



Draft Capital Improvement Plan (2027-2033)

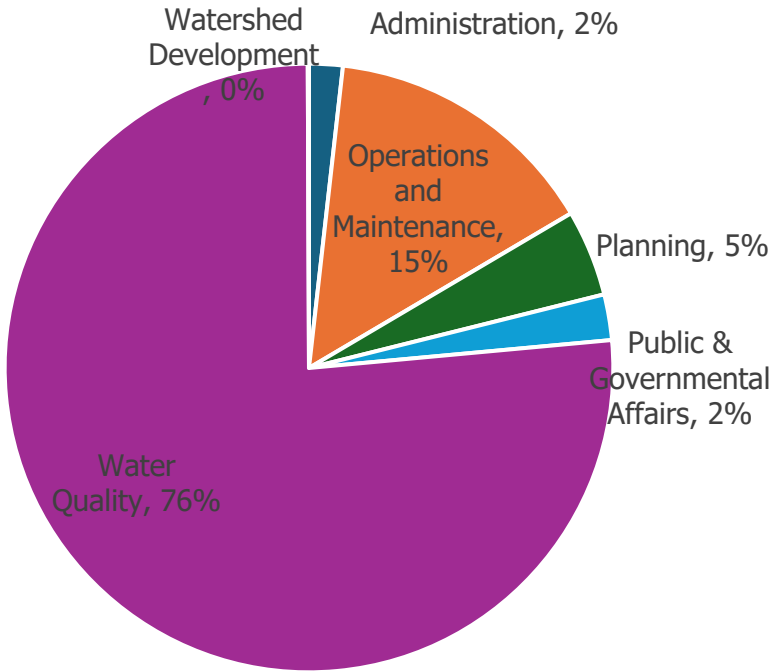
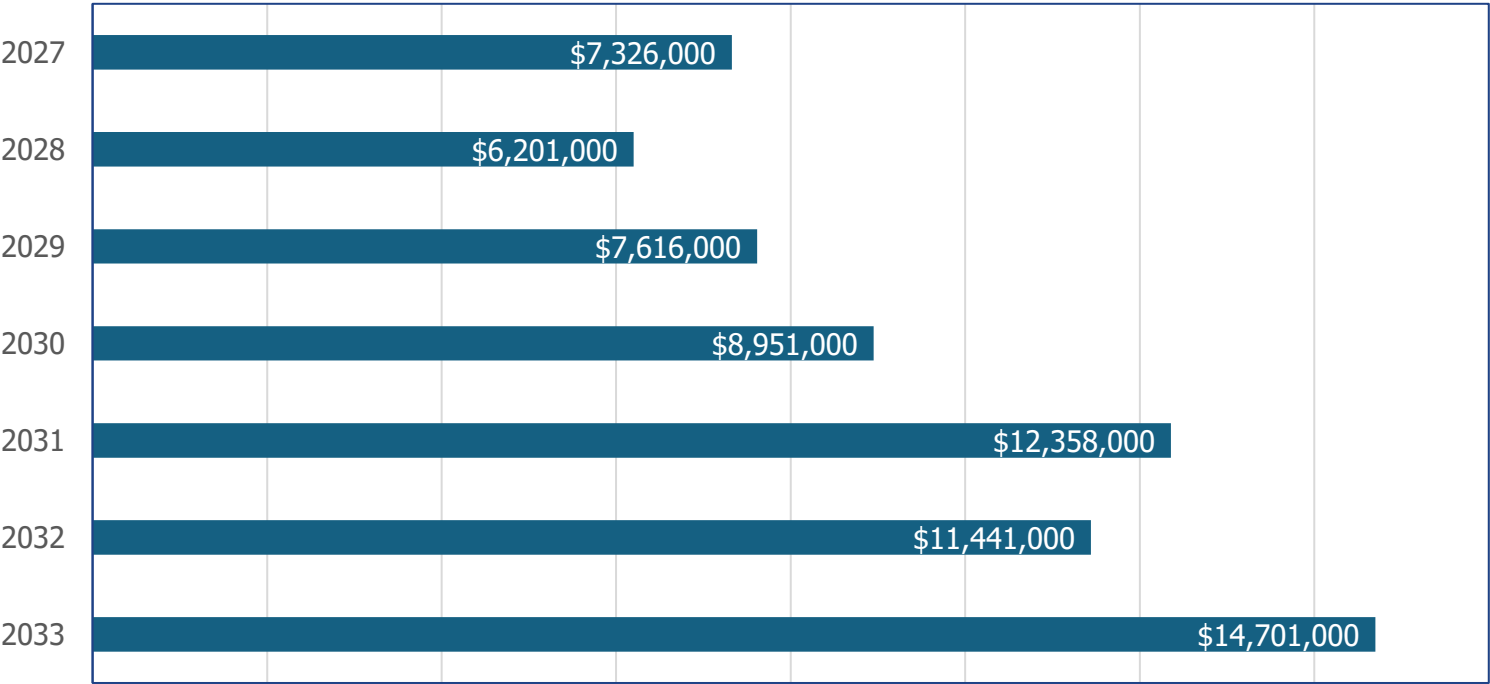
7/14/2025 Board Meeting

Purpose:

To continue implementation of the 2024-2033 Comprehensive Plan (Plan) by updating the Capital Improvement Plan (CIP) to identify, prioritize, and address the watershed management needs through capital planning and balanced public investment in supporting physical infrastructure.

Overview

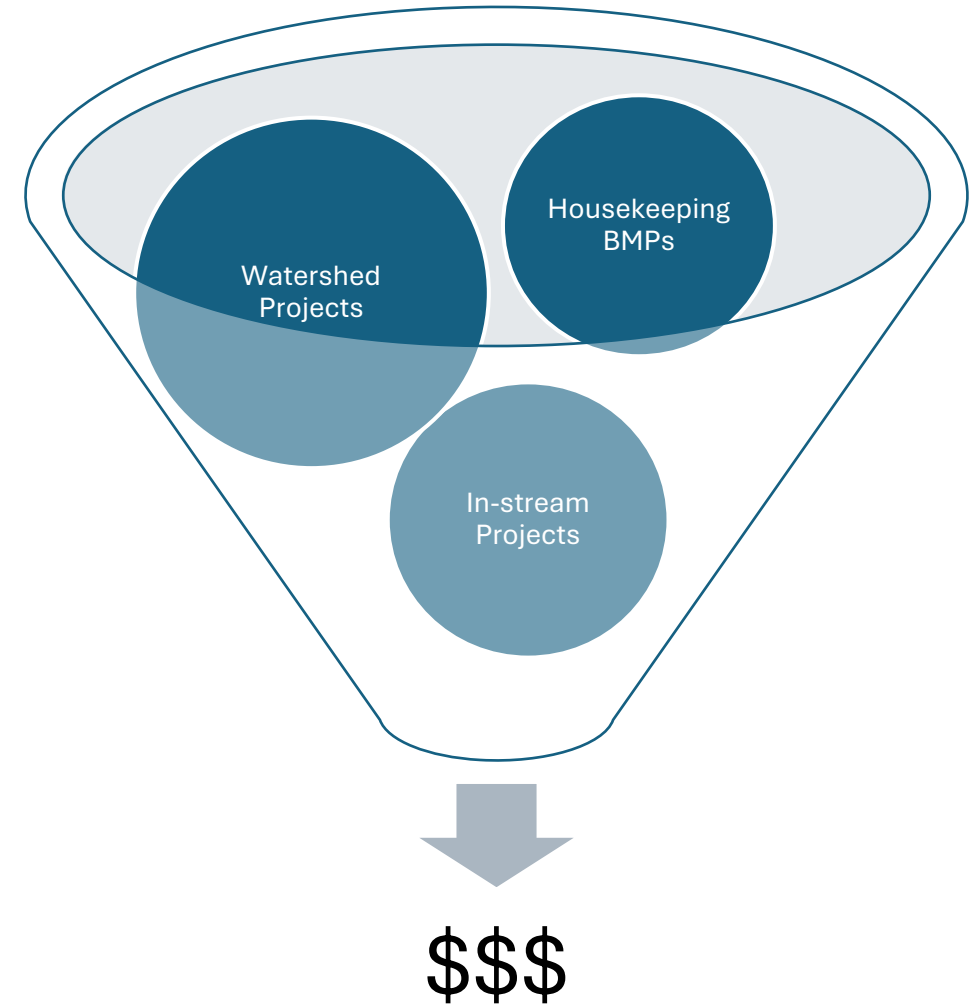
Capital Expenditures



Results

TMDL Cost Analysis

| Scenario | Cost to achieve TMDL by 2045 |
|--------------------------|------------------------------|
| <i>Existing Analysis</i> | <i>\$103 million</i> |
| Status Quo | \$171 million |
| Optimistic In-Stream | \$94 million |
| Maximum In-Stream | \$73 million |

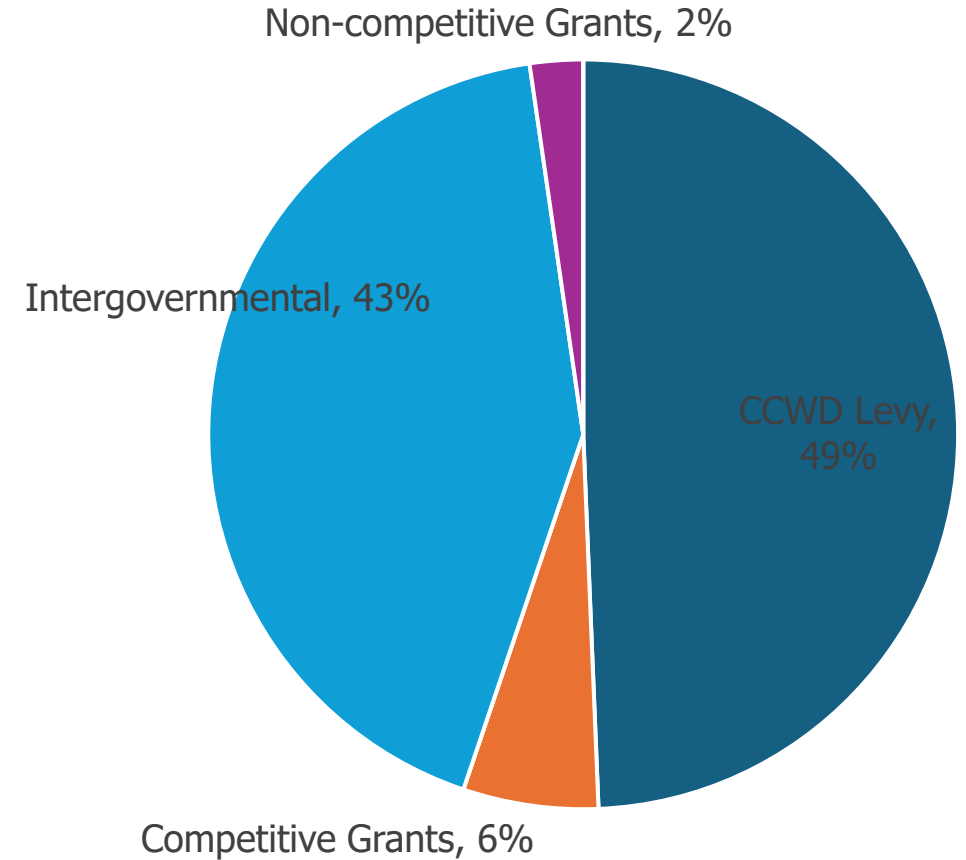


Results

Revenue

- Intergovernmental revenue critical to TMDL progress
- Uncertainty in future grants
- Potential for more competitive grants

Main Revenue Sources



Results

What does this all mean for CCWD?

- ✓ Need to be adaptive remains – annual flexibility
- ✓ Range of potential TMDL costs – focus on cost-effectiveness
- ✓ Project complexity increasing and lack of low-hanging fruit
- ✓ External revenue uncertainty
- ✓ Time value of money



Implications

Next Steps

- ☐ **Finalize CIP Update**
- ☐ **Prepare minor plan amendment**
- ☐ **Board release minor plan amendment for public review**
- ☐ **Hold public meeting**
- ☐ **Adopt amended plan**

Next Steps

BOARD MEETING AGENDA

Board Room
Coon Creek Watershed District Offices
Monday, July 14, 2025
5:30 p.m.

Board of Managers:

Jim Hafner, President; Erin Lind, Vice President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

1. Call to Order

2. Approval of the Agenda *(Additions/Corrections/Deletions)*

3. Announcements

4. Open Mic/Public Comment

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

CONSENT ITEMS

5. Approval of Minutes
6. Receive Administrator's Report
7. Advisory Committee Report
8. Bills/Accounts Payable

POLICY ITEMS

PERMIT ITEMS

9. Lakeview at Sloth Farms

DISCUSSION ITEMS

10. First Draft 2026 Budget
11. Rough Draft Capital Improvement Plan

INFORMATIONAL ITEMS

12. Open Meeting Law
13. Minnesota Watersheds 2025 Annual Meeting on Resolutions and Petitions

ADJOURN

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, June 23, 2025, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, and Dwight McCullough.

Board Members absent: Erin Lind, Jason Lund

Present Via Zoom: Jennifer Lattin, Tyler Thompson

Staff Present: Tim Kelly, Erin Margl, Jessica Lindemyer, Hattie Hillukka and Michelle Ulrich

2. Approval of the Agenda

Board Member McCullough moved to add permit item 7 - 2025 MIPC Project – Highway 10 to the Consent Items. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

Board Member Campbell moved to Approve the amended agenda. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

3. Announcements

No announcements

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of June 9, 2025

6. Approval of Bills for Payment

Claims totaling \$85,499.56 on the following disbursement list will be issued and released upon Board approval.

| Vendor | Amount |
|--|------------------|
| V0019--MINNESOTA BOARD OF WATER AND SOIL RESOURCES | 180.00 |
| V0037--ECM PUBLISHERS INC | 113.40 |
| V0047--AH IND SCHOOL DIST 11 | 2,280.00 |
| V0047--AH IND SCHOOL DIST 11 | 4,830.00 |
| V0110--RESPEC COMPANY LLC | 7,758.75 |
| V0128--YTS COMPANIES LLC | 7,393.75 |
| V0128--YTS COMPANIES LLC | 3,587.50 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 144.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 216.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 248.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 161.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 237.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 144.00 |
| V0150--PROWIRE INC | 276.00 |
| V0150--PROWIRE INC | 695.00 |
| V0197--VANDERBILT, CHASE | 34.30 |
| V0221--ABDO LLP | 1,250.00 |
| V0221--ABDO LLP | 5,466.67 |
| V0242--METRO I NET | 6,753.00 |
| V0302--PETTY CASH C/O JULIE PETERSON | 107.66 |
| V0348--BLUE CROSS BLUE SHIELD OF MN | 23,396.36 |
| V0350--FIRST UNUM LIFE INSURANCE COMPANY | 1,345.01 |
| V0352--HEALTH EQUITY INC | 35.10 |
| V0352--HEALTH EQUITY INC | 1,250.00 |
| V0352--HEALTH EQUITY INC | 778.06 |
| V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION | 8,573.28 |
| V0373--NORTHDAL CONSTRUCTION CO | 3,060.00 |
| V0389--T SQUARED STORAGE LLC | 1,742.62 |
| V0390--STRUCTURAL BUILDINGS INC | 1,965.74 |
| V0391--JOHN & CHRISTINE KINGHORN | 1,477.36 |
| | 85,499.56 |

The following permit item was moved to the Consent Agenda.

7. 2025 MIPC Project – Highway 10

The purpose of this project is for two excavations to remove and replace existing pipeline elbow within CenterPoint's existing easements along the north and south side of Highway 10, Coon Rapids, Minnesota.

CenterPoint Energy is proposing to replace two small sections of an existing 16-inch natural gas pipeline. The project consists of 2 excavations to remove and replace existing pipeline elbows via the open trench method. The project will disturb 1.48 acres and create no regulated impervious surface. The area drains to Lower Coon Creek. The relevant water resource concerns are erosion and sediment control, wetlands, and floodplain. These correspond to District Rules 4, 5, and 6.

Staff recommendation was to Approve with two (2) Conditions and zero (0) Stipulations as outlined in the complete Permit Application Review Report dated June 18, 2025, and before the Board of Managers on June 23, 2025.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,750.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations: None

Board Member Campbell moved to Approve the Consent Agenda Items. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays

POLICY ITEMS

PERMIT ITEMS

8. Hogie Home

The purpose of this project is for the construction of a driveway, shed and home on a 10-acre parcel on the north side of Old Constance, 3rd parcel west of university extension, Andover, Minnesota.

The project was initially approved and permitted for the construction of a new driveway and shed on an undeveloped parcel with the condition that another application was to be made in the future for the construction of a home on the same parcel. Stormwater treatment would then be required for all the impervious from both applications. The applicant is now proposing the construction of the home and stormwater treatment. This parcel drains to County Ditch 58. The relevant water resource concerns are stormwater management, erosion and sediment control, wetlands and floodplain. These correspond to District Rules 3, 4, 5, and 6.

Staff recommendation was to Approve with one (1) Condition and two (2) Stipulations as outlined in the complete Permit Application Review Report dated June 18, 2025, and before the Board of Managers on June 23, 2025.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of an additional performance escrow in the amount of \$60.00.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.

Board Member Hafner moved to Approve the Hogie Home Permit Item as recommended by staff with one Condition and two Stipulations. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays

DISCUSSION ITEMS

9. Municipal Insight Survey Results

Jessica Lindemyer, Engagement Coordinator, presented an overview of the completed Municipal Insight Survey, including key insights from the final research report. The objective of the Municipal Insight Survey was to determine the best methods for engaging with CCWD's municipal partners by identifying their needs, values, and priorities as they relate to water management with the goal of improving the District's Engagement and Public Information Strategy. Insights from the research report included key factors for justifying water management funding, trusted sources of information, and meaningful differences between audience groups.

There was general discussion regarding sample size, survey methods, and terminology.

Lindemyer stated that this research report would also be shared with CCWD's Technical Advisory Committee and Citizen Advisory Committee.

Staff recommendation was to receive the report.

Board Member Campbell moved to Receive the Municipal Insight Survey Results Report. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

10. Discuss Board Tour

The Board of Managers of the Coon Creek Watershed District held a special meeting for the annual Board Tour on Monday, June 16, 2025, beginning at the Coon Creek Watershed District Office.

The Board's tour of the District included stops at 1) Elwell Farms- Lexington Waters developments in Blaine and Ham Lake. The developer of Lexington Waters joined the tour during the stop; 2) Coon Rapids Dam Regional Park in Coon Rapids to view the Lower Coon Creek Corridor Restoration Project; and 3) Fields of Andover/Rural Reserve, a proposed 805-acre development on Ditch 37.

Administrator Kelly asked Board members to identify what went well and what changes could be made for future tours. McCullough said he felt the bus was great, Hafner mentioned that he appreciated the specific tour sites and Campbell questioned the need for the large size of the bus. Mr. Kelly responded that next year the bus would be reserved earlier in the season as to ensure the bus size we need would be available.

11. Update on Minnesota Watersheds (MW) Resolutions

Mr. Kelly reported that the Minnesota Watersheds meeting was last week and the resolutions were accepted. During the meeting they mentioned they will combine CCWD's two resolutions for consideration, and will have the full board meeting on June 24, 2025, in Roseau, Minnesota.

The topic regarding Endangered Species will be discussed again in August, this time with more legislative language.

INFORMATIONAL ITEMS

12. Some Minnesota boaters will need safety training, permit starting July 1

Mr. Kelly noted that the new rule regarding boater safety training and permitting applies to the District and staff will be trained to be in compliance.

This new rule is due to the impact that boating can have on the erosion of lakeshore. Mr. Kelly noted that some local lakes such as Crooked Lake are now enforcing the No Wake Ordinance to help with the problem.

ADJOURNMENT

Board Member McCullough moved to adjourn at 6:34pm. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

President

DRAFT

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: July 14, 2025
AGENDA NUMBER: 6
ITEM: Administrator's Report

AGENDA: Consent

REQUESTED ACTION:
Receive report.

ADMINISTRATOR'S EVALUATION

District Capacity and Capability

The District currently possesses the required resources and is trained to undertake most of its legislative mission for which it is organized and designed. The District can accomplish most required tasks to the required standard under most conditions. However, sustained effort may be at risk.

MANAGEMENT SITUATION

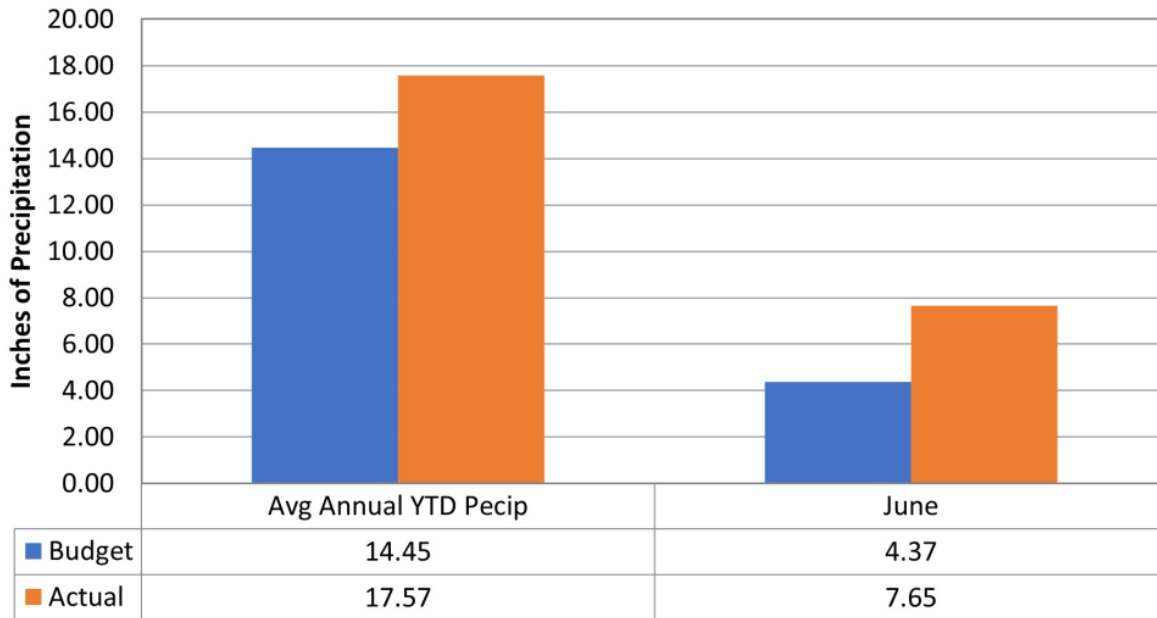
Natural Environment

The District received an average of 7.65 inches of precipitation in June. This puts the District 3.28 inches (75%) above average for the month and 3.12 inches (22%) above average for the year. Growing season precipitation (May/June) is 5.6 inches (90%) above average.

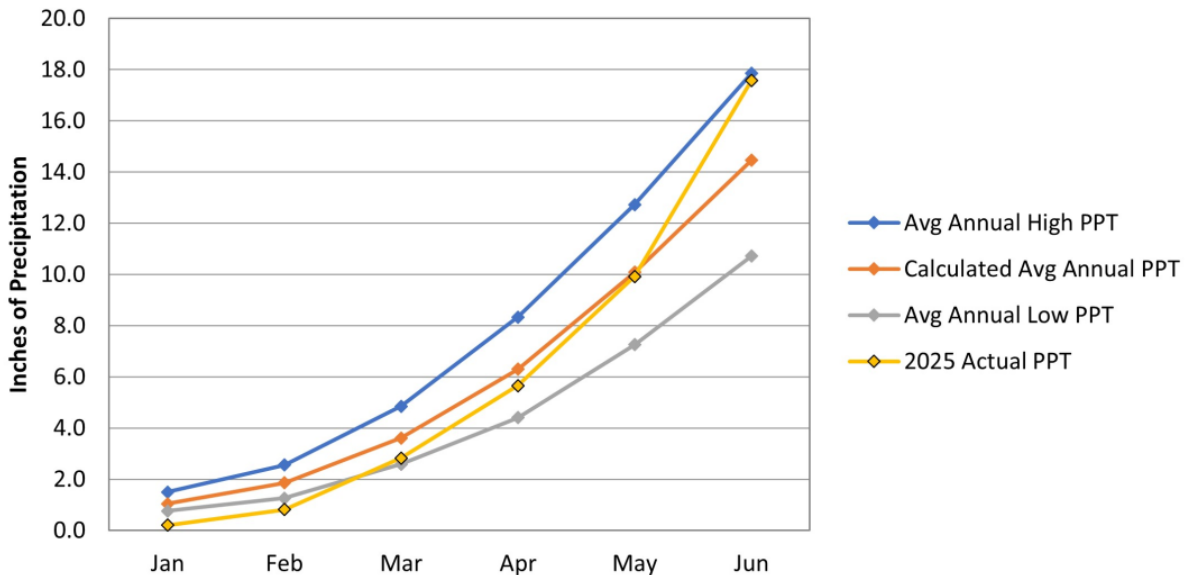
According to the latest US Drought Monitor release (June 27th), the District is free of drought. Water levels and flows throughout the District are high or on the high end of the normal range for this time of year. Surface water storage capacity is adequate in smaller streams, but larger streams, lakes, wetlands, and stormwater ponds will take additional time to recede.

The short-term forecast will help alleviate high water, as The National Weather Service is predicting up to 0.8" of precipitation over the next week, most of which is expected over the weekend.

2025 Water Watch



2025 Year-To-Date Precipitation



Economic Environment

Budget Forecast

- The June 2025 Minnesota budget outlook projects a surplus of \$3.74 billion for the current biennium ending June 30, 2025.
- The “Big Beautiful Bill” will likely to impact every state budget.

Clean Water Fund

No report

Management Environment

| Agency | Status |
|--|--|
| Federal Government | <ul style="list-style-type: none">• Continue to hold hearings on the fate of FEMA |
| FEMA | <ul style="list-style-type: none">• New Director |
| Minnesota Legislature | <ul style="list-style-type: none">• No report |
| BWSR | <ul style="list-style-type: none">• No meeting in July |
| Clean Water Council | <ul style="list-style-type: none">• Meeting July 21, 2025• The Legislative Audit Commission Evaluation Subcommittee has recommended that the Minnesota Agricultural Water Quality Certification Program be evaluated. |
| Department of Natural Resources | <ul style="list-style-type: none">• MAWA planning on another meeting |
| Minnesota Pollution Control Agency | <ul style="list-style-type: none">• No report |
| Minnesota Association of Watersheds (MAWD) | <ul style="list-style-type: none">• MAWA planning on another meeting with DNR to discuss permitting efficiency• MAWA Board adopted resolution drawn from resolution adopted by District Board.• |

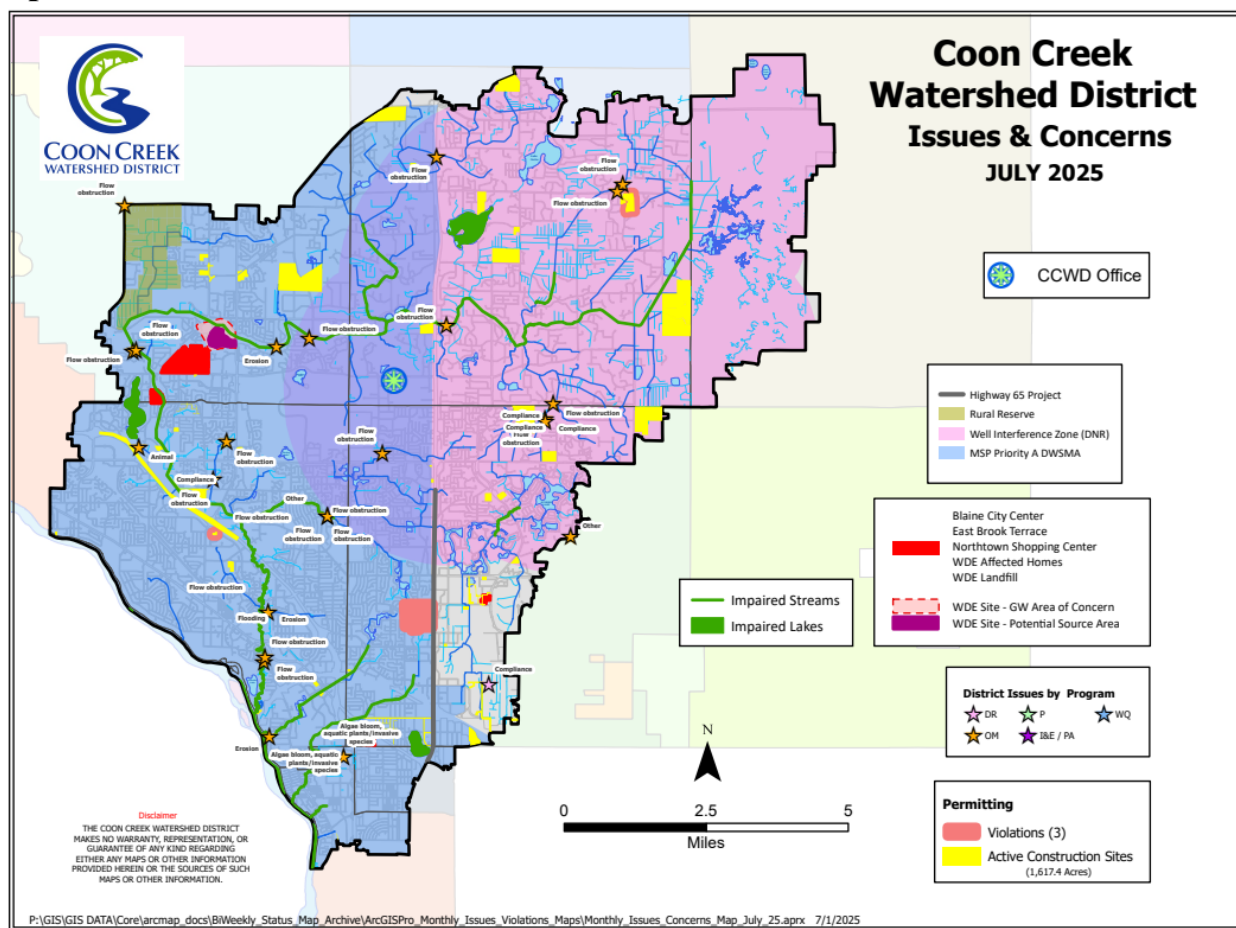
PROBLEMS, ISSUES, AND CONCERNS

Strategic Issues and Concerns

State Regulatory Inconsistency and Unevenness:

- Resolutions have been submitted to the permitting process to Minnesota Watersheds.
- MAWA mt with DNR 7/8:
 - The DNR will explore updating its website to more formally encourage early coordination and direct applicants to their area hydrologists as the first point of contact, stating that early coordination is always welcome.
 - The DNR will provide content for the watershed district newsletter, which is distributed to all watershed districts and WMOs, to improve communication on topics such as how DNR determines compliance and best management practices. This content can also be shared with administrators for presentations at board meetings.

Operational Issues and Concerns



COLLABORATOR ACTIONS CAPACITY AND CAPABILITY

| Collaborator | Description |
|-------------------------|--|
| ACD | <ul style="list-style-type: none"> Continuing with the Hanley property bank stabilization on Oak Glen Creek |
| Anoka County | <ul style="list-style-type: none"> Continue working with DNR on General Permit to address T&E impacts from highway projects. Researching use of Road icebreakers to reduce salt usage and chloride pollution |
| Coon Rapids | <ul style="list-style-type: none"> Gearing up to purchase stormwater equipment cost shared with District |
| Fridley | <ul style="list-style-type: none"> Initiated rain garden evaluation and rehabilitation program |
| Spring Lake Park | <ul style="list-style-type: none"> Receiving MS4 Audit |
| Crooked Lake Area Assoc | <ul style="list-style-type: none"> Property owners on the western shore concerned about plume of 1-4 Dioxane |
| Ham Lake Lake Assoc | <ul style="list-style-type: none"> New President Jack Bernt |

| | |
|---------------|---|
| Sun Rise Lake | <ul style="list-style-type: none"> • Draft Lake Management Plan being reviewed by Lake Assoc. • No comments as of yet |
|---------------|---|

STAFF ACTIVITIES

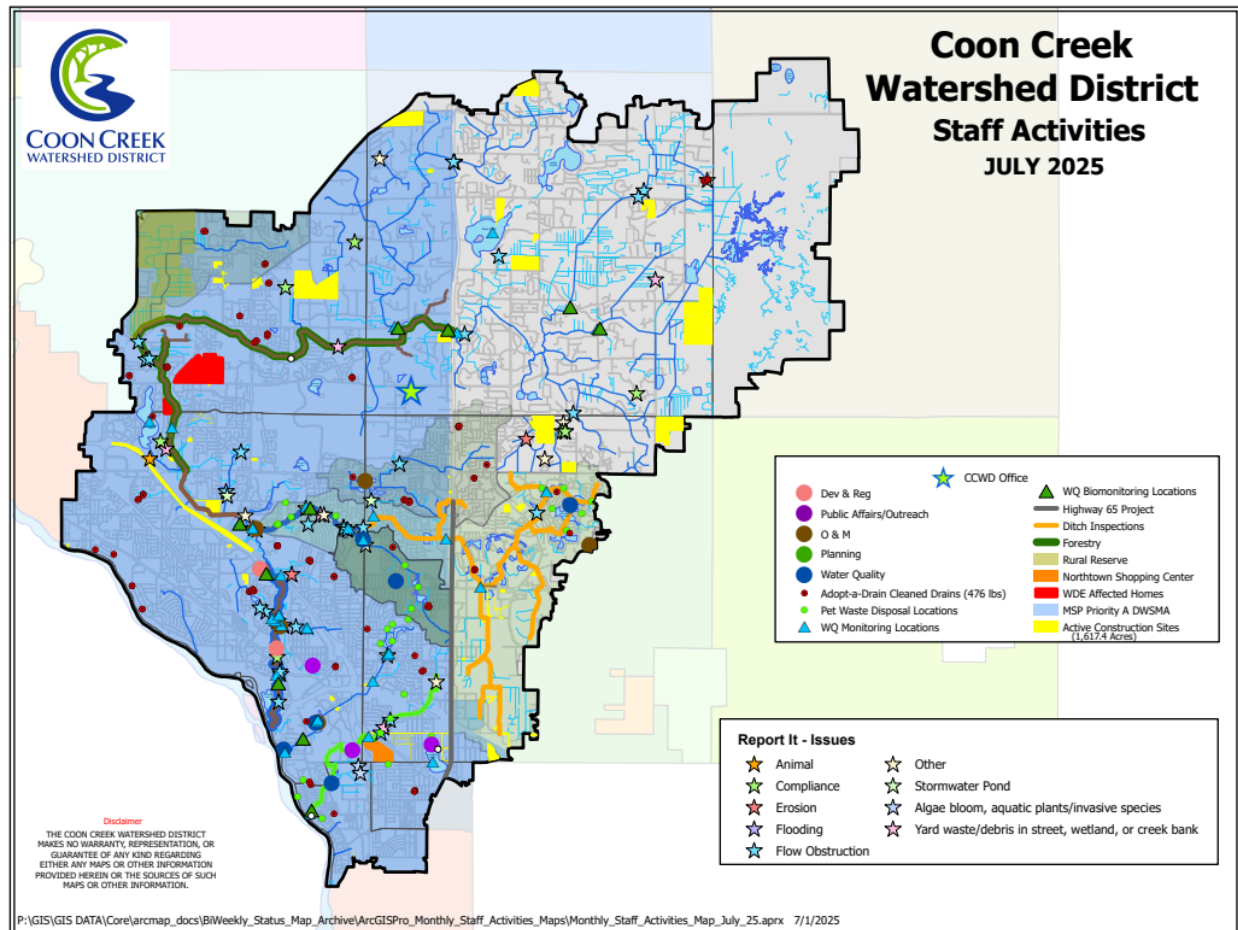
Strategic Management Activities

- 1) **Goal: Request Legislature allocates more money to achieve TMDL by 2045:** Tabled pending resolution of current financial crises.
 - 2) **Goal: To Stage TMDL deadline:** No report
 - 3) **Goal: To differentiate water resources:** No report.
 - 4) **Goal: To keep Comp Plan current:** Update being provided tonight
- **State Permitting:** Met with MAWA work group. Will adopt a different approach in working with DNR
 - On June 18 the MAWA resolution committee combined the two resolutions adopted by the Board and forwarded that resolution to the MAWA Board who adopted the resolutions at their summer meeting June 24.
 - The resolution will be reviewed and voted on by the membership at the resolutions meeting on August 25.
 - The MAWA Task force continues to meet and is planning on meeting with DNR again in early August.
 - **Minneapolis & St Paul Drinking Water Supply Area - Surface Water.**
 - Department of Health held a kick off meeting on June 27. Current work is focused on assessment of supply influence area. Report due in December with priority issues and concerns.
 - District has and will be providing public data and modeling results for time of travel and water quality.

Special Projects

- **Jacon Bankruptcy:** Final payment made. Issue closed
- **Andover Lawsuit:** Case settled prior to June 10 hearing.

Operations Management Activities



DISTRICT CAPACITY AND CAPABILITY

Equipment:

- Equipment On Hand: Good condition
- Field and Hard Asset Condition:
 - Field assets are performing well
 - Natural assets, particularly channels, are seeing routine non-scheduled maintenance
- Scheduled Equipment Purchases:
 - Vehicle

Staffing:

- Compliment & Strength: 14.8 FTEs
- Personnel Structure:
- Vacancies/New Hires: District has no vacancies.
- Retention: No anniversaries in July

Sustaining:

- Agency Collaboration:
 - TAC Meeting: 7/10

Budget & Funding

Coon Creek Watershed District CCWD - Budget Report

As of Date:

06/30/2025

| | Year Ending 12/31/2025 | Year To Date 06/30/2025 | | | |
|-----------------------|---------------------------|----------------------------|---------------------|--------------|-------|
| | CCWD 2025 Budget | CCWD 2025 Budget | Actual Expenses YTD | Variance YTD | |
| Revenue | | | | | |
| Property Taxes | 6,189,240.00 | 3,094,620.00 | 0.00 | 3,094,620.00 | -100% |
| Fees & Charges | 298,423.00 | 149,214.00 | 108,957.57 | 40,256.43 | -27% |
| Grants | 2,566,549.00 | 1,283,280.00 | 762,846.70 | 520,433.30 | -41% |
| Other Revenue | 115,000.00 | 57,498.00 | 75,562.68 | (18,064.68) | 31% |
| Total Revenue | 9,169,212.00 | 4,584,612.00 | 947,366.95 | 3,637,245.05 | -79% |
| Expense | | | | | |
| Salaries & Benefits | 2,414,928.00 | 1,207,470.00 | 974,176.35 | 233,293.65 | -19% |
| Professional Services | 489,487.00 | 244,746.00 | 167,169.82 | 77,576.18 | -32% |
| Operating Expenses | 314,577.00 | 157,290.00 | 131,662.14 | 25,627.86 | -16% |
| Program Expense | 5,864,452.00 | 2,932,266.00 | 1,226,757.75 | 1,705,508.25 | -58% |
| Capitalized Expenses | 198,174.00 | 99,102.00 | 52,004.67 | 47,097.33 | -48% |
| Total Expense | 9,281,618.00 | 4,640,874.00 | 2,551,770.73 | 2,089,103.27 | -45% |

Created on : 07/07/2025 9:44 AM PST

Coon Creek Watershed District Cash Balance

As of Date:

06/30/2025

| | Escrow Fund | General Fund | All Funds |
|---------------------------------|--------------|----------------|--------------|
| | Month Ending | Month Ending | Month Ending |
| | 06/30/2025 | 06/30/2025 | 06/30/2025 |
| Cash and Cash Equivalents | | | |
| Cash | 1,587,474.40 | (2,030,479.15) | (443,004.75) |
| Petty Cash | 0.00 | 250.00 | 250.00 |
| Investment Account | 5,070.00 | 3,733,993.37 | 3,739,063.37 |
| Total Cash and Cash Equivalents | 1,592,544.40 | 1,703,764.22 | 3,296,308.62 |

Created on : 07/07/2025 9:44 AM PST

June started with an operational fund balance of approximately \$2,054,991.43
Change in net cash position was - \$351,227.20
Balance of the escrow trust fund is \$1,598,300.12
Six months into the fiscal year, the budget variance is -34% less than planned

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: July 14, 2025
AGENDA NUMBER: 7
ITEM: Advisory Committees Report

AGENDA: Policy Discussion Information

ACTION REQUESTED

Receive Report

BACKGROUND

The Citizen Advisory Committee (CAC) did not meet in the month of June in favor of attending the District Tour on June 16th. The Technical Advisory Committee (TAC) met on June 12th.

- The next CAC meeting is scheduled: July 9th at 5:30 pm
Joint meeting with Rice Creek Watershed District
Laddie Lake Park, Blaine
- The next TAC meeting is scheduled: July 10th at 8:30 am hybrid with Zoom.

ISSUES/CONCERNS

Citizen Advisory Committee (CAC)

The Citizen Advisory Committee (CAC) did not meet in the month of June in favor of attending the District Tour on June 16th.

Technical Advisory Committee (TAC)

The majority of the TAC was present at the meeting. Absent were the Board of Water & Soil Resources (BWSR), City of Columbus, City of Spring Lake Park, and the Department of Transportation.

1. Situation

Hydrology

Jon Janke provided the TAC with a brief update on recent weather and hydrology indicating that water levels across the District are normal. District staff will continue to keep an eye on water levels and weather conditions as additional rain is in the forecast.

Legislative Update

Tim Kelly shared that the Clean Water Council budget recommendations were made and that the Board of Water and Soil Resources (BWSR) had to make adjustments to their grant programs.

On the federal level, there has been a lot of discussion regarding the Federal Emergency Management Agency (FEMA), particularly as it relates to flood hazard mitigation.

Water Quality Cost-Share RFP

Justine Dauphinais announced that the application period for the second round of funding is now open.

District Tour

Tim Kelly informed the TAC that the CCWD District Tour is scheduled for Monday, June 16th at 2:30 p.m.

DNR Area Hydrologist

Tim Kelly noted that the DNR's Area Hydrologist position for the region is still vacant.

Updates to MPCA 401 Certification Antidegradation Assessment

Tim Kelly noted the updates to the MPCA 401 certification which primarily concern access for the permit processing particularly as it relates to antidegradation assessments.

2. Concerns

None.

3. Briefs

USGS Groundwater Chloride Modeling Presentation

Several staff from the United States Geological Survey (USGS) presented on the preliminary findings from their Groundwater Chloride Modeling effort. These preliminary findings include:

- Permitted high-capacity well pumping consumes approx. 40% of groundwater originating within the study area
- Groundwater flow to the creeks, and partitioning of flow to high-capacity wells is probably controlled by fine-grained layers within the Quaternary deposits
- >90% of groundwater discharging to Coon Creek is sourced exclusively from Quaternary deposits, Springbrook and Pleasure Creeks uncertain but likely similar
- Groundwater discharge to the creeks comes from a depth of less than 40 meters; with median depths of around 10-20 meters.
- The median age of groundwater discharge to Coon Creek and its tributaries is probably less than 20 years; possibly less than 10 years
 - In general, groundwater age decreases with stream order (with headwaters having the youngest water; Abrams and others, 2013)
- Median ages of groundwater discharge to Pleasure and Springbrook creeks are

likely younger than Coon Creek

- More work is needed to build confidence in model predictions of flow paths
- Simulation of mass transport is needed to predict chloride concentrations and connect loading to concentrations near the creeks

Annual Cost Share Budgeting

Erik Bye provided an overview of the 2026 proposed cost-share budgets that support the implementation of seven (7) joint projects across five (5) subwatersheds.

| Project Name | Subwatershed |
|---|-------------------|
| Quinn/Swallow St. Flooding Technical Assistance | Ditch 37 |
| Stormwater Reuse Retrofit Analysis | Ditch 37 |
| Crescent Pond Outlet Retrofit | Ditch 60 |
| Happy Acres Park Multipurpose Ditch | Ditch 60 |
| Little League Park Pond | Ditch 39 |
| Swan Park BMP | Pleasure Creek |
| Springbrook Nature Center Outlet Retrofit | Springbrook Creek |

4. Other Water Management Concerns

MnTOPO Update

Skipped for time.

Ditch 37 Subwatershed Plan Update

Skipped for time.

5. Announcements

None.

RECOMMENDATION

Receive the report.

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: July 14, 2025
AGENDA NUMBER: 8
ITEM: Bills to Be Paid

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST

Approve bills

BACKGROUND

Claims totaling \$318,853.19 on the following disbursement(s) list will be issued and released upon Board approval.

| Vendor | Amount |
|--|-------------------|
| V0008--US BANK | 27,001.86 |
| V0010--A1 FLOOR AND CARPET CARE INC | 1,119.30 |
| V0026--CITY OF COON RAPIDS | 4,300.00 |
| V0054--MICHELLE J ULRICH PA | 2,540.00 |
| V0060--NORTH COUNTRY FORD | 33,960.50 |
| V0061--NORTH PINE AGGREGATE | 23,250.00 |
| V0068--PLM LAKE AND LAND MGT CORP | 550.00 |
| V0071--SUNRAM CONSTRUCTION INC | 68,312.36 |
| V0094--STATE OF MN AUDITOR | 15,557.10 |
| V0096--RANDY WESP EXCAVATING LLC | 950.00 |
| V0111--WELL GROOMED LAWNS INC | 875.00 |
| V0115--METRO CONSERVATION DISTRICT | 1,000.00 |
| V0128--YTS COMPANIES LLC | 7,350.00 |
| V0128--YTS COMPANIES LLC | 2,712.50 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 269.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 140.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 216.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 144.00 |
| V0138--RMB ENVIRONMENTAL LABORATORIES INC | 144.00 |
| V0195--STANTEC CONSULTING SERVICES INC | 29,366.50 |
| V0195--STANTEC CONSULTING SERVICES INC | 1,257.00 |
| V0195--STANTEC CONSULTING SERVICES INC | 13,131.85 |
| V0195--STANTEC CONSULTING SERVICES INC | 31,342.80 |
| V0195--STANTEC CONSULTING SERVICES INC | 3,009.00 |
| V0221--ABDO LLP | 5,466.67 |
| V0221--ABDO LLP | 275.00 |
| V0242--METRO I NET | 6,753.00 |
| V0269--CENTERPOINT ENERGY-ESCROW | 1,473.75 |
| V0351--DELTA DENTAL OF MN | 1,824.42 |
| V0352--HEALTH EQUITY INC | 803.06 |
| V0352--HEALTH EQUITY INC | 35.10 |
| V0360--PAYLOCITY | 559.63 |
| V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION | 8,437.36 |
| V0363--MINNESOTA STATE RETIREMENT SYSTEM | 1,370.00 |
| V0363--MINNESOTA STATE RETIREMENT SYSTEM | 1,370.00 |
| V0373--NORTHDAL CONSTRUCTION CO | 2,020.00 |
| V0392--GRANITE RE, INC. | 19,966.43 |
| | 318,853.19 |

Item 8: Bills to be Paid Page 2 of 3

| | | | | | | | | | | |
|------------------------|------------------------------------|----------------|-----------|--------------|-------------------------------|---------|--------------------|------------|--------------------|--|
| Company name: | Coon Creek Watershed District | | | | | | | | | |
| Created on: | 7/2/2025 | | | | | | | | | |
| | Vendor name | Bill number | Date | Fund name | Department name | Account | Capital Project ID | Grant ID | Transaction amount | Memo |
| | 6202025 | | | | | | | | | |
| | MINNESOTA STATE RETIREMENT SYSTEM | 66302025 | 6/20/2025 | General Fund | Water Quality | 60718 | | | 385.00 | 06202025 MRSF PRL WQ |
| | MINNESOTA STATE RETIREMENT SYSTEM | 66302025 | 6/20/2025 | General Fund | Planning | 60718 | | | 200.00 | 06202025 MRSF PRL PLAN |
| | MINNESOTA STATE RETIREMENT SYSTEM | 66302025 | 6/20/2025 | General Fund | Operations & Maintenance | 60718 | | | 100.00 | 06202025 MRSF PRL OM |
| | MINNESOTA STATE RETIREMENT SYSTEM | 66302025 | 6/20/2025 | General Fund | Watershed Development | 60718 | | | 60.00 | 06202025 MRSF PRL WD |
| | MINNESOTA STATE RETIREMENT SYSTEM | 66302025 | 6/20/2025 | General Fund | Public & Governmental Affairs | 60718 | | | 25.00 | 06202025 MRSF PRL PGR |
| | MINNESOTA STATE RETIREMENT SYSTEM | 66302025 | 6/20/2025 | General Fund | Administration | 60718 | | | 600.00 | 06202025 MRSF PRL ADM |
| Sum for 06202025 | | | | | | | | | 1,370.00 | |
| | 7032025 | | | | | | | | | |
| | MINNESOTA STATE RETIREMENT SYSTEM | 67032025 | 7/3/2025 | General Fund | Administration | 60718 | | | 600.00 | 07032025 MRSF PRL ADM |
| | MINNESOTA STATE RETIREMENT SYSTEM | 67032025 | 7/3/2025 | General Fund | Public & Governmental Affairs | 60718 | | | 25.00 | 07032025 MRSF PRL PGR |
| | MINNESOTA STATE RETIREMENT SYSTEM | 67032025 | 7/3/2025 | General Fund | Watershed Development | 60718 | | | 60.00 | 07032025 MRSF PRL WD |
| | MINNESOTA STATE RETIREMENT SYSTEM | 67032025 | 7/3/2025 | General Fund | Operations & Maintenance | 60718 | | | 100.00 | 07032025 MRSF PRL OM |
| | MINNESOTA STATE RETIREMENT SYSTEM | 67032025 | 7/3/2025 | General Fund | Planning | 60718 | | | 200.00 | 07032025 MRSF PRL PLAN |
| | MINNESOTA STATE RETIREMENT SYSTEM | 67032025 | 7/3/2025 | General Fund | Water Quality | 60718 | | | 385.00 | 07032025 MRSF PRL WQ |
| Sum for 07032025 | | | | | | | | | 1,370.00 | |
| 0725CCOMD | | | | | | | | | | |
| | A1 FLOOR AND CARPET CARE INC | 0725CCOMD | 6/26/2025 | General Fund | Administration | 61105 | | | 1,119.30 | JULY2025 CLEANING SERVICE |
| Sum for 0725CCOMD | | | | | | | | | 1,119.30 | |
| | 2222 | | | | | | | | | |
| | METRO1.NET | 2222 | 7/1/2025 | General Fund | Administration | 63066 | | | 6,753.00 | IT SERVICES JULY 2025 |
| Sum for 2222 | | | | | | | | | 6,753.00 | |
| | 2417475 | | | | | | | | | |
| | STANTEC CONSULTING SERVICES INC | 2417475 | 6/27/2025 | General Fund | Planning | 63246 | PROJ24-311 | | 2,790.00 | PROJ227707627 ACP PH#6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417475 | 6/27/2025 | General Fund | Planning | 63246 | PROJ25-301 | | 4,068.00 | PROJ227707627 MDL UPD#6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417475 | 6/27/2025 | General Fund | Planning | 63246 | | | 4,284.00 | PROJ227707627 GENL ENGR#6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417475 | 6/27/2025 | General Fund | Planning | 63246 | PROJ25-300 | | 6,360.00 | PROJ227707627 WQ MODEL 6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417475 | 6/27/2025 | General Fund | Planning | 63246 | PROJ25-302 | | 10,100.50 | PROJ227707627 WTSO MDL PILOT UPD#6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417475 | 6/27/2025 | General Fund | Planning | 63246 | PROJ24-305 | G22-003- M | 1,764.00 | PROJ227707627 CD#0 MPL 6/25 |
| Sum for 2417475 | | | | | | | | | 29,366.50 | |
| | 2417476 | | | | | | | | | |
| | STANTEC CONSULTING SERVICES INC | 2417476 | 6/27/2025 | General Fund | Operations & Maintenance | 63246 | PROJ25-403 | | 775.00 | PROJ227707625 ACP ORSG#6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417476 | 6/27/2025 | General Fund | Operations & Maintenance | 63246 | PROJ25-402 | | 482.00 | PROJ227707625 FEASIBILITY#6/25 |
| Sum for 2417476 | | | | | | | | | 1,257.00 | |
| | 2417477 | | | | | | | | | |
| | STANTEC CONSULTING SERVICES INC | 2417477 | 6/27/2025 | General Fund | Watershed Development | 63246 | | | 13,131.85 | PROJ227707626 PERMIT PROG#6/25 |
| Sum for 2417477 | | | | | | | | | 13,131.85 | |
| | 2417478 | | | | | | | | | |
| | STANTEC CONSULTING SERVICES INC | 2417478 | 6/27/2025 | General Fund | Water Quality | 63246 | PROJ24-518 | | 4,975.00 | PROJ227707629 PC MPL 6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417478 | 6/27/2025 | General Fund | Water Quality | 63246 | PROJ25-505 | | 2,810.50 | PROJ227707629 BICOM MONITORING#6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417478 | 6/27/2025 | General Fund | Water Quality | 63246 | PROJ25-510 | G25-001- M | 9,557.50 | PROJ227707629 CD39 MPL 6/25 |
| | STANTEC CONSULTING SERVICES INC | 2417478 | 6/27/2025 | General Fund | Water Quality | 63246 | PROJ24-516 | G23-001- M | 13,999.80 | PROJ227707629 CRD LOCCOR#6/25 |
| Sum for 2417478 | | | | | | | | | 31,342.80 | |
| | 2417585 | | | | | | | | | |
| | STANTEC CONSULTING SERVICES INC | 2417585 | 6/27/2025 | General Fund | Watershed Development | 63246 | | | 3,009.00 | PROJ227707628 WCA#6/25 |
| Sum for 2417585 | | | | | | | | | 3,009.00 | |
| 24 FORD RANGER | | | | | | | | | | |
| | NORTH COUNTRY FORD | 24 FORD RANGER | 7/10/2025 | General Fund | Administration | 65250 | | | 33,960.50 | 2024 FORD RANGER PURCHASE |
| Sum for 24 FORD RANGER | | | | | | | | | 33,960.50 | |
| | 247 | | | | | | | | | |
| | RANDY WESPEDIA VATING LLC | 247 | 6/18/2025 | General Fund | Operations & Maintenance | 61251 | | | 950.00 | 25 FILTER BMP EOBIES FOLLARD |
| Sum for 247 | | | | | | | | | 950.00 | |
| | 26659 | | | | | | | | | |
| | WELL GROOMED LAWN INC | 26659 | 6/30/2025 | General Fund | Administration | 61250 | | | 875.00 | CCOMD MOW JUNE 2025 |
| Sum for 26659 | | | | | | | | | 875.00 | |
| | 38124 | | | | | | | | | |
| | YIS COMPANIES LLC | 38124 | 6/17/2025 | General Fund | Operations & Maintenance | 61251 | PROJ25-400 | | 3,762.50 | ROUTINE D57 FORESTRY |
| | YIS COMPANIES LLC | 38124 | 6/17/2025 | General Fund | Operations & Maintenance | 61549 | PROJ25-401 | | 3,587.50 | NONROUTINE MAINT D41 FORESTRY ISS25-42 |
| Sum for 38124 | | | | | | | | | 7,350.00 | |
| | 38488 | | | | | | | | | |
| | YIS COMPANIES LLC | 38488 | 6/30/2025 | General Fund | Operations & Maintenance | 61251 | PROJ25-400 | | 2,712.50 | ROUTINE D57 FORESTRY |
| Sum for 38488 | | | | | | | | | 2,712.50 | |
| | 509040 | | | | | | | | | |
| | ABDO LLP | 509040 | 7/1/2025 | General Fund | Administration | 63052 | | | 5,466.67 | 30 FS JUNE 2025 |
| Sum for 509040 | | | | | | | | | 5,466.67 | |
| | 508965 | | | | | | | | | |
| | ABDO LLP | 508965 | 7/1/2025 | General Fund | Administration | 63052 | | | 275.00 | CLIENT 3000368 CONSULT TRPT BUILD |
| Sum for 508965 | | | | | | | | | 275.00 | |
| | 72661 | | | | | | | | | |
| | STATE OF MN AUDITOR | 72661 | 6/18/2025 | General Fund | Administration | 63052 | | | 15,557.10 | AUDIT SERVICES 3/12-6/3/25 |
| Sum for 72661 | | | | | | | | | 15,557.10 | |
| B017863 | | | | | | | | | | |
| | RMB ENVIRONMENTAL LABORATORIES INC | B017863 | 6/25/2025 | General Fund | Water Quality | 61549 | PROJ25-504 | | 269.00 | WOB017863 MONITORING |
| Sum for B017863 | | | | | | | | | 269.00 | |
| B017864 | | | | | | | | | | |
| | RMB ENVIRONMENTAL LABORATORIES INC | B017864 | 6/26/2025 | General Fund | Water Quality | 61549 | PROJ25-503 | | 140.00 | WOB017864 POND PERFORMANCE |
| Sum for B017864 | | | | | | | | | 140.00 | |
| B017877 | | | | | | | | | | |
| | RMB ENVIRONMENTAL LABORATORIES INC | B017877 | 6/26/2025 | General Fund | Water Quality | 61549 | PROJ25-504 | | 216.00 | WOB017877 MONITORING |
| Sum for B017877 | | | | | | | | | 216.00 | |
| B017878 | | | | | | | | | | |
| | RMB ENVIRONMENTAL LABORATORIES INC | B017878 | 6/26/2025 | General Fund | Water Quality | 61549 | PROJ25-504 | | 144.00 | WOB017878 MONITORING |
| Sum for B017878 | | | | | | | | | 144.00 | |
| B017879 | | | | | | | | | | |
| | RMB ENVIRONMENTAL LABORATORIES INC | B017879 | 6/26/2025 | General Fund | Water Quality | 61549 | PROJ25-504 | | 144.00 | WOB017879 MONITORING |
| Sum for B017879 | | | | | | | | | 144.00 | |

Item 8: Bills to be Paid Page 3 of 3

[illegible]

Permit Application Review Report
Date: 7/9/2025

Board Meeting Date: 7/14/2025
Agenda Item: 9

Applicant/Landowner:

Grandemoore Homes Inc
Attn: Greg Austin
2201 107th Ln NE
Blaine, MN 55447

Contact:

GCM Construction
Attn: Doug Schultz
2201 107th Lane NE
Blaine, MN 55449

Project Name: Lakeview at Sloth Farms

Project PAN: P-24-039

Project Purpose: 5 lot residential subdivision and associated stormwater treatment

Project Location: 13624 Gladiola St NW, Andover

Site Size: size of parcel - 2.5 acres; size of disturbed area - 2.2 acres; size of regulated impervious surface - 0.59 acres

Applicable District Rule(s): Rule 2, Rule 3, Rule 4, Rule 8

Recommendation: Approve with 3 Conditions and 4 Stipulations

Description: The applicant is proposing the construction of a 5-home residential development with associated infiltration basin. The project will disturb 2.2 acres and create 0.59 acres of regulated impervious. The parcel drains to Crooked Lake and is in the County Ditch 52 subwatershed. The relevant water resource concerns are stormwater management and erosion and sediment control. These correspond to District Rules 3 and 4. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,100.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 8.0 – Buffers

3. Provide a permanent vegetated buffer along Crooked Lake that is an average of 50 feet from the OHWL. Monumentation signs will not be required because the conservation easement signs cover the entire buffer area.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of a post construction infiltration test on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Exhibits:

| Exhibit Type | Exhibit Author | Signature Date | Received Date |
|------------------------------------|-------------------|----------------|---------------|
| Report of Geotechnical Exploration | ITT | 08/23/2024 | 04/18/2025 |
| SWPPP | Hakanson Anderson | 04/18/2025 | 04/18/2025 |
| Construction Plans | Hakanson Anderson | 05/07/2025 | 05/12/2025 |
| Stormwater Management Plan | Hakanson Anderson | 05/08/2025 | 05/12/2025 |

Findings

Fees and Escrows (Rule 2.7):

The applicant has submitted a \$7,010.00 application fee and deposit which corresponds with the non-refundable application fee (\$10) and base fee for a Single Family/Multifamily Residential Development project of 2.5 acres (\$7,000.00). The applicant will be required to submit a performance escrow in the amount of \$3,100.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (2.2 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG A. Curve Numbers have been shifted down ½ classification to account for the impacts of grading on soil structure.

Rate Control: Peak stormwater flow rate at the Gladiola St discharge point increases from the pre-development condition for the 24-hour precipitation event with a return frequency of 2-, 10-, 100-years as shown in Table 1. The project will not impact Drainage Sensitive Use areas. The rate control standard is not met, however, the City of Andover has reviewed and approved this rate increase as it goes to City storm sewer.

| Point of Discharge | 2-year (cfs) | | 10-year (cfs) | | 100-year (cfs) | |
|--------------------|--------------|----------|---------------|----------|----------------|----------|
| | Existing | Proposed | Existing | Proposed | Existing | Proposed |
| Gladiola St | 0.06 | 0.13 | 0.09 | 0.28 | 0.22 | 0.79 |
| Crooked Lake | 0.95 | 0 | 1.45 | 0.11 | 4.69 | 2.88 |

Table 1.

Volume Control:

The proposed project is new development; therefore, the volume reduction requirement is equal to 1.1 inches over the area of all impervious surface. The amount of proposed impervious required to be treated is 26,080 ft².

The applicant is proposing the Stormwater Management Practices (SMPs) described below:

| Drainage Area | Impervious required to be treated (ft²) | Proposed SMP | TP Removal Factor | Required Water Quality Volume (ft³) | Water Quality Volume Provided (ft³) |
|----------------------|---|---------------------|--------------------------|---|---|
| A3P and Gladiola St | 8,080 | none | 0 | 741 | 0 |
| Area A2P | 18,000 | infiltration basin | 1 | 1,650 | 3,891 |
| Totals: | 26,080 | | | 2,391 | 3,891 |

Table 2.

The following pretreatment has been provided:

| SMP ID | Pretreatment Device/Method | Percent TSS Removal |
|---------------|-----------------------------------|----------------------------|
| Filter Strip | vegetated filter strip | 80 |

Table 3.

Pretreatment is required to be designed such that the device/method provides removal of 80% TSS entering an infiltration or filtration Stormwater Management Practice. The proposed project meets pretreatment requirements as shown in Table 3.

The volume control standard has been met to the maximum extent practicable as shown in Table 2. The reconstructed impervious of Gladiola St is lower than the project site and cannot be raised for treatment. Area A3P cannot be treated because routing the area back on site is not feasible due to existing grades and space constraints.

Water Quality: The total Water Quality Volume has been provided in aggregate.

Stormwater treatment on site must remove at least 80% of the average annual post development TSS per discharge location. The following TSS removal has been provided:

| Discharge Point | TSS Removal Provided |
|------------------------|-----------------------------|
| Gladiola St | 0 |
| Crooked Lake | 89 |

Table 4.

The TSS removal standard is not met at each discharge point as shown in Table 4, however, complete treatment is not feasible as explained in the volume management section.

Discharges to Wetlands: Stormwater from the proposed project is not being discharged into a wetland.

Landlocked Basins: The proposed drainage system does not outlet to a landlocked basin, therefore this section does not apply.

Low Floor Freeboard: The proposed project is new development which includes buildings and habitable structures. Therefore, SMPs must be designed such that the lowest basement floor elevations are at least 2 feet above the 100-yr high water level and 1 foot above the emergency overflow. The lowest basement floor elevation proposed is 876.1 ft NAVD 88. The applicable 100-year high water level is at 869 ft NAVD 88 and the applicable emergency overflow is at 869.5 ft NAVD 88. The freeboard requirement is met.

Maintenance:

Access: Sufficient maintenance access has been provided on the plans for all stormwater management practices.

Easements: Maintenance easements for all stormwater management practices are required for the proposed project. All required maintenance easements have been provided on the plans.

Maintenance Agreements: The proposed stormwater management practices will not be maintained as part of standard municipal public work activities. Therefore, a maintenance agreement that meets District standards will be required.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it is a land disturbing activity that requires a permit under another District rule.

The proposed project drains to Crooked Lake. The soils affected by the project includes Nymore and does not have a soil erodibility factor of 0.15 or greater. Disturbed areas are proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, stabilized construction entrance, and inlet protection. The erosion control plan meets District Requirements. The site does require an NPDES permit. See attached Figure 3: Erosion and Sediment Control Plan.

Wetlands (Rule 5.0)

Wetlands exist on site, but no impacts are proposed. Wetlands were delineated under PAN W24-018. The boundary and type application was reviewed and approved. The Notice of Decision was issued on 07/17/2024. See attached Figure 4: Wetlands.

Floodplain (Rule 6.0)

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

Rule 8.0 applies because it includes a land disturbing activity that requires a permit under another District Rule and is on land adjacent or directly contributing to a Public Water.

A continuous buffer is proposed on the plans; but it is identified as temporary. Because the resource is a Public Water, the average buffer width must be 50 ft, with a minimum width of 30 ft and a maximum width of 100 ft. Total buffer area required is 5,800 square feet. Total buffer area provided is 2,200 square feet, which does not meet the requirement. Permanent monumentation at each parcel line is not required because conservation easement signs are proposed that cover the entire required buffer area.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P24-039 Lakeview at Sloth Farms



Figure 1: Project Location

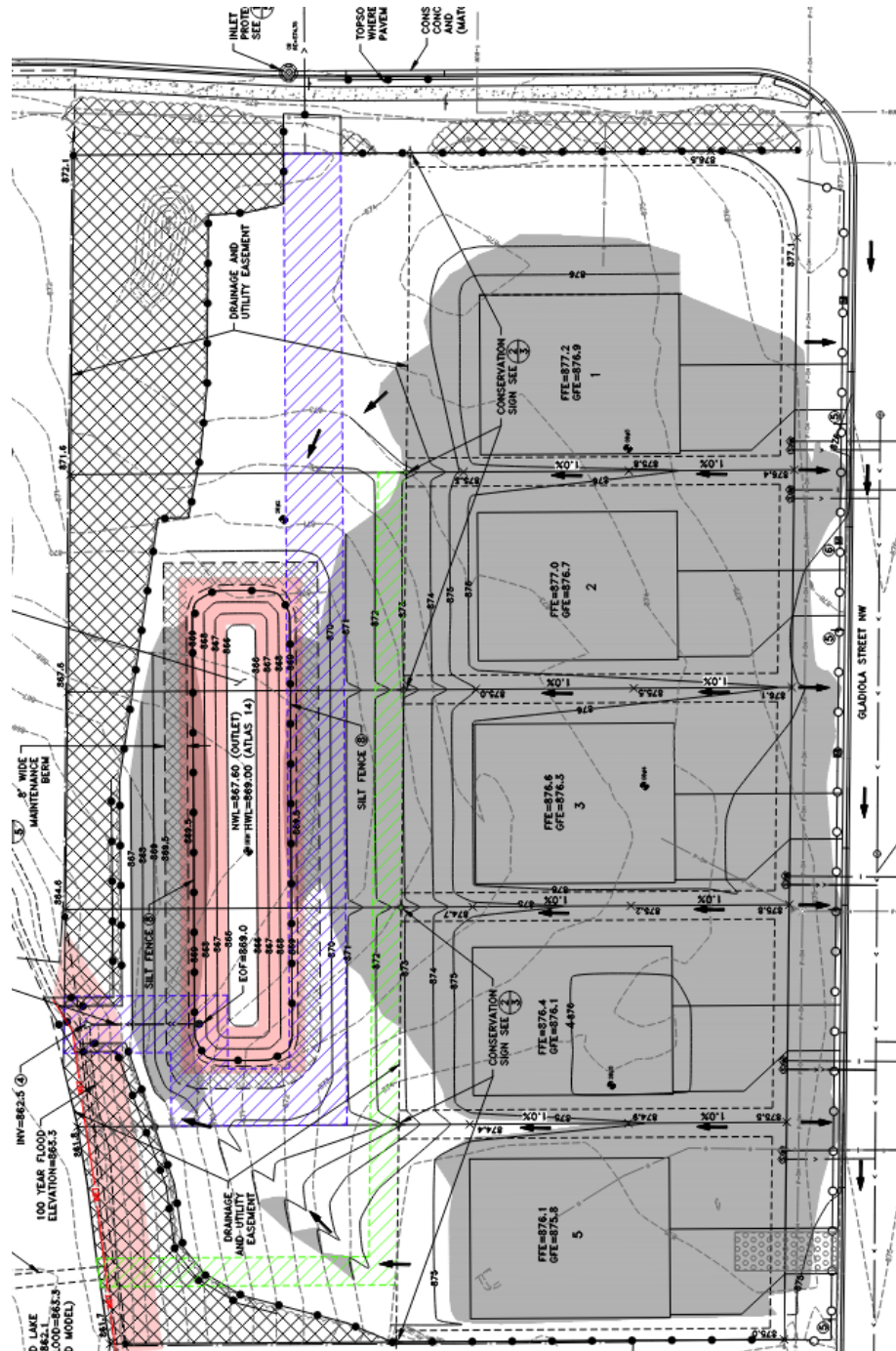


Figure 2: Site Plan

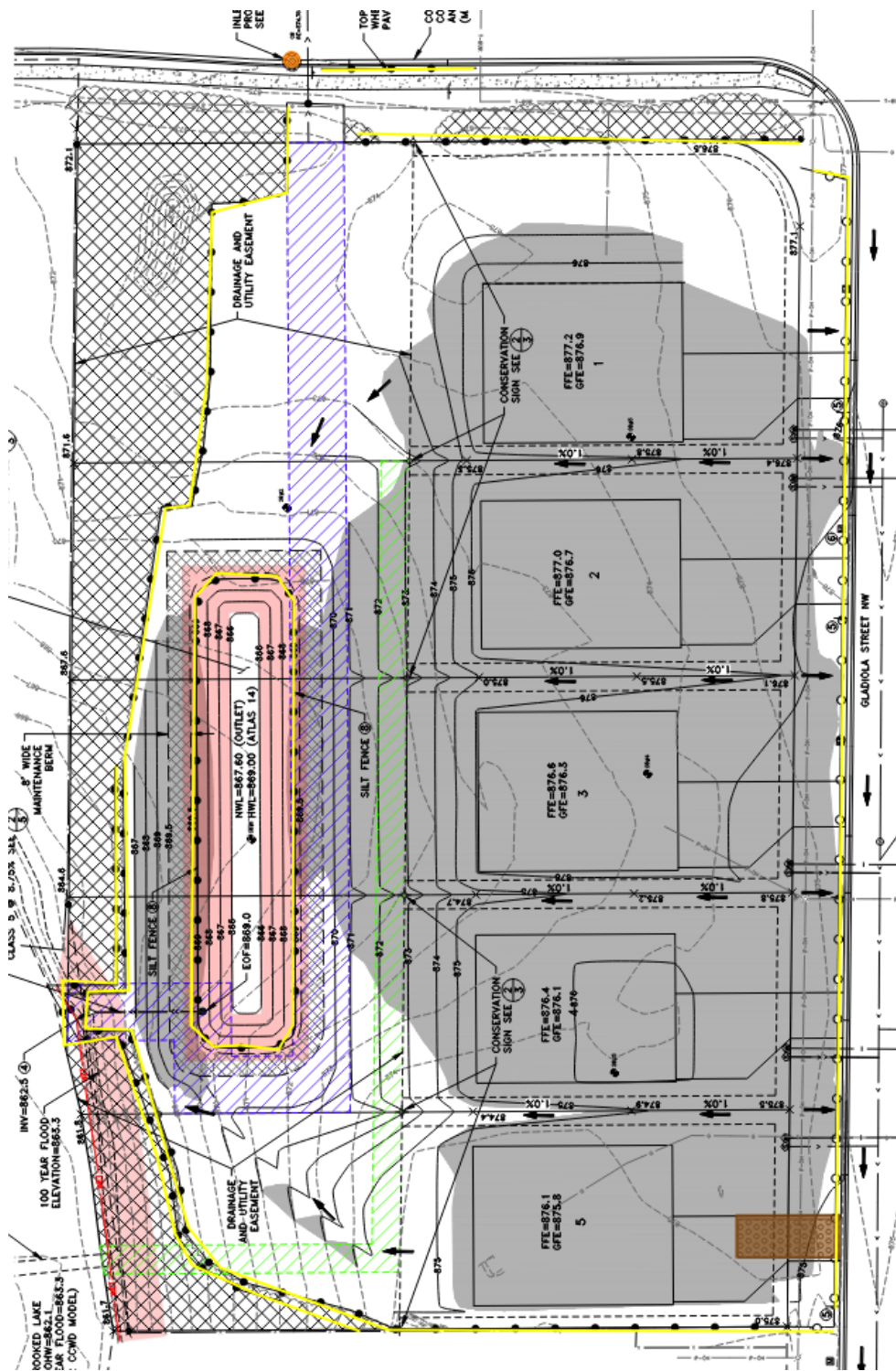


Figure 3: Erosion and Sediment Control Plan



Figure 4: Wetlands

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: July 14, 2025
AGENDA NUMBER: 10
ITEM: Rough Draft 2026 Budget

AGENDA: Discussion

ACTION REQUESTED

Review and discuss

PURPOSE AND SCOPE

1) To review a preliminary rough draft of the 2026 operating budget

BACKGROUND

In March the Board adopted a calendar and process for developing the 2026 budget. The process involves three phases: analysis of the parts, fine-tuning of the whole, and review and adoption of the final.

Attached is the first draft of the entire budget and the start of phase 2 of the budget process: Fine Tuning.

| Revenues | 2023 Actual | 2024 Actual | 2025 Budget | 2025 Projected | 2026 Prelim | % Chg |
|---------------------------------|------------------|------------------|-------------------|--------------------|-------------------|--------|
| Fund Balance January 1 | 2,099,223 | 1,674,493 | 3,256,811 | 3,256,811 | 2,808,245 | |
| Property Tax | 3,187,821 | 4,935,534 | 6,189,240 | 6,189,240 | 6,952,071 | 12.00% |
| Fees & Charges | 530,203 | 200,082 | 298,423 | 200,000 | 180,573 | |
| Grants & Intergovernmental | 260,511 | 242,898 | 2,158,208 | 1,049,004 | 2,372,179 | |
| Other Revenue | 26,963 | 206,108 | 115,000 | 115,000 | 180,000 | |
| Fund Balance Used | 342,274 | 48,824 | 40,225 | 40,225 | 727,396 | |
| | 4,347,772 | 5,633,446 | 8,801,096 | 7,593,469 | 10,412,219 | |
| Total Funds Available | 6,104,721 | 7,259,115 | 12,017,682 | 10,810,055 | 12,493,068 | |
| Expenditures | | | | | | |
| Salaries & Benefits | 1,772,946 | 1,944,669 | 2,414,928 | 2,414,928 | 2,711,665 | |
| Professional Services | 363,632 | 300,368 | 489,487 | 489,487 | 527,084 | |
| Operating Expenses | 204,221 | 185,488 | 317,242 | 315,000 | 370,499 | |
| Program Costs | 2,196,554 | 1,460,107 | 5,789,607 | 5,781,657 | 6,704,314 | |
| Capital Costs | 31,395 | 111,672 | 198,174 | 198,174 | 71,000 | |
| | 4,568,748 | 4,002,304 | 9,209,437 | 9,199,246 | 10,384,562 | |
| Fund Balance December 31 | 1,535,973 | 3,256,811 | 2,808,245 | 1,610,809 | 2,108,506 | |
| Rev - Exp | (220,976) | 1,631,142 | (408,341) | (1,605,777) | 27,657 | |

ISSUES/CONCERNS/OPPORTUNITIES

1. Initial Proposed Levy Amount: The levy increase used to balance the preliminary draft is 12%.
2. Salaries (12% increase): Includes proposal for the Project Manager Coordinator position to implement water restoration and protection projects. The position is a large portion of the increase in salaries budget.
3. Professional Services: Audit (80% increase): Increase was not anticipated to be as high but were unaware of how much additional work was needed until we completed the 2024 audit and were billed for it.

Operating Expenses

4. Small Equipment(31% increase): Due to an increase in WQ field equipment for monitoring.
5. Subscriptions & Publication (22% increase): Due to digital subscription costs increases and additional data fees for WQ.
6. Books & Software (78% Increase): Due to additional build out of MS4 modules along with the addition of CIP software.
7. Leases & Rentals (-42%): Due to an error being found in the 2025 budget spreadsheet. It has been corrected for 2026, thus the reduction in expense.

Program Costs

8. Digital Communications (30%): Due to a new digital resource library for PGR.

IMPLICATIONS

The budget allows the District to maintain services and address the water quality issues consistent with the implementation schedule of the Comprehensive Plan.

CONCLUSIONS

Budget is preliminary. First of four reviews prior to public review.

RECOMMENDATION

Review, discuss, direct staff to make needed changes
Receive the rough draft budget

| Code | Prepared 7/8/2025 9:46 | 2022 Actual | 2023 Actual | 2024 Actual | 2025 Budget | 2025 Projected | Current | 2026 Change | Request | Change 25-26 |
|-------|-----------------------------------|------------------|------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|-----------------|
| | Property Taxes | | | | | | | | | |
| 41101 | Administrative Levy | | | | | | | | | |
| 41102 | Insurance Levy | | | | | | | | | |
| 41103 | MWMA Levy | 2,691,777 | 3,187,281 | 4,965,765 | 6,207,206 | 6,207,206 | 6,207,206 | 744,865 | 6,952,071 | 12.00% |
| 41104 | Survey & Data Levy | | | | | | | | | |
| 41105 | Maintenance Levy | | | | | | | | | |
| | Total Property Taxes | 2,691,777 | 3,187,281 | 4,965,765 | 6,207,206 | 6,207,206 | 6,207,206 | 744,865 | 6,952,071 | 12% |
| | Fees & Charges | | | | | | | | | |
| 52226 | Application Fees | 1,820 | 1,850 | 640 | 850 | 500 | 850 | (350) | 500 | |
| 53191 | Review & Inspect Fees | 420,966 | 550,368 | 297,500 | 297,500 | 175,000 | 297,500 | (117,427) | 180,073 | |
| | Total Fees | 422,786 | 552,218 | 298,140 | 298,350 | 175,500 | 298,350 | (117,777) | 180,573 | -39% |
| | Grants | | | | | | | | | |
| 55190 | WCA Admin | 9,224 | 9,212 | 7,396 | 10,000 | 8,000 | 8,000 | (500) | 7,500 | |
| 55190 | G20-001 BWSR CWF CCPSR | 197,500 | - | - | - | - | - | - | - | |
| 55190 | G19-005 BWSR CWF MSCCR | 38,277 | - | - | - | - | - | - | - | |
| 55190 | G21-001 BWSR CWF Aurelia Park | - | 38,771 | - | - | - | - | - | - | |
| 55190 | G22-001 319 Pet Waste Sand Creek | 7,028 | 7,028 | 13,002 | 23,135 | 23,135 | - | - | - | |
| 55190 | G23-001 319 NKE Sand & Coon Creek | - | - | - | 160,353 | 288,635 | - | - | - | |
| 55190 | G21-002 BWSR CWF PCSIESF | 132,000 | 33,000 | - | - | - | - | - | - | |
| 55190 | G22-002 BWSR CWF ECIESF | 172,500 | 172,500 | - | 34,500 | 34,500 | - | - | - | |
| 55190 | G22-003 BWSR CWF WBIF-Retrofits | 108,189 | - | - | 86,551 | 86,551 | 86,551 | (64,913) | 21,638 | |
| 55190 | G24-001 BWSR CWF WBIF LCCCR | - | - | 222,500 | - | 222,500 | - | - | - | |
| 55190 | G25-001 BWSR CWF Bridgewater | - | - | - | - | 312,500 | 312,500 | - | 312,500 | |
| 55190 | G25-002 BWSR WBIF Xeon Blvd | - | - | - | - | 73,183 | 73,183 | - | 73,183 | |
| 55190 | G26-xxx 319 NKE AOP Ph II | - | - | - | - | - | - | 310,191 | 310,191 | |
| | Task Force Funding | | | | | | | | | |
| | D17 Implementation | - | - | - | 142,400 | - | 142,400 | - | 142,400 | |
| | PC Implementation | - | - | - | 618,284 | - | 108,684 | - | 108,684 | |
| | D39 Implementation | - | - | - | 1,082,985 | - | 656,083 | 715,000 | 1,371,083 | |
| | Xeon AOP Ph 2 | - | - | - | - | - | - | 25,000 | 25,000 | |
| | Total Grants | 664,718 | 260,511 | 242,898 | 2,158,208 | 1,049,004 | 1,387,401 | 984,778 | 2,372,179 | 10% |
| | Other Revenue | | | | | | | | | |
| 56101 | Interest Income | 25,926 | 26,963 | 198,713 | 115,000 | 175,000 | 115,000 | 65,000 | 180,000 | 57% |
| | Fund Balances & Other | | | | | | | | | |
| | Building | - | - | - | - | - | - | - | - | |
| | AIS Rapid Response | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | - | 40,000 | |
| | Illicit Discharge Detection | 225 | 225 | 225 | 225 | 225 | 225 | - | 225 | |
| | Fund Equity Balance | 40,225 | 347,077 | 98,059 | - | 900,700 | 687,171 | - | 687,171 | |
| | Ditch Fund Balances | | | | | | | | | |
| | Ditch 54 | - | - | - | - | - | - | - | - | |
| | Other Fund Balances | - | - | - | - | - | - | - | - | |
| | Total Fund Balances | 80,450 | 387,302 | 138,284 | 40,225 | 940,925 | 727,396 | - | 727,396 | -531% |
| | TOTAL REVENUE | 3,885,657 | 4,414,275 | 5,843,800 | 8,818,989 | 8,547,635 | 8,735,353 | 1,676,866 | 10,412,219 | (5) |

| Code | Prepared 7/8/2025 11:17 | 2022 Actual | 2023 Actual | 2024 Actual | 2025 Budget | 2025 Projected | Current | 2026 Change | Request | Change 25-26 |
|---------------------------------------|--|------------------|------------------|------------------|------------------|-------------------|------------------|----------------|------------------|-----------------|
| Salaries & Benefits | | | | | | | | | | |
| 60110 | Salaries | \$ 1,164,379 | \$ 1,330,378 | 1,448,994 | 1,608,391 | 1,608,391 | 1,672,727 | 205,968 | 1,878,695 | 17% |
| 60260 | Temporary Salaries-Students | \$ 17,129 | \$ - | 39,000 | 42,349 | 42,349 | 44,043 | 490 | 44,533 | 5% |
| 60713 | HSA Payment | \$ 6,762 | \$ 14,466 | 15,117 | 162,600 | 162,600 | 169,104 | (76,889) | 92,215 | -43% |
| 60714 | Health Insurance | \$ 121,640 | \$ 208,094 | 235,020 | 314,000 | 314,000 | 326,560 | 39,560 | 366,120 | 17% |
| 60715 | Life Insurance | \$ 300 | \$ 512 | 526 | 2,760 | 2,760 | 2,870 | 74 | 2,944 | 7% |
| 60716 | Social Security (FICA) | \$ 89,075 | \$ 102,845 | 114,673 | 127,200 | 127,200 | 132,288 | 15,757 | 148,045 | 16% |
| 60717 | Retirement (PERA) | \$ 84,418 | \$ 96,674 | 107,880 | 119,679 | 119,679 | 124,466 | 14,968 | 139,434 | 17% |
| 60720 | Dental Insurance | \$ 5,580 | \$ 7,605 | 7,605 | 13,950 | 13,950 | 14,508 | 372 | 14,880 | 7% |
| 60721 | LTD Insurance | \$ 1,048 | \$ 1,422 | 1,790 | 12,000 | 12,000 | 12,480 | 320 | 12,800 | 7% |
| 60855 | Board & Advisory Expenses | \$ 9,617 | \$ 10,950 | 11,000 | 12,000 | 12,000 | 12,480 | (480) | 12,000 | 0% |
| Total Salaries & Benefits | | 1,499,948 | 1,772,946 | 1,981,605 | 2,414,929 | 2,414,929 | 2,511,526 | 200,139 | 2,711,665 | 12% |
| Professional Services | | | | | | | | | | |
| 63010 | GIS Services | 104,837 | 111,700 | 117,286 | 139,111 | 139,111 | 144,675 | 5,564 | 150,240 | 8% |
| 63052 | Abdo | 5,050 | 5,252 | 20,000 | 69,575 | 107,575 | 111,878 | (12,278) | 99,600 | 43% |
| 63052 | Audit | 11,960 | 12,438 | 13,927 | 13,927 | 22,761 | 14,484 | 10,553 | 25,037 | 80% |
| 63066 | IT Services | 47,250 | 58,336 | 64,810 | 81,031 | 80,200 | 84,272 | 3,695 | 87,967 | 9% |
| 63246 | Engineering Services | 718,279 | 143,758 | 121,000 | 89,100 | 95,000 | 92,664 | 11,836 | 104,500 | 17% |
| 63453 | Legal Services | 52,000 | 54,080 | 55,702 | 60,000 | 58,000 | 62,400 | (2,660) | 59,740 | 0% |
| Total Professional Services | | 939,376 | 385,564 | 392,725 | 452,744 | 502,647 | 510,374 | 16,710 | 527,084 | 16% |
| Operating Expenses | | | | | | | | | | |
| 61101 | Small Equipment (furn/off/comp/misc) | 23,505 | 18020 | 37203 | 39,500 | 39,500 | 41,080 | 10,720 | 51,800 | 31% |
| 61102 | Printing | - | 0 | 4040 | 4,000 | 3,600 | 4,160 | (452) | 3,708 | -7% |
| 61105 | Cleaning & Janitorial Supp | 10,062 | 15,487 | 16,222 | 16,867 | 16,867 | 17,542 | (169) | 17,373 | 3% |
| 61110 | Gasoline/Oil/License | 15,025 | 16,377 | 17,377 | 16,000 | 16,000 | 16,640 | 360 | 17,000 | 6% |
| 61149 | Gen'l Supplies (office) | 18,914 | 19,031 | 20,033 | 10,632 | 10,632 | 11,057 | - | 11,057 | 4% |
| 61249 | R&M Phone Hardware | 3,000 | 2,350 | 3,450 | 3,050 | 2,750 | 3,172 | 228 | 3,400 | 11% |
| 61250 | R&M Buildings | 12,205 | 15,166 | 22,412 | 24,480 | 24,480 | 25,459 | 234 | 25,693 | 5% |
| 61251 | R&M Office Machine & Equip | 1,046 | 3,588 | 5,900 | 13,480 | 13,480 | 14,019 | 4,126 | 18,145 | 35% |
| 61263 | R&M Security | 1,030 | 1,071 | 1,125 | 2,665 | 2,665 | 2,772 | (31) | 2,741 | 3% |
| 61354 | Training & Conferences-Board/Other | 2,352 | 2,000 | 500 | 300 | 300 | 312 | 38 | 350 | 17% |
| 61355 | Training & Conferences-Staff Dev | 11,356 | 13,214 | 10,620 | 18,956 | 16,525 | 19,714 | (3,909) | 15,805 | -17% |
| 61475 | Mileage | 2,718 | 2,827 | 683 | 630 | 630 | 655 | 6 | 662 | 5% |
| 61476 | Other Travel Exp, Parking | - | 40 | 40 | 40 | 40 | 42 | (2) | 40 | 0% |
| 61477 | Meals & Staff Enrichment | 2,000 | 1,750 | 2,965 | 4,300 | 4,150 | 4,472 | (722) | 3,750 | -13% |
| 61552 | Bank Charges | 732 | 761 | 799 | 1,118 | 1,118 | 1,163 | 11 | 1,174 | 5% |
| 61557 | Dues & Memberships | 10,529 | 15,650 | 17,000 | 28,155 | 28,295 | 29,281 | 2,834 | 32,115 | 14% |
| 61558 | Advertising | 1,574 | 1,637 | 1,650 | 1,000 | 600 | 1,040 | (390) | 650 | -35% |
| 61559 | Subscriptions & Publications | 1,485 | 2,744 | 4,243 | 9,335 | 9,335 | 9,708 | 1,715 | 11,423 | 22% |
| 61575 | Books & Software | 7,765 | 19,398 | 33,558 | 41,784 | 41,784 | 43,455 | 30,995 | 74,450 | 78% |
| 61810 | Misc & Contingency | - | - | - | 1,750 | 1,150 | 1,820 | (70) | 1,750 | 0% |
| 62119 | Web Site Server | 889 | 1,000 | 1,995 | 1,890 | 1,890 | 1,966 | 19 | 1,985 | 5% |
| 62124 | Leases & Rentals | 5,594 | 5,818 | 8,292 | 8,347 | 4,747 | 8,681 | (3,877) | 4,804 | -42% |
| 62225 | Utilities-Heat/Natural Gas | 2,405 | 2,501 | 2,626 | 2,916 | 2,916 | 3,033 | 58 | 3,091 | 6% |
| 62226 | Utilities-Electric | 5,287 | 6,258 | 5,696 | 5,808 | 5,808 | 6,040 | 66 | 6,106 | 5% |
| 62228 | Utilities-Waste/Recycle Disposal | 1,046 | 1,300 | 1,418 | 1,674 | 1,674 | 1,741 | 33 | 1,774 | 6% |
| 62229 | Phones | 15,200 | 17,884 | 18,778 | 18,360 | 17,000 | 19,094 | (1,244) | 17,850 | -3% |
| 62231 | Postage | 987 | 1,027 | 975 | 526 | 500 | 547 | (13) | 535 | 2% |
| 62273 | Cable | 7,005 | 7,285 | 7,649 | 7,020 | 6,800 | 7,301 | (297) | 7,004 | 0% |
| 62370 | Insurance-Liability | 16,624 | 9,500 | 19,425 | 15,272 | 12,667 | 15,883 | (2,709) | 13,174 | -14% |
| 62372 | Insurance-Property | 1,004 | 4,700 | 4,935 | 9,304 | 9,133 | 9,676 | (269) | 9,407 | 1% |
| 62373 | Insurance-Work Comp | 5,228 | 5,437 | 5,709 | 10,409 | 10,056 | 10,825 | (367) | 10,458 | 0% |
| 62374 | Insurance-Vehicles | 941 | 1,135 | 1,192 | 1,277 | 1,190 | 1,328 | (102) | 1,226 | -4% |
| Total Operating Expenses | | 187,508 | 214,956 | 278,510 | 320,845 | 308,282 | 333,679 | 26,552 | 370,499 | 15% |
| Program Costs | | | | | | | | | | |
| Administration | | | | | | | | | | |
| 61148 | Field Supplies-ADM | 500 | 735 | 750 | 750 | 750 | 788 | (38) | 750 | 0% |
| Watershed Development | | | | | | | | | | |
| 61549 | Illicit Discharge Detection | 800 | 850 | 900 | 900 | 900 | 900 | - | 900 | 0% |
| 61549 | Groundwater-Surface Water Dewatering Study | - | - | 15,000 | - | - | - | - | - | #DIV/0! |
| 63246 | District Rule Amendment | - | - | - | 7,950 | - | - | 7,950 | 7,950 | 0% |
| 63246 | BMP Standards | - | - | - | - | - | - | 11,236 | 11,236 | #DIV/0! |
| 63246 | Engineering Standards | - | - | - | - | - | - | 13,250 | 13,250 | #DIV/0! |
| 63246 | Engineering | - | - | 400,000 | 350,000 | 350,000 | 367,500 | - | 367,500 | 5% |
| 61148 | Field Supplies-WD | 500 | 950 | 500 | 600 | 600 | 630 | (3) | 627 | 5% |
| Planning & Special Studies | | | | | | | | | | |
| 63246 | Boundary Adjustments | 3,500 | 3,500 | 3,000 | - | - | - | - | - | #DIV/0! |
| 63246 | Water Quality Model | - | 70,000 | - | 210,000 | 210,000 | 220,500 | (220,500) | - | -100% |
| 63246 | Model Updates | - | - | 50,000 | 53,000 | 53,000 | 55,650 | (2,650) | 53,000 | 0% |
| 63246 | Watershed Modeling Pilot Upgrade | 6,490 | 20,800 | - | 101,482 | 101,482 | 106,556 | (106,556) | 0 | -100% |
| 63246 | Infiltration Study | - | - | - | - | - | - | 40,000 | 40,000 | #DIV/0! |
| 63246 | Aquatic Organism Passage Enhanc Ph 2 | - | - | 75,000 | - | - | - | - | - | #DIV/0! |
| 63246 | Subwatershed Planning/Assessments | - | - | 228,000 | 130,000 | 130,000 | 136,500 | (136,500) | - | -100% |
| 63246 | Subwatershed Feasibility Designs | - | - | - | 120,000 | 120,000 | 126,000 | (126,000) | - | -100% |
| 63246 | Channel Geomorphic Analysis | - | - | - | 79,500 | 79,500 | 83,475 | (83,475) | - | -100% |
| 63246 | Drainage Atlas | - | - | - | 7,950 | 7,950 | 8,348 | (8,348) | - | -100% |
| 63246 | Water Quantity Study | - | - | - | 26,500 | 26,500 | 27,825 | (27,825) | - | -100% |
| 63246 | D37 Plan Implementation | - | - | - | - | - | - | 45,000 | 45,000 | #DIV/0! |
| 63246 | Economic Water Resource Study | - | - | 125,000 | - | - | - | - | - | #DIV/0! |
| 61549 | MN Stormwater Research Council-Partner Funding | - | - | 10,000 | - | - | - | - | - | #DIV/0! |
| 61549 | Groundwater Study/Assessment | - | - | 5,000 | 90,000 | 90,000 | 94,500 | 5,500 | 100,000 | 11% |

| Prepared Code | 7/8/2025 11:19 | 2022 Actual | 2023 Actual | 2024 Actual | 2025 Budget | 2025 Projected | Current | 2026 Change | Request | Change 25-26 |
|--|---|------------------|------------------|------------------|------------------|-------------------|------------------|----------------|-------------------|-----------------|
| Operations & Maintenance | | | | | | | | | | |
| 63246 | Engineering/Feasibility Studies | - | 30,000 | 30,000 | 31,800 | 31,800 | 33,390 | 318 | 33,708 | 6% |
| 63246 | AOP Crossing Enhancement | - | - | - | 79,500 | 79,500 | 83,475 | (83,475) | - | -100% |
| 63246 | CC Restoration 131st to Main | - | - | - | 106,000 | 106,000 | 111,300 | (111,300) | - | -100% |
| 63246 | University Ave Pond Retrofit | - | - | - | 51,100 | 51,100 | 53,655 | (53,655) | - | -100% |
| 63246 | Woodbridge Channel Improvement | - | - | - | 100,000 | 100,000 | 105,000 | (105,000) | - | -100% |
| 63246 | Flood Mitigation | - | - | - | - | - | - | 50,000 | 50,000 | #DIV/0! |
| 63246 | Develop Standards Project Specification | - | - | - | - | - | - | 14,326 | 14,326 | #DIV/0! |
| 632469 | Asset Registry | - | - | - | - | - | - | 8,427 | 8,427 | #DIV/0! |
| 63246 | BMP Revitalization | - | - | - | - | - | - | 7,000 | 7,000 | #DIV/0! |
| 63246 | SQT Pilot | - | - | - | - | - | - | 79,500 | 79,500 | #DIV/0! |
| 63595 | Bank Repair & Stabilization | 593,050 | 58,240 | 125,000 | 152,375 | 152,375 | 159,994 | 1,524 | 161,518 | 6% |
| 61251 | Ditch Repair & Maintenance | 58,000 | 137,280 | 10,000 | 53,000 | 53,000 | 55,650 | (5,650) | 50,000 | -6% |
| 61549 | Non Routine Maintenance | 56,000 | 88,400 | 96,000 | 101,760 | 101,760 | 106,848 | 1,018 | 107,866 | 6% |
| 61148 | Field Supplies-O&M | 600 | 4,625 | 1,400 | 1,500 | 1,500 | 1,575 | (75) | 1,500 | 0% |
| Water Quality | | | | | | | | | | |
| 61549 | AIS Rapid Response | - | 5,000 | 20,000 | 21,200 | 21,200 | 22,260 | (2,260) | 20,000 | -6% |
| 61549 | Lake Plan Implementation | 2,776 | 2,887 | 5,000 | 5,300 | 5,300 | 5,565 | 53 | 5,618 | 6% |
| 61549 | Monitoring | 96,400 | 99,746 | 110,489 | 117,118 | 117,118 | 122,974 | 1,171 | 124,145 | 6% |
| 61549 | WQ Cost Share Program | 76,000 | 75,000 | 215,000 | 290,000 | 290,000 | 304,500 | (14,500) | 290,000 | 0% |
| 61549 | Groundwater-Surface Water Chlorides Pilot | - | - | 35,000 | 74,412 | 74,412 | 78,133 | 30,359 | 108,492 | 46% |
| 63246 | Biomonitoring | - | - | - | 32,000 | 32,000 | 33,600 | (33,600) | - | -100% |
| 63246 | Pond Performance Evaluation | - | - | - | 5,000 | 5,000 | 5,250 | (5,250) | - | -100% |
| 61549 | Leaky Sanitary Sewer Investigation | - | - | - | - | - | - | 84,270 | 84,270 | #DIV/0! |
| 61549 | Street Sweeping Testing | - | - | 15,000 | - | - | - | - | - | #DIV/0! |
| 61549 | Contaminants of Emerging Concern Ph II | - | - | 50,000 | - | - | - | 50,000 | 50,000 | #DIV/0! |
| 61549 | Winer Chloride Monitoring | - | - | 6,000 | - | - | - | - | - | #DIV/0! |
| 61148 | Field Supplies-WQ | 3,666 | 7,547 | 2,566 | 3,950 | 3,950 | 4,148 | (798) | 3,350 | -15% |
| Waters Restoration & Protection | | | | | | | | | | |
| 63246 | AOP Enhancement Ph II | - | - | - | - | - | - | 500,000 | 500,000 | #DIV/0! |
| 61549 | PC MNDot Pond Outlet Modification | - | - | 21,000 | - | - | - | - | - | #DIV/0! |
| 61549 | Springbrook Nature Center Outlet Mod | - | - | 22,500 | - | - | - | - | - | #DIV/0! |
| 63595 | Sand Creek AOP Crossing Ehanc @ Xeon | - | - | 115,000 | - | - | - | 171,366 | 171,366 | #DIV/0! |
| 63595 | CRD Reg Park LCC Corridor Restoration-Expansion | - | - | 440,000 | 695,000 | 695,000 | 729,750 | (729,750) | - | -100% |
| 61549 | Springbrook Cr Subwatershed plan impl | - | - | 90,000 | 252,700 | 252,700 | 265,335 | (122,935) | 142,400 | -44% |
| 61549 | Pleasure Cr Subwatershed plan impl | - | - | 87,500 | 809,810 | 809,810 | 850,301 | (741,617) | 108,684 | -87% |
| 63246 | Subwatershed Plan-D39 impl | - | - | - | 1,482,500 | 1,482,500 | 1,556,625 | 1,411,958 | 2,968,583 | 100% |
| 63246 | Subwatershed Plan-D60 impl | - | - | - | - | - | - | 800,000 | 800,000 | #DIV/0! |
| Public & Government Relations | | | | | | | | | | |
| 61549 | Springbrook I&E Implementation | - | - | 69,900 | - | - | - | - | - | #DIV/0! |
| 61549 | Targeted Pleasure Cr I&E Implementation | - | - | 19,900 | - | - | - | - | - | #DIV/0! |
| 61549 | NKE Sand Creek Trail Audience Survey | - | - | 15,000 | - | - | - | - | - | #DIV/0! |
| 61549 | Subwatershed I & E | - | - | - | - | - | - | 20,000 | 20,000 | #DIV/0! |
| 61549 | Website Updates | - | - | - | 3,600 | 3,600 | 3,780 | (3,780) | - | -100% |
| 61549 | Digital Communications | - | - | - | 7,700 | 7,700 | 8,085 | 1,915 | 10,000 | 30% |
| 61549 | Creek/Ditch Signage | - | - | 11,000 | 3,500 | 3,500 | 3,675 | (175) | 3,500 | 0% |
| 61549 | Audience Community Survey | 24,050 | 26,000 | 28,393 | 35,000 | 35,000 | 36,750 | 8,250 | 45,000 | 29% |
| 61549 | Interactive Educational Displays | - | - | - | 35,000 | 35,000 | 36,750 | (1,750) | 35,000 | 0% |
| 61549 | Water Education Grants | 4,250 | 3,745 | 3,867 | 4,000 | 4,000 | 4,200 | (200) | 4,000 | 0% |
| 61549 | Newsletter Communications | - | - | - | 25,000 | 25,000 | 26,250 | (1,250) | 25,000 | 0% |
| 61549 | Sponsorships | - | - | 1,750 | 2,100 | 2,100 | 2,205 | (205) | 2,000 | -5% |
| 61549 | Adopt-A-Drain | 6,500 | 6,864 | 6,000 | 5,500 | 5,500 | 5,775 | (775) | 5,000 | -9% |
| 61549 | Pet Waste | 17,500 | 18,000 | 10,288 | 21,000 | 21,000 | 22,050 | (1,050) | 21,000 | 0% |
| 61148 | Field Supplies-PGA | 2,444 | 6,614 | 3,815 | 2,550 | 2,550 | 2,678 | 172 | 2,850 | 12% |
| Total Program Costs | | 953,026 | 666,783 | 2,580,518 | 5,789,607 | 5,781,657 | 6,070,696 | 633,618 | 6,704,314 | 16% |
| Capital Costs | | | | | | | | | | |
| 65180 | Building Improvements | - | 8,000 | 97,350 | 74,846 | 65,846 | - | 9,000 | 9,000 | -88% |
| 65180 | ~Landscaping | - | - | - | - | - | - | - | - | |
| 65180 | ~HexPave | - | - | - | - | - | - | - | - | |
| 65180 | ~Netting | - | - | - | - | - | - | - | - | |
| 65180 | ~Bath sinks/counters | - | - | - | - | - | - | 9,000 | - | |
| 65230 | Monitoring & Field Equipment | - | 13,795 | 14,000 | 54,828 | 54,828 | - | - | - | -100% |
| 65230 | ~Backpack electrofisher | - | - | - | - | - | - | - | - | |
| 65230 | ~GNSS Receiver | - | - | - | - | - | - | - | - | |
| 65250 | Vehicle | 55,000 | - | - | 41,500 | 41,500 | - | 47,000 | 47,000 | 13% |
| 65340 | Office Furniture & Fixtures | - | - | 16,000 | - | - | - | - | - | #DIV/0! |
| 65380 | Computers & Equipment | 11,100 | - | - | 12,000 | 21,000 | - | - | - | -100% |
| 65390 | Software-Website migration | - | - | 29,358 | 15,000 | 22,500 | - | 15,000 | 15,000 | 0% |
| Total Capital Costs | | 66,100 | 21,795 | 156,708 | 198,174 | 205,674 | - | 71,000 | 71,000 | -64% |
| TOTAL EXPENSES | | | | | | | | | | |
| | | 3,645,958 | 3,062,044 | 5,390,066 | 9,176,299 | 9,213,189 | 9,426,275 | 948,019 | 10,384,562 | |



Draft Capital Improvement Plan (2027-2033)

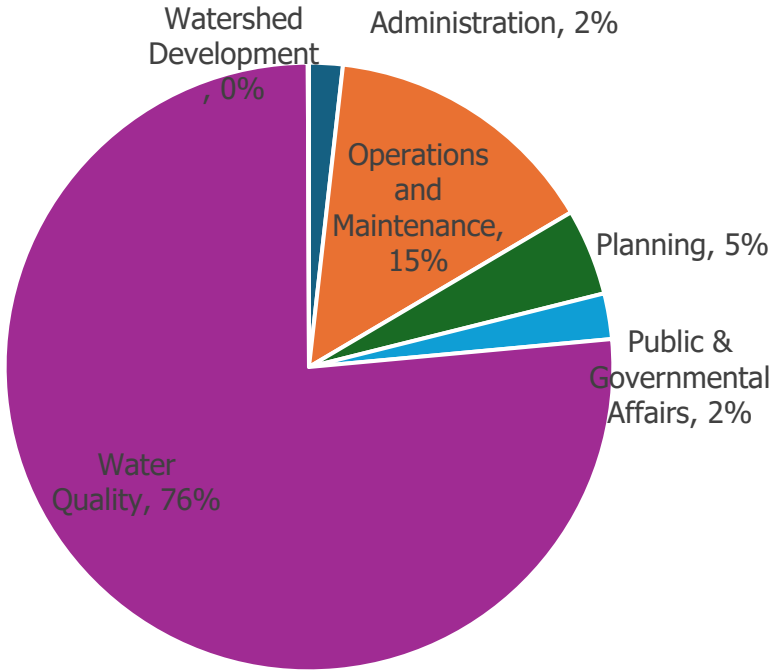
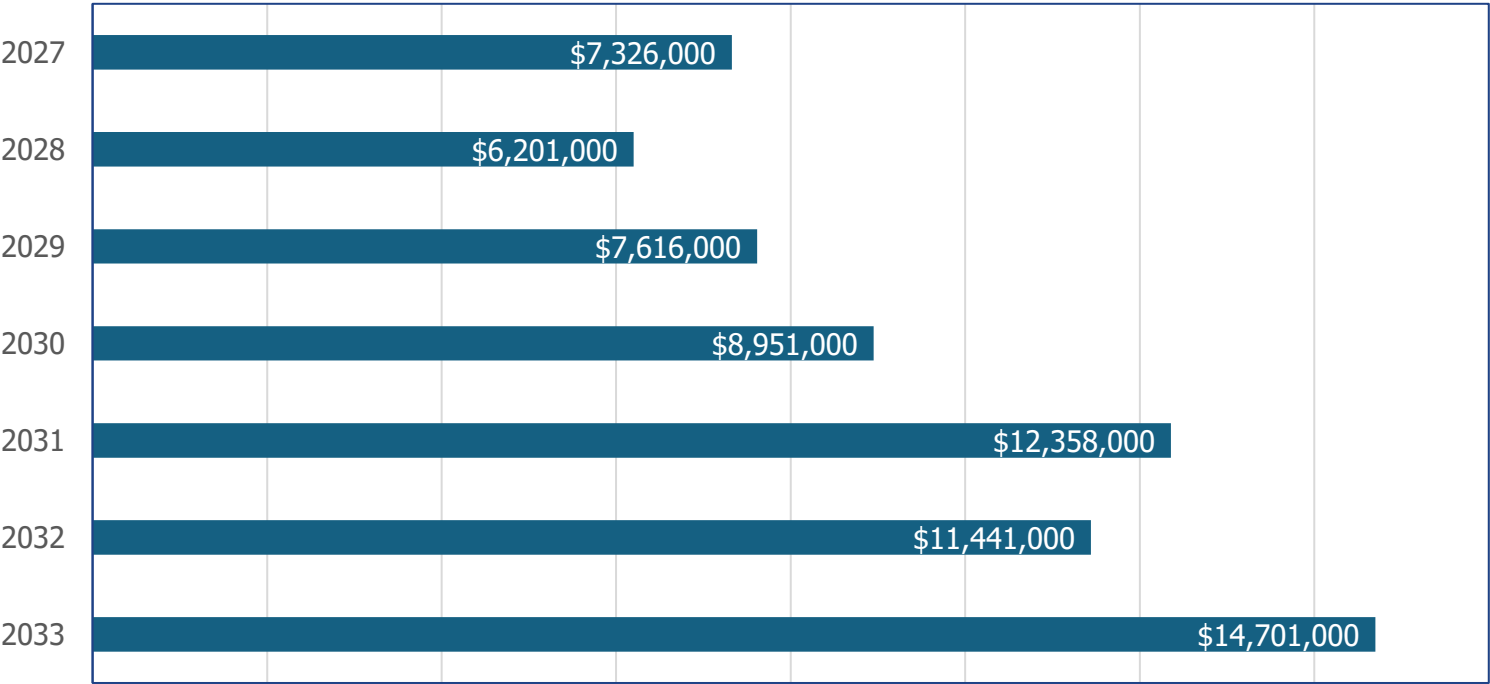
7/14/2025 Board Meeting

Purpose:

To continue implementation of the 2024-2033 Comprehensive Plan (Plan) by updating the Capital Improvement Plan (CIP) to identify, prioritize, and address the watershed management needs through capital planning and balanced public investment in supporting physical infrastructure.

Overview

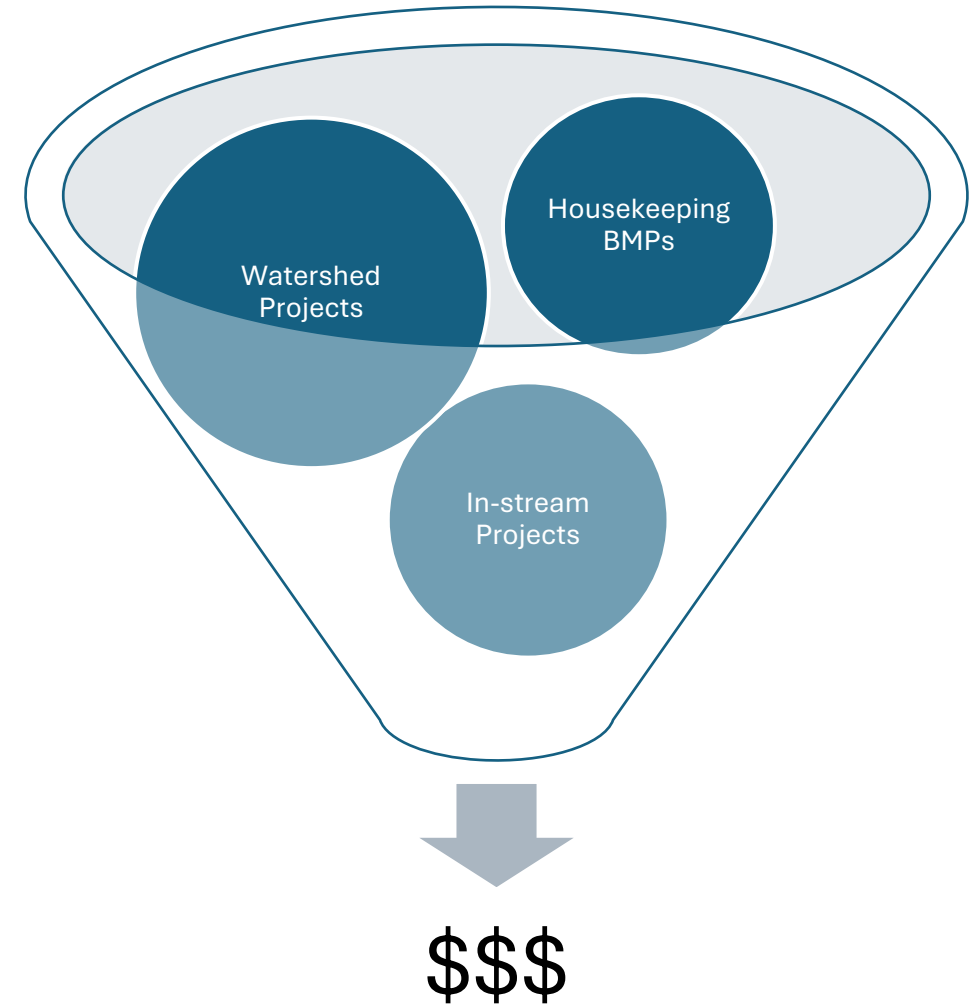
Capital Expenditures



Results

TMDL Cost Analysis

| Scenario | Cost to achieve TMDL by 2045 |
|--------------------------|------------------------------|
| <i>Existing Analysis</i> | <i>\$103 million</i> |
| Status Quo | \$171 million |
| Optimistic In-Stream | \$94 million |
| Maximum In-Stream | \$73 million |

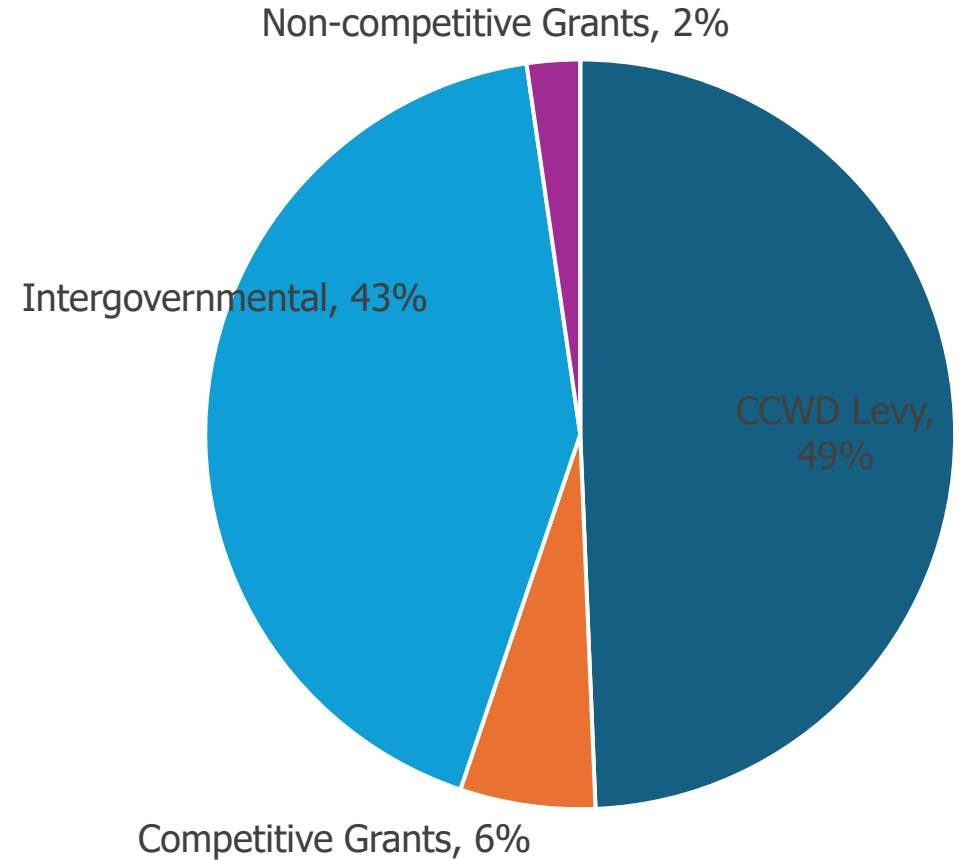


Results

Revenue

- Intergovernmental revenue critical to TMDL progress
- Uncertainty in future grants
- Potential for more competitive grants

Main Revenue Sources



Results

What does this all mean for CCWD?

- ✓ Need to be adaptive remains – annual flexibility
- ✓ Range of potential TMDL costs – focus on cost-effectiveness
- ✓ Project complexity increasing and lack of low-hanging fruit
- ✓ External revenue uncertainty
- ✓ Time value of money

Implications

Next Steps

- ☐ **Finalize CIP Update**
- ☐ **Prepare minor plan amendment**
- ☐ **Board release minor plan amendment for public review**
- ☐ **Hold public meeting**
- ☐ **Adopt amended plan**

Next Steps

From: [Jordan, Michelle \(BWSR\)](#)
Subject: Fw: FYI Newsletter - July 2025
Date: Tuesday, July 8, 2025 10:38:58 AM
Attachments: [image.png](#)

Caution: This email originated outside our organization; please use caution.

Good morning SWCD and Watershed administrators,

I imagine that you are likely already on this list-serve, and, that your talented legal counsels are keeping you up-to-date on matters of the Data Practices Act and Open Meeting Law. However, as there were legislative changes related to both data practices and open meeting law, I figured I would send this along any way.

One thing that stuck out to me of interest was the striking of needing to post the location of public body members participating in meetings remotely:

Open Meeting Law

The Minnesota Legislature also made the following change to the Open Meeting Law during the 2025 legislative session.

Minn. Stat. § 13D.02, subds. 1 & 2 ([Session Law ch. 39](#), art. 6, secs. 1 & 2)
(effective May 24, 2025)

Removes requirement that the location of public body members attending a meeting via interactive technology be open to the public. Removes requirement that the location of the public body member attending meeting via interactive technology must be noticed to the public, but requires bodies to notice the fact that members may participate by interactive technology.

It's also always fun to read the advisory opinions at the bottom of the newsletter.

All the best,

Michelle Jordan | Board Conservationist

Minnesota Board of Water and Soil Resources (BWSR)
520 Lafayette Road North
St. Paul, MN, 55155
651-308-6724
(she/her)

New: Grants Streamlining project. Did you know, BWSR has been working to streamline its delivery and structure of grant program requirements. Updates are expected to be rolled out **July 1, 2025**. Read more on the Grants Streamlining page:
<https://bwsr.state.mn.us/grantsstreamlining>

From: Minnesota Department of Administration

<Admin_Minnesota@public.govdelivery.com>

Sent: Tuesday, July 8, 2025 9:30 AM

To: Jordan, Michelle (BWSR) <Michelle.Jordan@state.mn.us>

Subject: FYi Newsletter - July 2025

FYi Newsletter – From the Data Practices Office at the Department of Administration



JULY 2025

2025 Legislative Summary: Data Practices and Open Meetings

The following summaries highlight the changes made to Chapter 13 (Data Practices Act) and other data practices related statutes during the 2025 Minnesota regular and special legislative sessions that affect a broad number of government entities.

The Legislature also passed several bills containing data provisions that are unique to specific entities, which are not included in the summary below. DPO encourages data practices staff at government entities to review their enabling statutes to determine whether the Legislature made changes to data practices requirements that solely impact their entity.

Unless otherwise noted in the summaries, effective dates are July 1, 2025.

[Note: Click here to jump to the remainder of the newsletter covering policy updates, Open Meeting Law guidance, an upcoming training, as well as advisory opinion summaries.](#)

Data Practices

Minn. Stat. § 13.03, subd. 3(g) ([Session Law ch. 35](#), art. 9, sec. 1)

Allows a responsible authority to suspend any further responses to a data request if a requester does not inspect or collect copies of data within five business days after being notified data are available. The response must resume after requester inspects or collects the produced data.

Minn. Stat. § 13.04, subd. 4 ([Session Law ch. 39](#), art. 2, sec. 15)

Allows government entities to share not public data with the Commissioner of Administration to respond to a data challenge appeal under section 13.04, subd.4. Classifies data submitted by either a data subject or government entity as the same classification as maintained by the entity. Allows sharing of not public data between the Commissioner of Administration and the Office of Administrative Hearings. Classifies data on individuals maintained by the Department of Administration as private if the data were completed, corrected, or destroyed as a result of the informal resolution process in a data challenge appeal.

Minn. Stat. § 13.32, subds. 2 & 5 ([Session Law ch. 35](#), art. 9, secs. 2 & 3) (effective May 24, 2025)

Prohibits schools from designating certain data about a student's parents, including home address, telephone number, email address, or other personal contact information, as directory information.

Minn. Stat. § 13.357 ([Session Law ch. 39](#), art. 2, sec. 16)

Allows government entities to disclose data related to suspected or confirmed fraud in a public program to any other government entity if access would promote the protection of public resources, promote the integrity of public programs, or aid the law enforcement process.

Minn. Stat. § 13.43 ([Session Law ch. 35](#), art. 9, sec. 4)

Removes population threshold for cities and counties when determining who is a public official for personnel data purposes. Adds members of the Metropolitan Council appointed by the governor to definition of "public official" in section 13.43. Also adds the Met Council's principal administrative officer, deputy regional administrator, general counsel, executive heads of divisions, executive head responsible for compliance with EEO provisions of federal law, and chief law enforcement officer to public official definition.

Minn. Stat. § 13.821, § 13.03, subd. 6 ([Session Law ch. 35](#), art. 5, secs. 1 & 2)

Updates language to apply to "recordings" of child abuse victims rather than "videotapes."

Minn. Stat. § 13.825, subd. 4 ([Session Law ch. 35](#), art. 9, sec. 5)

Allows individuals who can obtain a state accident report under 169.09, subd. 13 to

obtain copies of body camera data created during a collision investigation. Limits use of the body camera data provided under this section and subjects requesters who receive the footage to section 13.08. Law enforcement agencies may deny these requests if there is a compelling reason that providing these data would interfere with an active investigation, the data are clearly offensive to common sensibilities or are classified as not public by other sections of the Data Practices Act. These new requirements do not apply to the Minnesota State Patrol.

Minn. Stat. §§ 13.991, 480.40, 480.45, 480.50 ([Session Law ch. 35](#), art. 5, secs. 6, 10-13) (effective January 1, 2026)

Defines real property records and creates additional protections and responsibilities for government entities maintaining real property records on a subset of judicial officials. Requires a judicial official to submit a real property notice to a county recorder for classifications and additional rights to apply. Adds the Department of Human Services Appeals Division to the definition of “judicial official” that receives protection of their personal information held by government entities.

Minn. Stat. § 15.013, subd. 3 ([Session Law ch. 39](#), art. 2, sec. 22) (effective May 24, 2025)

Classifies data at state agencies related to evidence of fraud as confidential or protected nonpublic data, allows state agencies to disclose these data to federal, state, or local government agencies or a law enforcement agency if disclosure will help prevent fraud against public programs or aid the law enforcement process.

Minn. Stat. § 16C.05, subd. 8 ([Session Law ch. 39](#), art. 2, sec. 45)

Prohibits contracts entered into by the state from containing terms that are inconsistent with the Data Practices Act.

Minn. Stat. § 299C.061 ([Session Law ch. 35](#), art. 3, sec. 19)

Requires state agencies that make a mandatory or discretionary referral to the BCA’s Financial Crimes and Fraud Section to provide any data related to the suspected fraudulent activity, regardless of classification. Authorizes sharing of active criminal investigative data concerning insurance fraud with the Department of Commerce.

Open Meeting Law

The Minnesota Legislature also made the following change to the Open Meeting Law during the 2025 legislative session.

Minn. Stat. § 13D.02, subds. 1 & 2 ([Session Law ch. 39](#), art. 6, secs. 1 & 2) (effective May 24, 2025)

Removes requirement that the location of public body members attending a meeting via interactive technology be open to the public. Removes requirement that the location of the public body member attending meeting via interactive technology must be noticed to the public, but requires bodies to notice the fact that members may participate by interactive technology.

Upcoming Data Practices Trainings

Legislative Update & Data Practices Potpourri Webinar on July 15

The Data Practices Office will be offering a free webinar on **Tuesday, July 15 at 11 a.m.** to highlight changes the Minnesota Legislature made to data practices statutes and the Open Meeting Law during the 2025 legislative sessions. We will also discuss recent questions our office has received and hold a live Q&A session.

More information about this free webinar is [available on our website](#), and you can view recordings of past webinars on our [YouTube Channel](#).

Reminder: Update your policies by August 1

[Minnesota Statutes](#), section 13.025 requires all government entities subject to the Data Practices Act to create policies about access to public data as well as the rights of data subjects. The law also requires government entities to review and update these policies by August 1 of each year.

This is our friendly reminder to data practices officials to review and update your entity's data access policies by the August 1 deadline. The [Data Practices Office website](#) has sample policies and a guidance worksheet to help you consider different factors to keep your policies up to date.

Are You a New Public Body Subject to the OML? Check Out These Resources!

During recent sessions, the Legislature has created several new boards, commissions, councils, and task forces that are subject to the [Open Meeting Law](#).

The Data Practices Office has a variety of resources that can help these new public bodies (or anyone interested in open meetings) understand the OML's requirements, which include:

- [Open Meeting Law One-Page Overview](#)
- [Open Meeting Law in Minnesota PowerPoint training slides](#)
- [Open Meeting Law guidance webpages on the DPO website](#)
- [Open Meeting Law myths and misconceptions webpage](#)
- [Minnesota Open Meeting Law Training Video on YouTube](#)
- [Open Meeting Law Overview Webinar on YouTube](#)
- [Open Meeting Law Potpourri Webinar on YouTube](#)

As always, DPO staff are happy to answer any of your OML questions. You can reach us by email at info.dpo@state.mn.us or by phone at 651-296-6733.

Advisory Opinion Updates

Classification of personnel data

In [Advisory Opinion 25-003](#), a school district asked about the classification of personnel data about a public official who resigned after a personnel investigation was completed but prior to the school board taking any official action based on the results of the investigation. The district also asked whether data contained in a resignation letter were classified as private. The Commissioner noted that section 13.43, subdivision 2(f) states that all data related to a complaint or charge against a local public official become public when the employee resigns while the complaint or charge

is pending. In this situation, the public official resigned after an investigation was completed, but the school board had not yet decided whether it would discipline the employee or formally close the complaint. Therefore, the complaint was still pending at the time of the public official's resignation, and data related to the complaint became public. Additionally, the Commissioner opined that data within an employee's resignation letter are classified as private data under section 13.43, subdivision 4.

Municipal utility customer data

In [Advisory Opinion 25-004](#), a city asked whether Minnesota Statutes, section 13.685 classified data about a future municipal electric utility customer. The Commissioner determined that an individual or entity is a customer of the municipal electric utility if it has purchased or has a contract or agreement to purchase electric utility services from the municipal electric utility. As a result, a future municipal electric utility customer is not a customer for purposes of section 13.685, and data about the future customer are presumptively public.

Response to data requests

In [Advisory Opinion 25-005](#), a member of the public asked whether a state agency responded appropriately to a data request for "all emails" related to specific topics when the agency did not also provide documents attached to the responsive emails. The state agency's email retention policy then automatically destroyed several of the emails and attachments before the agency provided access to the missing responsive documents. The state agency maintained that the requester was not clear that the request for "all emails" included the attached documents. The Commissioner noted documents attached to an email message are part of an email itself. Therefore, the agency did not respond appropriately when it failed to provide access to email attachments in its response to the request. Further, the agency could not remedy the situation because the email auto-delete policy destroyed responsive data. The Commissioner encouraged government entities to ensure they have procedures in place to retain official records and data responsive to a request when using email auto-delete policies.

Response to data requests

In [Advisory Opinion 25-006](#), a member of the public asked whether a school district responded appropriately to a request for public data. The requester asked for data 11 months prior and had received only portions of the data after inquiries from the Department of Administration and the requester. Additionally, the District indicated it was providing only a subset of the data due to technical difficulties with retrieving all the data requested. The Commissioner determined that the District did not respond appropriately to the request.

Data Practices or OML Questions?

Have questions about data practices or the Open Meeting Law? Contact us by email at info.dpo@state.mn.us or by phone at 651-296-6733. We are here to help!

**Minnesota Watersheds
2025 Annual Meeting on Resolutions and Petitions
August 25, 2025
Via Zoom**

Member Meeting Materials

Enclosed are the following items:

1. Notice of Annual Meeting on Resolutions and Petitions
2. Delegate Appointment Form
3. List of Delegates Appointed for the March Special Meeting
4. Annual Meeting on Resolutions and Petitions Agenda
5. Proposed Legislative Platform Updates
6. Proposed Resolutions
7. Active Resolutions

Please note that the Delegate Appointment Forms are **REQUIRED**. For the Annual Meeting on Resolutions and Petitions to be held, **a quorum of 22 delegates MUST be present and must include at least one delegate from each of the three regions.** Please return your Delegate Appointment Forms to Jan Voit at jvoit@mnwatersheds.com at your earliest convenience.

Delegates appointed for the special meeting may serve as delegates for the Annual Meeting on Resolutions and Petitions and the Annual Business Meeting. *Email confirmation of those delegates is required from each organization.*

This packet has been distributed to administrators and managers via email. No paper copies of this packet will be sent via the U.S. Postal Service.

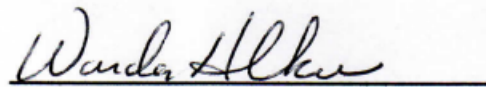
**We are looking forward to your participation in this year's
virtual Annual Meeting on Resolutions and Petitions!**

Minnesota Watersheds 2025 Annual Meeting on Resolutions and Petitions Notice

NOTICE IS HEREBY GIVEN that the 2025 Annual Meeting on Resolutions and Petitions will be held by Zoom beginning at 10:00 a.m. on Monday, August 25 for the following purposes:

1. to consider and act upon proposed Legislative Platform updates; and
2. to consider and act upon proposed Resolutions.

Sincerely,



Wanda Holker
Secretary

Minnesota Watersheds 2025 Delegate Appointment Form

The _____ hereby certifies that it is

name of watershed organization

a watershed district or watershed management organization duly established and in good standing pursuant to Minnesota Statutes 103B or 103D and is a member of Minnesota Watersheds for the year 2025.

The _____ hereby further certifies

name of watershed organization

the following individuals have been appointed as delegates, or as an alternate delegate, all of whom are managers in good standing with their respective watershed district or watershed management organization.

Delegate #1: _____

Delegate #2: _____

Alternate: _____

Authorized by:

Signature

Date

Title

** Please return this form to mnwatershed@gmail.com at your earliest convenience. **

| REGION 1 | Delegate 1 | Delegate 2 | Alternate |
|--|-------------------|------------------------|-------------------|
| Bois de Sioux Watershed District | Linda Vavra | Allen Wold | |
| Buffalo-Red River Watershed District | Peter Fjestad | Cathy Affield | |
| Cormorant Lakes Watershed District | | | |
| Joe River Watershed District | | | |
| Middle-Snake-Tamarac Rivers | Bill Petersen | Lein Schiller | Keith Szczepanski |
| Pelican River Watershed District | Laurie Olson | Chris Jasken | Charlie Jasken |
| Red Lake Watershed District | LeRoy Ose | Gene Tiedemann | Allan Page |
| Roseau River Watershed District | Jim Johnson | LaVerne Voll | |
| Sand Hill River Watershed District | Don Andringa | | |
| Two Rivers Watershed District | Gerald Olsonawski | | |
| Warroad River Watershed District | | | |
| Wild Rice Watershed District | Mike Christensen | Duane Erickson | Curt Johannsen |
| | | | |
| REGION 2 | Delegate 1 | Delegate 2 | Alternate |
| Buffalo Creek Watershed District | | | |
| Cedar River Watershed District | | | |
| Clearwater River Watershed District | | | |
| Crooked Creek Watershed District | | | |
| High Island Creek Watershed District | | | |
| Kanaranzi-Little Rock Watershed District | | | |
| Lac Qui Parle-Yellow Bank Watershed District | Andrew Weber | | |
| Middle Fork Crow River Watershed District | Ruth Schaefer | Jeff Gertgen | |
| North Fork Crow River Watershed District | Bob Brauchler | Jim Wuertz | Jim Barchenger |
| Okabena Ocheda Watershed District | | | |
| Shell Rock River Watershed District | Brad Kramer | Joe Pacovsky | Mike Lee |
| Turtle Creek Watershed District | | | |
| Upper Minnesota River Watershed District | Wanda Holker | | |
| Yellow Medicine River Watershed District | Bill Briggs | Randy Kamrath | Darwyn Bach |
| | | | |
| REGION 3 | Delegate 1 | Delegate 2 | Alternate |
| Bassett Creek WMC | Joan Hauer | Shaun Kennedy | RJ Twiford |
| Brown's Creek Watershed District | Celia Wirth | Klayton Eckles | Chuck LeRoux |
| Capitol Region Watershed District | Shawn Mazanec | Hawona Sullivan Janzen | Joe Collins |
| Carnelian Marine St. Croix Watershed District | Paul Richert | | |
| Comfort Lake - Forest Lake Watershed District | Jackie Anderson | Steve Schmaltz | |
| Coon Creek Watershed District | Jim Hafner | | |
| Minnehaha Creek Watershed District | Sherry White | William Olson | Eugene Maxwell |
| Mississippi WMO | | | |
| Nine Mile Creek Watershed District | Peggy Kvam | Chris-Ann Lauria | |
| Prior Lake Spring Lake Watershed District | Ben Burnett | Bruce Loney | |
| Ramsey Washington Metro Watershed District | Val Eisele | Benjamin Karp | |
| Rice Creek Watershed District | Mike Bradley | Marcie Weinandt | |
| Riley Purgatory Bluff Creek Watershed District | David Ziegler | Jill Crafton | Tom Duevel |
| South Washington Watershed District | Mike Madigan | Brian Johnson | |
| Vadnais Lake Area WMO | | | |
| Valley Branch Watershed District | Don Pereira | Ed Marchan | John Brach |



Annual Meeting on Resolutions and Petitions

AGENDA

Monday, August 25, 2025

10:00 a.m.

Join online: [CLICK HERE](#)

Join by phone: +1 312 626 6799

Meeting ID: 837 1967 3264

Passcode: 992222

GENERAL BUSINESS

10:00 a.m. Call to Order and Process Overview – Brad Kramer

10:05 a.m. Approval of Agenda (Action) – Brad Kramer

ACTION ITEMS

10:10 a.m. **LEGISLATIVE PLATFORM** (Action) – Brad Kramer

10:30 a.m. **RESOLUTIONS HEARING** (Action) – Don Pereira

Note: If you wish to testify “FOR” or “AGAINST”, please raise your hand. You must be recognized by the meeting host before you speak. Limit your comments to two (2) minutes. Voting on each resolution will be done by hand raising.

Resolution 1 – Supporting a Legislative Amendment to Expand the Wetland Conservation Act Exemption of Public Drainage System Repairs

Resolution 2 – Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

Resolution 3 – Seeking Legislative Reform to Increase MDNR and MPCA Efficiency and Define Permit Application Completeness

12:00 p.m. **ADJOURNMENT**

Minnesota Watersheds | 1005 Mainstreet | Hopkins, MN 55343 | mnwatersheds.com

For more information, contact Jan Voit, jvoit@mnwatersheds.com | 507-822-0921



**MINNESOTA
WATERSHEDS**
Connecting People. Protecting Water.

DRAFT 2025-2026 LEGISLATIVE PLATFORM

Abstract

This document articulates clearly defined legislative policies so members and Minnesota Watersheds representatives on the Board of Water and Soil Resources Board, Clean Water Council, and Local Government Water Roundtable can accurately state our positions.

Adopted December 6, 2024

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DRAFT

Purpose

Minnesota Watersheds represents both watershed districts and watershed management organizations (collectively referred to as Watersheds). That representation underscores the necessity of protecting Watershed powers, duties, and planning responsibilities on a watershed basis.

This legislative platform outlines Minnesota Watersheds positions on legislative matters and serves as the foundation for our organization to support or oppose various local, state, and federal legislation. The legislative platform is based on adopted resolutions and emerging issues as identified by the MAWA Legislative Platform Committee and the Minnesota Watersheds Resolutions and Legislative Committees and adopted by the membership. It also is designed to clearly articulate defined legislative policies so members and Minnesota Watersheds representatives on the Board of Water and Soil Resources Board, Clean Water Council, and Local Government Water Roundtable can accurately state our positions.

Emerging Issues

New or developing problems or concerns may arise that require attention before or during the legislative session. Those problems or concerns likely have not been addressed through the resolutions process, may or may not be identified in the legislative platform, but will need to be addressed by the lobbying team and executive director through attendance and meetings, written comments, testifying at hearings, or legislation. Flexibility is necessary so that the lobbying team and executive director can be proactive on behalf of Minnesota Watersheds with state agencies, non-governmental organizations, and at the legislature.

The Minnesota Watersheds Manual of Policy and Procedures states: *In the event legislation or state agency policy is introduced that may cause harm to Minnesota Watersheds members and there is no policy adopted by Minnesota Watersheds on the issue, the Minnesota Watersheds Board of Directors may review the legislation or policy and adopt a temporary position on the issue on behalf of the organization. The policy position will be in effect until the next annual resolutions hearing. At that time, the membership must review the policy position and vote on whether it should become a permanent policy position or should expire.*

Finance

Watersheds are tasked with many responsibilities by Minnesota statute and local priorities are set by their boards. To effectively perform those duties, adequate funding is necessary. Although some Watersheds have levy authority, there are many other avenues of funding that are important for achieving local water management, as well as water quality and quantity goals.

1. Capacity

- a. Support Clean Water Funds for implementation, not capacity (Resolution 2021-01A and B)
- b. Support capacity funding for watershed districts (Resolution 2021-02)
- c. Support General Fund repayment of Soil and Water Conservation District capacity funds to the Clean Water Fund

2. Grant Funding

- a. Support metro watershed-based implementation funding for approved 103B plans only (Resolution 2021-07)

- b. Support a more equitable formula for watershed-based implementation funding in the metro
- c. Lobby for watershed-specific grant funding
- d. [Lobby for the flood hazard mitigation grant program](#)

Urban Stormwater

Watersheds and land use management partners work to reduce polluted stormwater runoff and/or increase infiltration from urbanization and hard surfaces. Many Watersheds in the state have adopted regulatory standards and/or official controls to successfully manage urban stormwater when land alterations occur. Watersheds also implement a variety of urban stormwater management practices to treat runoff before it enters our lakes, streams, and wetlands.

1. Stormwater Quality Treatment

- a. Support limited liability for certified commercial salt applicators (Resolution 2022-02)
- b. Support, partner/collaborate with a municipal separate storm sewer system (MS4s – municipal separate storm sewer system) (if/where appropriate) in permit compliance activities
- c. Support the use of green infrastructure and minimizing impervious surfaces, where practical, in urban development and planning
- d. Where it may exist, support removing duplication of urban stormwater regulatory standards and controls
- e. Support the rescission of the Department of Labor and Industry/Plumbing Board Final Interpretation of Inquiry PB0159, storm drainage surcharge to return to common engineering practice for stormwater pond design

2. Water Reuse

- a. Support the Stormwater Reuse Task Force and for the Minnesota Department of Health to complete a review process (Resolution 2022-01)
- b. Support efforts to clarify and simplify State Plumbing Board rulings and requirements to facilitate more reuse of rainwater/stormwater

Water Quantity

Watersheds are directed by statute to conserve the natural resources of the state by land use planning, flood control, and other conservation projects. Specific purposes refer to flood damage reduction, stream flows, water supply, and drainage systems, as well as to identify and plan for effective protection and improvement of surface water and groundwater, and to protect and enhance fish and wildlife habitat and water recreational facilities. Numerous past, present, and future legislative initiatives have affected how water quantity issues are managed at the local level. This very broad-based topic includes management of the volume of water (drought, flooding, water supply), the flow of water (drainage, storm water, channel restoration, habitat), and recreational (lakes, rivers, wetlands) activities like fishing, boating, and hunting.

1. Drainage

- a. Support the current statutory requirements for notification and coordination in the development of petitioned repairs, drainage improvement projects, and new drainage systems
- b. Support the addition of a classification for public drainage systems that are artificial watercourses
- c. Seek increased support for and participation in the Drainage Work Group (Resolution 2022-03)
- d. Oppose the drainage registry information portal
- e. Oppose incorporating increased environmental, land use, and multipurpose water management criteria (M.S. 103E.015 requirements)
- f. Support new legislation modeled after HF2687 and SF2419 (2018) regarding Department of Natural Resources regulatory authority over public drainage maintenance and repairs (Resolution 2023-03)
- g. Oppose mandatory Environmental Assessment Worksheets for drainage projects
- h. Investigate ways of maintaining water flow during periods of drought and explore opportunities for aquifer recharge.

2. Funding

- a. Obtain stable funding for flood damage reduction and natural resources enhancement projects (Resolution 2022-05)
- b. Clarify county financing obligations and/or authorize watershed district general obligation bonding for public drainage projects

3. Flood Control

- a. Support crop insurance to include crop losses within impoundment areas (Resolution 2021-05)
- b. Seek action for streamlining the Department of Natural Resources Flood Hazard Mitigation Grant Program (Resolution 2023-04)

4. Regulation

- a. Support temporary water storage on Department of Natural Resources wetlands during major flood events (Resolution 2020-04)
- b. Support managing water flows in the Minnesota River Basin (statewide) through increased water storage and other strategies and practices
- c. Work with Minnesota Department of Transportation to support flood control and how to handle increased water volume issues along state and federal highway systems (example from Bemidji district of the Minnesota Department of Transportation)

5. Policy

- a. Support funding for watershed-based climate resiliency projects and studies
- b. Support funding for best management practices that protect and enhance groundwater supply
- c. Seek the ability to allow resale of acquisition buyout property (Resolution 2024-04)

Water Quality

Protecting and improving the quality of surface and ground water in our Watersheds is an essential component of managing water resources on a watershed basis.

1. Lakes

- a. Support limiting wake boat activities (Resolution 2022-06)
- b. Support designation change and research needs for the Chinese Mystery Snail
- c. Support temporary lake quarantine authorization to control the spread of aquatic invasive species
- d. Support streamlining permit applications for rough fish management
- e. Support dredging as a best management practice to manage internal phosphorus loads in lakes

2. Wetlands

- a. Support a statutory requirement for water level control structures in wetland restorations and wetland banks
- b. Support federal, state, and local funding for wetland restoration and protection activities
- c. Seek clarification of the statutorily modified definition of wetlands and the effects on watershed implementation of the Wetland Conservation Act ([Minnesota Laws 2024, Chapter 90, Article 3, section 77](#))

3. Rivers and Streams

- a. Support a statutory deadline for Department of Natural Resources Public Waters Work Permits (45-60 days)
- b. Support automatic transfer of public waters work permits to Watersheds (M.S. Chapter 103G.245 Subd.5)

4. Policy

- a. Support funding for watershed-based climate resiliency projects and studies
- b. Support funding for best management practices that protect groundwater quality
- c. Support development, adoption, and implementation of regulatory approaches to reducing chloride contamination in waters of the state (Resolution 2024-01)

Watershed Management and Operations

Protecting, enhancing, defending, and supporting existing Watershed statutory powers, duties, and planning responsibilities is necessary for effective and efficient watershed management and operations. Specific Watershed powers, duties, and planning responsibilities are contained in Minnesota Statutes [Chapter 103B](#) and [Chapter 103D](#).

1. Watershed Powers

- a. Support and defend eminent domain powers for watershed districts
- b. Support Watershed powers to levy property taxes and collect special assessments
- c. Support a watershed district's power to accept the transfer of drainage systems in the watershed; to repair, improve, and maintain the transferred drainage systems; and to construct all new drainage systems and improvements of existing drainage systems in the watershed

- d. Support a Watershed's power to regulate the use and development of land within its boundaries

2. Watershed Duties

- a. Support a Watershed's duty to initiate projects
- b. Support a Watershed's duty to maintain and operate existing projects
- c. ~~Support increased flexibility in the open meeting law (Resolution 2023-05)~~
- d. Allow alternative notice of watershed district proceedings by publication on the district's website (Resolution 2024-02)

3. Watershed Planning

- a. Support a Watershed's ability to jointly or cooperatively manage and/or plan for the management of surface and ground water
- b. Support the connection between watershed-based implementation and funding
- c. Support development of a soil health goal for metropolitan watershed management plans (Resolution 2020-03)
- d. Support education and outreach to encourage formation of watershed districts in unserved areas (Resolution 2023-06)

Agency Relations

Watershed organizations work with many federal and state agencies to accomplish their mission. While relationships vary from administrative to funding and regulatory, agency policies and procedures can have a major impact on Watershed operations and projects. Maintaining strong, positive relations and ensuring Watersheds have a role in policy making is key to successful watershed management and operations.

1. Advocacy

- a. Require a 60-day review period before state agencies adopt new policies related to water and watershed management (Resolution 2021-06)
- b. Increase collaborative efforts between Minnesota Watersheds and all state agencies involved in water management

2. Representation

- a. Support watershed district managers being appointed, not allowing county commissioners to serve as managers

3. Regulation

- a. Streamline the Department of Natural Resources permitting process by increasing responsiveness, decreasing the amount of time it takes to approve permits, providing a detailed fee schedule prior to application, and conducting water level management practices that result in their reaction more quickly to serious, changing climate conditions
- b. Require watershed district permits for all state agencies (Resolution 2023-01)
- c. Oppose mandatory Environmental Assessment Worksheets for drainage projects
- d. Request support to request new legislation to set permit review time limits upon the Department of Natural Resources (Resolution 2024-13)

Regulations

Watershed representation on state and local panels and committees and the ability for Watersheds to regulate development and use of land within the organization's boundaries without prohibitive regulatory restrictions is necessary.

- a. Oppose legislation that forces spending on political boundaries
- b. Support the ability to appeal public water designations (Resolution 2020-01)
- c. Seek Watershed membership on Wetland Technical Evaluation Panels (Resolution 2024-03)

Natural Resources

Minnesota Statutes direct Watersheds to conserve the natural resources of the state. Some of the purposes listed in statute are to conserve water in streams and water supply, alleviate soil erosion and siltation of water courses or water basins, regulate improvements by riparian property owners of the beds, banks, and shores of lakes, streams, and wetlands for preservation and beneficial public use; protect or enhance the water quality in water courses or water basins; and protect and preserve groundwater resources.

1. Planning

- a. Ensure timely updates to Wildlife Management Area plans
- b. Support Watershed inclusion in development of state plans (i.e., Prairie Plan, State Water Plan, etc.) related to water and watershed management

2. Policy

- a. Support funding for climate resiliency
- b. Seek clarification in the statutory language regarding funding for and updating the public waters inventory ([Minnesota Laws 2024, Chapter 116, Article 3, section 47](#))
- c. Seek the Department of Natural Resources to establish a "Comprehensive Guideline for Calcareous Fen Management" (Resolution 2024-05)
- d. Seek the Department of Natural Resources to adopt a program to incentivize calcareous fen management on private lands (Resolution 2024-07)
- e. Seek a formal process to distribute a complete list of calcareous fens annually (Resolution 2024-10)
- f. Seek the development of a calcareous fen work group (Resolution 2024-12)

3. Habitat

- a. Clarify buffer rule issues
- b. Support funding to reduce erosion and sedimentation
- c. Support funding for the enhancement, establishment, and protection of stream corridors and riparian areas
- d. Support funding for the enhancement and protection of habitats

2024 Results

This section will document when an issue is resolved.

Water Quantity

Drainage (2024)

- Comply with the legislative mandate to review outlet adequacy and notification requirements in the Drainage Work Group
 - During the 2023 legislative session ([Minnesota Laws 2023, Chapter 60, Article 5, section 21](#)), BWSR and the DWG were directed by the legislature to evaluate and develop recommendations on the definition and application of outlet adequacy as provided in M.S. Chapter 103E.261 and public notice requirements for drainage activities, including a drainage registry portal. The report was developed during DWG meetings following the 2023 legislative session. The report was submitted to the legislature on February 1, 2024 as required by the statutory language.

Watershed Management and Operations

Watershed Duties (2025)

- Support increased flexibility in the open meeting law
 - During the 2025 legislative session, the Open Meeting Law was amended to remove some of the requirements for remote meeting participation using interactive technology. Watershed boards and other local government bodies may conduct their meetings using interactive technology so long as:
 - all members of the body participating in the meeting, wherever their physical location, can hear and see one another and can hear and see all discussion and testimony presented at any location at which at least one member is present;
 - members of the public present at the regular meeting location of the body can hear and see all discussion and testimony and all votes of members of the body;
 - at least one member of the body is physically present at the regular meeting location; and
 - all votes are conducted by roll call so each member's vote on each issue can be identified and recorded.

Watershed Planning (2024)

- Support watershed autonomy during and following a One Watershed, One Plan development process
 - Changes were made to clarify and modernize M.S. Chapter 103D during the 2024 legislative session ([Minnesota Laws 2024, Chapter 90, Article 3, section 42](#)). M.S. Chapter 103D.401 was clarified that a watershed district maintains the authority to adopt a plan even when participating in a comprehensive watershed management planning program under section 103B.801 (One Watershed, One Plan/1W1P).

Resolutions and Legislative Committee Recommendations



The committee’s recommendations on resolutions are as follows.

| # | Resolution Title | Committee Recommendation |
|---|---|--------------------------|
| 1 | Supporting a Legislative Amendment to Expand the Wetland Conservation Act Exemption of Public Drainage System Repairs | Recommends adoption |
| 2 | Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations | Recommends adoption |
| 3 | Seeking Legislative Reform to Increase MDNR and MPCA Efficiency and Define Permit Application Completeness | Recommends adoption |

BACKGROUND INFORMATION ON MINNESOTA WATERSHEDS

RESOLUTION 2025-01

Resolution Supporting a Legislative Amendment to Expand the Wetland Conservation Act (WCA) Exemption for Public Drainage System Repairs

Proposing District: Rice Creek Watershed District
Contact Name: Nicholas Tomczik, Administrator
Phone Number: 763-398-3079
Email Address: ntomczik@ricecreek.org

Background that led to submission of this resolution:

The Wetland Conservation Act (WCA) currently exempts potential impacts to wetlands that have existed for less than 25 years resulting from public drainage system repairs. However, many public drainage systems state-wide at the discretion of the Drainage Authority have been unmaintained or undermaintained for more than 25 years, and repairs determined to be necessary now or at a future date to these systems can trigger the need for extensive investigation to determine the potential for wetland impact and mitigation requirements. Determining the impacts from public drainage system repairs is inexact at best, and as a result the regulatory pathways to accomplish these repairs are often inconsistent and inconclusive. To address these complications, RCWD would like the WCA to be modified to extend this exemption to all public drainage system repairs. This would simplify regulatory engagement for drainage system repairs and reduce costs for drainage authorities and benefiting landowners.

Balancing efficient drainage repairs with wetland preservation is critical, especially as infrastructure needs grow due to increased flood risks and climate impacts. This issue is important to ensure timely repairs while protecting water resources.

Relevant regulatory documents include Minnesota Statute 103G.2241 and MN Rule 8420.0420, detailing the current exemptions and processes under the WCA.

Efforts to solve the problem

The RCWD has had extensive dialog with the Board of Water and Soil Resources (BWSR) staff for many years on the topic of evaluating wetland impacts from public drainage system repairs. Recent 2024 legislation attempted to simplify WCA, but did not address this specific issue.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

Yes, legislative action is the appropriate means. The purpose of the proposal is to amend existing statutes to expand the 25-year wetlands exemption to include all public drainage repair activities.

If legislative action is not pursued, advocacy efforts could focus on engaging with local and state officials to promote administrative modifications or policy adjustments. This might include informing DNR and BWSR of the importance of balancing repair efficiency with wetland preservation, emphasizing the economic and flood mitigation benefits of streamlined repairs.

Potential solutions include

- Advocating for amendments to Minnesota Statutes 103G.2241 and MN Rules 8420.0420 to expand exemptions.
- Developing policies that support expedited drainage repair approvals without compromising wetland protections.

Anticipated support or opposition

Other Watershed Districts that are Drainage Authorities for public drainage systems might support this issue. State agencies such as BWSR or DNR, wetland conservation special interest groups might oppose this effort.

This issue: (check all that apply)

| | | | |
|---------------------------------|---|---------------------------------|---|
| Applies only to our district: | | Requires legislative action: | X |
| Applies only to 1 or 2 regions: | | Requires state agency advocacy: | |
| Applies to the entire state: | X | Impacts MW bylaws or MOPP: | |

MINNESOTA WATERSHEDS RESOLUTION 2025-01

Resolution Supporting a Legislative Amendment to Expand the Wetland Conservation Act (WCA) Exemption for Public Drainage System Repairs

WHEREAS, the Wetland Conservation Act (WCA) currently exempts potential impacts to wetlands that have existed for less than 25 years resulting from public drainage system repairs; and

WHEREAS, many public drainage systems statewide, at the discretion of the Drainage Authority, have been unmaintained or undermaintained for more than 25 years; and

WHEREAS, repairs determined to be necessary now or at a future date to these systems can trigger the need for extensive investigation to determine the potential for wetland impact and mitigation requirements; and

WHEREAS, determining the impacts from public drainage system repairs is inexact at best, and as a result, the regulatory pathways to accomplish these repairs are often inconsistent and inconclusive; and

WHEREAS, to address these complications, RCWD proposes that the WCA be modified to extend this exemption to all public drainage system repairs, which would simplify regulatory engagement for drainage system repairs and reduce costs for drainage authorities and benefiting landowners; and

WHEREAS, balancing efficient drainage repairs with wetland preservation is critical, especially as infrastructure needs grow due to increased flood risks and climate impacts; and

WHEREAS, this issue is important to ensure timely repairs while protecting water resources; and

WHEREAS, relevant regulatory documents include Minnesota Statute 103G.2241 and MN Rule 8420.0420, which detail the current exemptions and processes under the WCA; and

WHEREAS, the Rice Creek Watershed District has had extensive dialog with the Board of Water and Soil Resources (BWSR) staff for many years on the topic of evaluating wetland impacts from public drainage system repairs, and recent 2024 legislation attempting to simplify WCA did not address this specific issue; and

WHEREAS, legislative action is the appropriate means of addressing this matter, with the purpose of amending existing statutes to expand the 25-year wetlands exemption to include all public drainage repair activities; and

NOW, THEREFORE, BE IT RESOLVED that Minnesota Watersheds supports the introduction of new legislation to amend Minnesota Statute 103G.2241 and MN Rule 8420.0420 to expand the WCA exemption to include all public drainage system repairs and commits its staff to further discussion through the Drainage Work Group in 2025 and to promote passage of such legislation in upcoming sessions.

Notes: Committee recommends adoption

BACKGROUND INFORMATION ON MINNESOTA WATERSHEDS

RESOLUTION 2025-02

Resolution Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

Proposing District: Bassett Creek Watershed Management Commission
Contact Name: Laura Jester, Administrator
Phone Number: 952-270-1990
Email Address: laura.jester@keystonewaters.com

Background that led to the submission of this resolution

[MN Statute 383B.79 Multijurisdictional Program](#) gives Hennepin County the ability to create multijurisdictional reinvestment programs in partnership with certain jurisdictions in the county including watershed districts that are wholly or partially in the county. The statute does not include watershed management organizations in the list of jurisdictions allowed to officially participate in these programs.

The Bassett Creek Valley lies in the lower end of the watershed in the city of Minneapolis and receives stormwater runoff from over 20,000 acres of upstream and surrounding drainage areas. It lies within a natural low area that is plagued by historic contamination, poor soils, and high groundwater. In addition, the 100-year floodplain within the Bassett Creek Valley extends up and beyond the creek's channel and into surrounding neighborhood and commercial areas, negatively impacting existing properties and hindering redevelopment opportunities.

Improved conditions in the Bassett Creek Valley are a high priority for the BCWMC. Since 2019, the BCWMC has been working with the City of Minneapolis, Minneapolis Park and Recreation Board, Hennepin County, and other partners to study the valley and develop plans for regional stormwater and floodplain management, ecological improvements, and community access to the creek. The County has expressed interest in convening a multijurisdictional partnership to implement a Community Works Project that would bring together science, partners, community planning, and funding to realize vast improvements in the Bassett Creek Valley. The BCWMC seeks to be an official partner in this endeavor. However, the statute does not provide authority for joint powers watershed management organizations to participate in such endeavors.

Efforts to solve the problem

No actions have been taken on this issue to date.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

A change to the statute would require legislative action. BCWMC advocates for a change to the statute language to add "watershed management organizations entirely or partially located in Hennepin County" to the list of political subdivisions contained in MN Statutes 383B.79, Subdivision 1.

Anticipated support or opposition

Hennepin County is likely to support this resolution. No known opposition.

This issue (check all that apply)

| | | | |
|---------------------------------|---|---------------------------------|---|
| Applies only to our district: | | Requires legislative action: | X |
| Applies only to 1 or 2 regions: | X | Requires state agency advocacy: | |
| Applies to the entire state: | | Impacts MW bylaws or MOPP: | |

X This would apply to any watershed management organization wholly or partially in Hennepin County.

MINNESOTA WATERSHEDS RESOLUTION 2025-02

Resolution Seeking Revision to MN Statute 383B.79 to Include Watershed Management Organizations

WHEREAS, Minnesota Statute 383B.79 Multijurisdictional Program gives Hennepin County the ability to create multijurisdictional reinvestment programs in partnership with certain political subdivisions in the county, including watershed districts that are wholly or partially in the county; and

WHEREAS, a high priority goal of the Bassett Creek Watershed Management Commission (a joint powers WMO) is to collaborate on evaluation, sequencing, and implementation of multi-beneficial projects within the Bassett Creek Valley to create regional flood storage, reduce floodplain by at least 8 acres, improve regional stormwater management and improve creek access; and

WHEREAS, Hennepin County has expressed interest in utilizing the multijurisdictional program to implement a Community Works Project that would bring together partners, science, community planning, and funding to realize vast improvements in the Bassett Creek Valley; and

WHEREAS, the Bassett Creek Watershed Management Commission wishes to participate as an official jurisdiction on the Community Works Project; and

WHEREAS, Minnesota Statute 383B.79 does not expressly include joint powers watershed management organizations (WMOs) in the list of political subdivisions allowed to officially participate in these programs.

NOW, THEREFORE, BE IT RESOLVED that Minnesota Watersheds seeks a revision to Minnesota Statutes, section 383B.79, Subd 1. to explicitly include “joint powers watershed management organizations entirely or partially located in Hennepin County” to the list of political subdivisions that can participate in the county’s multijurisdictional reinvestment programs.

Notes: Committee recommends adoption

BACKGROUND INFORMATION ON MINNESOTA WATERSHEDS

RESOLUTION 2025-03

(which combines several resolutions submitted in 2024 and 2025)

Resolution Seeking Legislative Reform to Increase MDNR and MPCA Permit Efficiency and Define Permit Application Completeness

Proposing District: Resolutions and Legislative Committee
Contact Name: Jan Voit, MW Executive Director
Phone Number: 507-822-0921
Email Address: jvoit@mnwatersheds.com

Background that led to submission of this resolution

In 2024, resolutions from Middle Snake Tamarac Rivers Watershed District and Shell Rock River Watershed District brought to light permitting issues with the Minnesota Department of Natural Resources (MDNR). These included inconsistency in following Minn. Rule 8420.0935 regarding the list of calcareous fens and the exclusion of a timeline in M.S. 15.992 for an application requiring one or more public hearings or an environmental impact statement or environmental assessment worksheet. Again in 2025, resolutions from Coon Creek Watershed District address problems with timely permit issuance, lack of acknowledgement of existing and approved plans, and unclear or nonexistent criteria for determining permit application completeness.

In meetings with MDNR and MPCA leadership, Minnesota Watersheds has learned that MDNR conducts both their review of permit application completeness, and project compliance with state standards, at the same time. The current process has created an environment of potential years-long requests for data, information, and additional costs with no certainty of obtaining approval.

Efforts to solve the problem

In January, February, March, and May, a small group representing Minnesota Watersheds interests met with MDNR and MPCA assistant commissioners, division directors, and lead program staff to review, discuss, and work together on resolving these issues. The meetings and communications have yet to foster any practical or feasible alternatives or clear paths or actions for reducing the risk and uncertainty to a public permit applicant engaged in required water resource management projects potentially involving public funds.

Is legislative action the best means of addressing the matter? If yes, what is the purpose or intent of your proposal? If not, what advocacy steps could be taken with state or local government officials?

We believe that legislation is required to amend Minnesota Statutes 15.992, 84.027, and 116.03 to

- structure the permit review process by separating the determination of a complete application from review of that application's compliance with established standards,
- develop permit submittal standards that the agencies will use to determine permit application completeness for protected waters and threatened and endangered species,
- implement a 60-day permit review limit following a negative declaration on an Environmental Assessment Worksheet,
- provide deference to accept existing approved plans and studies as sufficient evidence and disclosure on the need and reasonableness of local water management projects that are the product of a planning or environmental review process, have been reviewed and generally vetted by local and state agencies, coordinated with local, state, and federal water management efforts, and potentially obtained state and local funding,
- require a state agency to notify an applicant, in writing, whether an application is complete or incomplete within 30 days,
 - if deemed complete, the 90- or 150-day compliance timeline begins,
 - if deemed incomplete, the state agency must specifically enumerate all deficiencies, citing specific provisions of the applicable rules and statutes, and advise the applicant on how the deficiencies can be remedied, and

- require state agencies to attend a preapplication meeting to review site specific restraints, constraints, and problems and identify practical and feasible actions for completing the project

In the end, uncertainty will be reduced by making explicit the requirements for a complete application and the ability to gauge permit review timelines with the goals of ending late-stage surprises, reducing excessive costs that waste taxpayer dollars, lessening the risk to our state’s natural resources, and eliminating adversarial interaction at the local and state level.

Anticipated support or concern

Support

- Association of Minnesota Counties
- Association of County Highway Engineers
- League of Minnesota Cities
- Minnesota City Stormwater Coalition
- Minnesota Association of Soil and Water Conservation Districts

Concern

- Minnesota Department of Natural Resources
- Minnesota Pollution Control Agency

This issue (check all that apply)

| | | | |
|---------------------------------|---|---------------------------------|---|
| Applies only to our district: | | Requires legislative action: | X |
| Applies only to 1 or 2 regions: | | Requires state agency advocacy: | |
| Applies to the entire state: | X | Impacts MW bylaws or MOPP: | |

MINNESOTA WATERSHEDS RESOLUTION 2025-03

Resolution Seeking Legislative Reform to Increase MDNR and MPCA Permit Efficiency and Define Permit Application Completeness

WHEREAS, the review, findings of permit application completeness, and timelines for review of those permit applications by the Minnesota Department of Natural Resources (MDNR) is guided in part by Minnesota Statutes 84.027, subdivisions 14, 14a; and permit applications to the Minnesota Pollution Control Agency (MPCA) are guided by Minnesota Statute 116.03, subdivision 2b; and Minnesota Statutes 15.99 for both agencies, and

WHEREAS, under Minnesota Statutes 15.992, state agencies have a 60-day deadline to take final action on a written request, except the statute excludes an application requiring one or more public hearings or an environmental impact statement or environmental assessment worksheet, and

WHEREAS, under Minnesota Rule 8420.0935, the commissioner “must provide technical assistance to landowners or project sponsors in the development of management plans; and the commissioner must provide an updated list of calcareous fens to the Board of Water and Soil Resources for further distribution”, and

WHEREAS, under Minnesota Statutes 84.027, Subd. 14, it is part of the MDNR’s mission that “within the department’s resources the commissioner shall endeavor to: (1) prevent the waste or unnecessary spending of public money;” and,

WHEREAS, watershed projects statewide have had projects delayed and found that the review time period was never started, and

WHEREAS, as an authoritative political subdivision within the State of Minnesota with significant legislative authority and routine vetting and approval of comprehensive watershed management plans within a watershed, with similar goals and authority as the state to protect and preserve the natural resources within the watershed district, watershed district permit applications should be provided deference in the review process and be expedited, and

WHEREAS, implementation of the comprehensive watershed management plan involves a combination of direct and indirect best management practices that may involve construction to build, repair, and/or restore natural features, and

WHEREAS, implementing those practices and projects may require permits from the MPCA and/or the MDNR, and

WHEREAS, projects statewide to implement channel restoration, floodplain reconnection, riparian habitat rehabilitation, dredging, wetland restoration, water quality improvement, and reduce flooding to name a few, have experienced prolonged permitting delays during MPCA and MDNR review processes, with no clear criteria for application completeness, inconsistent communication, and repeated requests for additional information that jeopardizes public funding, project timelines, and environmental outcomes, and

WHEREAS, conversations with the MDNR have indicated that review of application completeness and compliance with state standards is performed simultaneously, resulting in circumventing statutory review timelines, and

WHEREAS, efforts by Minnesota Watersheds with support from the Coon Creek, Shell Rock River, and Valley Branch Watershed Districts to engage with MDNR and MPCA leadership in early 2025 failed to yield clear, feasible alternatives or timelines to resolve these system issues.

NOW, THEREFORE, BE IT RESOLVED that Minnesota Watersheds shall pursue legislation to amend Minnesota Statutes 15.99, 84.027, and 116.03 to:

- separate permit completeness review from compliance standards review so that statutory deadlines for permit decisions are meaningfully triggered.
- require MDNR and MPCA to develop and publish a list of practical, reasonable information and criteria that constitutes a complete permit application.
- mandate that, once submitted by the applicant, the application is deemed complete and allows review timelines to begin.
- require MDNR and MPCA to notify an applicant in writing, within 30 days of receiving a permit application, whether the application is complete or incomplete. If the agency determines the application is incomplete, specific

provisions of applicable rules and statutes must be cited, an explanation of what additional information is needed must be provided, and the agency must advise the applicant how the deficiencies can be remedied. If action on the permit application is not completed within 150 days, the permit is deemed to be granted.

- define the applicant's burden and the agency's expectations in terms of compliance with state standards once completeness is confirmed.
- establish a 60-day permit review limit following a negative declaration on an Environmental Assessment Worksheet.

BE IT FURTHER RESOLVED that:

- the Board of Water and Soil Resources establish a formal process to distribute, on an annual basis, an accurate and complete list identifying Calcareous Fens to all watershed districts, watershed management organizations, and soil and water conservation districts.
- pre-application meetings shall be required upon request by a qualified local agency with a project identified in state-approved plans, Watershed Restoration and Protection Strategies, or other recognized water quality studies. Such meetings shall be scheduled within four weeks of the request.
- local agencies requesting such meetings must provide 10% - 20% design-level plans with sufficient specificity to identify natural resource concerns and constraints.
- failure of either MDNR or MPCA to attend a requested pre-application meeting shall be construed as satisfaction of relevant permitting standards, allowing the project to proceed toward final design and permitting.

Notes: Committee recommends adoption

Active Minnesota Watersheds Resolutions



December 1, 2024

FINANCE

Capacity

2021-01A: Support SWCD Capacity Fund Sources

Minnesota Watersheds supports SWCD capacity funds to come from county and state general funds.

2021-01B: Support Clean Water Funds for Implementation, Not Capacity

Minnesota Watersheds supports Clean Water Funds being used for implementation and not for capacity.

2021-02: Support Capacity Funding for Watershed Districts

Minnesota Watersheds supports capacity base funding resources directed to non-metro watershed district who request this assistance, to implement the activities as outlined in approved watershed district watershed management plans or comprehensive watershed management plans.

Grant Funding

2021-07: Support Metro Watershed-based Implementation Funding (WBIF) for Approved 103B Plans Only

Minnesota Watersheds supports BWSR distribution of metro WBIF among the 23 watershed management organizations with state-approved comprehensive, multi-year 103B watershed management plans. Those plans implement multijurisdictional priorities at a watershed scale and facilitate funding projects of any eligible local government unit (including soil and water conservation districts, counties, cities, and townships).

URBAN STORMWATER

Stormwater Quality Treatment

2022-02 Limited Liability for Certified Commercial Salt Applicators

Minnesota Watersheds supports enactment of state law that provides limited liability protection to commercial salt applicators and property owners using salt applicators who are certified through the established state salt-applicator certification program and follow best management practices.

Water Reuse

2022-01 Creation of a Stormwater Reuse Task Force

Minnesota Watersheds supports administratively or legislatively including at least one Minnesota Watersheds member on the Minnesota Department of Health's workgroup to move forward, prioritize, and implement the recommendations of the interagency report on reuse of stormwater and rainwater in Minnesota.

WATER QUANTITY

Drainage

2022-03: Seek Increased Support and Participation for the Minnesota Drainage Work Group (DWG)

- Minnesota Watersheds communications increase awareness of the DWG (meeting dates and links, topics, minutes, reports) amongst members.

- Minnesota Watersheds training opportunities strongly encourage participation in the DWG by watershed staff and board managers (for watersheds that serve as ditch authorities or work on drainage projects) – for e.g., add agenda space for DWG member updates, host a DWG meeting as part of a regular event.
- In preparation for Minnesota Watersheds member legislative visits, staff add a standing reminder for watershed drainage authorities to inform legislators on the existence, purpose, and outcomes of the DWG, and reinforce the legitimacy of the DWG as a multi-faceted problem-solving body.
- During Minnesota Watersheds staff Board of Water and Soil Resources (BWSR) visits, regularly seek updates on how facilitation of the DWG is leading to improvements for member drainage authorities and convey this information to members.

2023-03: Support New Legislation Modeled after HF2687 and SF2419 (2018) Regarding DNR Regulatory Authority over Public Drainage Maintenance and Repairs

Minnesota Watersheds supports the introduction of new legislation modeled after HF2687 and SF2419 and commits its lobbying efforts toward promoting the passage of the bills in subsequent sessions.

Funding

2022-05: Obtain Stable Funding for Flood Damage Reduction and Natural Resources Enhancement Projects

Minnesota Watersheds supports collaborating with the Red River Watershed Management Board and state agencies to seek funding from the Minnesota Legislature to provide stable sources of funding through existing or potentially new programs that provide flood damage reduction and/or natural resources enhancements. A suggested sustainable level of funding is \$30 million per year for the next 10 years.

Flood Control

2021-05: Support Crop Insurance to Include Crop Losses Within Impoundment Areas

Minnesota Watersheds supports expansion of Federal Multi-Peril Crop Insurance to include crop losses within impoundment areas.

2023-04 Seeking Action for Streamlining the DNR Flood Hazard Mitigation Grant Program

Minnesota Watersheds seeks action requiring the DNR to establish transparent scoring, ranking, and funding criteria for the Flood Hazard Mitigation Program (M.S. Chapter 103F) and asking the Minnesota Legislature to fully fund the state's share of eligible projects that are on the DNR's list within each two-year bonding cycle. Information regarding scoring, ranking, and funding should be provided annually to project applicants.

Policy

2024-04: Seeking the Ability to Allow Resale of Acquisition Buyout Property

Minnesota Watersheds seeks federal legislation to allow the conveyance by an LGU of flood acquisition buyout real estate to a public entity or to a qualified conservation organization, or alternatively a resale to a private taxpayer, subject to the FEMA Model Deed Restrictions as stated in Exhibit A.

WATER QUALITY

Lakes

2022-06: Limit Wake Boat Activities

Minnesota Watersheds supports working with the Minnesota Department of Natural Resources (DNR) to utilize the research findings from the St. Anthony Falls Laboratory and seek legislation to achieve one or more of the following:

- Limit lakes and areas of lakes in which wake boats may operate;
 - Require new and existing wake boats to be able to completely drain and decontaminate their ballast tanks; and
 - Providing funding for additional research on the effects of wake boats on aquatic systems.
-

Policy

2024-01: Regulatory Approaches to Reducing Chloride Contamination

Minnesota Watersheds supports development, adoption, and implementation of regulatory approaches to reducing chloride contamination in waters of the state.

WATERSHED MANAGEMENT AND OPERATIONS

Duties

2023-05: Support Increased Flexibility in Open Meeting Law

Minnesota Watersheds hereby supports changes to the Open Meeting Law to provide greater flexibility in the use of interactive technology by allowing members to participate remotely in a nonpublic location that is not noticed, without limit on the number of times such remote participation may occur; and allowing public participation from a remote location by interactive technology, or alternatively from the regular meeting location where interactive technology will be made available for each meeting, unless otherwise noticed under Minnesota Statutes Section 13D.021; and that Minnesota Watersheds supports changes to the Open Meeting Law requiring watershed district to prepare and publish procedures for conducting public meetings using interactive technology.

2024-02: Alternative Notice of Watershed District Proceedings by Publication on the District's website

Minnesota Watersheds supports amending Watershed Law to provide for publication on a watershed district's website as an alternative to publication in a legal newspaper.

Watershed Planning

2023-06 Education and Outreach to Encourage Formation of Watershed Districts in Unserved Areas

Minnesota Watersheds, in consultation with its membership, will develop a framework for education and outreach intended to encourage petition and advocacy for the formation of watershed districts in areas of the state not presently served by watershed-based public agencies.

AGENCY RELATIONS

Advocacy

2021-06: Support 60-day Review Required for State Agencies on Policy Changes

Minnesota Watersheds supports requiring state agencies to provide a meaningful, not less than 60-day review and comment period from affected local units of government on new or amended water management policies, programs, or initiatives with a response to those comments required prior to adoption.

Regulation

2023-01 Require Watershed District Permits for all State Agencies

Minnesota Watersheds supports amending Minnesota Statutes § 103D.345, Subd. 5 to read as follows: **Subd. 5. Applicability of permit requirements to state.** A rule adopted by the managers that requires a permit for an activity applies to all state agencies, including the Department of Transportation.

2024-13 Request New Legislation to Set Permit Review Time Limits upon the DNR

Minnesota Watersheds supports amending Minnesota Statutes to implement a 60-day permit review limit following a negative declaration on an EAW.

REGULATIONS

2024-03: Provide for Watershed Management Organization Representation on Wetland Technical Evaluation Panels

Minnesota Watersheds supports amendment of Minnesota Statutes 103G.2242, subdivision 2 to include a watershed management organization representative on TEPs that are convened in cases where the organization is not the WCA LGU.

NATURAL RESOURCES

Policy

2024-5: Seeking the DNR to Establish a “Comprehensive Guideline for Calcareous Fen Management”

Minnesota Watersheds supports DNR establishing a “Comprehensive Guideline for Calcareous Fen Management” as a tool for project proposers to analyze a project’s feasibility or cost effectiveness.

2024-7: Seeking the DNR to Adopt a Program to Incentivize Calcareous Fen Management on Private Lands

Minnesota Watersheds supports the Minnesota Department of Natural Resources adopting a program through which a fee is paid to landowners to incentivize them to manage the quantity and quality of the Calcareous Fens on private lands, which program is made similar to the USDA Conservation Reserve Program or similar to a perpetual easement through the Board of Water and Soil Resources Reinvest in Minnesota.

2024-10: Seeking a Formal Process to Distribute a Complete List of Calcareous Fens Annually

Minnesota Watersheds supports the Board of Water and Soil Resources establishing a formal process to distribute on an annual basis an accurate and complete list identifying Calcareous Fens to all watershed districts, watershed management organizations, and soil and water conservation districts.

2024-12: Seeking the Development of a Calcareous Fen Work Group

Minnesota Watersheds supports the relevant state agencies, together with relevant stakeholders (including watershed districts), convene a work group to develop by consensus clear, objective and measurable criteria for determining the presence and quality of Calcareous Fen, which criteria shall thereafter be used by all state and local units of government.

Resolutions to Sunset

Effective December 31, 2025

All resolutions cease to be active at the end of the fifth year following the resolution’s adoption.

2020-01 Appealing Public Water Designations

Minnesota Watersheds supports legislation that would provide landowners with a more formal process to appeal decisions made by the DNR regarding the designation of public waters including the right to fair representation in a process such as a contested case proceeding which would allow landowners an option to give oral arguments or provide expert witnesses for their case.

2020-03 Soil Health Goal for Metropolitan Watershed Management Plans

Minnesota Watersheds supports amending Minnesota Rule 8410.0080 to include a goal for soil health in watershed management plans and ten-year plan amendments.

2020-04 Temporary Water Storage on DNR Wetlands during Major Flood Events

Minnesota Watersheds supports the temporary storage of water on existing DNR-controlled wetlands in the times of major flood events.
