

1 SITE PLAN  
SCALE= 1" = 10'-0"

Qualification:  
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BE

LANDSCAPE DESIGNS

Ben Erickson, Landscape Architect

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ph 612-382-0902

email: ben@belanddesigns.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly registered Landscape Architect in the State of Minnesota.

*BE*  
SIGNATURE  
REGISTRATION # 50130  
DATE

L400  
PARKING  
LOT

COON CREEK WATERSHED PROJECT  
13632 VAN BUREN ST NE, HAM LAKE MN  
celfelt@cooncreekwd.org  
763.755.0975



## **BOARD MEETING AGENDA**

**Board Room**  
**Coon Creek Watershed District Offices**  
**Monday, July 28, 2025**  
**5:30 p.m.**

### **Board of Managers:**

Jim Hafner, President; Erin Lind, Vice President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

**Note:** Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

- 1. Call to Order**
- 2. Approval of the Agenda** (*Additions/Corrections/Deletions*)
- 3. Announcements**
- 4. Open Mic/Public Comment**

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

### **CONSENT ITEMS**

*The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.*

- 5. Approval of Minutes**
- 6. Bills/Accounts Payable**

### **POLICY ITEMS**

- 7. Request to Seek Quotes Office Rear Area Project**

### **PERMIT ITEMS**

- 8. Boulder Prairie Estates**
- 9. Kwik Trip – Ham Lake**
- 10. CenterPoint Hwy 65 Reconstruct Phase 1&2**

### **DISCUSSION ITEMS**

- 11. Preliminary Draft 2026 Budget**

### **INFORMATIONAL ITEMS**

### **ADJOURN**

## **COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, July 14, 2025, at the Coon Creek Watershed District Office.

### **1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, Erin Lind, Jason Lund, and Dwight McCullough.

Staff Present: Tim Kelly, Erik Bye, Hattie Hillukka and Michelle Ulrich

Zoom attendees: Erin Margle and Tyler Thompson

### **2. Approval of the Agenda**

Board Member Lund moved to add permit item 9 - Lakeview at Sloth Farms, to the Consent Items. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

Board Member Lind moved to approve the amended agenda including adding Informational Item #14 in the Consent Agenda. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

### **3. Announcements**

No Announcements

### **4. Open Mic/Public Comment**

No one was present for comment

## **CONSENT ITEMS**

### **5. Approval of Minutes of June 23, 2025**

### **6. Administrator's Report**

### **7. Advisory Committee Report**

### **8. Approval of Bills for Payment**

Claims totaling \$318,853.19 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	27,001.86
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0026--CITY OF COON RAPIDS	4,300.00
V0054--MICHELLE J ULRICH PA	2,540.00
V0060--NORTH COUNTRY FORD	33,960.50
V0061--NORTH PINE AGGREGATE	23,250.00
V0068--PLM LAKE AND LAND MGT CORP	550.00
V0071--SUNRAM CONSTRUCTION INC	68,312.36
V0094--STATE OF MN AUDITOR	15,557.10
V0096--RANDY WESP EXCAVATING LLC	950.00
V0111--WELL GROOMED LAWNS INC	875.00
V0115--METRO CONSERVATION DISTRICT	1,000.00
V0128--YTS COMPANIES LLC	7,350.00
V0128--YTS COMPANIES LLC	2,712.50
V0138--RMB ENVIRONMENTAL LABORATORIES INC	269.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	140.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0195--STANTEC CONSULTING SERVICES INC	29,366.50
V0195--STANTEC CONSULTING SERVICES INC	1,257.00
V0195--STANTEC CONSULTING SERVICES INC	13,131.85
V0195--STANTEC CONSULTING SERVICES INC	31,342.80
V0195--STANTEC CONSULTING SERVICES INC	3,009.00
V0221--ABDO LLP	5,466.67
V0221--ABDO LLP	275.00
V0242--METRO I NET	6,753.00
V0269--CENTERPOINT ENERGY-ESCROW	1,473.75
V0351--DELTA DENTAL OF MN	1,824.42
V0352--HEALTH EQUITY INC	803.06
V0352--HEALTH EQUITY INC	35.10
V0360--PAYLOCITY	559.63
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,437.36
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0373--NORTHDAL CONSTRUCTION CO	2,020.00
V0392--GRANITE RE, INC.	19,966.43
	<b>318,853.19</b>

*The following permit items were moved to the Consent Agenda.*

## 9. Lakeview at Sloth Farms

The purpose of this project is 5-home residential development with an associated infiltration basin located at 13624 Gladiola St NW, Andover, MN. The project will disturb 2.2 acres and create 0.59 acres of regulated impervious. The parcel drains to Crooked Lake and is in the County Ditch 52 subwatershed. The relevant water resource concerns are stormwater management and erosion and sediment control.

Staff recommendation was to approve with three (3) Conditions and four (4) Stipulations as outlined in the complete Permit Application Review Report dated July 9, 2025, and before the Board of Managers on July 14, 2025.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,100.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 8.0 – Buffers

3. Provide a permanent vegetated buffer along Crooked Lake that is an average of 50 feet from the OHWL. Monumentation signs will not be required because the conservation easement signs cover the entire buffer area.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of a post construction infiltration test on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Campbell moved to approve the Consent Agenda Items. Seconded by Board Member McCullough. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

## **POLICY ITEMS**

### **PERMIT ITEMS – *(moved to Consent Agenda)***

#### **9. Lakeview at Sloth Farms**

## **DISCUSSION ITEMS**

### **10. First Draft 2026 Budget**

Administrator Kelly provided an overview of the District's First Draft 2026 Budget, which serves to keep pace with the comprehensive watershed management plan. The Administrator's Report identifies the major changes in expenditure and why. Also, the budget includes monies for the new position which will be working under the program named Water Restoration and Protection and will be a project-oriented position.

This staff recommendation was to receive the First Draft 2026 Budget. Any comments should be directed to Julie Peterson or John Janke in Administrator Kelly's absence.

Board Member Campbell moved to Receive the First Draft 2026 Budget with future corrections/revisions. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

### **11. Rough Draft Capital Improvement Plan**

Planning Coordinator Erik Bye reported on a rough draft of the District's updated Capital Improvement Plan (CIP).

- The rough draft of the CIP update anticipates \$68,594,000 in capital expenditures from 2027-2033, a 23% decrease from the current CIP. The expenditures summarized by program and year are shown in the presented report along with a summary of revenue sources.
- The biggest changes in the updated CIP are the TMDL cost analysis, a refinement of regional water quality and flood mitigation projects, and forecasted interest rates.

- The update process reinforced the need to collaborate with our city and state partners to solve and fund mutual water management problems and continually adapt and update our Plan as the situation changes.
- The rough draft CIP and any subsequent revisions will be proposed and released as a minor plan amendment for BWSR and public review this fall.

The staff recommendation was to Receive the Report.

Board Member Lund moved to Receive the Rough Draft Capital Improvement Plan Report. Seconded by Board Member Hafner. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

## **INFORMATIONAL ITEMS**

### **12. Open Meeting Law**

For the Open Meeting Law, clarification was added that only one (1) person needs to be present for a meeting, members can attend and cast a vote remotely without publishing their location. The roll call, reason for absence and votes will be reflected in the minutes.

### **13. Minnesota Watersheds 2025 Annual Meeting on Resolutions and Petitions**

Administrator Kelly explained the process for the resolutions that were submitted to the Minnesota Watersheds Board in June has changed. The second step in the process will be reviewing the two resolutions, adopting policies and adopting resolutions for the association. The two resolutions that were adopted by the Board and then combined by the Resolution Committee will be discussed. Members Hafner and Lund will attend the meeting virtually on August 25, 2025, and member McCullough will be an alternate. Members will attend for further support and to offer a Board perspective.

Board Member Campbell moved the designation of delegates Hafner and Lund with McCullough as an alternate to attend the Annual Meeting on Resolutions and Petitions virtually. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

### **14. Article on 1,000-year Flood Events**

This article based on a study out of Colorado State University offered information regarding the 1,000-year flood events. It covers the different perspectives of insurance purpose and meteorological prospective.

### **ADJOURNMENT**

Board Member Campbell moved to adjourn at 6:23 pm. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

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President



**COON CREEK WATERSHED DISTRICT**  
**Request for Board Action**

**MEETING DATE:** July 28, 2025  
**AGENDA NUMBER:** 6  
**ITEM:** Bills to Be Paid

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**FISCAL IMPACT:** Budgeted  
**POLICY IMPACT:** Policy

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**REQUEST**  
Approve bills

**BACKGROUND**

Claims totaling \$202,682.18 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0026--CITY OF COON RAPIDS	94,400.00
V0027--CITY OF FRIDLEY	2,375.00
V0096--RANDY WESP EXCAVATING LLC	23,090.00
V0102--US GEOLOGICAL SURVEY	29,208.50
V0110--RESPEC COMPANY LLC	8,330.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,464.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,485.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	269.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	140.00
V0300--HASBROOK, KAILEE	14.00
V0342--PARK CONSTRUCTION COMPANY	2,280.00
V0348--BLUE CROSS BLUE SHIELD OF MN	23,669.11
V0350--FIRST UNUM LIFE INSURANCE COMPANY	222.08
V0351--DELTA DENTAL OF MN	1,772.36
V0352--HEALTH EQUITY INC	803.06
V0352--HEALTH EQUITY INC	500.00
V0360--PAYLOCITY	559.63
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,437.36
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0393--CWP West LLC	1,899.08
V0394--RECTANGLE DESIGNS LLC	250.00
	<b>202,682.18</b>

## Item 6: Bills to be Paid Page 2 of 2

Company name: Coon Creek Watershed District											
Created on: 7/23/2025											
	Vendor name	Bill number	Date	Fund name	Department name	Account	Capital Project ID	Grant ID	Transaction amount	Memo	
7182025	MINNESOTA STATE RETIREMENT SYSTEM	07182025	7/22/2025	General Fund	Operations & Maintenance	60718			100.00	07182025 MSFS P&L OM	
	MINNESOTA STATE RETIREMENT SYSTEM	07182025	7/22/2025	General Fund	Public & Governmental Affairs	60718			25.00	07182025 MSFS P&L PGR	
	MINNESOTA STATE RETIREMENT SYSTEM	07182025	7/22/2025	General Fund	Administration	60718			600.00	07182025 MSFS P&L ADM	
	MINNESOTA STATE RETIREMENT SYSTEM	07182025	7/22/2025	General Fund	Planning	60718			200.00	07182025 MSFS P&L PLAN	
	MINNESOTA STATE RETIREMENT SYSTEM	07182025	7/22/2025	General Fund	Water Quality	60718			385.00	07182025 MSFS P&L WQ	
	MINNESOTA STATE RETIREMENT SYSTEM	07182025	7/22/2025	General Fund	Watershed Development	60718			60.00	07182025 MSFS P&L WD	
Sum for 07182025									1,370.00		
0973569-001 AUG	FRST UNUM LIFE INSURANCE COMPANY	0973569-001 AUG	7/24/2025	General Fund	Operations & Maintenance	60715			33.66	AUG2025 INS LIFE OM	
	FRST UNUM LIFE INSURANCE COMPANY	0973569-001 AUG	7/24/2025	General Fund	Administration	60715			141.17	AUG2025 INS LIFE ADM	
	FRST UNUM LIFE INSURANCE COMPANY	0973569-001 AUG	7/24/2025	General Fund	Water Quality	60715			30.46	AUG2025 INS LIFE WQ	
	FRST UNUM LIFE INSURANCE COMPANY	0973569-001 AUG	7/24/2025	General Fund	Watershed Development	60715			16.79	AUG2025 INS LIFE WD	
Sum for 0973569-001 AUG									222.08		
241-0	RANDY WESP EXCAVATING LLC	241-0	7/10/2025	General Fund	Operations & Maintenance	63595	PROJ24-419		23,090.00	24 BANKSTAB567 COON CREEK PARK	
Sum for 241-0									23,090.00		
2.50702E+11	BLUE CROSS BLUE SHIELD OF MN	250702043639	7/17/2025	General Fund	Operations & Maintenance	60722			20.20	AUG2025 VISION INS	
	BLUE CROSS BLUE SHIELD OF MN	250702043639	7/17/2025	General Fund	Administration	21050			23,571.43	AUG2025 HEALTH INS	
	BLUE CROSS BLUE SHIELD OF MN	250702043639	7/17/2025	General Fund	Watershed Development	60722			20.90	AUG2025 VISION INS	
	BLUE CROSS BLUE SHIELD OF MN	250702043639	7/17/2025	General Fund	Administration	60722			35.68	AUG2025 VISION INS	
	BLUE CROSS BLUE SHIELD OF MN	250702043639	7/17/2025	General Fund	Planning	60722			15.52	AUG2025 VISION INS	
	BLUE CROSS BLUE SHIELD OF MN	250702043639	7/17/2025	General Fund	Water Quality	60722			5.38	AUG2025 VISION INS	
Sum for 250702043639									23,689.11		
4175	RECTANGLE DESIGNS LLC	4175	7/14/2025	General Fund	Public & Governmental Affairs	61477			250.00	WORKSHOP WITH RICE CREEK W/D CAC MTG 7.9.25	
Sum for 4175									250.00		
4SRODEZ-P	HEALTH EQUITY INC	4SRODEZ-P	7/18/2025	General Fund	Operations & Maintenance	60713			500.00	DPC REIMB TTAUG25	
Sum for 4SRODEZ-P									500.00		
90115913	US GEOLOGICAL SURVEY	90115913	7/10/2025	General Fund	Water Quality	61549	PROJ24-520		4,500.00	CUST600007418 WQ CEC'S	
	US GEOLOGICAL SURVEY	90115913	7/10/2025	General Fund	Water Quality	61549	PROJ25-504		7,708.50	CUST600007418 MONITORING	
	US GEOLOGICAL SURVEY	90115913	7/10/2025	General Fund	Planning	61549	PROJ25-308		17,000.00	CUST600007418 GROUND WATER STUDY	
Sum for 90115913									29,208.50		
B017942	RMB ENVIRONMENTAL LABORATORIES INC	B017942	7/10/2025	General Fund	Water Quality	61549	PROJ25-504		1,464.00	WOB017942 MONITORING	
Sum for B017942									1,464.00		
B018149	RMB ENVIRONMENTAL LABORATORIES INC	B018149	7/17/2025	General Fund	Water Quality	61549	PROJ25-504		144.00	WOB018149 MONITORING	
Sum for B018149									144.00		
B018157	RMB ENVIRONMENTAL LABORATORIES INC	B018157	7/17/2025	General Fund	Water Quality	61549	PROJ25-504		1,485.00	WOB018157 MONITORING	
Sum for B018157									1,485.00		
B018226	RMB ENVIRONMENTAL LABORATORIES INC	B018226	7/18/2025	General Fund	Water Quality	61549	PROJ25-504		269.00	WOB018226 MONITORING	
Sum for B018226									269.00		
B018227	RMB ENVIRONMENTAL LABORATORIES INC	B018227	7/18/2025	General Fund	Water Quality	61549	PROJ25-503		140.00	WOB018227 POND PERFEVAL	
Sum for B018227									140.00		
CNS0001900459	DELTA DENTAL OF MN	CNS0001900459	7/22/2025	General Fund	Administration	21050			1,772.36	T04578 DENTAL INS AUG25	
Sum for CNS0001900459									1,772.36		
INV06250315	RESPEC COMPANY LLC	INV06250315	7/11/2025	General Fund	Administration	63010			8,330.00	PROJ2734-GS SERVICES JUL 25	
Sum for INV06250315									8,330.00		
INV2999237	PANLOCTY	INV2999237	7/21/2025	General Fund	Administration	63052			559.63	IMPL FEES HOM SOLUTION JUL 2025	
Sum for INV2999237									559.63		
KSH38KZ	HEALTH EQUITY INC	KSH38KZ	7/18/2025	General Fund	Administration	60713			250.00	JULY18 HSA DEDUCTIONS	
	HEALTH EQUITY INC	KSH38KZ	7/18/2025	General Fund	Water Quality	60713			136.53	JULY18 HSA DEDUCTIONS	
	HEALTH EQUITY INC	KSH38KZ	7/18/2025	General Fund	Operations & Maintenance	60713			136.53	JULY18 HSA DEDUCTIONS	
	HEALTH EQUITY INC	KSH38KZ	7/18/2025	General Fund	Public & Governmental Affairs	60713			69.00	JULY18 HSA DEDUCTIONS	
	HEALTH EQUITY INC	KSH38KZ	7/18/2025	General Fund	Watershed Development	60713			75.00	JULY18 HSA DEDUCTIONS	
	HEALTH EQUITY INC	KSH38KZ	7/18/2025	General Fund	Planning	60713			136.00	JULY18 HSA DEDUCTIONS	
Sum for KSH38KZ									803.06		
PAN20-082	PARK CONSTRUCTION COMPANY	PAN20-082	7/28/2025	Escrow Fund	Administration	24210			2,280.00	ESCROW REF-CONSTANCE-TIPPECANOE D11 CULVERT	
Sum for PAN20-082									2,280.00		
PAN23-043	CWP West LLC	PAN23-043	7/28/2025	Escrow Fund	Administration	24210			1,899.08	ESCROW REF-MISTER CAR WASH SPRING BROOK	
Sum for PAN23-043									1,899.08		
PAN24-023	CITY OF FRIDLEY	PAN24-023	7/28/2025	Escrow Fund	Administration	24210			2,375.00	ESCROW REF-24 NEIGHBORHOOD PARK IMPAINTS-LOGAN PARK	
Sum for PAN24-023									2,375.00		
REIMB25 KH											
	HASBROOK KAILEE	REIMB25 KH	7/14/2025	General Fund	Watershed Development	61475			14.00	EMP REIMB 2025 MILEAGE	
Sum for REIMB25 KH									14.00		
SOMPER000809167	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	SOMPER000809167	7/22/2025	General Fund	Administration	21050			8,437.36	07182025 PERA P&L	
Sum for SOMPER000809167									8,437.36		
WQCS80%	CITY OF COON RAPIDS	WQCS80%	7/22/2025	General Fund	Water Quality	61549	PROJ25-506		94,400.00	WQCS INITIAL 80% COON RAPIDS SWEEPING	
Sum for WQCS80%									94,400.00		
Sum Total									202,682.18		

**COON CREEK WATERSHED DISTRICT**  
**Request for Board Action**

**MEETING DATE:** July 28, 2025  
**AGENDA NUMBER:** 7  
**ITEM:** Request to Seek Quotes Office Rear Area Project

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**FISCAL IMPACT:** \$96,196  
**POLICY IMPACT:** Policy

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**ACTION REQUESTED**

Authorize staff to seek quotes

**PURPOSE AND SCOPE**

To establish auxiliary parking in the rear of the District office

**BACKGROUND**

In 2018, the District purchased the office building at 13632 Van Buren St NE Ham Lake. The interior of the building was partially remodeled prior to moving in.

In 2020, during the Board tour, the Board received an update on the District office. The interior of the office was functional with a few remaining updates and maintenance needed. The exterior drainage, landscaping, and parking limitations was discussed.

In 2021, an analysis was completed to evaluate the exterior of the District office building for current and future parking, maintenance, and landscaping needs.

In 2024, projects identified in the 2021 analysis were included in the 2024-2033 Comprehensive Watershed Management Plan and Capital Improvement Plan.

On September 9, 2024, the Board approved the 2025 budget including funding for building improvements-auxiliary parking and parking lot netting.

In 2024 and 2025, Staff completed a detailed site survey and worked with a consultant to draft design plans to establish auxiliary parking in the rear of the District office.

**ISSUES/CONCERNS/OPPORTUNITIES**

**Need to seek quotes:** The District follows the uniform municipal contracting law which requires obtaining two or more quotes for projects estimated between \$25,000 and \$175,000.

**Project budget:** \$96,196



**Need:** The 19 currently available parking spaces are insufficient to accommodate District staff and District office visitors, Board members, CAC members, TAC members, and/or TEP members. District staff will routinely park in the rear of the building on undefined parking spaces at the hazard of golf balls to accommodate the needed parking space in the front of the building.

**Permeable surface:** The design uses materials that allow rainfall to permeate through the surface and infiltrate into the ground. This avoids adding any impervious surface to the property.

**Layout:** The auxiliary parking layout was selected to provide sufficient parking space for current and near future needs while maintaining the flexibility to expand parking, storage, and/or landscaping further as needed in the future. The layout takes vehicle maneuverability and snow removal into consideration.

**Removals:** Surveys identified a buried topsoil layer suggesting the retaining wall and fill material was placed on top of an old lawn. The topsoil layer needs to be removed to allow for infiltration which will also require removal and disposal of the failing retaining wall and fill material.

**Netting:** The parking area is just outside of the hazard boundary for hole 14 of the Majestic Oaks Golf Club Crossroads Course. Golf balls are routinely found in the area that make their way through the tree line. Installing netting along the parking spaces will provide needed protection to vehicles parked in this area.

**Permits:** Staff will work with utilities and the City of Ham Lake to obtain any necessary permits to complete the project. The addition of one handicap space will be required.

**Quotes:** Quotes are being solicited from contractors in the area that have experience in constructing this type of project, have successfully worked with the District in the past and/or are highly recommended by collaborating agencies. A contract is anticipated to be awarded to the lowest quote.

**Award:** Staff anticipate presenting received quotes and requesting to award the contract at the August 25, 2025, Board meeting.

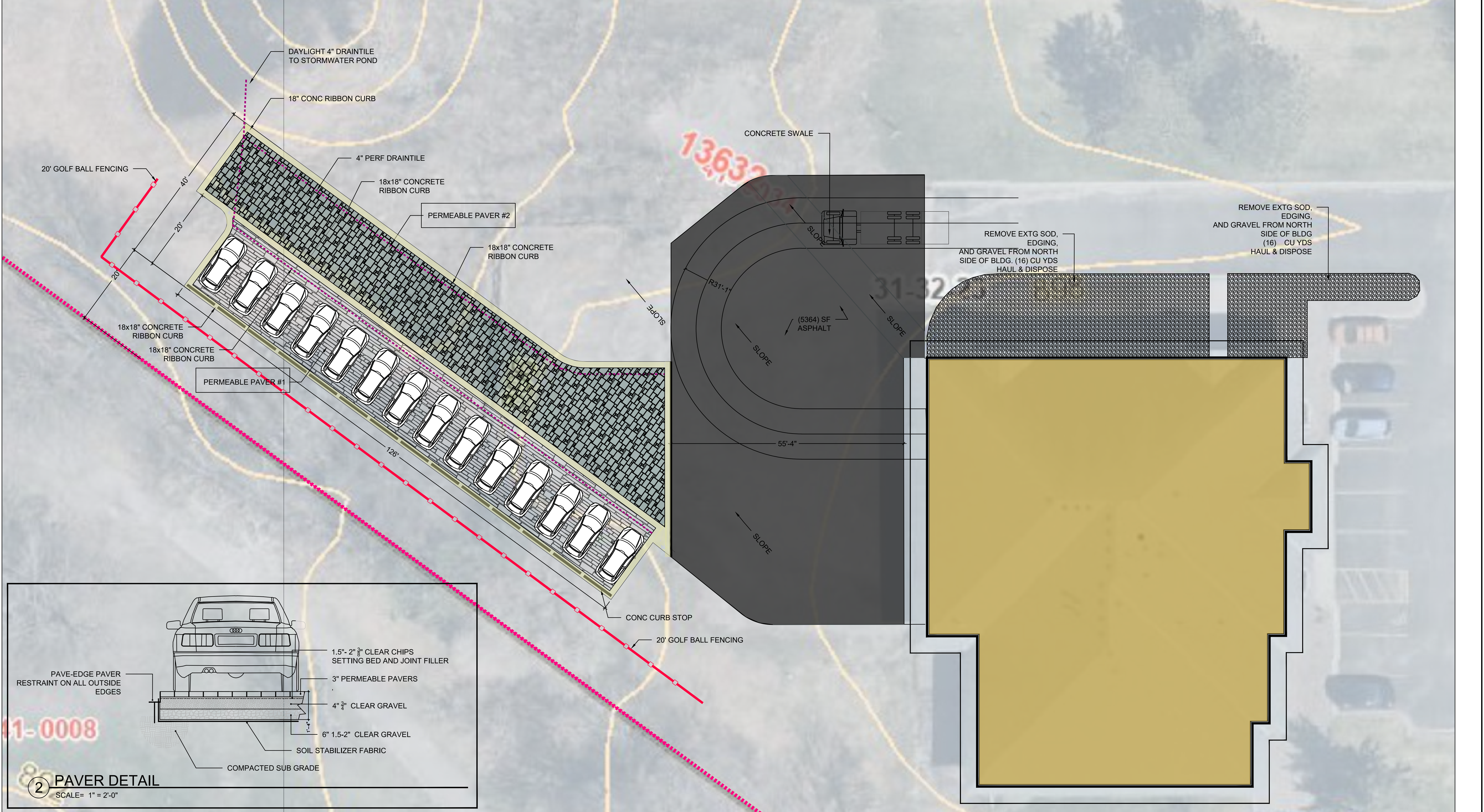
## **OPTIONS**

1. Authorize staff to seek quotes
2. Table action until next meeting with statement of reason and need
3. Cancel project

## **RECOMMENDATION**

Authorize staff to seek quotes





Qualification:  
This electronic drawing (CAD) file was prepared by B.E. LANDSCAPE DESIGNS, for this project, and is an Instrument of Service owned by B.E. LANDSCAPE DESIGNS, and to be used solely with respect to this project. This electronic drawing (CAD) file shall not be used on other projects, for additions to this project or for completion of this project by others without written approval by B.E. LANDSCAPE DESIGNS. This drawing shall be used for information and reference only. All intentional or unintentional revisions, additions or deletions to these CAD files shall be made at the full risk of that party making such revisions, additions or deletions and that party shall indemnify, hold harmless and defend B.E. LANDSCAPE DESIGNS, from any & all responsibilities, claims and liabilities.



I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly registered Landscape Architect in the State of Minnesota.

*BE*

SIGNATURE \_\_\_\_\_

REGISTRATION # 50130

DATE \_\_\_\_\_

FOR REVIEW

L400  
PARKING  
LOT

COON CREEK WATERSHED PROJECT  
13632 VAN BUREN ST NE, HAM LAKE MN  
celfelt@cooncreekwd.org  
763.755.0975



**Permit Application Review Report**  
**Date: 7/23/2025**

**Board Meeting Date: 7/28/2025**  
**Agenda Item: 8**

Applicant/Landowner:

Boulder Contracting  
Attn: Brian Jansen  
16522 Wake St. NE  
Ham Lake, MN 55304

**Project Name:** Boulder Prairie Estates

**Project PAN:** P-25-013

**Project Purpose:** Single family residential development with associated stormwater treatment features

**Project Location:** 888 Crosstown Blvd NE and 15540 Prairie Rd NW, Andover

**Site Size:** size of parcel - 13.2 acres; size of disturbed area - 12.8 acres; size of regulated impervious surface - 3.66 acres

**Applicable District Rule(s):** Rule 2, Rule 3, Rule 4

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**Recommendation:** Approve with 4 Conditions and 4 Stipulations

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**Description:** The applicant is proposing the construction of a 27-lot single family home development with associated stormwater treatment features. The project will disturb 12.8 acres and create 3.66 acres of regulated impervious. The project is within the County Ditch 20 subwatershed. The relevant water resources include stormwater management and erosion and sediment control. This corresponds to District Rules 3 and 4. See attached Figure 1: Project Location and Figure 2: Site Plan.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$8,000.00.

Rule 3.0 – Stormwater Management

2. The "Volume Required" values listed in the volume control table of the narrative are not correct. Please update these values based on 1.1" over the new/reconstructed and future impervious areas.
3. The double ring infiltrometer results for Basin #3 indicate infiltration rates around 16.0 in/hr. The MPCA prohibits infiltration if field measured rates exceed 8.3 in/hr. Soil amendments will be required to slow if the infiltration rate to an acceptable level. Please provide a soil amendment plan/procedure for the basins. Infiltration tests will also be required after amendments have been made to verify that the infiltration rates are within



the acceptable range. Note that the amended infiltration rate must be higher than the design rate of 8.1 in/hr and lower than the maximum rate of 8.3 in/hr. This is a very narrow range and would recommend reducing the design infiltration rate to increase the acceptable range.

#### Rule 4.0 – Soils and Erosion Control

4. Update Note 8.4 on sheet C1.4 to stabilize soils within 7 days of inactivity.
5. Update Note on sheet C1.5 under "Narrative – Permanent Stormwater Treatment Systems" to be consistent with the plan.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of post construction infiltration tests on Infiltration Basin 1, 2, 3, and 4 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

#### **Exhibits:**

<b>Exhibit Type</b>	<b>Exhibit Author</b>	<b>Signature Date</b>	<b>Received Date</b>
Geotechnical Exploration Report	Haugo Geotechnical Services	11/22/2024	04/18/2025
Soil Boring Test Report	Tradewell Soil Testing	06/06/2025	06/27/2025
Infiltrometer Results	Haugo Geotechnical Services	06/19/2025	06/27/2025
Stormwater Drainage Reports	Plowe Engineering Inc.	06/30/2025	06/27/2025
Construction Plans	Plowe Engineering Inc	06/30/2025	06/27/2025

## **Findings**

#### **Fees and Escrows (Rule 2.7):**

The applicant has submitted a \$9,710.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Single Family/Multifamily Residential Development project of 13.2 acres (\$9,700.00). The applicant will be required to submit a performance escrow in the amount of \$8,400.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (12.8 acres of land disturbance proposed).

#### **Stormwater Management (Rule 3.0):**

Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG A. Curve Numbers have been shifted down ½ classification to account for the impacts of grading on soil structure.

**Rate Control:** Peak stormwater flow rate at each point of site discharge increases from the pre-

development condition for the 24-hour precipitation event of various return frequencies as shown in Table 1. The project will not impact Drainage Sensitive Use areas. The rate control standard is not met, however, both area rate increases have been modelled and reviewed. No adverse impacts are anticipated.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Low Area 5	0.67	0.73	1.01	1.13	2.4	2.32
Existing Pond	3.63	3.75	5.45	5.65	10.59	11.2

**Table 1.**

Volume Control: The proposed project is new development; therefore, the volume reduction requirement is equal to 1.1 inches over the area of all impervious surface. The amount of proposed impervious required to be treated is 159,944 ft<sup>2</sup>.

The applicant is proposing the Stormwater Management Practices (SMPs) described below:

Drainage Area	Impervious required to be treated (ft <sup>2</sup> )	Proposed SMP	TP Removal Factor	Required Water Quality Volume (ft <sup>3</sup> )	Water Quality Volume Provided (ft <sup>3</sup> )
Untreated Area 4, 5, 6	4,258	none	0	390	0
IB 4	2,555	Infiltration Basin 4	1	234	1,266
IB 3	23,390	Infiltration Basin 3	1	2,144	3,855
IB 2	48,122	Infiltration Basin 2	1	4,411	24,139
IB 1	81,619	Infiltration Basin 1	1	7,482	42,750
<b>Totals:</b>	<b>159,944</b>			<b>14,662</b>	<b>72,010</b>

**Table 2.**

The following pretreatment has been provided:

SMP ID	Pretreatment Device/Method	Percent TSS Removal
Infiltration Basin 4	vegetated filter strip	80
Infiltration Basin 3 - CBMH 302	CB sump	96
Infiltration Basin 2 - MH 201A	CB sump w/ preserver	81
Infiltration Basin 1 - MH 101A	CB sump w/ preserver	90

**Table 3.**

Pretreatment is required to be designed such that the device/method provides removal of 80% TSS entering an infiltration or filtration Stormwater Management Practice. The proposed project meets pretreatment requirements as shown in Table 3.

The untreated area includes portions of the Crosstown Blvd and Prairie Rd turn lanes that are not feasible to be routed back on site due to grades. This accounts for approximately 3% of the overall new/reconstructed impervious. These areas all discharge to existing landlocked depressional areas where stormwater will infiltrate. The volume control standard has been met to the maximum extent practicable as shown in Table 2.

Water Quality: The total Water Quality Volume has been provided in aggregate.

Stormwater treatment on site must remove at least 80% of the average annual post development TSS per discharge location. The following TSS removal has been provided:

<b>Discharge Point</b>	<b>TSS Removal Provided</b>
Low Area 5	100
Existing Pond	100

**Table 4.**

The TSS removal standard is met at each discharge point as shown in Table 4.

Discharges to Wetlands: Stormwater from the proposed project is not being discharged into any wetlands, therefore this section does not apply.

Landlocked Basins: The proposed drainage system does outlet to a landlocked basin. All basins on site are landlocked. Adequate storage volume has been provided in each basin. According to the model provided this is sufficient to retain back-to-back 100-yr storm events as required.

Low Floor Freeboard: The proposed project is new development which includes buildings and habitable structures. Therefore, SMPs must be designed such that the lowest basement floor elevations are at least 2 feet above the 100-yr high water level or 1 foot above the emergency overflow. The lowest basement floor elevations proposed are 901.5, 902.4 and 901 ft NAVD 88. The applicable 100-year high water levels are 898.7, 898.3, 898.2 and 898.8 ft NAVD 88 and the applicable emergency overflow are all at 900 ft NAVD 88. The freeboard requirement is met.

Maintenance:

Access: Sufficient maintenance access has been provided on the plans for all stormwater management practices.

Easements: Maintenance easements for all stormwater management practices are required for the proposed project.

All required maintenance easements have been provided on the plans.

Maintenance Agreements: All proposed stormwater management practices will be maintained as part of standard municipal public work activities. Therefore, no maintenance agreement will be required.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it is a land disturbing activity that requires a permit under another District rule.

The proposed project drains to County Ditch 20. The soils affected by the project include Zimmerman and Sartell which do not have a soil erodibility factor of 0.15 or greater. Disturbed areas are not consistently proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, stabilized construction entrances, inlet protection, and street sweeping. The erosion control plan does not meet District Requirements because soils and soil stockpiles are not consistently proposed to be stabilized within 7 days of inactivity. The site does require an NPDES permit. See attached Figure 3: Erosion and Sediment Control Plan.

**Wetlands (Rule 5.0)**

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

**Floodplain (Rule 6.0)**

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.



**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

**Buffers (Rule 8.0)**

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

**Variances (Rule 10.2)**

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P25-013 Boulder Prairie Estates



Figure 1: Project Location

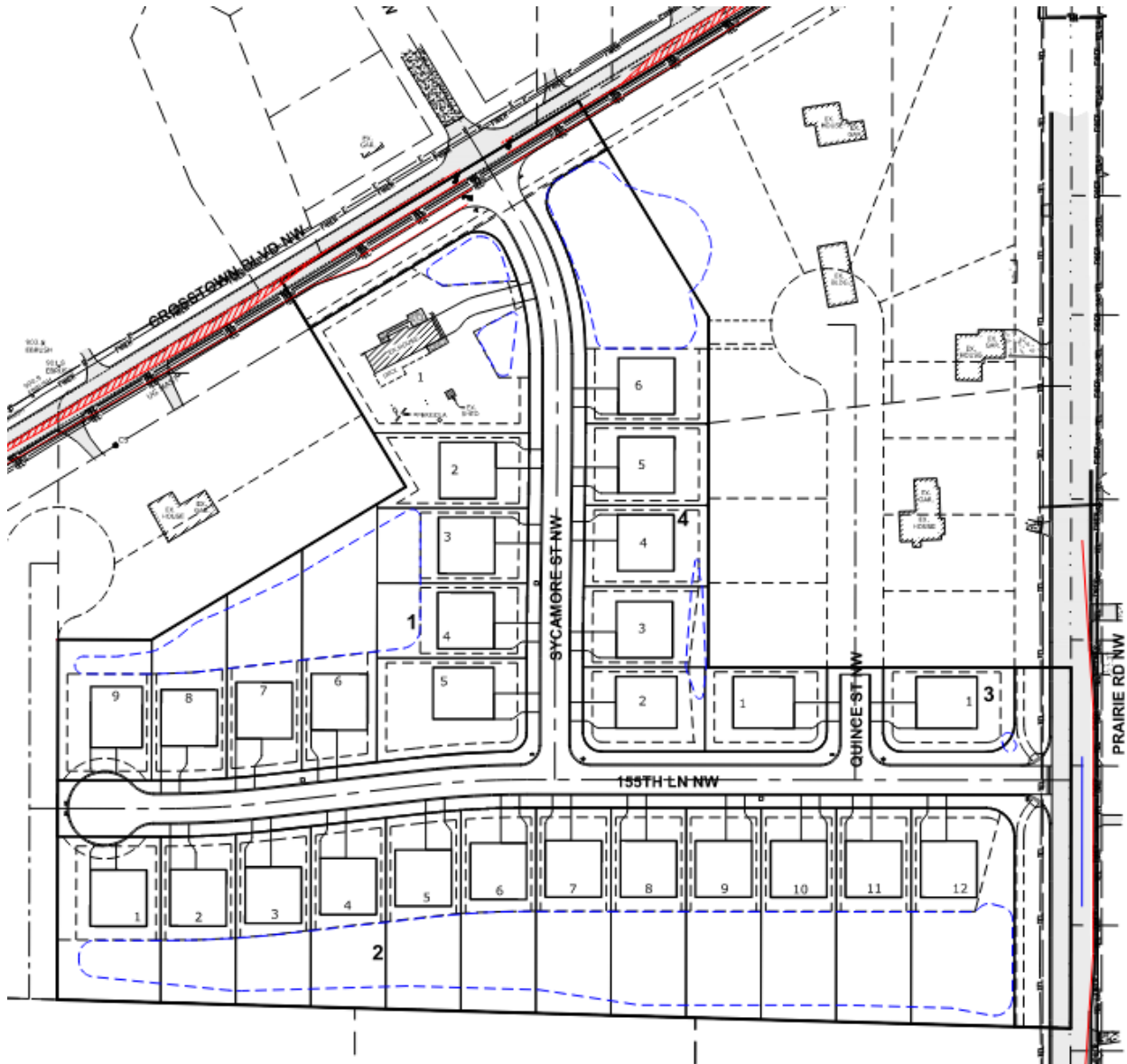


Figure 2: Site Plan



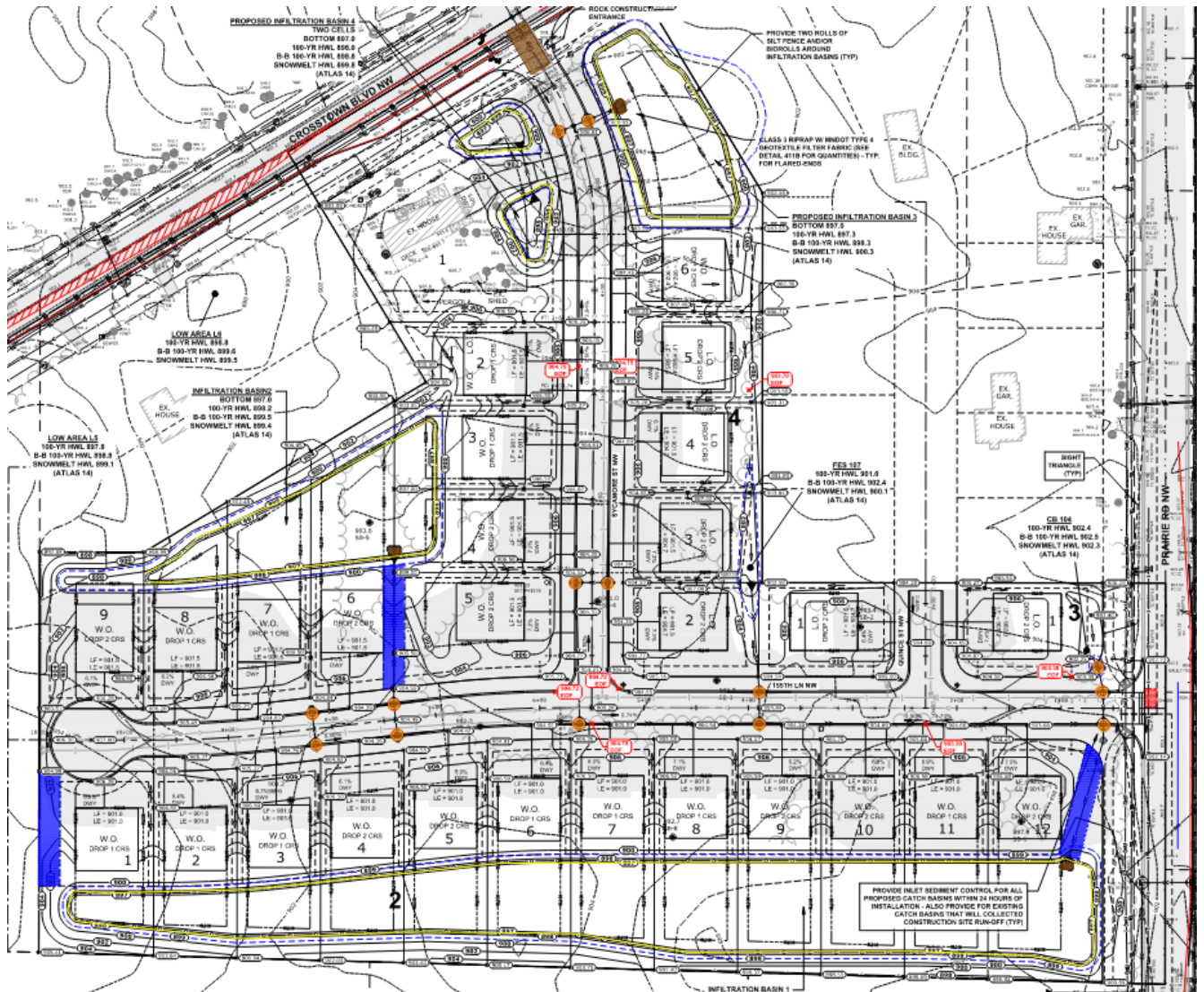


Figure 3: Erosion and Sediment Control Plan



**Permit Application Review Report**  
**Date: 7/23/2025**

**Board Meeting Date: 7/28/2025**  
**Agenda Item: 9**

Applicant/Landowner:

Kwik Trip, Inc.  
Attn: Nathan Byom  
1626 Oak Street  
LaCrosse, WI 54602

**Project Name:** Kwik Trip 1790 - Ham Lake

**Project PAN:** P-25-019

**Project Purpose:** Construction of a convenience store and associated stormwater treatment features

**Project Location:** Parcel 3 - Elwell Commercial Park, Ham Lake

**Site Size:** size of parcel - 2.79 acres; size of disturbed area - 2.79 acres; size of regulated impervious surface - 1.35 acres

**Applicable District Rule(s):** Rule 2, Rule 3, Rule 4

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**Recommendation:** Approve with 3 Conditions and 4 Stipulations

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**Description:** The applicant is proposing the construction of a new convenience store/gas station with associated stormwater treatment features. This parcel is within the Elwell Commercial Park development (P-24-048) and utilizes the regional pond for a portion of the required stormwater treatment. The project will disturb 2.79 acres and create 1.35 acres of regulated impervious. The parcel drains to County Ditch 57. The relevant water resource concerns are stormwater management and erosion and sediment control. This corresponds to District Rules 3 and 4. See attached Figure 1: Project Location and Figure 2: Site plan.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,395.00.

Rule 3.0 – Stormwater Management

2. Provide MnDOT approval for discharge into ditch.
3. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of a post construction infiltration test on the Filtration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Preliminary Geotechnical Exploration Report	Braun Intertec	10/31/2024	06/10/2025
Proposed Drainage Map	Carlson Engineering	07/08/2025	07/08/2025
Stormwater Management Plan	Carlson Engineering	07/16/2025	07/16/2025
Construction Plans	Carlson Engineering	07/08/2025	07/08/2025

**Findings****Fees and Escrows (Rule 2.7):**

The applicant has submitted a \$4,010.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Commercial/Industrial Development project of 2.79 acres (\$4,000.00). The applicant will be required to submit a performance escrow in the amount of \$3,395.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (2.79 acres of land disturbance proposed).

**Stormwater Management (Rule 3.0):**

Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG B. Curve Numbers have been shifted down one classification to account for the impacts of grading on soil structure.

Rate Control: Peak stormwater flow rate at each point of site discharge increases from the pre-development condition for the 24-hour precipitation event with a return frequency of 2- years as shown in Table 1. This has been reviewed and approved under P24-048. The project will not impact Drainage Sensitive Use areas. The rate control standard is met.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Elwell Pond	1.18	1.33	5.27	3.52	18.45	9.77
MnDOT Ditch	0.8	0.5	3.5	1.3	11.7	4.4

**Table 1.**

Volume Control: The proposed project is new development; therefore, the volume reduction requirement is equal to 1.1 inches over the area of all impervious surface. The amount of proposed impervious required to be treated is 58,762 ft<sup>2</sup>.

The applicant is proposing the Stormwater Management Practices (SMPs) described below:

<b>Drainage Area</b>	<b>Impervious required to be treated (ft<sup>2</sup>)</b>	<b>Proposed SMP</b>	<b>TP Removal Factor</b>	<b>Required Water Quality Volume (ft<sup>3</sup>)</b>	<b>Water Quality Volume Provided (ft<sup>3</sup>)</b>
Regional Pond	30,797	Elwell Commercial Pond	0.5	5,646	60,620
Filtration Basin	30,797	Filtration Basin	0.5	5,127	4,051
<b>Totals:</b>	<b>58,762</b>			<b>10,773</b>	<b>64,671</b>

**Table 2.**

The following pretreatment has been provided:

<b>SMP ID</b>	<b>Pretreatment Device/Method</b>	<b>Percent TSS Removal</b>
STMH 107	CB w/ sump	80

**Table 3.**

Pretreatment is required to be designed such that the device/method provides removal of 80% TSS entering an infiltration or filtration Stormwater Management Practice. The proposed project meets pretreatment requirements as shown in Table 3.

Infiltration may not be used as a volume control practice because the practice would need to be placed in areas that receive discharges from vehicle fueling and maintenance areas.

Because the volume reduction standard cannot be met due to these site constraints, the project proposes the use of stormwater management practices and their corresponding TP conversion factors listed in Table 2.

The volume control standard has not been met as shown in Table 2. However, the applicant has provided an explanation and demonstrated that it is not feasible to provide the full water quality volume within the filtration basin. The basin cannot be expanded further due to site and grade constraints. The applicant has reduced the overall impervious to the maximum extent feasible and the overall water quality volume has been provided in aggregate. The volume control standard has been met to the maximum extent practicable.

Water Quality: The total Water Quality Volume has been provided in aggregate.

Stormwater treatment on site must remove at least 80% of the average annual post development TSS per discharge location. The following TSS removal has been provided:

<b>Discharge Point</b>	<b>TSS Removal Provided</b>
Elwell Commercial Pond	80
MnDOT Ditch	84

**Table 4.**

The TSS removal standard is met at each discharge point as shown in Table 4.

Discharges to Wetlands: Stormwater from the proposed project is not being discharged into a wetland.

Landlocked Basins: The proposed drainage system does not outlet to a landlocked basin, therefore this section does not apply.

Low Floor Freeboard: The proposed project is new development which includes buildings and habitable structures. Therefore, SMPs must be designed such that the lowest basement floor

elevations are at least 2 feet above the 100-yr high water level or 1 foot above the emergency overflow. The lowest basement floor elevation proposed is 896 ft NAVD 88. The applicable 100-year high water level is at 888.9 ft NAVD 88 and the applicable emergency overflow is at 889 NAVD 88. The freeboard requirement is met.

Maintenance:

Access: Sufficient maintenance access has been provided on the plans for all stormwater management practices.

Easements: All required maintenance easements have been provided on the plans.

Maintenance Agreements: The proposed stormwater management practices will not be maintained as part of standard municipal public works activities. Therefore, a maintenance agreement that meets District standards will be required.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it is a land disturbing activity that requires a permit under another District rule.

The proposed project drains to County Ditch 57. The soils affected by the project include Zimmerman which do not have a soil erodibility factor of 0.15 or greater. Disturbed areas are proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, stabilized construction entrance, inlet protection and street sweeping. The erosion control plan meets District Requirements. The site does require an NPDES permit. See attached Figure 3: Erosion and Sediment Control Plan.

**Wetlands (Rule 5.0)**

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

**Floodplain (Rule 6.0)**

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

**Buffers (Rule 8.0)**

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

**Variances (Rule 10.2)**

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.



P25-019 Kwik Trip Ham Lake



Figure 1: Project Location

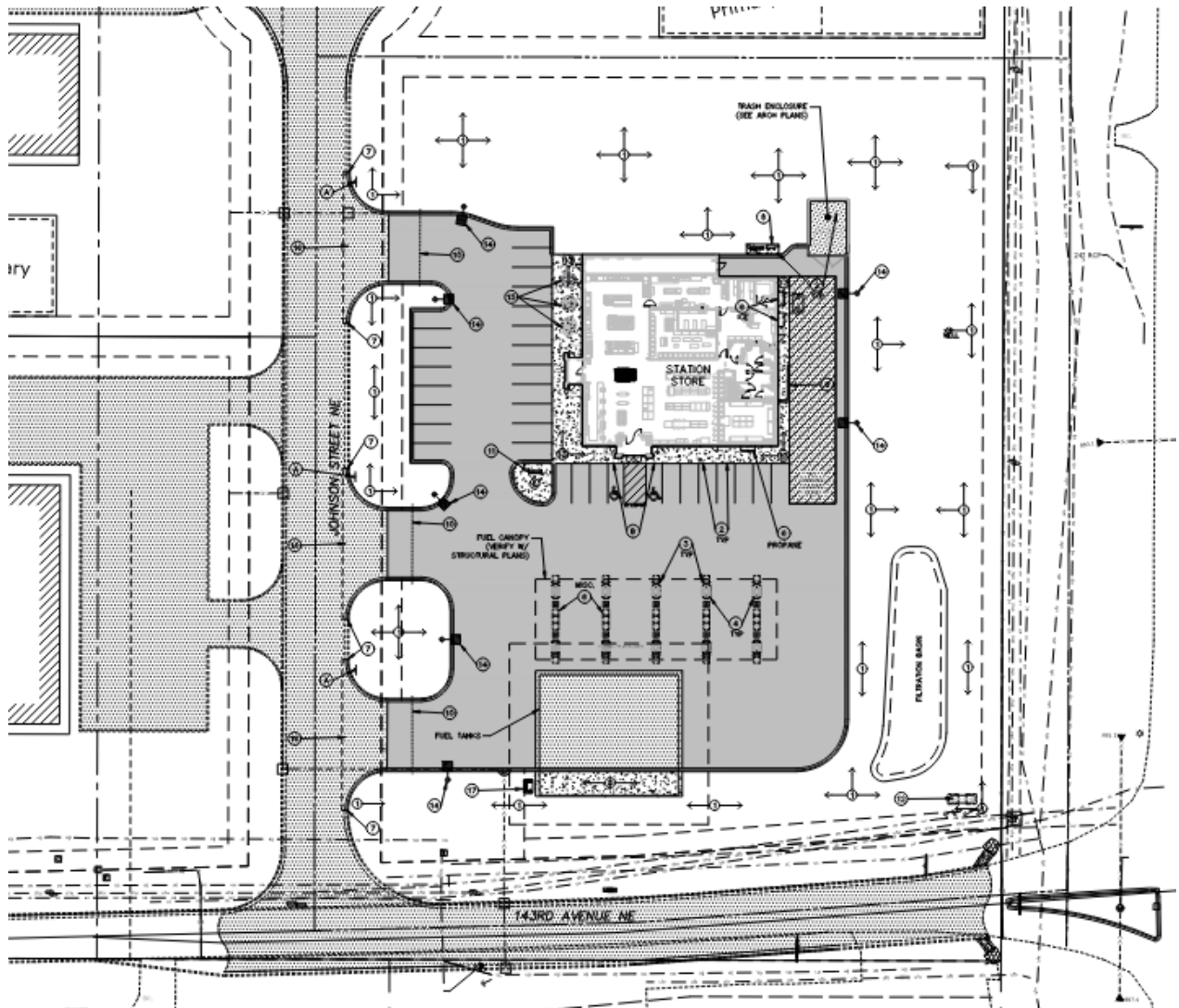


Figure 2: Site Plan

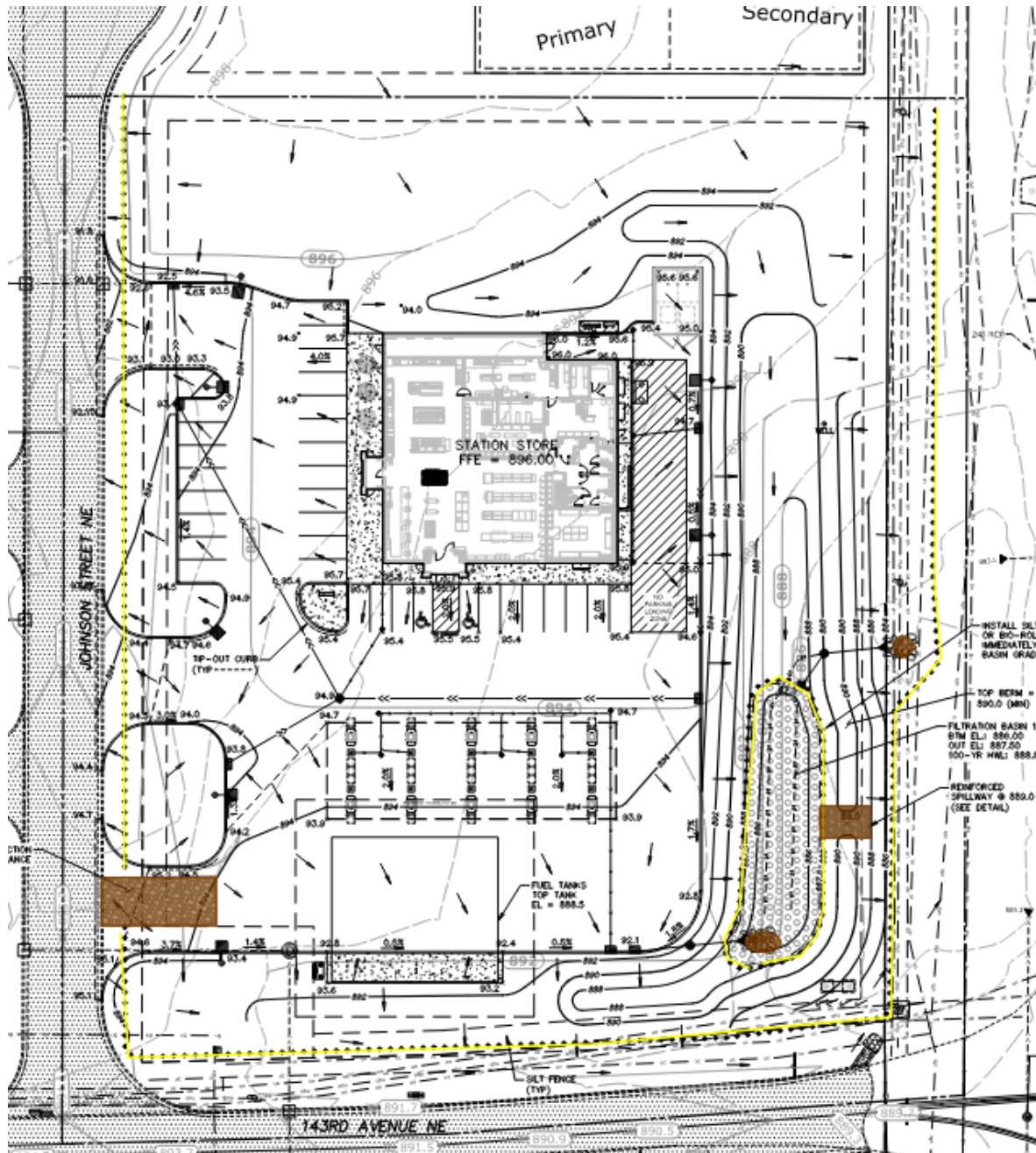


Figure 3: Erosion and Sediment Control Plan



**Permit Application Review Report**  
**Date: 7/23/2025**

**Board Meeting Date: 7/28/2025**  
**Agenda Item: 10**

Applicant/Landowner:

CenterPoint Energy  
Attn: Madelyn Nierengarten  
505 Nicollet Mall  
Minneapolis, MN 55402

**Project Name:** Hwy 65 Reconstruct Phase 1 & 2 Project

**Project PAN:** P-25-027

**Project Purpose:** directional bore relocation and abandonment of utility lines

**Project Location:** Along Hwy 65 between 121st Ave NE and 93rd Ln NE, Blaine

**Site Size:** size of disturbed area - 0.16 acres; size of regulated impervious surface - 0 acres

**Applicable District Rule(s):** Rule 2, Rule 4, Rule 7

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**Recommendation:** Approve with 4 Conditions and 2 Stipulations

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**Description:** CenterPoint Energy is proposing the directional boring of new utility lines and utility line abandonment near the HWY 65 corridor in Blaine. The project will disturb 0.16 acres and create no regulated impervious surface. The project drains toward County Ditches 60, 39 and 41. The relevant water resource concerns are erosion and sediment control and ditch crossing, which correspond to District Rules 3 and 7. See attached Figure 1: Project Location and Figure 2: Site Plan.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,080.00.

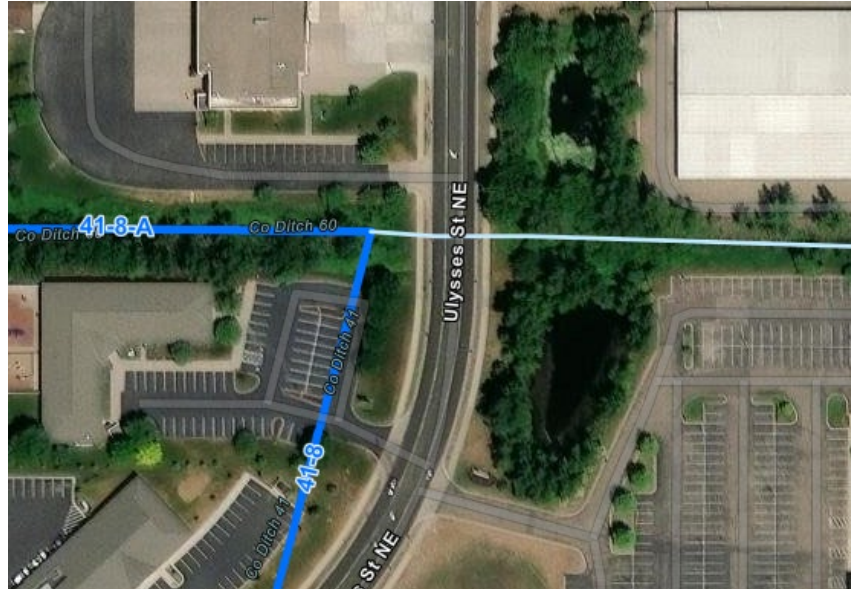
Rule 4 – Soils and Erosion Control

2. Provide a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

Rule 7 – Drainage, Bridges, Culverts and Utility Crossings

3. Update plans the Sand Creek crossing plan to show a minimum 4 feet below the bottom elevation of 889.2 ft NAVD 88.
4. Ditch line work on Figure 2: Site Plan is inaccurate as the proposed crossing is under a private lateral, not public ditch. Update to reflect the linework shown below.





**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for utility crossing under all ditch crossings that shows 4-foot separation is maintained between the bottom of ditch and top of utility line.
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Construction Plans	Merjent	Undated	07/11/2025

## Findings

**Fees and Escrows (Rule 2.7):**

The applicant has submitted a \$1,800.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Directional Boring of Cable (\$750.00), and addition to base fee (\$1,040.00) for ditch crossings. The applicant will be required to submit a performance escrow in the amount of \$2,080.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (0.16 acres of land disturbance proposed).

**Stormwater Management (Rule 3.0):**

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it includes land disturbing activities of more than 5000 square feet and within 50 feet of and drains to a waterbody.

The proposed project drains to County Ditches, 41-8-A, 41, and 39. The soils affected by the project include Lino, Rifle, Isanti and Zimmerman which have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 24 hours, as required. The proposed erosion and sediment control plan includes perimeter control, street sweeping, and inlet protection. The erosion control plan does not meet District Requirements because soils and soil stockpiles are not proposed to be stabilized with 24 hours of inactivity. The site does not require an NPDES permit.

**Wetlands (Rule 5.0)**

Wetlands exist throughout the project locations, but no impacts are proposed. Rule 5.0 does not apply.

**Floodplain (Rule 6.0)**

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

Rule 7.0 applies to the proposed project because it includes land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The regulated waterway is Public Ditch 41. The proposed crossing involves the replacement of a pipeline or utility. The top elevation of the pipeline or utility line must be placed at least 4 feet below the existing low elevation of the ditch or waterway. The existing elevation is 889.2 NAVD 88.

**Buffers (Rule 8.0)**

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

**Variances (Rule 10.2)**

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

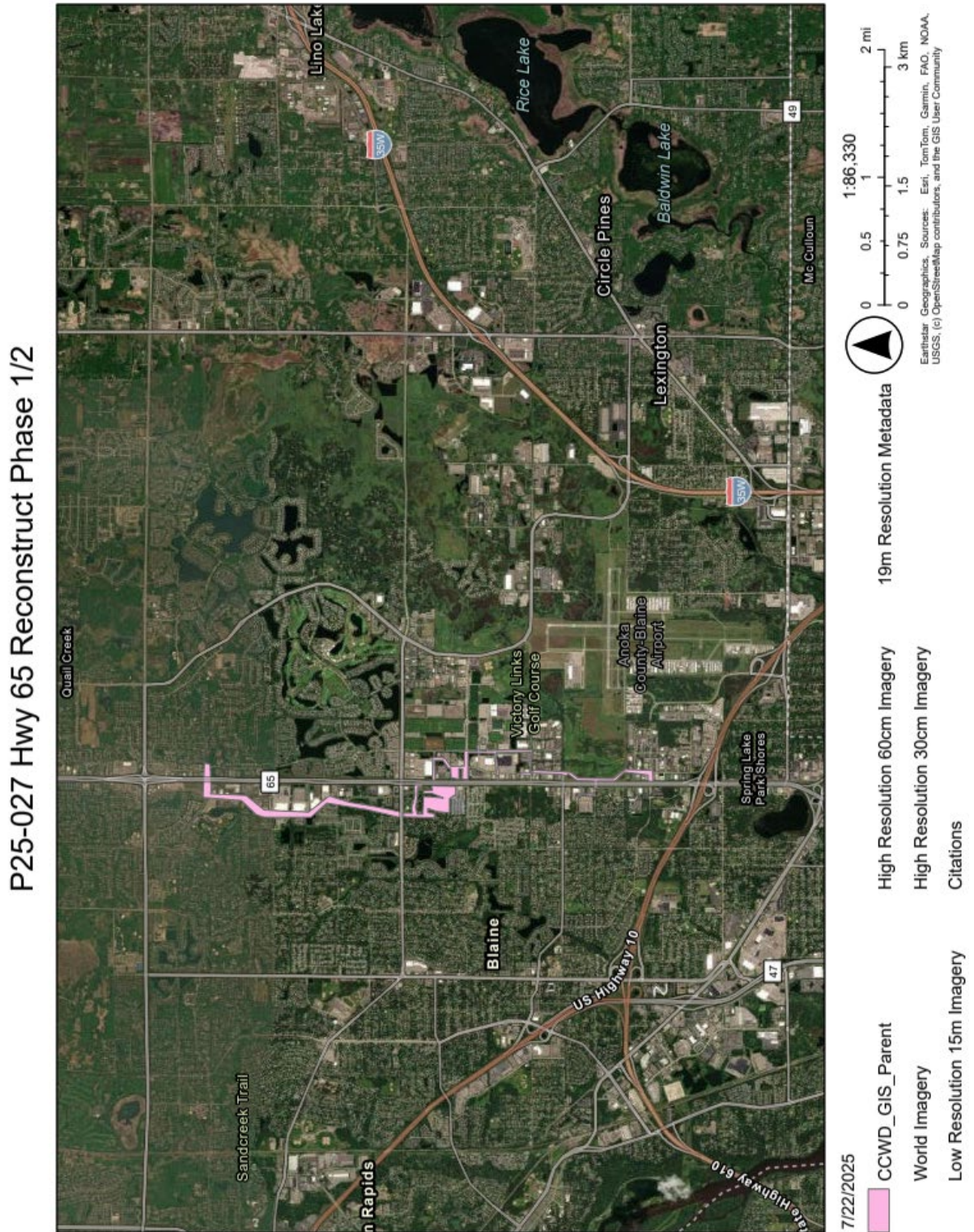


Figure 1: Project Location





- |                                |                                |
|--------------------------------|--------------------------------|
| 117298810<br>Proposed Pipeline | 117321846<br>Proposed Pipeline |
| 117320067<br>Proposed Pipeline | 117358910<br>Proposed Pipeline |
| 117321379<br>Proposed Pipeline | Proposed<br>Abandonment        |
| 117321387<br>Proposed Pipeline |                                |



Figure 2: Site Plan



## COON CREEK WATERSHED DISTRICT Request for Board Action

**MEETING DATE:** July 28, 2025  
**AGENDA NUMBER:** 12  
**ITEM:** Rough Draft 2026 Budget

**AGENDA:** Discussion

### ACTION REQUESTED

Review and discuss

### PURPOSE AND SCOPE

1) To review a preliminary rough draft of the 2026 operating budget

### BACKGROUND

In March the Board adopted a calendar and process for developing the 2026 budget. The process involves three phases: analysis of the parts, fine-tuning of the whole, and review and adoption of the final.

Attached is the first draft of the entire budget and the start of phase 2 of the budget process: Fine Tuning.

Revenues	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Prelim	% Chg
<b>Fund Balance January 1</b>	<b>2,099,223</b>	<b>1,674,493</b>	<b>3,256,811</b>	<b>3,256,811</b>	<b>2,808,245</b>	
Property Tax	3,187,821	4,935,534	6,189,240	6,189,240	6,924,414	11.555%
Fees & Charges	530,203	200,082	298,423	200,000	180,573	
Grants & Intergovernmental	260,511	242,898	2,158,208	1,049,004	2,372,179	
Other Revenue	26,963	206,108	115,000	115,000	180,000	
Fund Balance Used	342,274	48,824	40,225	40,225	727,396	
	4,347,772	5,633,446	8,801,096	7,593,469	10,384,562	
<b>Total Funds Available</b>	<b>6,104,721</b>	<b>7,259,115</b>	<b>12,017,682</b>	<b>10,810,055</b>	<b>12,465,411</b>	
<b>Expenditures</b>						
Salaries & Benefits	1,772,946	1,944,669	2,414,928	2,414,928	2,711,665	
Professional Services	363,632	300,368	489,487	489,487	527,084	
Operating Expenses	204,221	185,488	317,242	315,000	370,499	
Program Costs	2,196,554	1,460,107	5,789,607	5,781,657	6,704,314	
Capital Costs	31,395	111,672	198,174	198,174	71,000	
	4,568,748	4,002,304	9,209,437	9,199,246	10,384,562	
<b>Fund Balance December 31</b>	<b>1,535,973</b>	<b>3,256,811</b>	<b>2,808,245</b>	<b>1,610,809</b>	<b>2,080,849</b>	
Rev - Exp	(220,976)	1,631,142	(408,341)	(1,605,777)	(0)	

## **ISSUES/CONCERNS/OPPORTUNITIES**

1. Initial Proposed Levy Amount: The levy increase used to balance the preliminary draft is 11.555%.
2. New Position: The District is looking to add a new position titled Project Manager Coordinator which is a large portion of the increase in salaries budget.
3. Audit: The audit increase we hadn't anticipated to be as high but were unaware of how much additional work was needed until we completed the 2024 audit and were billed for it.
4. Small Equipment: There is an increase in WQ field equipment for monitoring.
5. Subscriptions & Publication: This increase is due to digital subscription costs increases and additional data fees for WQ.
6. Books & Software: The increase is due to additional build out of MS4 modules along with the addition of CIP software.
7. Leases & Rentals: The decrease is due to an error being found in the 2025 budget spreadsheet. It has been corrected for 2026, thus the reduction in expense.
8. Digital Communications: This increase is due to a new digital resource library for PGR.

## **IMPLICATIONS**

The budget allows the District to maintain services and address the water quality issues consistent with the implementation schedule of the Comprehensive Plan.

## **CONCLUSIONS**

Budget is preliminary

## **RECOMMENDATION**

Review, discuss and receive the rough draft budget

Code	Prepared 7/24/2025 14:04	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	Current	2026 Change	Request	Change 25-26
	<b>Property Taxes</b>									
41101	Administrative Levy								(35)	Adj to bal
41102	Insurance Levy									
41103	MWMA Levy	2,691,777	3,187,281	4,965,765	6,207,206	6,207,206	6,207,206	717,243	6,924,449	11.555%
41104	Survey & Data Levy									
41105	Maintenance Levy									
	<b>Total Property Taxes</b>	<b>2,691,777</b>	<b>3,187,281</b>	<b>4,965,765</b>	<b>6,207,206</b>	<b>6,207,206</b>	<b>6,207,206</b>	<b>717,243</b>	<b>6,924,414</b>	<b>11.554%</b>
	<b>Fees &amp; Charges</b>									
52226	Application Fees	1,820	1,850	640	850	500	850	(350)	500	
53191	Review & Inspect Fees	420,966	550,368	297,500	297,500	175,000	297,500	(117,427)	180,073	
	<b>Total Fees</b>	<b>422,786</b>	<b>552,218</b>	<b>298,140</b>	<b>298,350</b>	<b>175,500</b>	<b>298,350</b>	<b>(117,777)</b>	<b>180,573</b>	<b>-39%</b>
	<b>Grants</b>									
55190	WCA Admin	9,224	9,212	7,396	10,000	8,000	8,000	(500)	7,500	
55190	G20-001 BWSR CWF CCPSR	197,500	-	-	-	-	-	-	-	
55190	G19-005 BWSR CWF MSCCR	38,277	-	-	-	-	-	-	-	
55190	G21-001 BWSR CWF Aurelia Park	-	38,771	-	-	-	-	-	-	
55190	G22-001 319 Pet Waste Sand Creek	7,028	7,028	13,002	23,135	23,135	-	-	-	
55190	G23-001 319 NKE Sand & Coon Creek	-	-	-	160,353	288,635	-	-	-	
55190	G21-002 BWSR CWF PCSIESF	132,000	33,000	-	-	-	-	-	-	
55190	G22-002 BWSR CWF ECIESF	172,500	172,500	-	34,500	34,500	-	-	-	
55190	G22-003 BWSR CWF WBIF-Retrofits	108,189	-	-	86,551	86,551	86,551	(64,913)	21,638	
55190	G24-001 BWSR CWF WBIF LCCCR	-	-	222,500	-	222,500	-	-	-	
55190	G25-001 BWSR CWF Bridgewater	-	-	-	-	312,500	312,500	-	312,500	
55190	G25-002 BWSR WBIF Xeon Blvd	-	-	-	-	73,183	73,183	-	73,183	
55190	G26-xxx 319 NKE AOP Ph II	-	-	-	-	-	-	310,191	310,191	
	<b>Task Force Funding</b>									
	D17 Implementation	-	-	-	142,400	-	142,400	-	142,400	
	PC Implementation	-	-	-	618,284	-	108,684	-	108,684	
	D39 Implementation	-	-	-	1,082,985	-	656,083	715,000	1,371,083	
	Xeon AOP Ph 2	-	-	-	-	-	-	25,000	25,000	
	<b>Total Grants</b>	<b>664,718</b>	<b>260,511</b>	<b>242,898</b>	<b>2,158,208</b>	<b>1,049,004</b>	<b>1,387,401</b>	<b>984,778</b>	<b>2,372,179</b>	<b>10%</b>
	<b>Other Revenue</b>									
56101	<b>Interest Income</b>	<b>25,926</b>	<b>26,963</b>	<b>198,713</b>	<b>115,000</b>	<b>175,000</b>	<b>115,000</b>	<b>65,000</b>	<b>180,000</b>	<b>57%</b>
	<b>Fund Balances &amp; Other</b>									
	Building	-	-	-	-	-	-	-	-	
	AIIS Rapid Response	40,000	40,000	40,000	40,000	40,000	40,000	-	40,000	
	Illicit Discharge Detection	225	225	225	225	225	225	-	225	
	Fund Equity Balance	40,225	347,077	98,059	-	900,700	687,171	-	687,171	
	<b>Ditch Fund Balances</b>									
	Ditch 54	-	-	-	-	-	-	-	-	
	Other Fund Balances	-	-	-	-	-	-	-	-	
	<b>Total Fund Balances</b>	<b>80,450</b>	<b>387,302</b>	<b>138,284</b>	<b>40,225</b>	<b>940,925</b>	<b>727,396</b>	<b>-</b>	<b>727,396</b>	<b>-23%</b>
	<b>TOTAL REVENUE</b>	<b>3,885,657</b>	<b>4,414,275</b>	<b>5,843,800</b>	<b>8,818,989</b>	<b>8,547,635</b>	<b>8,735,353</b>	<b>1,649,244</b>	<b>10,384,562</b>	<b>0</b>

Prepared Code 7/8/2025 11:17	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	Current	2026 Change	Request	Change 25-26
<b>Salaries &amp; Benefits</b>									
60110 Salaries	\$ 1,164,379	\$ 1,330,378	1,448,994	1,608,391	1,608,391	1,672,727	205,968	1,878,695	17%
60260 Temporary Salaries-Students	\$ 17,129	\$ -	39,000	42,349	42,349	44,043	490	44,533	5%
60713 HSA Payment	\$ 6,762	\$ 14,466	15,117	162,600	162,600	169,104	(76,889)	92,215	-43%
60714 Health Insurance	\$ 121,640	\$ 208,094	235,020	314,000	314,000	326,560	39,560	366,120	17%
60715 Life Insurance	\$ 300	\$ 512	526	2,760	2,760	2,870	74	2,944	7%
60716 Social Security (FICA)	\$ 89,075	\$ 102,845	114,673	127,200	127,200	132,288	15,757	148,045	16%
60717 Retirement (PERA)	\$ 84,418	\$ 96,674	107,880	119,679	119,679	124,466	14,968	139,434	17%
60720 Dental Insurance	\$ 5,580	\$ 7,605	7,605	13,950	13,950	14,508	372	14,880	7%
60721 LTD Insurance	\$ 1,048	\$ 1,422	1,790	12,000	12,000	12,480	320	12,800	7%
60855 Board & Advisory Expenses	\$ 9,617	\$ 10,950	11,000	12,000	12,000	12,480	(480)	12,000	0%
<b>Total Salaries &amp; Benefits</b>	<b>1,499,948</b>	<b>1,772,946</b>	<b>1,981,605</b>	<b>2,414,929</b>	<b>2,414,929</b>	<b>2,511,526</b>	<b>200,139</b>	<b>2,711,665</b>	<b>12%</b>
<b>Professional Services</b>									
63010 GIS Services	104,837	111,700	117,286	139,111	139,111	144,675	5,564	150,240	8%
63052 Abdo	5,050	5,252	20,000	69,575	107,575	111,878	(12,278)	99,600	43%
63052 Audit	11,960	12,438	13,927	13,927	22,761	14,484	10,553	25,037	80%
63066 IT Services	47,250	58,336	64,810	81,031	80,200	84,272	3,695	87,967	9%
63246 Engineering Services	718,279	143,758	121,000	89,100	95,000	92,664	11,836	104,500	17%
63453 Legal Services	52,000	54,080	55,702	60,000	58,000	62,400	(2,660)	59,740	0%
<b>Total Professional Services</b>	<b>939,376</b>	<b>385,564</b>	<b>392,725</b>	<b>452,744</b>	<b>502,647</b>	<b>510,374</b>	<b>16,710</b>	<b>527,084</b>	<b>16%</b>
<b>Operating Expenses</b>									
61101 Small Equipment (furn/off/comp/misc)	23,505	18020	37203	39,500	39,500	41,080	10,720	51,800	31%
61102 Printing	-	0	4040	4,000	3,600	4,160	(452)	3,708	-7%
61105 Cleaning & Janitorial Supp	10,062	15,487	16,222	16,867	16,867	17,542	(169)	17,373	3%
61110 Gasoline/Oil/License	15,025	16,377	17,377	16,000	16,000	16,640	360	17,000	6%
61149 Gen'l Supplies (office)	18,914	19,031	20,033	10,632	10,632	11,057	-	11,057	4%
61249 R&M Phone Hardware	3,000	2,350	3,450	3,050	2,750	3,172	228	3,400	11%
61250 R&M Buildings	12,205	15,166	22,412	24,480	24,480	25,459	234	25,693	5%
61251 R&M Office Machine & Equip	1,046	3,588	5,900	13,480	13,480	14,019	4,126	18,145	35%
61263 R&M Security	1,030	1,071	1,125	2,665	2,665	2,772	(31)	2,741	3%
61354 Training & Conferences-Board/Other	2,352	2,000	500	300	300	312	38	350	17%
61355 Training & Conferences-Staff Dev	11,356	13,214	10,620	18,956	16,525	19,714	(3,909)	15,805	-17%
61475 Mileage	2,718	2,827	683	630	630	655	6	662	5%
61476 Other Travel Exp, Parking	-	40	40	40	40	42	(2)	40	0%
61477 Meals & Staff Enrichment	2,000	1,750	2,965	4,300	4,150	4,472	(722)	3,750	-13%
61552 Bank Charges	732	761	799	1,118	1,118	1,163	11	1,174	5%
61557 Dues & Memberships	10,529	15,650	17,000	28,155	28,295	29,281	2,834	32,115	14%
61558 Advertising	1,574	1,637	1,650	1,000	600	1,040	(390)	650	-35%
61559 Subscriptions & Publications	1,485	2,744	4,243	9,335	9,335	9,708	1,715	11,423	22%
61575 Books & Software	7,765	19,398	33,558	41,784	41,784	43,455	30,995	74,450	78%
61810 Misc & Contingency	-	-	-	1,750	1,150	1,820	(70)	1,750	0%
62119 Web Site Server	889	1,000	1,995	1,890	1,890	1,966	19	1,985	5%
62124 Leases & Rentals	5,594	5,818	8,292	8,347	4,747	8,681	(3,877)	4,804	-42%
62225 Utilities-Heat/Natural Gas	2,405	2,501	2,626	2,916	2,916	3,033	58	3,091	6%
62226 Utilities-Electric	5,287	6,258	5,696	5,808	5,808	6,040	66	6,106	5%
62228 Utilities-Waste/Recycle Disposal	1,046	1,300	1,418	1,674	1,674	1,741	33	1,774	6%
62229 Phones	15,200	17,884	18,778	18,360	17,000	19,094	(1,244)	17,850	-3%
62231 Postage	987	1,027	975	526	500	547	(13)	535	2%
62273 Cable	7,005	7,285	7,649	7,020	6,800	7,301	(297)	7,004	0%
62370 Insurance-Liability	16,624	9,500	19,425	15,272	12,667	15,883	(2,709)	13,174	-14%
62372 Insurance-Property	1,004	4,700	4,935	9,304	9,133	9,676	(269)	9,407	1%
62373 Insurance-Work Comp	5,228	5,437	5,709	10,409	10,056	10,825	(367)	10,458	0%
62374 Insurance-Vehicles	941	1,135	1,192	1,277	1,190	1,328	(102)	1,226	-4%
<b>Total Operating Expenses</b>	<b>187,508</b>	<b>214,956</b>	<b>278,510</b>	<b>320,845</b>	<b>308,282</b>	<b>333,679</b>	<b>26,552</b>	<b>370,499</b>	<b>15%</b>
<b>Program Costs</b>									
<b>Administration</b>									
61148 Field Supplies-ADM	500	735	750	750	750	788	(38)	750	0%
<b>Watershed Development</b>									
61549 Illicit Discharge Detection	800	850	900	900	900	900	-	900	0%
61549 Groundwater-Surface Water Dewatering Study	-	-	15,000	-	-	-	-	-	#DIV/0!
63246 District Rule Amendment	-	-	-	7,950	-	-	7,950	7,950	0%
63246 BMP Standards	-	-	-	-	-	-	11,236	11,236	#DIV/0!
63246 Engineering Standards	-	-	-	-	-	-	13,250	13,250	#DIV/0!
63246 Engineering	-	-	400,000	350,000	350,000	367,500	-	367,500	5%
61148 Field Supplies-WD	500	950	500	600	600	630	(3)	627	5%
<b>Planning &amp; Special Studies</b>									
63246 Boundary Adjustments	3,500	3,500	3,000	-	-	-	-	-	#DIV/0!
63246 Water Quality Model	-	70,000	-	210,000	210,000	220,500	(220,500)	-	-100%
63246 Model Updates	-	-	50,000	53,000	53,000	55,650	(2,650)	53,000	0%
63246 Watershed Modeling Pilot Upgrade	6,490	20,800	-	101,482	101,482	106,556	(106,556)	0	-100%
63246 Infiltration Study	-	-	-	-	-	-	40,000	40,000	#DIV/0!
63246 Aquatic Organism Passage Enhanc Ph 2	-	-	75,000	-	-	-	-	-	#DIV/0!
63246 Subwatershed Planning/Assessments	-	-	228,000	130,000	130,000	136,500	(136,500)	-	-100%
63246 Subwatershed Feasibility Designs	-	-	-	120,000	120,000	126,000	(126,000)	-	-100%
63246 Channel Geomorphic Analysis	-	-	-	79,500	79,500	83,475	(83,475)	-	-100%
63246 Drainage Atlas	-	-	-	7,950	7,950	8,348	(8,348)	-	-100%
63246 Water Quantity Study	-	-	-	26,500	26,500	27,825	(27,825)	-	-100%
63246 D37 Plan Implementation	-	-	-	-	-	-	45,000	45,000	#DIV/0!
63246 Economic Water Resource Study	-	-	125,000	-	-	-	-	-	#DIV/0!
61549 MN Stormwater Research Council-Partner Funding	-	-	10,000	-	-	-	-	-	#DIV/0!
61549 Groundwater Study/Assessment	-	-	5,000	90,000	90,000	94,500	5,500	100,000	11%



Prepared Code	7/8/2025 11:19	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	Current	2026 Change	Request	Change 25-26
<b>Operations &amp; Maintenance</b>										
63246	Engineering/Feasibility Studies	-	30,000	30,000	31,800	31,800	33,390	318	33,708	6%
63246	AOP Crossing Enhancement	-	-	-	79,500	79,500	83,475	(83,475)	-	-100%
63246	CC Restoration 131st to Main	-	-	-	106,000	106,000	111,300	(111,300)	-	-100%
63246	University Ave Pond Retrofit	-	-	-	51,100	51,100	53,655	(53,655)	-	-100%
63246	Woodbridge Channel Improvement	-	-	-	100,000	100,000	105,000	(105,000)	-	-100%
63246	Flood Mitigation	-	-	-	-	-	-	50,000	50,000	#DIV/0!
63246	Develop Standards Project Specification	-	-	-	-	-	-	14,326	14,326	#DIV/0!
632469	Asset Registry	-	-	-	-	-	-	8,427	8,427	#DIV/0!
63246	BMP Revitalization	-	-	-	-	-	-	7,000	7,000	#DIV/0!
63246	SQT Pilot	-	-	-	-	-	-	79,500	79,500	#DIV/0!
63595	Bank Repair & Stabilization	593,050	58,240	125,000	152,375	152,375	159,994	1,524	161,518	6%
61251	Ditch Repair & Maintenance	58,000	137,280	10,000	53,000	53,000	55,650	(5,650)	50,000	-6%
61549	Non Routine Maintenance	56,000	88,400	96,000	101,760	101,760	106,848	1,018	107,866	6%
61148	Field Supplies-O&M	600	4,625	1,400	1,500	1,500	1,575	(75)	1,500	0%
<b>Water Quality</b>										
61549	AIS Rapid Response	-	5,000	20,000	21,200	21,200	22,260	(2,260)	20,000	-6%
61549	Lake Plan Implementation	2,776	2,887	5,000	5,300	5,300	5,565	53	5,618	6%
61549	Monitoring	96,400	99,746	110,489	117,118	117,118	122,974	1,171	124,145	6%
61549	WQ Cost Share Program	76,000	75,000	215,000	290,000	290,000	304,500	(14,500)	290,000	0%
61549	Groundwater-Surface Water Chlorides Pilot	-	-	35,000	74,412	74,412	78,133	30,359	108,492	46%
63246	Biomonitoring	-	-	-	32,000	32,000	33,600	(33,600)	-	-100%
63246	Pond Performance Evaluation	-	-	-	5,000	5,000	5,250	(5,250)	-	-100%
61549	Leaky Sanitary Sewer Investigation	-	-	-	-	-	-	84,270	84,270	#DIV/0!
61549	Street Sweeping Testing	-	-	15,000	-	-	-	-	-	#DIV/0!
61549	Contaminants of Emerging Concern Ph II	-	-	50,000	-	-	-	50,000	50,000	#DIV/0!
61549	Winer Chloride Monitoring	-	-	6,000	-	-	-	-	-	#DIV/0!
61148	Field Supplies-WQ	3,666	7,547	2,566	3,950	3,950	4,148	(798)	3,350	-15%
<b>Waters Restoration &amp; Protection</b>										
63246	AOP Enhancement Ph II	-	-	-	-	-	-	500,000	500,000	#DIV/0!
61549	PC MNDot Pond Outlet Modification	-	-	21,000	-	-	-	-	-	#DIV/0!
61549	Springbrook Nature Center Outlet Mod	-	-	22,500	-	-	-	-	-	#DIV/0!
63595	Sand Creek AOP Crossing Ehanc @ Xeon	-	-	115,000	-	-	-	171,366	171,366	#DIV/0!
63595	CRD Reg Park LCC Corridor Restoration-Expansion	-	-	440,000	695,000	695,000	729,750	(729,750)	-	-100%
61549	Springbrook Cr Subwatershed plan impl	-	-	90,000	252,700	252,700	265,335	(122,935)	142,400	-44%
61549	Pleasure Cr Subwatershed plan impl	-	-	87,500	809,810	809,810	850,301	(741,617)	108,684	-87%
63246	Subwatershed Plan-D39 impl	-	-	-	1,482,500	1,482,500	1,556,625	1,411,958	2,968,583	100%
63246	Subwatershed Plan-D60 impl	-	-	-	-	-	-	800,000	800,000	#DIV/0!
<b>Public &amp; Government Relations</b>										
61549	Springbrook I&E Implementation	-	-	69,900	-	-	-	-	-	#DIV/0!
61549	Targeted Pleasure Cr I&E Implementation	-	-	19,900	-	-	-	-	-	#DIV/0!
61549	NKE Sand Creek Trail Audience Survey	-	-	15,000	-	-	-	-	-	#DIV/0!
61549	Subwatershed I & E	-	-	-	-	-	-	20,000	20,000	#DIV/0!
61549	Website Updates	-	-	-	3,600	3,600	3,780	(3,780)	-	-100%
61549	Digital Communications	-	-	-	7,700	7,700	8,085	1,915	10,000	30%
61549	Creek/Ditch Signage	-	-	11,000	3,500	3,500	3,675	(175)	3,500	0%
61549	Audience Community Survey	24,050	26,000	28,393	35,000	35,000	36,750	8,250	45,000	29%
61549	Interactive Educational Displays	-	-	-	35,000	35,000	36,750	(1,750)	35,000	0%
61549	Water Education Grants	4,250	3,745	3,867	4,000	4,000	4,200	(200)	4,000	0%
61549	Newsletter Communications	-	-	-	25,000	25,000	26,250	(1,250)	25,000	0%
61549	Sponsorships	-	-	1,750	2,100	2,100	2,205	(205)	2,000	-5%
61549	Adopt-A-Drain	6,500	6,864	6,000	5,500	5,500	5,775	(775)	5,000	-9%
61549	Pet Waste	17,500	18,000	10,288	21,000	21,000	22,050	(1,050)	21,000	0%
61148	Field Supplies-PGA	2,444	6,614	3,815	2,550	2,550	2,678	172	2,850	12%
<b>Total Program Costs</b>		<b>953,026</b>	<b>666,783</b>	<b>2,580,518</b>	<b>5,789,607</b>	<b>5,781,657</b>	<b>6,070,696</b>	<b>633,618</b>	<b>6,704,314</b>	<b>16%</b>
<b>Capital Costs</b>										
65180	Building Improvements	-	8,000	97,350	74,846	65,846	-	9,000	9,000	-88%
65180	~Landscaping	-	-	-	-	-	-	-	-	
65180	~HexPave	-	-	-	-	-	-	-	-	
65180	~Netting	-	-	-	-	-	-	-	-	
65180	~Bath sinks/counters	-	-	-	-	-	-	9,000	-	
65230	Monitoring & Field Equipment	-	13,795	14,000	54,828	54,828	-	-	-	-100%
65230	~Backpack electrofisher	-	-	-	-	-	-	-	-	
65230	~GNSS Receiver	-	-	-	-	-	-	-	-	
65250	Vehicle	55,000	-	-	41,500	41,500	-	47,000	47,000	13%
65340	Office Furniture & Fixtures	-	-	16,000	-	-	-	-	-	#DIV/0!
65380	Computers & Equipment	11,100	-	-	12,000	21,000	-	-	-	-100%
65390	Software-Website migration	-	-	29,358	15,000	22,500	-	15,000	15,000	0%
<b>Total Capital Costs</b>		<b>66,100</b>	<b>21,795</b>	<b>156,708</b>	<b>198,174</b>	<b>205,674</b>	<b>-</b>	<b>71,000</b>	<b>71,000</b>	<b>-64%</b>
<b>TOTAL EXPENSES</b>		<b>3,645,958</b>	<b>3,062,044</b>	<b>5,390,066</b>	<b>9,176,299</b>	<b>9,213,189</b>	<b>9,426,275</b>	<b>948,019</b>	<b>10,384,562</b>	