised boundary for consideration by the City of Ham Lake;

WHEREAS, the CCWD has prepared a revised watershed district boundary map and affected parcel listing which have been considered by the City of Ham Lake;

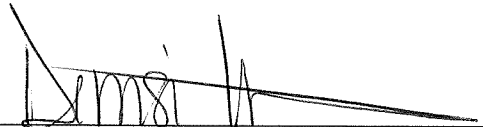
WHEREAS, Minnesota Statute 103B.215, requires a petition for boundary change to be accompanied by a written statement of concurrence in the petition from the governing body of each statutory or home rule charter city and town and each watershed management organization having jurisdiction over the territory proposed to be added or transferred;

WHEREAS, the CCWD has requested concurrence from the City of Ham Lake in the proposed boundary change and in the filing of a petition for boundary change with the Board of Water and Soil Resources that reflects the boundary changes described in the petition.

NOW THEREFORE BE IT RESOLVED BY THE CITY OF HAM LAKE THAT:

The City of Ham Lake, in accordance with Minnesota Statute 103B.215, concurs with the proposed boundary changes found in the petition, and authorizes its Mayor to execute the attached statement of concurrence letter for inclusion with the CCWD petition to the Board of Water and Soil Resources for boundary change.

Adopted by the City Council of the City of Ham Lake this 17th day of March, 2025.



Denise Webster, City Clerk/Administrator



Brian Kirkham, Mayor

C) SRWMO Letter of Concurrence



Sunrise River

Watershed Management Organization

March 3, 2025

Coon Creek Watershed District
13632 Van Buren St NE
Ham Lake, MN 55304

Re: Petition for Boundary Change, Coon Creek Watershed District: Letter of Concurrence

Mr. Jim Hafner,

The Sunrise River Watershed Management Organization has reviewed and considered the proposal to include four parcels erroneously omitted from the common boundary between the Coon Creek Watershed District and the Sunrise River Water Management Organization approved in 2023. The City of Ham Lake concurs with the proposed petition to include the four parcels between the Coon Creek Watershed District and the Sunrise River Water Management Organization.

Your point of contact regarding this concurrence is Jamie Schurbon of the Anoka Conservation District at 763-434-2030.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Mundle", is written over a horizontal line.

Chair Brian Mundle

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: April 14, 2025
AGENDA NUMBER: 10
ITEM: 2024 Annual Report

AGENDA: Discussion

ACTION REQUESTED

Discuss, correct, and improve the report.

PURPOSE & SCOPE OF ITEM

The Annual Report is a required annual filing with the State Board of Water and Soil Resources and the Department of Natural Resources. The report summarizes the financial condition and overall District activities for the period of January 1 to December 31, 2023. The report is due to the Board of Water and Soil Resources (BWSR) by April 30th of each year.

ISSUES/CONCERNS

1. The report, as presented, is a draft and in its entirety has not received a QAQC review by staff.
2. The Annual Report serves as a partial assessment and foundation for the 2025 Budget.
3. Questions for the Board after Reviewing the Report:
 - a. Recommendations/Needs
 - i. What recommendations or needs does the Board see as needed or of value that should be included in the report?
 - b. Do you see changes or adjustments in strategy or operations that need to be made?

FUTURE DECISIONS

April 28: Final review and approval of the report

OPTIONS

1. Approval at the April 28 meeting with corrections.
2. Approve and submit report as is, or with final corrections, to BWSR.

RECOMMENDATION

Approve the 2024 Annual Report at the April 22nd regular board meeting with corrections and suggestions.

Coon Creek Watershed District

2024 Annual Report

Overview

The Coon Creek Watershed District (CCWD), established in 1959, plays a crucial role in managing water resources across a 107-square-mile area in central Anoka County, focusing on water quality, flood prevention, groundwater, and wetland conservation. Governed by a Board of five Managers and serving approximately 164,500 people, CCWD operates under the Minnesota Watershed Act and the Metropolitan Water Management Act, requiring annual reporting to document conditions, trends, and financial health. As of December 31, 2024, the District reported total assets of \$5,274,052.21, with a budget for 2024 totaling \$5,606,769.00 and actual expenses of \$3,727,704.70. An audit is scheduled to commence in February 2025.

CCWD's mission emphasizes the balance between development and water resource conservation, aiming to improve water quality and achieve Total Maximum Daily Load (TMDL) reductions by 2045. The District's strategic priorities include flood prevention, resolution of water quality impairments, and engaging in multi-domain operations to transform land and water management conflicts into opportunities. The 2024-2033 Comprehensive Plan guides policy and investments, focusing on groundwater impacts, water quality impairments, and chloride pollution, while also addressing challenges such as PFAS contamination, aging infrastructure, and climate change.

Collaboration and conflict resolution are key themes, with the District working to enhance partner capacities, particularly among cities within the watershed, to achieve shared goals. Efforts include providing technical support and expertise as well as facilitating joint training opportunities for water quality and flood mitigation. The District also focuses on transforming conflict resolution by addressing historical, social, and economic factors, encouraging pre-application meetings, and developing Project Involvement Plans (PIPs) for all projects.

Significant progress has been made in subwatershed planning and implementation, with 22% of all subwatershed plans completed as of 2024. Projects aim to align with subwatershed goals, enhancing water management and environmental sustainability. Water quality management remains a priority, with the District stabilizing erosion, operating Iron Enhanced Sand Filters, and expanding monitoring programs. Efforts to manage groundwater cooperatively with cities and state agencies include conducting a GIS inventory and analysis of source waters and advocating for the inclusion of groundwater as a chloride source in future TMDLs.

Floodplain management and wetland conservation are also critical, with the District aiming to refine floodplain models, conduct sediment accumulation analysis, and control invasive species to ensure no net loss of wetland quantity, quality, and biological integrity. Public safety measures include reducing the number of habitable structures at risk of flooding and updating hazard mitigation plans.

Collaboration with local cities and stakeholders is essential to CCWD's strategy, aligning stormwater efforts with municipal plans to enhance resource protection and community engagement. Through publications, public service announcements, attending community events, and active participation in government affairs, CCWD ensures its initiatives address community and environmental needs effectively.

Detailed Summary

Reporting Requirements and Purpose

The Coon Creek Watershed District (CCWD) is mandated to report annually on its activities under the Minnesota Watershed Act and the Metropolitan Water Management Act. The Annual Report and Assessment serves two main purposes: documenting the current condition and trends in water management efforts and initiating the annual planning, programming, budgeting, and execution cycle. The report provides guidance on key planning issues to inform program development and investment decisions. The report includes an overview of the District, financial condition assessments, and progress on comprehensive watershed management. Established in 1959, the District manages water resources over a 107-square-mile area, including Coon Creek and other watersheds draining into the Mississippi River. It coordinates groundwater management, public ditches, drainage systems, water quality, flood prevention, and wetland conservation. The District operates through six programs: Operations and Maintenance, Planning, Public and Government Affairs, Water Quality, and Watershed Development and Regulation.

Mission, Vision, and Strategic Priorities

The mission of the Coon Creek Watershed District is to manage surface water and groundwater systems and contributing lands to provide for and balance the competing uses of development, drainage, flood prevention, and the protection and restoration of water quality and habitat for the benefit of our communities now and in the future. The vision focuses on conserving water resources within existing state and federal programs, with immediate priorities on flood prevention and resolving water quality impairments. The District aims to maintain public health, safety, and welfare, collaborate with local cities, engage in multi-domain operations, transform land and water management conflicts into opportunities, and build partner capacity. By 2033, the District hopes to slow water degradation, improve biogeochemical integrity, and achieve significant progress towards Total Maximum Daily Load (TMDL) reductions.

Organizational Structure and Governance

The District is governed by a Board of five Managers nominated by cities within the watershed and appointed by the Anoka County Board. The Board members serve overlapping three-year terms. Key staff includes Administrator Tim Kelly, Attorney Michelle Ulrich, and Director of Operations Jon Janke, among others. The District serves approximately 164,500 people, focusing on groundwater, water quality, and flooding. It collaborates with seven cities, including six Municipal Separate Storm Sewer Systems (MS4s), to manage floodplains, restore impaired waters, and conserve wetlands.

Financial Condition and Audit Status

As of December 31, 2024, the District's financial condition shows total assets of \$5,274,052.21, with liabilities of \$1,785,923.07 and net assets of \$1,580,534.32. The District's budget for 2024 included revenues from property taxes, fees, charges, and grants, totaling \$5,606,769.00, with actual expenses of \$3,727,704.70. Anoka County performed the accounting for 2024, but the audit will commence in February 2025, with completion expected in spring 2025.

Opportunities, Risks, and Comprehensive Plan Implementation

The District faces opportunities such as increased awareness of clean drinking water, legislative interest in permitting efficiency, and a National Resilience Strategy. However, challenges include shifting natural hazard mitigation costs, source water protection, PFAS contamination, aging infrastructure, and climate change. The 2024-2033 Comprehensive Plan, approved in 2024, guides District policy and investments. The District is transitioning between plans, conducting continuous operations, and preparing for future challenges. Priorities include addressing groundwater impacts, water quality impairments, and chloride pollution. The District collaborates with local entities to achieve common understanding and unity of effort, engaging in multi-domain operations and transforming inherent conflicts in water management.

Collaborative Conflict Resolution and Institutional Change

In 2024, the Coon Creek Watershed District focused on transforming conflict resolution by addressing deeper historical, social, and economic factors, alongside physical, chemical, and biological elements. This approach aims to create a more collaborative and sustainable environment. The District encourages pre-application meetings in its Watershed Development Program and develops Project Involvement Plans (PIPs) for all projects. Community outreach events have been reformatted to foster better communication. Additionally, the District is working to modify institutional structures and policies that perpetuate conflict dynamics. Delays in stream restoration projects, crucial for achieving the 2045 load reduction target for Total Maximum Daily Loads (TMDLs), prompted the District to engage with agencies to improve the state permit application and review process. This engagement seeks to increase project success and certainty.

Building Partner Capacity and Capability

The Coon Creek Watershed District continues to enhance the abilities and resources of its partners, particularly cities within the District, to achieve shared goals in public safety, flood prevention, water quality improvement, and chloride reduction. In 2024, the District focused on providing funding to support the purchase of equipment like street sweepers and Jorma plow blades through its water quality grant program. Discussions began to facilitate joint training opportunities for District and public work staff, with technical assistance efforts focused on water quality and flood mitigation. The District also collaborated with Anoka County Highways on issues related to Threatened and Endangered species.

Strategic Priorities and Progress

The 2024-2033 Comprehensive Watershed Management Plan, approved by the BWSR in October 2024, outlines four strategic actions for long-term success. These include seeking additional funding to achieve TMDL goals by 2045, differentiating impaired waters to justify public expenses, extending the 2045 TMDL deadline, and ensuring the Comprehensive Plan remains current. Despite initial legislative contacts yielding no promises, the District remains focused on these goals. The plan anticipates significant changes in the physical, social, and political environments over the next 10 to 20 years, with annual reviews and updates to the Capital Improvement Plan (CIP) to address emerging needs.

Groundwater and Public Drainage Management

The District aims to manage groundwater cooperatively with cities and state agencies to maintain or restore groundwater systems. In 2024, a GIS inventory and analysis of source waters affecting public drinking supplies were conducted, with shape files made available to cities. The District also engaged with the US Geological Survey to evaluate chloride levels in shallow groundwater flows and advocated for including groundwater as a chloride source in future TMDLs. Public drainage goals include sustainable drainage management, with routine inspections and maintenance of drainage networks and assets. The District collaborates with cities to align stormwater efforts and reduce duplication.

Water Quality Management and Improvement

The District is committed to protecting and improving water quality in line with state and federal standards. In 2024, efforts included stabilizing erosion, operating Iron Enhanced Sand Filters, and conducting feasibility studies for creek restoration projects. The District also installed pet waste stations and managed compliance with MS4 permit requirements. Monitoring programs were expanded, with continuous conductivity sensors installed in newly designated impaired waters. The District secured significant grant funding for water quality projects, including the Bridgewater Regional Stormwater Filter Project and enhanced street sweeping initiatives. Collaboration with local partners leveraged additional funds for water quality improvements.

Subwatershed Planning and Implementation

The Coon Creek Watershed District (CCWD) has made significant progress in subwatershed planning and implementation. As of 2024, 22% of all subwatershed plans have been completed, with implementation underway for these plans. Notable achievements include the completion of the Ditch 39 subwatershed assessment and the initiation of its implementation plan. The Ditch 37 subwatershed assessment is nearing completion, with a focus on facilitating the Rural Reserve development. Additionally, the Ditch 60 subwatershed assessment has begun, aiming to identify projects that align with subwatershed goals. These efforts are part of a broader strategy to enhance water management and environmental sustainability within the district.

Water Quality, Asset Management and Modernization

CCWD is committed to maintaining water quality and managing its assets effectively. In 2024, the District conducted annual condition assessments of all hard assets supporting water quality, achieving excellent performance and effectiveness. The district responded to ten water quality issues, including harmful algae blooms and illicit discharges, through site inspections and resource sharing. The district's operations and maintenance efforts included inspecting and maintaining all stormwater assets, ensuring their optimal function. These actions underscore CCWD's dedication to preserving water quality and protecting public health and safety. Modernization efforts aim to increase land developed under current stormwater regulations, though progress is challenged by environmental and regulatory factors. These initiatives are vital for reducing flood risks and enhancing infrastructure resilience.

Floodplain Management and Public Safety

Floodplain management is a critical focus for CCWD, with efforts to refine the floodplain model for the entire watershed by 2033. As of 2024, five out of 18 subwatersheds have had their floodplain models reviewed and refined. The district completed sediment accumulation analysis and flood risk assessments in key areas, alongside feasibility studies for future flood mitigation projects. Public safety is also a priority, with actions initiated to reduce the number of habitable structures at risk of flooding. The District is involved in updating the Anoka County Hazard Mitigation Plan and encouraging FEMA's review of updated floodplain mapping. These efforts aim to protect natural resources and enhance community safety.

Wetland Conservation

CCWD is dedicated to wetland conservation, pursuing a no net loss of wetland quantity, quality, and biological integrity. The District is actively involved in redrafting Wetland Conservation Act Rules and implementing wetland regulations. Surveillance and control of invasive phragmites are ongoing, with a 98% control rate achieved.

Collaboration and Community Engagement

Collaboration with local cities and stakeholders is a cornerstone of CCWD's strategy. The district aligns stormwater efforts with municipal plans to reduce duplication and enhance resource protection. Public service announcements and technical assistance are provided to stakeholders, particularly during significant hydrologic events like record snow melts. Community engagement is furthered through publications on wetland conservation, attendance at community events, and active participation in government affairs. These collaborative efforts ensure that CCWD's initiatives are well-coordinated and effectively address the needs of the community and environment.

Permit Application Review Report
Date: 4/9/2025**Board Meeting Date: 4/14/2025**
Agenda Item: 11Applicant/Landowner:Marvel Sprague
522 134th Ave NE
Ham Lake, MN 55304Contact:Brenteson Companies, Inc.
Attn: Matt Brenteson
8802 257th Ave
Zimmerman, MN 55398**Project Name:** Marvel Sprague**Project PAN:** P-25-002**Project Purpose:** widening of an existing driveway**Project Location:** 522 134th Ave NE, Ham Lake**Site Size:** size of parcel – 8.28 acres; size of disturbed area - 0.04 acres**Applicable District Rule(s):** Rule 2.7, Rule 4, Rule 6

Recommendation: Approve with 2 Conditions and 0 Stipulations

Description: The applicant is proposing the widening of an existing driveway. The site disturbance is 0.04 acres with no new regulated impervious. The site drains toward County Ditch 23. The relevant water resource concerns are erosion and sediment control and floodplain. This corresponds to District Rules 3 and 6. See attached Figure 1. Project Location Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,020.00.

Rule 4.0 – Soils and Erosion Control

2. Update the Erosion and Sediment Control Plan to include the following:
 - a. A note to stabilized soils and soil stockpiles within 7 days of inactivity.
 - b. A note that streets will be swept clean of sediment by the end of each workday.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

Exhibits:

Exhibit Type	Exhibit Author	Signature Date	Received Date
Driveway Plan	M. Brenteson	10/31/2024	03/04/2025

Findings

Fees and Escrows (Rule 2.7):

The applicant has submitted a \$1,060.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Single-Family Lot project of 0.04 acres (\$750.00), and addition to base fee (\$300.00). The applicant will be required to submit a performance escrow in the amount of \$2,020.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (0.04 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activity that requires a permit under another District rule.

The proposed project drains to County Ditch 23. The soils affected by the project include Markey and Zimmerman and do not have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized as required. The proposed erosion and sediment control plan includes perimeter control. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 7 days of inactivity and streets are not proposed to be swept by the end of each workday. The site does not require a NPDES permit.

Wetlands (Rule 5.0)

Wetlands exist on site, but no impacts are proposed. Rule 5 does not apply.

Floodplain (Rule 6.0)

Rule 6.0 applies to the proposed project because it includes land disturbing activities within or adjacent to the boundary of the 100-year flood elevation as mapped and modeled by the District.

The regulatory floodplain elevation is 890.9 ft NAVD 88. The application proposes a one-time deposition of less than 50 cubic yards, therefore compensatory storage is not required.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District’s rules, regulations, and policies. Rule 10.2 does not apply.

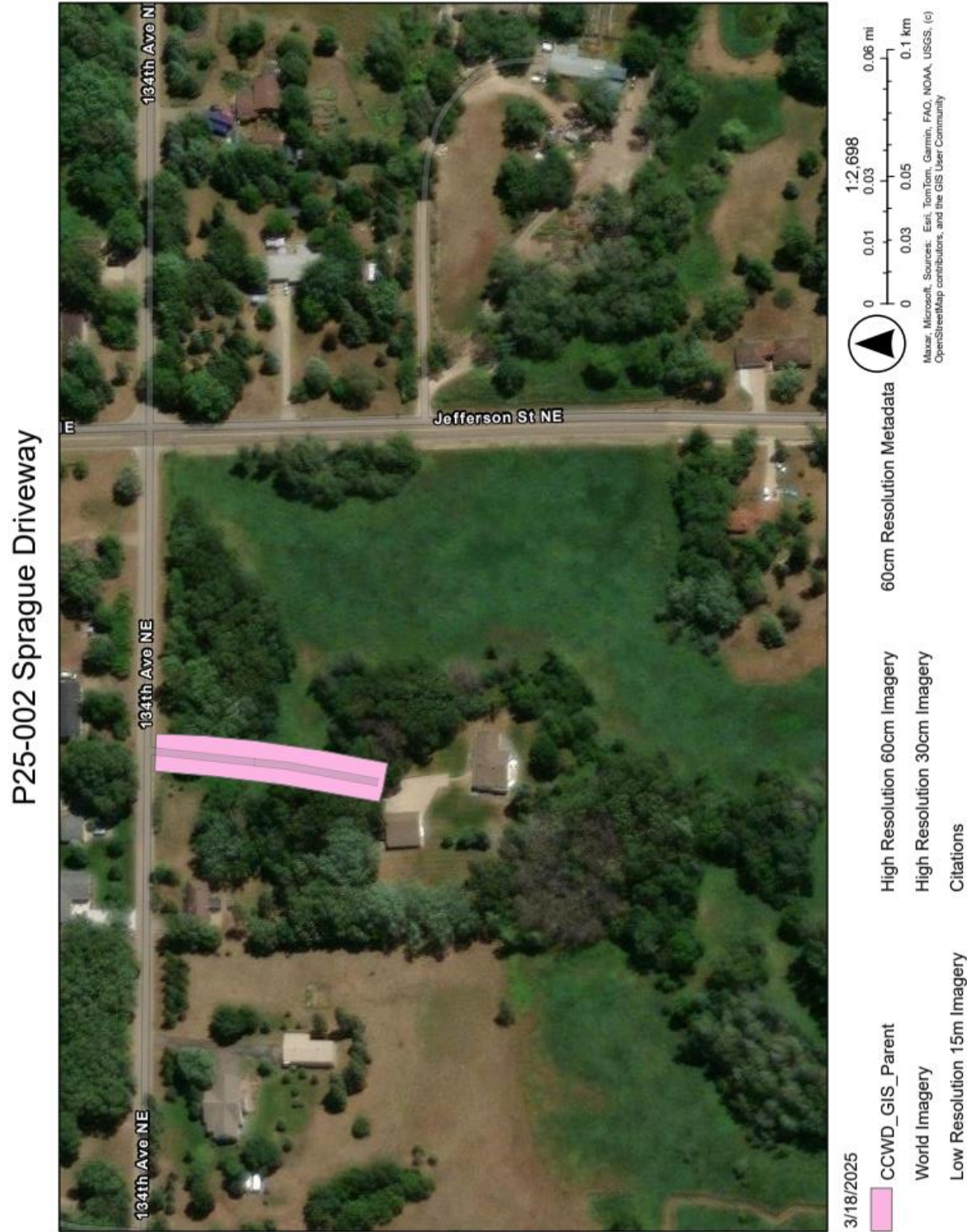


Figure 1: Project Location

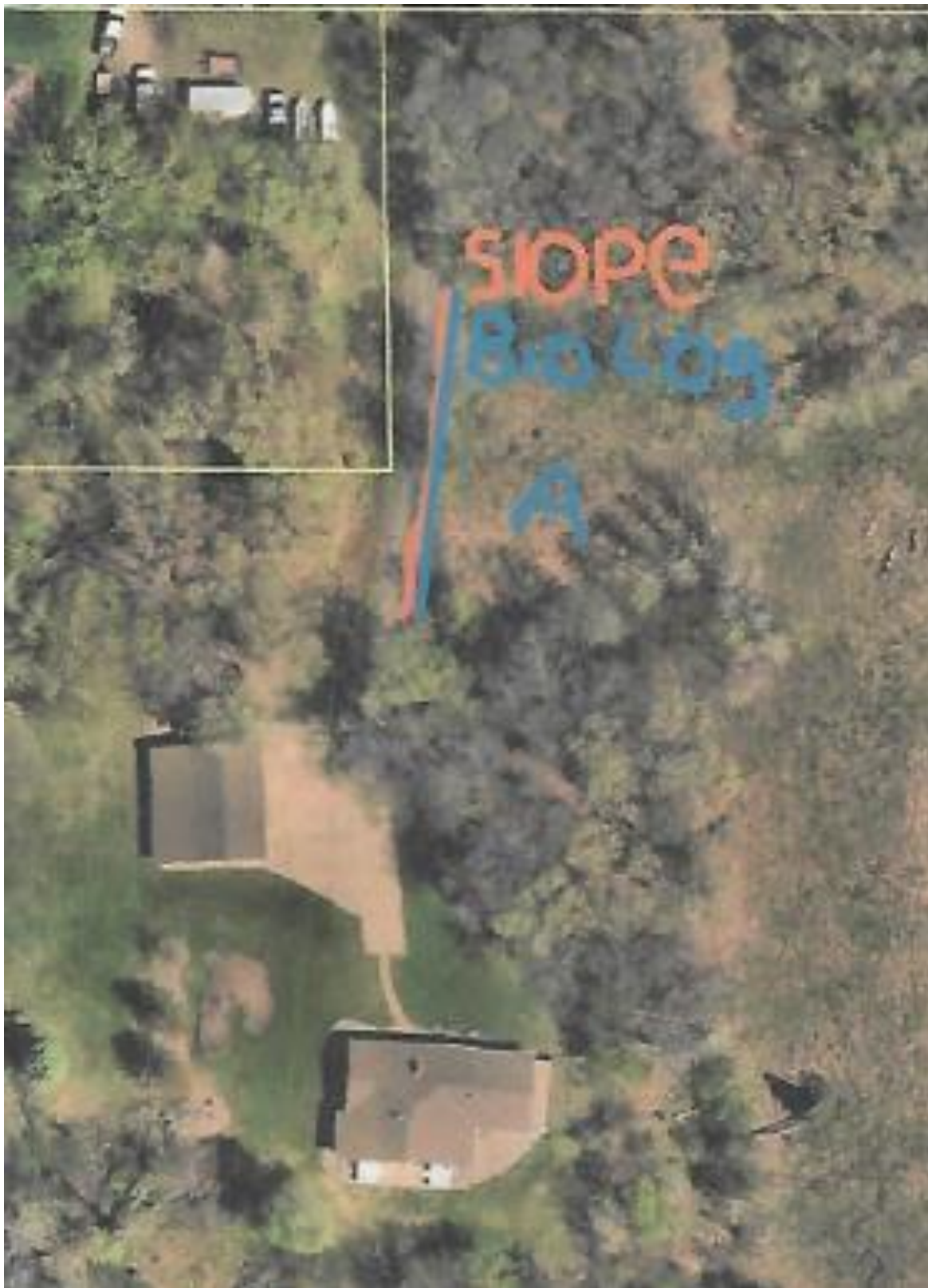


Figure 2: Site Plan, Erosion & Sediment Control Plan

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: April 14, 2025
AGENDA NUMBER: 12
ITEM: Permit Fees and Escrows

AGENDA: Discussion

ACTION REQUESTED

Discuss potential changes and approaches to the District's fees and escrows.

PURPOSE & SCOPE OF ITEM

This item addresses fees and escrows to be paid by applicants for permit application review, inspection, and performance.

BACKGROUND

The Board adopted the current fee schedule on October 25, 2021, which is organized around project type and size. Escrow amounts were not assessed at that time. There has not been a thorough review of the fee schedule since 2021. Escrow amounts have not been officially reviewed since 2012. The Board initiated the review of permit fees and escrows at the January 27, 2025, Board Meeting.

ISSUES/CONCERNS

Structure Change: Not all projects fall into the fee structure's project type categories. Projects which do not fall into the project type categories result in staff using professional judgement to determine best fit. Project type is also not a reliable indicator of review costs. This is why the proposed fee structure is categorized by rule instead of project type.

Reducing Confusion: The fee structure can be confusing for applicants. Currently there is a \$10 non-refundable application fee, a base fee, and some additional fees. Often only the base fee is paid, which places additional administrative burden on staff. The \$10 non-refundable application fee has been removed from the proposed fee structure because this amount is already taken into consideration in the proposed fee amounts.

Insufficiency of Fees: The current fee amounts are not sufficient to cover costs incurred and the distribution of costs is uneven across project types as demonstrated in the table below. Note that the net revenue column does not take into consideration invoicing for additional costs or returning unused fees.

	Total 3-yr Review Cost	Total Revenue Collected	% Costs Covered	Net Revenue
Commercial/Industrial	\$72,217.02	\$65,200.00	90%	-\$7,017.02
Directional Boring	\$11,618.97	\$7,380.00	64%	-\$4,238.97
Residential Development	\$18,593.67	\$28,000.00	151%	\$9,406.33
Single Family Home	\$11,372.98	\$10,040.00	88%	-\$1,332.98
Totals	\$113,802.64	\$110,620.00	97%	-\$3,182.64

Permits from 2022, 2023, and 2024, that have since been closed out were analyzed. This analysis was done only on a segment of permitted projects with known final costs. One exception is that large development projects from the last three years have not been closed out yet, so three representative projects that are near closeout were included. There is also bias toward projects that were closed out more quickly, so the projects represented in this data likely have lower costs overall.

Insufficiency of Escrows: Current escrow amounts have not been reviewed in many years and are too low to cover the cost of their intended use. They are also not high enough to encourage permittees to close out projects. This results in permittees neglecting to fulfill stipulations and walking away from their escrow.

Similarity to other Watershed Districts: The proposed costs are like other districts in the area, but it is difficult to compare them directly because the fee structures are very different across districts. Costs also depend on whether unused fees are returned to the applicant, which varies. See the attached comparison spreadsheet for further detail.

Equity: Applicants for private development permits range from single family property owners to large corporations. The District must implement a fee schedule which does not disproportionately burden certain communities. M.S. 103D.345 ensures some of this equity by limiting fees to reimbursement of actual costs. One way to reduce the overall financial burden on smaller projects is to waive their escrow. Although the proposed fee schedule would result in slightly higher fees than the current schedule, waiving escrow for single family homes and other small projects would meaningfully reduce their upfront financial burden with minimal risk to the resource.

Escalation: A method of increasing fees on an annual basis to adjust for inflation without needing to do a full-scale analysis has been built into the proposal. It includes an escalation clause based on the Consumer Price Index (CPI-U) US City Average 12-month percent change. The percent change will be calculated at the end of the year and each fee will be increased by that percentage (and rounded to the nearest \$10) annually at the start of the following year.

IMPLICATIONS

The following fee structure/schedule is proposed:

The fee structure below is paid cumulatively. Add up the appropriate amounts under each rule that applies to the project to obtain total fees owed upon application to the District.	
Stormwater (Rule 3.0)	
All	\$3,000
Subdivisions	+\$100/lot or unit
+	
Erosion Control (Rule 4.0)	
LDA less than 1 ac	\$1,500
LDA 1-5 ac	\$2,000
LDA over 5 ac – 20 ac	\$2,500
LDA over 20 ac	\$3,000
+	
Wetlands (Rule 5.0)	
Wetland Delineation	\$200
Wetland Replacement Plan	\$550

+	
Floodplain (Rule 6.0)	
Impact	\$300
+	
Drainage (Rule 7.0)	
Crossing or Alteration	\$1,000

The following escrow amounts are proposed:

Performance	SFH or projects 0.5 ac or less	Waived
	All others	\$4,000 /acre
Wetland Replacement	\$195,000/ac of replacement credits required	

The table below compares project costs with the proposed fee structure/schedule.

	Average Project Cost	80th Percentile Project Cost	Per Project Proposed Cost
Rule 4 Only (19*)	\$1,410.28	\$1,947.29	Between \$1,500 - \$3,000
Rules 4 & 8 (1)	\$866.25	\$866.25	Between \$1,500 - \$3,000
Rules 4 & 7 (3)	\$1,435.62	\$1,955.17	Between \$2,500 - \$4,000
Rules 4 & 6 (8)	\$2,048.58	\$2,314.91	Between \$1,800 - \$3,300
Rules 4 & 5 (1)**	\$715.00	\$715.00	Between \$1,500 - \$3,550
Rules 4, 5, 6, & 8 (1)**	\$550.00	\$550.00	Between \$1,800 - \$3,850
Rules 4, 6, & 7 (4)	\$2,141.20	\$2,655.29	Between \$2,800 - \$4,300
Rules 4 & 3 (21)	\$4,315.54	\$5,569.00	\$4,500+ (ex. 200 lots = \$26,000)
Rules 4, 3, & 6 (2)	\$3,408.00	\$3,745.50	\$4,800+
Rules 4, 3, & 5 (1)	\$9,885.30	\$9,885.30	\$4,500+

* - number of projects meeting these criteria in this analysis

** - Single Family Home projects – not a typical representation

The performance escrow would apply to all projects except those which are waived. The purpose of the grading escrow is to stabilize a site if a permittee were to abandon an unfinished project. Based on current estimates, the cost of stabilizing a full acre would be around \$8,000. It is unlikely that the District would need to stabilize an entire site that was left bare, so it is proposed to be \$4,000 per acre.

The wetland replacement escrow is typically for projects that include on-site mitigation so credits can be purchased if mitigation fails. In the metro area, credits cost around \$3.00/square foot. An acre of wetland credits, which would cover 0.5 acres of wetland impact, would cost around \$130,000. Adding 50% to account for inflation, the proposed amount is \$195,000/acre of required credits.

ALTERNATIVES:

1. Keep the existing fee and escrow structure/schedule.
2. Adopt the proposed fee and escrow structure/schedule as summarized in the attached document.
3. Adopt some combination of items proposed in the fee and escrow structure/schedule with or without changes as agreed upon by the Board.

The preferred alternative is to adopt the proposed fee and escrow structure/schedule as summarized in the attached document.

OPTIONS:

1. Discuss and forward to the next meeting for further consideration.
2. Discuss and provide staff with comments on the proposed fee and escrow structure/schedule. Forward to the next meeting for consideration of an amended proposal.
3. Discuss and adopt the proposed fee and escrow structure/schedule as presented or with minor amendments.

Proposed Fee and Escrow Schedule 2026

Fees – to be paid upon application to the District. Fees must be paid by check to the District office via mail or hand delivery. Permit applications which are submitted to the online application portal are considered incomplete until the appropriate fees are paid. Note that public entities are not required to pay fees.

The fee structure below is paid cumulatively. Add up the appropriate amounts under each rule that applies to the project to obtain total fees owed upon application to the District.	
Stormwater (Rule 3.0)	
All	\$3,000
Subdivisions	+\$100/lot or unit
+	
Erosion Control (Rule 4.0)	
LDA less than 1 ac	\$1,500
LDA 1-5 ac	\$2,000
LDA over 5 ac – 20 ac	\$2,500
LDA over 20 ac	\$3,000
+	
Wetlands (Rule 5.0)	
Wetland Delineation	\$200
Wetland Replacement Plan	\$550
+	
Floodplain (Rule 6.0)	
Impact	\$300
+	
Drainage (Rule 7.0)	
Crossing or Alteration	\$1,000

Fees are used for the review of permit applications and inspections during construction. If review and inspection costs exceed the initial fee amount, the applicant will be invoiced. Any unused fees will be returned to the payer upon permit closeout.

Escrow – to be paid prior to permit issuance. Escrow may be paid by check or letter of credit. Checks must be accompanied by an escrow agreement. If the applicant chooses to provide a letter of credit, the first \$5,000 must be paid by check.

Performance	SFH or small projects 0.5 ac or less	Waived
	All others	\$4,000 /acre
Wetland Replacement (On-site)	\$195,000/ac of replacement credits required	

Please note that these fees will increase annually by the Consumer Price Index (CPI-U) US City Average 12-month percent change to adjust for inflation. Increased amounts will be rounded to the nearest \$10.

Metro Watershed Escrows and Fees

Watershed District	Escrow	Fees	Are fees returned?
Browns Creek	No escrow, fees are replenished prior to permit issuance	Stormwater:	Yes
		4 lot subdivision = 2,000	
		More than 4 lots = 100/additional lot	
		All other stormwater apps = 3,000	
		ESC:	
		Disturbance less than 1 acre = 1,000	
		1-4.99 = 1,250	
		5-19.9 = 1,500	
		20 or more = 2,000	
		Shoreland and Streambank = 1,500	
		Stream and Lake Crossings = 1,500	
		Floodplain and drainage alterations = 500	
Capitol Region	Grading = 2,800/acre	Erosion Control = 700	No
	Stormwater = 7,000/acre	Stormwater, Wetland and Flood Control = 2100	
	Manufactured Treatment Device = 10,000 + 3,000/acre	Illicit Discharge and Connection = 700	
		Wetland Replacement/Banking = 700	
Carnelian-Marine-St. Croix	<u>Development:</u>	SFH Stormwater by req. treatment volume:	No
	ESC = 2,500/acre	<100 CF = 350	
	Stormwater = 25,000/AF of volume/water quality storage	100-249 CF = 750	
	Buffer = 1,500	250-499 CF = 1000	
	Shoreline & Streambank = 500	500-999 CF = 1250	
	Watercourse and basin crossings = 500	1000-1499 CF = 1500	
	Floodplain = 10/CF of mitigation	1500+ CF = 1750	
	Wetland Replacement = 1000 + 35,000/acre	Stormwater Developments:	
	<u>Single Family Home</u>	Residential = 2,500 + 125/lot	
	Stormwater & ESC - Required Treatment Volume:	Commerical: <1 AC impervious = 1,250	
	<100CF = 500	1-2.5 AC = 2,500	

	100-249 = 750	>2.5 AC = 6,000 + 600/additional AC	
	250-499 = 1,000	Buffers ind. lot = 350	
	500-999 = 1,500	Buffer subdivision = 1750	
	1,000-1,499 = 2,000	Shoreline/ESC:	
	>1,500 = 3,000	Native Plant Enhancement = 10	
	Buffers = 1,500	Shoreline Stabilization = 1100	
	Shoreline & Streambank & ESC	Other = 2350	
	Native Plant Enhancement = 0	Watercourse & Basin Crossings:	
	Shoreline Stabilization = 1,000	Bridge/culvert crossing of C. Creek = 1750	
	Other Alterations = 1,000	Other crossing = 1750	
	Watercourse and basin crossings = 500	Floodplain Mgmt:	
	Floodplain = 1,000	Working in floodplain = 10	
	Wetland Alteration if replacement required = 2,500	Fill in floodplain = 750	
		Wetland Alteration:	
		Wetland Alteration = 1000 + 100/acre of wetland	
		add Replacement Plan = + 5000/acre of impact	
		add mitigation = 5000	
		ESC for Developments:	
		<0.25 acres = 0	
		0.25 - 0.99 = 1,250	
		1-4.99 = 1,500	
		5.0 - 19.9 = 2,000	
		20+ = 2,500	
Comfort Lake-Forest Lake		Stormwater:	Yes
F. Performance Financial Assurance Deposit Additional Project Information (required) The CLFLWD Board will determine a performance financial assurance amount in addition to the Permit and Field Inspection Fee Deposit. The amount of the financial assurance will be based on the following criteria.		3 lot subdivision = 2,000	
		Addition lots = 100/lot per each lot	
		All other stormwater = 3,000	
		ESC:	
		Disturbance less than 1 acre = 1,000	
SUBMITTAL INSTRUCTIONS Version Date: 10/11/2021 Board Approved Page 2 of 3		1-4.99 acres = 1,250	
		5-19.99 acres = 1,500	
		20 or more acres = 2,000	
		Buffers = 1,500	
		Crossings = 1,500	

		Floodplain and drainage alterations = 500	
Lower Minnesota River	No escrow	1 single family home = 150	Unknown
		ESC only, less than 5 acres = 1,000	
		Other rules apply, less than 5 acres = 2,000	
		ESC only, more than 5 acres = 1,500	
		Other rules apply, more than 5 acres = 2,500	
Minnehaha Creek	ESC:	Actual cost - upfront cost is unclear	Yes
	Up to 1 acre = 0		
	>1 acre - 5 acres = 1500		
	> 5-10 acres = 2500		
	> 10 acres = 3500+200/acres over 10 acres		
	Wetland Alteration = 5000+1000/acres to max of 15000		
	Dredging = equal to project cost		
	Shoreline & Stream Stabilization - 25,000 to cover all apps for single year		
	Stormwater = 20,000 per acre foot		
Nine Mile Creek	No escrow	Single Family Home:	No
		Floodplain and drainage alterations = 100	
		Stormwater = 250	
		ESC = 50	
		Subdivision and all other projects:	
		ESC only = 300	
		0-4.99 acres - 750/each rule (floodplain, stormwater and ESC)	
		5-9.99 acres - 1,000/each rule (floodplain, stormwater and ESC)	
		over 10 acres - 1,500/each rule (floodplain, stormwater and ESC)	
		All project types: 300/each rule that applies (waterbody crossings and structures, shoreline and streambank improvements, sediment removal)	
		WCA Decisions = 40	

Prior Lake-Spring Lake		Application is not located on their website. They collaborate with Cities, so most permitting is done through the city	
Ramsey-Washington Metro	ESC = 2,000/acre	SFH = 175	
	ESC and Stormwater = 5,000/acre	All other projects = 500	No
Rice Creek	Disturbance:	All rules except stormwater = 300	No
	<1 acre = 1,000	Stormwater:	
	1-10 acres = 1,000 + 500/acre over 1	less than 5 acres = 3,000	
	>10 acres = 5,500 + 250/acre over 10	greater than 5 acres = 5,400	
	Stormwater = 0.50/cf of treatment	(if stormwater applies they don't have to pay the 300)	
	Floodplain mitigation = 7.50/cy of mitigation		
	Wetland mitigation = 25,000/acre		
Riley-Purgatory-Bluff Creek	SFH = 200	No fees, they have the applicant replenish the escrow amount prior to permit issuance	Yes
	WCA = 500		
	Erosion control only = 1,000		
	Subdivision and all other projects = 3,000		
	Variance = 2,000		
South Washington		500 flat fee	No
Valley Branch	Disturbance: 2,000/acre	Disturbance	They keep 500\$ if the amount is greater than 500\$ and the rest is returned
	Stormwater = 125% of estimated construction cost	<1 acre = 500	
	Wetland Replacement = 150% of estimated construction cost	1-5 acres = 1,000	
		5-20 = 1,500	
		>20 = 2,000	
		Impervious surface	
		6,000 sf = 1,000	
		Each additional sf = 0.1	
		Floodplain = 1,500	
		Discharge into a surface water = 10,000	

		Wetlands:	
		Present w/ no impacts = 1,000	
		+ 100/acre of wetland	
		Alternations but no replacements = 1,000	
		+ 100/acre of wetland	
		+ 3,000 for mitigation monitoring	
		Replacement needed: 1,000	
		+ 100/acre of wetland	
		+ 5,000/acre of impact	
		+ 5,000 for monitoring	

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: 4/14/2025
AGENDA NUMBER: 13
ITEM: Anoka County Hazard Mitigation Plan

AGENDA: Discussion

ACTION REQUESTED

Review, discuss, and provide feedback on staff's draft responses to the Local Mitigation Survey (attached) sent from Anoka County as part of the Anoka County Hazard Mitigation Plan (HMP) update.

PURPOSE & SCOPE OF ITEM

- The purpose of the Anoka County HMP is to inventory and analyze the risks of natural hazards in Anoka County and identify mitigation actions to reduce or eliminate the impact of future hazard events.
- Local Mitigation Surveys are used in the HMP process to help inventory hazards, highlight local vulnerabilities, and most importantly to identify local mitigation projects to reduce hazard risks.
- The scope of this item is specially to review, discuss, and provide feedback on staff's responses to this Local Mitigation Survey.

BACKGROUND

- State and County hazard mitigation plans originated from the Disaster Mitigation Act of 2000.
- Each jurisdiction within Anoka County is encouraged to participate in the HMP update process. By participating in the HMP update process, identifying mitigation actions, and then locally adopting the final plan, a jurisdiction can become eligible for FEMA and State hazard mitigation grants.
- CCWD intends to participate in the Anoka County HMP update to become eligible for FEMA and State hazard mitigation grants which will open up large potential revenue sources in the future.

COMPREHENSIVE PLAN RELATIONSHIP

- The mitigation actions that CCWD will propose for the HMP are referenced from our CIP included in our current Comprehensive Plan.
- By referencing projects in our CIP, a new funding source will be unlocked for large-scale projects that reduce risks of flooding and erosion.
- CCWD can leverage our collaborative relationships with the cities in the HMP to fund projects that would be difficult to fund at the local level alone.

ISSUES/CONCERNS

- The future of FEMA and hazard mitigation is uncertain, but funding for hazard mitigation should still be available in the future at either federal or state levels.

IMPLICATIONS FOR RESOURCE/ORGANIZATION

- Potentially large future revenue source for future CIP projects.
- 2019 FEMA report stated every dollar spent on mitigating future hazards, saved the public 6 dollars in recovery costs.
- FEMA grants will help blunt impacts of large projects to local tax base.
- Hazards caused by changes to rainfall, flooding, and erosion are predicted to become more common in the future if the underlying risks are not mitigated.

CONCLUSIONS

- The Anoka County HMP is currently being updated.
- CCWD intends to participate in the plan update process to become eligible for FEMA/State grants.
- FEMA/State grants will provide another potential revenue source.
- Staff requests feedback on the draft responses to the Local Mitigation Survey (attached)
- CCWD will need to locally adopt the HMP to become eligible for FEMA grants.

QUESTIONS

Anoka County

LOCAL MITIGATION SURVEY

As part of the Anoka County 2025 Hazard Mitigation Plan update, the **Local Mitigation Survey (LMS)** Form is used to gather jurisdictionally-specific information that is used to meet FEMA requirements and to support development of local mitigation actions.

Jurisdictions to Complete LMS:

This form is to be completed by representatives from **Anoka County, the cities of Andover, Anoka, Bethel, Blaine, Centerville, Circle Pines, Columbia Heights, Columbus, Coon Rapids, East Bethel, Fridley, Ham Lake, Hilltop, Lexington, Lino Lakes, Nowthen, Oak Grove, Ramsey, Saint Francis, and Spring Lake Park, and Linwood Township.**

Additional stakeholders on the Anoka County HMP contact list are also invited to provide feedback to this form in the designated areas. (See "Other Stakeholders" section with each question).

All participants - please complete Question #15. Your participation will be recorded to count towards the county's 25% match for this plan update.

Please follow these instructions to ensure the LMS form is completed for your jurisdiction:

- **PROVIDE POC INFORMATION.** Provide information for the main Point of Contact (POC) regarding the LMS answers for your jurisdiction. If there are any follow up questions, the POC will be contacted.
- **ANSWER ALL 15 QUESTIONS.** Please provide responses with specific information as it pertains to your community. It is strongly encouraged to engage other government officials and key departmental staff to help fill out this form to ensure relevant and accurate information is submitted.
- **USE THE LINE FOR YOUR JURISDICTION TO ANSWER EACH QUESTION.** **Please note that the text boxes are expandable; there is no character limit.** Please provide as much information as possible.
- **DO NOT MODIFY THE FORM.**
- **FILL OUT THE FORM ONLINE ONLY.** (do not download)

LMS - Main Point of Contact (Name, Work Title, and Email)

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	

City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	Erik Bye, Planning Coordinator, ebye@cooncreekwd.org

Review: Prioritization of Hazards

During the Anoka County HMP Planning Team Meeting #1, participants determined the following natural hazards below to be of high, moderate, or low priority as they relate at a countywide level. Hazards noted as high or moderate priority are considered to be of greatest risk and concern, reflecting the frequency of past events, the probability of future events, and the severity of impacts that can occur. Hazards listed as a low priority are considered to be of lower risk and concern, reflecting an infrequency of past events and/or occurring without significant impacts to local vulnerabilities.

Prioritization of Hazards for 2025 Anoka County Update

Natural Hazards	Current Priority
Flooding	High
Windstorms	High
Tornadoes	High
Winter Storms	Moderate
Hail	Moderate
Lightning	Moderate
Extreme Cold	Moderate
Extreme Heat	Moderate
Wildfire	Moderate
Drought	Low
Landslides	Low
Land Subsidence	Low
Dam/Levee Failure	Low

START OF SURVEY

#1 - HAZARD IDENTIFICATION

Does the priority level listed for any of the hazards in the table above differ for your jurisdiction? If so, please describe how.

Response to Question 1. Hazard Identification:

Anoka County	
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City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	<p>Yes. Landslides, mass wasting and streambank erosion due to the cascading effects of flooding should be higher on the list (or at least is from the partner perspective of Coon Creek WD) as steep slopes are common within the Mississippi River corridor.</p> <p>Please note, Coon Creek WD, keeps an active inventory of erosion sites within the watershed in a GIS application. In times of flood TSS increases, BOD is impacted and a variety of pollutants can enter surface and groundwater sources such as flooding of feedlots, septic drainfields, industrial areas, junk yards, highly erodible soils, etc., and can have a direct impact on human health and ecosystem quality. Another note in the Hazard Mitigation Strategy section is to include development of an inventory of vulnerable areas susceptible to flooding that could release pollutants. Another follow-up mitigation strategy could be to systematically eliminate vulnerable areas through education, regulation, enforcement or acquisition.</p> <p>Drought should also a higher priority, especially with the current and predicted changes to precipitation frequency, intensity, and durations having impacts on wetlands and shallow aquifers. A note for later in the Hazard Mitigation Strategies, we suggest developing a mitigation strategy of watering bans, turf conversation, limited public area watering, etc. in times of drought. Related to flooding a cascading effect is flood impacts to water quality.</p>

#2 - LOCAL VULNERABILITIES

Describe any specific community assets (infrastructure, systems, or populations) that are susceptible to damage or loss from natural hazard events in your jurisdiction.

Consider how recent severe storms or other natural hazard events have caused damages or threatened life safety to people in your community. Please list the natural hazards and related local vulnerabilities separately.

EXAMPLES

All-Hazards - We need to obtain a portable generator for our City Hall and Community Center that serves as our local shelter if people are displaced from a severe storm event or extended power outage. We also have a large population of senior citizens that do not use cell phones to receive emergency notifications.

Flooding - We have a city lift station that is prone to flooding during high rain events. The city park is vulnerable to flooding and park equipment has been damaged in the past. We need to upsize several culverts to better handle high rain events. We have two homes along the X River that have experienced repetitive flooding. The city would like to work with the property owners to buy out these homes.

Ice Storms, Blizzards - Much of the city's municipal electrical service consists of overhead power lines and electrical poles. Those overhead lines and power poles are prone to failure in ice storms and blizzards with heavy snowfall and high winds that may bring down trees and branches.

Windstorms, Tornadoes - We have 1 mobile home park within the city that does not have a storm shelter and residents are vulnerable to high wind and tornado events. Our municipal campground is active during summer and fall months with RVs and campers and does not have a storm shelter. We also have new development in the west end of the city that should have an outdoor warning siren installed. We have experienced power outages from strong wind events that brought down power lines.

Extreme Cold - We have a high population of senior citizens and also low-income residents who are more vulnerable during periods of extreme cold with power outages. In the past we have experienced frozen water services and some residential homes experienced burst pipes from extended extreme cold. The city has experienced damages to roads from spring frost heaves, frozen culverts that cause localized flooding.

Response to Question 2. Local Vulnerabilities:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	

City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	<p><u>Flooding</u>: the following areas in the Coon Creek Watershed District have been identified as having a high risk of flooding due to a variety of factors including, proximity to water bodies, the flat topography of Anoka County, and storm conveyance systems being overwhelmed in large storm events.</p> <ul style="list-style-type: none"> • Creekside Estates manufacture home park south of Egret Blvd. NW in Coon Rapids • Park of Four Seasons manufactured home park in Blaine • Blaine International Village manufactured home park in Blaine • Bridgewater Neighborhood in Coon Rapids • Northview Villa Community – Buchanon St. in Blaine • Neighborhood adjacent to Aurelia Park in Blaine • Northtown Mall along CR 10 NE in Blaine • Springbrook Apartments SW of University Ave and 85th Ave NW. in Fridley • Neighborhood NE of East River Rd. and 85th Ave NW in Coon Rapids • Neighborhood east of East River Rd. on Ironton St. NE and Hugo St. NE in Fridley • Neighborhood of Polk St. NE and 126th Ave NE in Blaine • Neighborhood around Broken Oaks Park in Blaine • Neighborhoods adjacent to Coon Creek near the Medtronic campus • Neighborhoods adjacent to Coon Creek between Main St. NW and Hanson Blvd. NW in Coon Rapids • Neighborhood adjacent to Coon Creek between 131st St. and Main St. NW in Andover and Coon Rapids • Neighborhood adjacent to Coon Creek between Bunker Lk Blvd NW and 131st St in Andover • Neighborhood adjacent to Coon Creek between South Coon Creek Dr NW and Bunker Lk Blvd NW in Andover • Neighborhood adjacent to Coon Creek between Crosstown Blvd NW and South Coon Creek Dr NW in Andover • Neighborhood adjacent to Coon Creek between Hanson Blvd NW and Crosstown Blvd NW in Andover • The main stem of Coon Creek which includes ditch 54 and

	<p>ditch 57 from Hanson Blvd NW south to its outlet at the Mississippi River was previously excavated, ditched, and straightened for drainage purposes in the late 1800s. The increase in development and stormwater runoff since then has created unstable stream banks, water quality issues from sediment and nutrients, and flooding issues due to the lack of floodplain and storage in the contributing drainage areas. The remaining natural reaches of the stream are also undersized for the increase in stormwater runoff it receives from its urbanized drainage area. The unstable banks of the stream can slough off into the stream which can cause trees and debris to flow downstream, block drainage, and plug culverts and crossings. These situations can present major flooding risks even in small storm events when culvert crossings are unable to pass stream flow.</p> <p><u>Erosion:</u></p> <ul style="list-style-type: none"> • CCWD inspects the entire ditch system of the watershed every 5 years and keeps an active inventory of active erosion sites in the watershed. This information is used to prioritize stabilization of these sites and track the amount of sediment and other particulates released from active erosion sites to evaluate their impact on human health, safety, and welfare. <p><u>Water Quality:</u></p> <ul style="list-style-type: none"> • Coon Creek, Sand Creek, Ditch 11, Ditch 58, Ditch 41, Pleasure Creek, and Springbrook Creek are each impaired for aquatic life and/or aquatic recreation due to E.coli. These impairments pose health risks to residents in Anoka County and ecosystems that impact residents in Anoka County.

#3 - REDUCTION IN VULNERABILITY

In the last 5 years, has your jurisdiction taken any actions to reduce vulnerability against future severe weather or disaster events? Please describe.

EXAMPLES

In 2019 the city completed a street reconstruction project which included adding more storm sewer and catch basins. In 2020 the city rebuilt and raised the height of a sanitary sewer lift station that was prone to flooding and also adopted a stormwater ordinance. Currently our Public Works Department is working on several culvert improvements. Over the last 5 years our municipal utility has worked to convert overhead powerlines to underground. Our city is currently working with an engineering firm to plan for stormwater system improvements for the city over the next 5 years. We have worked with our mobile home park to establish evacuation plans to the City Hall for shelter if needed during inclement weather.

Response to Question 3. Reduction in Vulnerability:

Anoka County	
City of Andover	

City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	<p>The CCWD implements development regulations to reduce risks of flooding on new and redeveloped properties. Our development regulations also require developments prevent or mitigate negative impacts to water quality. CCWD has implemented multiple projects to reduce flood risk and improve water quality over the past few decades. CCWD has implemented these projects individually and in collaboration with city and county partners as well. CCWD has a robust Capital Improvement Plan that addresses the main hazards and vulnerabilities in the watershed. As the local drainage authority, CCWD also ensures ditches do not cause adverse flooding impacts through our inspection and maintenance programs.</p>

#4 – INCREASE IN VULNERABILITY

In the last 5 years, has your jurisdiction experienced an increase in new development? Has this new development created new vulnerabilities to natural hazards in your community? Please describe.

EXAMPLES

Between 2019 and 2021 we had a development project where 60 new homes were constructed in the city, which has increased our population and potential for damage to new structures. Many homes have been built slab-on-grade, so residents do not have a basement for safety during high wind or tornado events. With an increase in population and construction of more homes and commercial properties, we have also witnessed more stormwater discharging to our stormwater system. We feel this is due to more impermeable surface which has increased stormwater runoff and the amount of precipitation seems to have increased per rain event. With the construction of a new assisted living facility, there is also a large concentration of senior residents in one location that will need assistance during a disaster event.

Response to Question 4. Increase in Vulnerability:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	

City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	Yes, development has continued to occur over the last 5 years. Generally, new developments have not increased the risk of flooding or impact to water quality to surrounding areas due to development regulations and standards in place. CCWD also keeps an up-to-date inventory of all sites of active erosion in GIS, and in those areas of increased development/impervious surface we can anticipate development near the inventory of active erosion may get worse unless mitigation occurs.

#5 - PUBLIC OUTREACH

How does your jurisdiction share information with community members about severe weather events and personal preparedness? If this is not something that is currently done, how could it be done in the future?

EXAMPLES

We participate in Severe Weather Awareness week. We post information on our city website and Facebook page. We also post public information on bulletin boards at City Hall, the Senior Center and at the Post Office, which helps to reach local residents that may not use or have access to computers or cell phones. We also post articles in our municipal newspaper. / We do not have a city website or Facebook page. We make announcements at City Council meetings and post flyers on our community bulletin board outside of City Hall.

Response to Question 5. Public Outreach:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	

City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	We send out newsletters and keep our website updated with current risks from natural hazards such as flooding. CCWD also has a GIS web-based Issue Reporter on our website that allows residents to report water-resource related issues. CCWD then follows up on these issues with the appropriate response.

#6 - EMERGENCY NOTIFICATIONS

Does your jurisdiction encourage residents to sign up for the county's emergency notification system and/or a local emergency alert system? If yes, how? If this not something that is currently done, how could it be done in the future?

EXAMPLES

Yes. We have a place on the homepage of our city website with a link to the county's sign-up page. We include information on emergency notification sign-ups twice annually in utility bills. / No, our city does not do this currently, but we could post a flyer on it at City Hall, the Senior Center, and put a link our city website.

Response to Question 6. Emergency Notifications:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	

City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	No. We could direct residents to the emergency notification system from our website, add it to our newsletters, and publicize it on social media channels. Residents can also notify CCWD staff through our Issue Reporter webpage on our CCWD website.

#7 - BUILDING CODES

Has your jurisdiction adopted the Minnesota State Building Code? Please clearly answer yes or no and provide supporting detail. IF YES, please describe how it is enforced. IF NO, please describe if there are other building codes or permitting processes in place to reduce the risk to future development.

EXAMPLES

Yes. The city's planning and zoning department enforces the MN State Building Code and the City Code zoning requirements for new development. / No, the city has not adopted the MN State Building Code. In 2020 the city adopted a Development Code to establish regulations for zoning, subdivision of land, and floodplain areas. The city's Development Code incorporates all land development regulations into a single code.

Response to Question 7. Building Codes:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	

City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	CCWD does not have the authority to implement and enforce building codes and standards. CCWD does have authority to implement rules for development affecting land use changes and disturbance. These rules are laid out in the CCWD 2024-2033 Comprehensive Management Plan. The rules apply to projects that affect stormwater management, water quality, erosion control, floodplain management, drainage, and wetlands. CCWD works closely with its partner communities to regulate and permit development activity that would have adverse effects on flooding, erosion, and water quality. City Local Water Plans are also guided by the CCWD 2024-2033 Comp Management Plan.

#8 - OTHER PLANS AND POLICIES

What other plans or policies does your jurisdiction have in place to help mitigate against the impacts of flooding and other natural hazards to future development? Please describe.

EXAMPLES

The city's planning and zoning department enforces our floodplain requirements, shoreland overlay, bluff land impact, and the City Code zoning requirements for new development. We have a 20-year Comprehensive Plan that is designed to plan physical growth of the city and appropriate land uses. We are currently working on a resiliency plan to reduce repetitive flooding. The city will work with our 2 mobile home parks on emergency evacuation and sheltering of residents. We have a wellhead protection plan to prevent the water supply from being contaminated.

Response to Question 8. Other Plans and Policies:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	

City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	The CCWD has a 2024-2033 Comprehensive Watershed Management Plan that is adaptable to changing situations that addresses flooding, water quality, water quantity, wetland, and public drainage concerns. A capital improvement plan is integrated in this Plan to invest in capital projects that reduce flooding risk and improve water quality issues in the watershed. The district also has subwatershed plans which serve as more detailed implementation plans for the 18 subwatersheds in the Coon Creek watershed district. Subwatershed plans are either completed or in progress for Oak Glen Creek, Springbrook Creek (ditch 17), Pleasure Creek, Ditch 39, Ditch 60, Ditch 37, and Ditch 41. The District Rules cited in the Comprehensive Management Plan also applies to areas of each jurisdiction with the watershed.

#9 - ORGANIZATIONAL CAPACITY

What departmental staff or elected officials in your jurisdiction help to accomplish hazard mitigation in your community? Please describe.

EXAMPLES

Our Fire Chief is the city's designated Emergency Manager. Our City Council includes a Public Safety Committee. We have a city engineer and a public works director that address road maintenance issues for flooding (culverts, repetitive flooding). We have our own municipal utility that is responsible for mitigating against power outages.

Response to Question 9. Organizational Capacity:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	

City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	We have an operations manager responsible for all field activities, inspection, maintenance, and flood and water quality improvement projects. We have a district engineer to review development permit applications, design flood mitigation and water quality improvement projects, and oversee construction activities. We have watershed development staff that regulates new and redevelopment projects and enforces District rules. We have field staff to respond to drainage issues, blocked culverts, localized flooding concerns, streambank failures, and other waterway encroachment issues. CCWD also engages with member communities through our Technical Advisory Committee, Board, Citizens Advisory Committee, and our Capital Improvement Plan.

#10 – PARTNERSHIPS

Are there any agencies, organizations, or businesses that your jurisdiction has worked with to address mitigation efforts in your community? Please describe.

EXAMPLES

We have worked with the Soil & Water Conservation District to address bank stabilization issues. We worked with the county emergency manager to address the upgrade of our outdoor warning siren. We are a member of MnWARN (MN Water/Wastewater Agency Response Network). We are also a part of the Minnesota Rural Water Association who have provided us free pumps during past flood events. We work with Rotary, school, Lion's Club on cleanup efforts. We have worked with the MN DNR to help address the identification and implementation of wildfire mitigation activities to reduce wildland fuel loads.

Response to Question 10. Partnerships:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	

City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	We work closely with our city and county partners in the watershed, Andover, Blaine, Columbus, Coon Rapids, Fridley, Ham Lake, and Spring Lake Park, Anoka County, and the Anoka Conservation District. We coordinate ditch inspections, pond maintenance, and flood and water quality improvement projects such as: the Sand Creek stream restoration, Pleasure Creek Stormwater Filter, Woodcrest Stormwater Filter, and the Aurelia Park Pond project. We work with the MPCA to address water quality issues. We work with the DNR on floodplain management and stream restorations. We also work closely with our member communities through our Technical Advisory Committee, Citizens Advisory Committee, Board, our Capital Improvement Plan, and subwatershed plans.

#11 - PROGRAMS IN PLACE

What sort of programs does your jurisdiction participate in to help raise awareness and reduce risk from natural hazards in your community?

EXAMPLES

Our city works with the county to participate in the National Weather Service's annual Severe Winter/Spring Weather Awareness Week by posting severe weather awareness information out on our city Facebook page. Our local school practices tornado drills on an annual basis. Each spring and fall we do outreach to homeowners to remind them to clear leafy and woody debris from roadside gutters to prevent clogging and over the road flooding in these areas. Each spring and winter we do outreach to encourage residents to maintain their sump pumps to reduce the chances of basement flooding. The city has a program to manage vegetation near powerlines to reduce risk of power outages during storms.

Response to Question 11. Programs in Place:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	

City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	We notify and educate residents who encroach on the drainage ditches or illegally dump material on the risks of clogging or impeding drainageways. We operate and maintain our GIS-based Water Resources Issue Reporter. We work closely with our city partners and county on Subwatershed Plans where detailed flooding, erosion, and water quality issues are documented and strategies and projects to mitigate risk from those hazards are created.

#12 - FUNDING & OTHER RESOURCES

What funding sources are available to help your jurisdiction to accomplish implementation of mitigation activities? Please describe. Include internal local government funding as well as external funding sources (grant or loan sources from local, state, or federal agencies).

EXAMPLES

The city uses its own general operating budget to fund the work of staff to establish and enforce regulatory ordinances and to share information with the public. We have a public works budget to address flood related mitigation projects, such as the replacement of culverts. In 2019 the city received grant funding from the MN DNR Flood Hazard Mitigation Grant Assistance Program to assist with the buyout of 2 flood prone homes. The city has also worked with the SWCD under Cost Share funding to address erosion issues. In 2020 the city successfully applied for grant funds from the USDA to install a new warning siren to replace our old one. We have worked with our rural electric cooperative in the past to convert overhead powerlines to underground.

Response to Question 12. Funding & Other Resources:

Anoka County	
City of Andover	
City of Anoka	

City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	The CCWD levies taxes to pay for studies and capital improvement projects addressing flooding and water quality issues. The CCWD has obtained millions of dollars of grant funding from BWSR, the MPCA, and DNR for projects such as Sand Creek Restoration, Pleasure Creek Filters, Aurelia Park Pond, Bridgewater BMPs, and subwatershed planning. The CCWD has also obtained federal Nine Key Element Plan grant funding for pet waste stations and a Lower Coon Creek Restoration project to address water quality, habitat, and flooding.

#13 - LOCAL MITIGATION PROJECTS

Please describe what mitigation actions would help to reduce risk to your community from future natural hazard events. Please include mitigation activities that address local vulnerabilities that were identified in Question #2. Please be as specific as possible in your responses. The mitigation actions you identify will be used to develop your local mitigation action charts. If you have any mitigation projects you are aware that your jurisdiction will be seeking to apply for FEMA HMA Grant Program funding for, please make note of that.

To learn more about FEMA's Hazard Mitigation Assistance grant programs, please click [here](#)

EXAMPLES

Windstorms/Tornadoes - Upgrade the city's warning siren, it is outdated and needs to be connected to the county system. Work with the local mobile home park owner to construct a storm shelter or tornado safe room. We need to develop an evacuation and sheltering plan with the mobile home park.

Flooding – Work with the MN DNR to enroll in the NFIP and establish a floodplain ordinance. Implement new storm sewer upgrades as construction projects and purchase additional pumps in the event of flooding. Work with the city and county engineer on local flood reduction measures. Enforce the city's sump pump ordinance to minimize impacts to the city's stormwater system.

Drought – Establish and enforce watering use restrictions when in periods of severe drought.

Severe Winter / Summer Storms – Post information on the city's website and local bulletin boards to encourage residents to sign up for the county's emergency notification system. Participate in the National Weather Service's – Severe Weather Awareness Weeks. Acquire a portable generator for our Community Center, which is our designated community mass care shelter.

Extreme Cold – Encourage residents to be prepared for periods of extreme cold and potential power outages. Use our city website and utility bills to notify residents to avoid freezing pipes during sub-zero weather. Work with the local nursing home to be prepared with emergency plans for extended power outages. Work with the county and partner agencies to establish a warming center facility and program for those who are homeless and exposed to extreme cold.

Landslides: Work to secure grant funding to work to conduct 4 property buyouts of homes that are at risk of sliding into the river due to streambank erosion.

Wildfire: Work to increase public awareness of creating defensible space in woodland areas that are experiencing new development. Work with our fire department to address the need for water resources outside of the municipal water system.

Response to Question 13. Local Mitigation Projects:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	

City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	<p>The CCWD's 2024-2033 Comprehensive Management Plan outlines the mission, goals, and policies of the District that directly relate to natural hazards and mitigation actions and projects to address them. These specific actions and projects are funded and detailed in the CIP which we request be referenced for mitigation actions included in the HMP. The following are a summary of the actions and projects to be completed to address hazards over the next 5-10 years.</p> <ul style="list-style-type: none"> • Add storage and improve stormwater conveyance to improve localized flooding in the Springbrook Creek subwatershed in Blaine, Coon Rapids, Fridley, and Spring Lake Park. • Add storage and improve stormwater conveyance to improve localized flooding in the Pleasure Creek subwatershed in Blaine, Coon Rapids. • Add storage and improve stormwater conveyance to improve localized flooding and emergency access in the Sand Creek subwatershed, including Ditch 39, 41, and 60 in Blaine and Coon Rapids, especially for the Park of Four Seasons and Blaine International Village manufactured home parks. • Create a comprehensive stream and floodplain restoration plan for Coon Creek to stabilize banks, reduce localized flooding, and reducing active erosion sites made worse by large storm events. • Work with cities and interested landowners to purchase properties with repetitive flooding damage that is unable to be mitigated. • Purchase property adjacent to Coon Creek or floodprone land to create additional floodplain to reduce localized flood risks. • Design and construct storm ponds, infiltration basins, green infrastructure, filters to slow rain events, reduce localized flooding, and reduce erosion downstream caused by large rain events particularly in the Springbrook Creek, Pleasure Creek, Sand Creek, and Coon Creek subwatersheds that are federally impaired for aquatic life and recreation.

	<ul style="list-style-type: none"> Design and construct “smart” stormwater infrastructure to adapt and respond to forecasted storm events to reduce flood risks and improve water quality. <p>CCWD created an H&H model in 2013 using Atlas 14 rainfall data to create an updated floodplain to submit to FEMA to update FIRM maps. This H&H model is currently being submitted to DNR and FEMA for their review and mapping. We hope this updated FEMA map is produced over the next 3-5 years. CCWD has also begun using 2D H&H models to more precisely model areas of documented flooding and inform mitigation actions. CCWD also models 500yr storm events to investigate impacts of extreme weather events and how to mitigate impacts from them.</p>
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#14 - GAPS OR DEFICIENCIES

Please describe any specific gaps or deficiencies that are a barrier to implementing local mitigation measures.

EXAMPLES

Our city does not have its own website or Facebook page to do better outreach to our residents. The city needs significant funding assistance to buy out residential properties that have experienced repetitive loss from flooding. We need to update our city’s Comprehensive Plan to address considerations for future hazard events such as flooding. We are small city with limited financial and staff resources to address local mitigation projects.

Response to Question 14. Gaps or Deficiencies:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	
City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	

City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	The CCWD 2024-2033 Comprehensive Management Plan lists numerous gaps and deficiencies in section 3 – Operational Resource Plans. For example, there are 310 miles of open channel conveyance in the form of ditches and streams, 708 miles of storm sewers, and 2,172 stormwater assets across the watershed. 12.2 miles of storm sewer and 736 structures of unknown age and older than 75 years and considered by the Army Corps of Engineers (COE) and EPA as aging infrastructure. Many of the watershed’s legacy stormwater systems, such as those in Fridley, Spring Lake Park, southwest Blaine, and southern Coon Rapids are now struggling with the high cost of retrofits that are needed to accommodate these changes. Upgrading large networks of aging systems that are now underneath densely populated areas carries significant costs and engineering challenges.

#15 - SURVEY PARTICIPANTS

Please list the names & titles of all persons that contributed information to this survey. Participant information is important to ensure good jurisdictional participation, and each person’s time will count towards the 25% in-kind match requirement for the HMP update.

EXAMPLES

Mary Smith, City Administrator

Tim Johnson, Mayor

Jim Jones, Public Works Director

Bob Taylor, City Emergency Manager/Fire Chief

Response to Question 15. Survey Participants:

Anoka County	
City of Andover	
City of Anoka	
City of Bethel	
City of Blaine	
City of Centerville	
City of Circle Pines	
City of Columbia Heights	
City of Columbus	
City of Coon Rapids	
City of East Bethel	
City of Fridley	
City of Ham Lake	
City of Hilltop	
City of Lexington	
City of Lino Lakes	

City of Nowthen	
City of Oak Grove	
City of Ramsey	
City of Saint Francis	
City of Spring Lake Park	
Linwood Township	
Coon Creek Watershed District	Erik Bye – Planning Coordinator, Tim Kelly – District Administrator, Jon Janke – Director of Operations, Jim Hafner – Board President, Erin Lind – Board Vice President, Mary Campbell – Board Treasurer, Dwight McCullough – Board Member, Jason Lund – Board Secretary.

MEMORANDUM

DATE: April 1, 2025
TO: Minnesota Watersheds Members
FROM: Don Pereira and Michelle Overholser Resolutions and Legislative Committee Co-Chairs
RE: **2025 REQUEST FOR RESOLUTIONS**



It is the time of year for Minnesota Watersheds members to submit their policy recommendations through our resolutions process. This is YOUR organization and policy statements start with YOU! Here are the next steps and timeline:

- April / May** Members write, discuss, and approve resolutions at your WD/WMO meetings. As you are aware, a well-written, well-researched, concise resolution will fare better in the review process.
- June 2** Administrators submit resolutions and background information documents to Jan Voit, Executive Director at jvoit@mnwatersheds.com by **June 2**. The submitted resolutions will be compiled and distributed to members as soon as possible.
- NOTE: If all the requested information is not included, the resolution will NOT be accepted.**
- June 13** Deadline for members to submit comments during the 10-day early review of resolutions.
- The Legislative and Resolutions Committee will review the resolutions, gather more information, or ask for further clarification when deemed necessary; work with the submitting watersheds to combine similar resolutions; reject resolutions already active; and discuss and make recommendations to the membership on the passage of resolutions.
- July 1** Resolutions (with committee feedback) will be emailed to each Minnesota Watersheds member organization by **July 1**.
- NOTE: If possible, please hold a regional meeting to discuss the resolutions BEFORE the Annual Meeting on Resolutions and Petitions.**
- July** Members should discuss the resolutions at their July meeting(s) and decide who will be voting on their behalf at the Annual Meeting on Resolutions and Petitions (2 voting members and 1 alternate are to be designated by watershed organization)
- Early August** Delegates discuss and vote on resolutions at the **Annual Meeting on Resolutions and Petitions** hearing. Please be prepared to present and defend your resolution.
- November** The Resolutions and Legislative Committee will review existing and new resolutions and make a recommendation to the Minnesota Watersheds members for the 2026 legislative priorities.
- December** Minnesota Watersheds membership will vote on legislative priorities at the Annual Business Meeting. The Board of Directors will finalize the 2026 legislative platform.

NOTE: Resolutions passed by the membership will remain Minnesota Watersheds policy for five years after which they will sunset. If a member wishes to keep the resolution active, it must be resubmitted and passed again by the membership. Enclosed with this memorandum are the **active resolutions** and **those that will sunset on 12/31/25**. Also enclosed is the **Legislative Platform** that was adopted in 2024. If you have questions, Please feel free to contact co-chairs at dpereira@vbwd.org or 651-968-9788, michelle.overholser@ymrwd.com or 320-226-8223, or our executive director at jvoit@mnwatersheds.com or 507-822-0921.

THANK YOU FOR YOUR EFFORTS IN OUR POLICY DEVELOPMENT!

Background Information

2025 Minnesota Watersheds Resolution

Proposing Watershed: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

Resolution Title: _____

Background that led to the submission of this resolution:

Describe the problem you wish to solve, provide background information to understand the factors that led to the issue, and explain why the issue is important now. If relevant, attach statutory or regulatory documents.

Efforts to solve the problem:

Document the efforts you have taken to try to solve the issue. For example: have you spoken to state agency staff, legislators, county commissioners, etc.? If so, what was their response?

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

Describe potential solutions for the problem. Provide references to statutes or rules if applicable.

Anticipated support or opposition:

Who would be willing to partner with your watershed or Minnesota Watersheds on the issue? Who may be opposed to our efforts? (Ex. other local units of government, special interest groups, political parties, etc.)?

This issue: (check all that apply)

_____ Applies only to our district
_____ Applies only to 1 or 2 regions
_____ Applies to the entire state

_____ Requires legislative action
_____ Requires state agency advocacy
_____ Impacts Minnesota Watersheds bylaws or MOPP
(MOPP = *Manual of Policies and Procedures*)

Active Minnesota Watersheds Resolutions

December 1, 2024



FINANCE

Capacity

2021-01A: Support SWCD Capacity Fund Sources

Minnesota Watersheds supports SWCD capacity funds to come from county and state general funds.

2021-01B: Support Clean Water Funds for Implementation, Not Capacity

Minnesota Watersheds supports Clean Water Funds being used for implementation and not for capacity.

2021-02: Support Capacity Funding for Watershed Districts

Minnesota Watersheds supports capacity base funding resources directed to non-metro watershed district who request this assistance, to implement the activities as outlined in approved watershed district watershed management plans or comprehensive watershed management plans.

Grant Funding

2021-07: Support Metro Watershed-based Implementation Funding (WBIF) for Approved 103B Plans Only

Minnesota Watersheds supports BWSR distribution of metro WBIF among the 23 watershed management organizations with state-approved comprehensive, multi-year 103B watershed management plans. Those plans implement multijurisdictional priorities at a watershed scale and facilitate funding projects of any eligible local government unit (including soil and water conservation districts, counties, cities, and townships).

URBAN STORMWATER

Stormwater Quality Treatment

2022-02 Limited Liability for Certified Commercial Salt Applicators

Minnesota Watersheds supports enactment of state law that provides limited liability protection to commercial salt applicators and property owners using salt applicators who are certified through the established state salt-applicator certification program and follow best management practices.

Water Reuse

2022-01 Creation of a Stormwater Reuse Task Force

Minnesota Watersheds supports administratively or legislatively including at least one Minnesota Watersheds member on the Minnesota Department of Health's workgroup to move forward, prioritize, and implement the recommendations of the interagency report on reuse of stormwater and rainwater in Minnesota.

WATER QUANTITY

Drainage

2022-03: Seek Increased Support and Participation for the Minnesota Drainage Work Group (DWG)

- Minnesota Watersheds communications increase awareness of the DWG (meeting dates and links, topics, minutes, reports) amongst members.

- Minnesota Watersheds training opportunities strongly encourage participation in the DWG by watershed staff and board managers (for watersheds that serve as ditch authorities or work on drainage projects) – for e.g., add agenda space for DWG member updates, host a DWG meeting as part of a regular event.
- In preparation for Minnesota Watersheds member legislative visits, staff add a standing reminder for watershed drainage authorities to inform legislators on the existence, purpose, and outcomes of the DWG, and reinforce the legitimacy of the DWG as a multi-faceted problem-solving body.
- During Minnesota Watersheds staff Board of Water and Soil Resources (BWSR) visits, regularly seek updates on how facilitation of the DWG is leading to improvements for member drainage authorities and convey this information to members.

2023-03: Support New Legislation Modeled after HF2687 and SF2419 (2018) Regarding DNR Regulatory Authority over Public Drainage Maintenance and Repairs

Minnesota Watersheds supports the introduction of new legislation modeled after HF2687 and SF2419 and commits its lobbying efforts toward promoting the passage of the bills in subsequent sessions.

Funding

2022-05: Obtain Stable Funding for Flood Damage Reduction and Natural Resources Enhancement Projects

Minnesota Watersheds supports collaborating with the Red River Watershed Management Board and state agencies to seek funding from the Minnesota Legislature to provide stable sources of funding through existing or potentially new programs that provide flood damage reduction and/or natural resources enhancements. A suggested sustainable level of funding is \$30 million per year for the next 10 years.

Flood Control

2021-05: Support Crop Insurance to Include Crop Losses Within Impoundment Areas

Minnesota Watersheds supports expansion of Federal Multi-Peril Crop Insurance to include crop losses within impoundment areas.

2023-04 Seeking Action for Streamlining the DNR Flood Hazard Mitigation Grant Program

Minnesota Watersheds seeks action requiring the DNR to establish transparent scoring, ranking, and funding criteria for the Flood Hazard Mitigation Program (M.S. Chapter 103F) and asking the Minnesota Legislature to fully fund the state's share of eligible projects that are on the DNR's list within each two-year bonding cycle. Information regarding scoring, ranking, and funding should be provided annually to project applicants.

Policy

2024-04: Seeking the Ability to Allow Resale of Acquisition Buyout Property

Minnesota Watersheds seeks federal legislation to allow the conveyance by an LGU of flood acquisition buyout real estate to a public entity or to a qualified conservation organization, or alternatively a resale to a private taxpayer, subject to the FEMA Model Deed Restrictions as stated in Exhibit A.

WATER QUALITY

Lakes

2022-06: Limit Wake Boat Activities

Minnesota Watersheds supports working with the Minnesota Department of Natural Resources (DNR) to utilize the research findings from the St. Anthony Falls Laboratory and seek legislation to achieve one or more of the following:

- Limit lakes and areas of lakes in which wake boats may operate;
 - Require new and existing wake boats to be able to completely drain and decontaminate their ballast tanks; and
 - Providing funding for additional research on the effects of wake boats on aquatic systems.
-

Policy

2024-01: Regulatory Approaches to Reducing Chloride Contamination

Minnesota Watersheds supports development, adoption, and implementation of regulatory approaches to reducing chloride contamination in waters of the state.

WATERSHED MANAGEMENT AND OPERATIONS

Duties

2023-05: Support Increased Flexibility in Open Meeting Law

Minnesota Watersheds hereby supports changes to the Open Meeting Law to provide greater flexibility in the use of interactive technology by allowing members to participate remotely in a nonpublic location that is not noticed, without limit on the number of times such remote participation may occur; and allowing public participation from a remote location by interactive technology, or alternatively from the regular meeting location where interactive technology will be made available for each meeting, unless otherwise noticed under Minnesota Statutes Section 13D.021; and that Minnesota Watersheds supports changes to the Open Meeting Law requiring watershed district to prepare and publish procedures for conducting public meetings using interactive technology.

2024-02: Alternative Notice of Watershed District Proceedings by Publication on the District's website

Minnesota Watersheds supports amending Watershed Law to provide for publication on a watershed district's website as an alternative to publication in a legal newspaper.

Watershed Planning

2023-06 Education and Outreach to Encourage Formation of Watershed Districts in Unserved Areas

Minnesota Watersheds, in consultation with its membership, will develop a framework for education and outreach intended to encourage petition and advocacy for the formation of watershed districts in areas of the state not presently served by watershed-based public agencies.

AGENCY RELATIONS

Advocacy

2021-06: Support 60-day Review Required for State Agencies on Policy Changes

Minnesota Watersheds supports requiring state agencies to provide a meaningful, not less than 60-day review and comment period from affected local units of government on new or amended water management policies, programs, or initiatives with a response to those comments required prior to adoption.

Regulation

2023-01 Require Watershed District Permits for all State Agencies

Minnesota Watersheds supports amending Minnesota Statutes § 103D.345, Subd. 5 to read as follows: **Subd. 5. Applicability of permit requirements to state.** A rule adopted by the managers that requires a permit for an activity applies to all state agencies, including the Department of Transportation.

2024-13 Request New Legislation to Set Permit Review Time Limits upon the DNR

Minnesota Watersheds supports amending Minnesota Statutes to implement a 60-day permit review limit following a negative declaration on an EAW.

REGULATIONS

2024-03: Provide for Watershed Management Organization Representation on Wetland Technical Evaluation Panels

Minnesota Watersheds supports amendment of Minnesota Statutes 103G.2242, subdivision 2 to include a watershed management organization representative on TEPs that are convened in cases where the organization is not the WCA LGU.

NATURAL RESOURCES

Policy

2024-5: Seeking the DNR to Establish a “Comprehensive Guideline for Calcareous Fen Management”

Minnesota Watersheds supports DNR establishing a “Comprehensive Guideline for Calcareous Fen Management” as a tool for project proposers to analyze a project’s feasibility or cost effectiveness.

2024-7: Seeking the DNR to Adopt a Program to Incentivize Calcareous Fen Management on Private Lands

Minnesota Watersheds supports the Minnesota Department of Natural Resources adopting a program through which a fee is paid to landowners to incentivize them to manage the quantity and quality of the Calcareous Fens on private lands, which program is made similar to the USDA Conservation Reserve Program or similar to a perpetual easement through the Board of Water and Soil Resources Reinvest in Minnesota.

2024-10: Seeking a Formal Process to Distribute a Complete List of Calcareous Fens Annually

Minnesota Watersheds supports the Board of Water and Soil Resources establishing a formal process to distribute on an annual basis an accurate and complete list identifying Calcareous Fens to all watershed districts, watershed management organizations, and soil and water conservation districts.

2024-12: Seeking the Development of a Calcareous Fen Work Group

Minnesota Watersheds supports the relevant state agencies, together with relevant stakeholders (including watershed districts), convene a work group to develop by consensus clear, objective and measurable criteria for determining the presence and quality of Calcareous Fen, which criteria shall thereafter be used by all state and local units of government.

Resolutions to Sunset

Effective December 31, 2025

All resolutions cease to be active at the end of the fifth year following the resolution’s adoption.

2020-01 Appealing Public Water Designations

Minnesota Watersheds supports legislation that would provide landowners with a more formal process to appeal decisions made by the DNR regarding the designation of public waters including the right to fair representation in a process such as a contested case proceeding which would allow landowners an option to give oral arguments or provide expert witnesses for their case.

2020-03 Soil Health Goal for Metropolitan Watershed Management Plans

Minnesota Watersheds supports amending Minnesota Rule 8410.0080 to include a goal for soil health in watershed management plans and ten-year plan amendments.

2020-04 Temporary Water Storage on DNR Wetlands during Major Flood Events

Minnesota Watersheds supports the temporary storage of water on existing DNR-controlled wetlands in the times of major flood events.



**MINNESOTA
WATERSHEDS**
Connecting People. Protecting Water.

2025 LEGISLATIVE PLATFORM

Abstract

This document articulates clearly defined legislative policies so members and Minnesota Watersheds representatives on the Board of Water and Soil Resources Board, Clean Water Council, and Local Government Water Roundtable can accurately state our positions.

Adopted December 6, 2024

Contents

Purpose	3
Emerging Issues.....	3
Finance	3
1. Capacity.....	3
2. Grant Funding	3
Urban Stormwater	4
1. Stormwater Quality Treatment	4
2. Water Reuse	4
Water Quantity	4
1. Drainage	4
2. Funding	5
3. Flood Control	5
4. Regulation	5
5. Policy	5
Water Quality	5
1. Lakes.....	5
2. Wetlands	6
3. Rivers and Streams.....	6
4. Policy	6
Watershed Management and Operations	6
1. Watershed Powers	6
2. Watershed Duties.....	6
3. Watershed Planning	7
Agency Relations	7
1. Advocacy	7
2. Representation.....	7
3. Regulation	7
Regulations.....	7
Natural Resources	8
1. Planning	8
2. Policy	8
3. Habitat	8

2024 Results	9
Water Quantity.....	9
Drainage	9
Watershed Management and Operations	9
Watershed Planning	9

Purpose

Minnesota Watersheds represents both watershed districts and watershed management organizations (collectively referred to as Watersheds). That representation underscores the necessity of protecting Watershed powers, duties, and planning responsibilities on a watershed basis.

This legislative platform outlines Minnesota Watersheds positions on legislative matters and serves as the foundation for our organization to support or oppose various local, state, and federal legislation. The legislative platform is based on adopted resolutions and emerging issues as identified by the MAWA Legislative Platform Committee and the Minnesota Watersheds Resolutions and Legislative Committees and adopted by the membership. It also is designed to clearly articulate defined legislative policies so members and Minnesota Watersheds representatives on the Board of Water and Soil Resources Board, Clean Water Council, and Local Government Water Roundtable can accurately state our positions.

Emerging Issues

New or developing problems or concerns may arise that require attention before or during the legislative session. Those problems or concerns likely have not been addressed through the resolutions process, may or may not be identified in the legislative platform, but will need to be addressed by the lobbying team and executive director through attendance and meetings, written comments, testifying at hearings, or legislation. Flexibility is necessary so that the lobbying team and executive director can be proactive on behalf of Minnesota Watersheds with state agencies, non-governmental organizations, and at the legislature.

The Minnesota Watersheds Manual of Policy and Procedures states: *In the event legislation or state agency policy is introduced that may cause harm to Minnesota Watersheds members and there is no policy adopted by Minnesota Watersheds on the issue, the Minnesota Watersheds Board of Directors may review the legislation or policy and adopt a temporary position on the issue on behalf of the organization. The policy position will be in effect until the next annual resolutions hearing. At that time, the membership must review the policy position and vote on whether it should become a permanent policy position or should expire.*

Finance

Watersheds are tasked with many responsibilities by Minnesota statute and local priorities are set by their boards. To effectively perform those duties, adequate funding is necessary. Although some Watersheds have levy authority, there are many other avenues of funding that are important for achieving local water management, as well as water quality and quantity goals.

1. Capacity

- a. Support Clean Water Funds for implementation, not capacity (Resolution 2021-01A and B)
- b. Support capacity funding for watershed districts (Resolution 2021-02)
- c. Support General Fund repayment of Soil and Water Conservation District capacity funds to the Clean Water Fund

2. Grant Funding

- a. Support metro watershed-based implementation funding for approved 103B plans only (Resolution 2021-07)

- b. Support a more equitable formula for watershed-based implementation funding in the metro
- c. Lobby for watershed-specific grant funding

Urban Stormwater

Watersheds and land use management partners work to reduce polluted stormwater runoff and/or increase infiltration from urbanization and hard surfaces. Many Watersheds in the state have adopted regulatory standards and/or official controls to successfully manage urban stormwater when land alterations occur. Watersheds also implement a variety of urban stormwater management practices to treat runoff before it enters our lakes, streams, and wetlands.

1. Stormwater Quality Treatment

- a. Support limited liability for certified commercial salt applicators (Resolution 2022-02)
- b. Support, partner/collaborate with a municipal separate storm sewer system (MS4s – municipal separate storm sewer system) (if/where appropriate) in permit compliance activities
- c. Support the use of green infrastructure and minimizing impervious surfaces, where practical, in urban development and planning
- d. Where it may exist, support removing duplication of urban stormwater regulatory standards and controls
- e. Support the rescission of the Department of Labor and Industry/Plumbing Board Final Interpretation of Inquiry PB0159, storm drainage surcharge to return to common engineering practice for stormwater pond design

2. Water Reuse

- a. Support the Stormwater Reuse Task Force and for the Minnesota Department of Health to complete a review process (Resolution 2022-01)
- b. Support efforts to clarify and simplify State Plumbing Board rulings and requirements to facilitate more reuse of rainwater/stormwater

Water Quantity

Watersheds are directed by statute to conserve the natural resources of the state by land use planning, flood control, and other conservation projects. Specific purposes refer to flood damage reduction, stream flows, water supply, and drainage systems, as well as to identify and plan for effective protection and improvement of surface water and groundwater, and to protect and enhance fish and wildlife habitat and water recreational facilities. Numerous past, present, and future legislative initiatives have affected how water quantity issues are managed at the local level. This very broad-based topic includes management of the volume of water (drought, flooding, water supply), the flow of water (drainage, storm water, channel restoration, habitat), and recreational (lakes, rivers, wetlands) activities like fishing, boating, and hunting.

1. Drainage

- a. Support the current statutory requirements for notification and coordination in the development of petitioned repairs, drainage improvement projects, and new drainage systems

- b. Support the addition of a classification for public drainage systems that are artificial watercourses
- c. Seek increased support for and participation in the Drainage Work Group (Resolution 2022-03)
- d. Oppose the drainage registry information portal
- e. Oppose incorporating increased environmental, land use, and multipurpose water management criteria (M.S. 103E.015 requirements)
- f. Support new legislation modeled after HF2687 and SF2419 (2018) regarding Department of Natural Resources regulatory authority over public drainage maintenance and repairs (Resolution 2023-03)
- g. Oppose mandatory Environmental Assessment Worksheets for drainage projects
- h. Investigate ways of maintaining water flow during periods of drought and explore opportunities for aquifer recharge.

2. Funding

- a. Obtain stable funding for flood damage reduction and natural resources enhancement projects (Resolution 2022-05)
- b. Clarify county financing obligations and/or authorize watershed district general obligation bonding for public drainage projects

3. Flood Control

- a. Support crop insurance to include crop losses within impoundment areas (Resolution 2021-05)
- b. Seek action for streamlining the Department of Natural Resources Flood Hazard Mitigation Grant Program (Resolution 2023-04)

4. Regulation

- a. Support temporary water storage on Department of Natural Resources wetlands during major flood events (Resolution 2020-04)
- b. Support managing water flows in the Minnesota River Basin (statewide) through increased water storage and other strategies and practices
- c. Work with Minnesota Department of Transportation to support flood control and how to handle increased water volume issues along state and federal highway systems (example from Bemidji district of the Minnesota Department of Transportation)

5. Policy

- a. Support funding for watershed-based climate resiliency projects and studies
- b. Support funding for best management practices that protect and enhance groundwater supply
- c. Seek the ability to allow resale of acquisition buyout property (Resolution 2024-04)

Water Quality

Protecting and improving the quality of surface and ground water in our Watersheds is an essential component of managing water resources on a watershed basis.

1. Lakes

- a. Support limiting wake boat activities (Resolution 2022-06)

- b. Support designation change and research needs for the Chinese Mystery Snail
- c. Support temporary lake quarantine authorization to control the spread of aquatic invasive species
- d. Support streamlining permit applications for rough fish management
- e. Support dredging as a best management practice to manage internal phosphorus loads in lakes

2. Wetlands

- a. Support a statutory requirement for water level control structures in wetland restorations and wetland banks
- b. Support federal, state, and local funding for wetland restoration and protection activities
- c. Seek clarification of the statutorily modified definition of wetlands and the effects on watershed implementation of the Wetland Conservation Act ([Minnesota Laws 2024, Chapter 90, Article 3, section 77](#))

3. Rivers and Streams

- a. Support a statutory deadline for Department of Natural Resources Public Waters Work Permits (45-60 days)
- b. Support automatic transfer of public waters work permits to Watersheds (M.S. Chapter 103G.245 Subd.5)

4. Policy

- a. Support funding for watershed-based climate resiliency projects and studies
- b. Support funding for best management practices that protect groundwater quality
- c. Support development, adoption, and implementation of regulatory approaches to reducing chloride contamination in waters of the state (Resolution 2024-01)

Watershed Management and Operations

Protecting, enhancing, defending, and supporting existing Watershed statutory powers, duties, and planning responsibilities is necessary for effective and efficient watershed management and operations. Specific Watershed powers, duties, and planning responsibilities are contained in Minnesota Statutes [Chapter 103B](#) and [Chapter 103D](#).

1. Watershed Powers

- a. Support and defend eminent domain powers for watershed districts
- b. Support Watershed powers to levy property taxes and collect special assessments
- c. Support a watershed district's power to accept the transfer of drainage systems in the watershed; to repair, improve, and maintain the transferred drainage systems; and to construct all new drainage systems and improvements of existing drainage systems in the watershed
- d. Support a Watershed's power to regulate the use and development of land within its boundaries

2. Watershed Duties

- a. Support a Watershed's duty to initiate projects
- b. Support a Watershed's duty to maintain and operate existing projects
- c. Support increased flexibility in the open meeting law (Resolution 2023-05)

- d. Allow alternative notice of watershed district proceedings by publication on the district's website (Resolution 2024-02)

3. Watershed Planning

- a. Support a Watershed's ability to jointly or cooperatively manage and/or plan for the management of surface and ground water
- b. Support the connection between watershed-based implementation and funding
- c. Support development of a soil health goal for metropolitan watershed management plans (Resolution 2020-03)
- d. Support education and outreach to encourage formation of watershed districts in unserved areas (Resolution 2023-06)

Agency Relations

Watershed organizations work with many federal and state agencies to accomplish their mission. While relationships vary from administrative to funding and regulatory, agency policies and procedures can have a major impact on Watershed operations and projects. Maintaining strong, positive relations and ensuring Watersheds have a role in policy making is key to successful watershed management and operations.

1. Advocacy

- a. Require a 60-day review period before state agencies adopt new policies related to water and watershed management (Resolution 2021-06)
- b. Increase collaborative efforts between Minnesota Watersheds and all state agencies involved in water management

2. Representation

- a. Support watershed district managers being appointed, not allowing county commissioners to serve as managers

3. Regulation

- a. Streamline the Department of Natural Resources permitting process by increasing responsiveness, decreasing the amount of time it takes to approve permits, providing a detailed fee schedule prior to application, and conducting water level management practices that result in their reaction more quickly to serious, changing climate conditions
- b. Require watershed district permits for all state agencies (Resolution 2023-01)
- c. Oppose mandatory Environmental Assessment Worksheets for drainage projects
- d. Request support to request new legislation to set permit review time limits upon the Department of Natural Resources (Resolution 2024-13)

Regulations

Watershed representation on state and local panels and committees and the ability for Watersheds to regulate development and use of land within the organization's boundaries without prohibitive regulatory restrictions is necessary.

- a. Oppose legislation that forces spending on political boundaries
- b. Support the ability to appeal public water designations (Resolution 2020-01)
- c. Seek Watershed membership on Wetland Technical Evaluation Panels (Resolution 2024-03)

Natural Resources

Minnesota Statutes direct Watersheds to conserve the natural resources of the state. Some of the purposes listed in statute are to conserve water in streams and water supply, alleviate soil erosion and siltation of water courses or water basins, regulate improvements by riparian property owners of the beds, banks, and shores of lakes, streams, and wetlands for preservation and beneficial public use; protect or enhance the water quality in water courses or water basins; and protect and preserve groundwater resources.

1. Planning

- a. Ensure timely updates to Wildlife Management Area plans
- b. Support Watershed inclusion in development of state plans (i.e., Prairie Plan, State Water Plan, etc.) related to water and watershed management

2. Policy

- a. Support funding for climate resiliency
- b. Seek clarification in the statutory language regarding funding for and updating the public waters inventory ([Minnesota Laws 2024, Chapter 116, Article 3, section 47](#))
- c. Seek the Department of Natural Resources to establish a “Comprehensive Guideline for Calcareous Fen Management” (Resolution 2024-05)
- d. Seek the Department of Natural Resources to adopt a program to incentivize calcareous fen management on private lands (Resolution 2024-07)
- e. Seek a formal process to distribute a complete list of calcareous fens annually (Resolution 2024-10)
- f. Seek the development of a calcareous fen work group (Resolution 2024-12)

3. Habitat

- a. Clarify buffer rule issues
- b. Support funding to reduce erosion and sedimentation
- c. Support funding for the enhancement, establishment, and protection of stream corridors and riparian areas
- d. Support funding for the enhancement and protection of habitats

2024 Results

This section will document when an issue is resolved.

Water Quantity

Drainage

- Comply with the legislative mandate to review outlet adequacy and notification requirements in the Drainage Work Group
 - During the 2023 legislative session ([Minnesota Laws 2023, Chapter 60, Article 5, section 21](#)), BWSR and the DWG were directed by the legislature to evaluate and develop recommendations on the definition and application of outlet adequacy as provided in M.S. Chapter 103E.261 and public notice requirements for drainage activities, including a drainage registry portal. The report was developed during DWG meetings following the 2023 legislative session. The report was submitted to the legislature on February 1, 2024 as required by the statutory language.

Watershed Management and Operations

Watershed Planning

- Support watershed autonomy during and following a One Watershed, One Plan development process
 - Changes were made to clarify and modernize M.S. Chapter 103D during the 2024 legislative session ([Minnesota Laws 2024, Chapter 90, Article 3, section 42](#)). M.S. Chapter 103D.401 was clarified that a watershed district maintains the authority to adopt a plan even when participating in a comprehensive watershed management planning program under section 103B.801 (One Watershed, One Plan/1W1P).