

## **COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, July 14, 2025, at the Coon Creek Watershed District Office.

### **1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, Erin Lind, Jason Lund, and Dwight McCullough.

Staff Present: Tim Kelly, Erik Bye, Hattie Hillukka and Michelle Ulrich

Zoom attendees: Erin Margle and Tyler Thompson

### **2. Approval of the Agenda**

Board Member Lund moved to add permit item 9 - Lakeview at Sloth Farms, to the Consent Items. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

Board Member Lind moved to approve the amended agenda including adding Informational Item #14 in the Consent Agenda. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

### **3. Announcements**

No Announcements

### **4. Open Mic/Public Comment**

No one was present for comment

## **CONSENT ITEMS**

### **5. Approval of Minutes of June 23, 2025**

### **6. Administrator's Report**

### **7. Advisory Committee Report**

### **8. Approval of Bills for Payment**

Claims totaling \$318,853.19 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	27,001.86
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0026--CITY OF COON RAPIDS	4,300.00
V0054--MICHELLE J ULRICH PA	2,540.00
V0060--NORTH COUNTRY FORD	33,960.50
V0061--NORTH PINE AGGREGATE	23,250.00
V0068--PLM LAKE AND LAND MGT CORP	550.00
V0071--SUNRAM CONSTRUCTION INC	68,312.36
V0094--STATE OF MN AUDITOR	15,557.10
V0096--RANDY WESP EXCAVATING LLC	950.00
V0111--WELL GROOMED LAWNS INC	875.00
V0115--METRO CONSERVATION DISTRICT	1,000.00
V0128--YTS COMPANIES LLC	7,350.00
V0128--YTS COMPANIES LLC	2,712.50
V0138--RMB ENVIRONMENTAL LABORATORIES INC	269.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	140.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0195--STANTEC CONSULTING SERVICES INC	29,366.50
V0195--STANTEC CONSULTING SERVICES INC	1,257.00
V0195--STANTEC CONSULTING SERVICES INC	13,131.85
V0195--STANTEC CONSULTING SERVICES INC	31,342.80
V0195--STANTEC CONSULTING SERVICES INC	3,009.00
V0221--ABDO LLP	5,466.67
V0221--ABDO LLP	275.00
V0242--METRO I NET	6,753.00
V0269--CENTERPOINT ENERGY-ESCROW	1,473.75
V0351--DELTA DENTAL OF MN	1,824.42
V0352--HEALTH EQUITY INC	803.06
V0352--HEALTH EQUITY INC	35.10
V0360--PAYLOCITY	559.63
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,437.36
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0373--NORTHDAL CONSTRUCTION CO	2,020.00
V0392--GRANITE RE, INC.	19,966.43
	<b>318,853.19</b>

*The following permit items were moved to the Consent Agenda.*

## 9. Lakeview at Sloth Farms

The purpose of this project is 5-home residential development with an associated infiltration basin located at 13624 Gladiola St NW, Andover, MN. The project will disturb 2.2 acres and create 0.59 acres of regulated impervious. The parcel drains to Crooked Lake and is in the County Ditch 52 subwatershed. The relevant water resource concerns are stormwater management and erosion and sediment control.

Staff recommendation was to approve with three (3) Conditions and four (4) Stipulations as outlined in the complete Permit Application Review Report dated July 9, 2025, and before the Board of Managers on July 14, 2025.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,100.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 8.0 – Buffers

3. Provide a permanent vegetated buffer along Crooked Lake that is an average of 50 feet from the OHWL. Monumentation signs will not be required because the conservation easement signs cover the entire buffer area.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of a post construction infiltration test on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.



Board Member Campbell moved to approve the Consent Agenda Items. Seconded by Board Member McCullough. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

## **POLICY ITEMS**

### **PERMIT ITEMS – *(moved to Consent Agenda)***

#### **9. Lakeview at Sloth Farms**

## **DISCUSSION ITEMS**

### **10. First Draft 2026 Budget**

Administrator Kelly provided an overview of the District's First Draft 2026 Budget, which serves to keep pace with the comprehensive watershed management plan. The Administrator's Report identifies the major changes in expenditure and why. Also, the budget includes monies for the new position which will be working under the program named Water Restoration and Protection and will be a project-oriented position.

This staff recommendation was to receive the First Draft 2026 Budget. Any comments should be directed to Julie Peterson or John Janke in Administrator Kelly's absence.

Board Member Campbell moved to Receive the First Draft 2026 Budget with future corrections/revisions. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

### **11. Rough Draft Capital Improvement Plan**

Planning Coordinator Erik Bye reported on a rough draft of the District's updated Capital Improvement Plan (CIP).

- The rough draft of the CIP update anticipates \$68,594,000 in capital expenditures from 2027-2033, a 23% decrease from the current CIP. The expenditures summarized by program and year are shown in the presented report along with a summary of revenue sources.
- The biggest changes in the updated CIP are the TMDL cost analysis, a refinement of regional water quality and flood mitigation projects, and forecasted interest rates.

- The update process reinforced the need to collaborate with our city and state partners to solve and fund mutual water management problems and continually adapt and update our Plan as the situation changes.
- The rough draft CIP and any subsequent revisions will be proposed and released as a minor plan amendment for BWSR and public review this fall.

The staff recommendation was to Receive the Report.

Board Member Lund moved to Receive the Rough Draft Capital Improvement Plan Report. Seconded by Board Member Hafner. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

## **INFORMATIONAL ITEMS**

### **12. Open Meeting Law**

For the Open Meeting Law, clarification was added that only one (1) person needs to be present for a meeting, members can attend and cast a vote remotely without publishing their location. The roll call, reason for absence and votes will be reflected in the minutes.

### **13. Minnesota Watersheds 2025 Annual Meeting on Resolutions and Petitions**

Administrator Kelly explained the process for the resolutions that were submitted to the Minnesota Watersheds Board in June has changed. The second step in the process will be reviewing the two resolutions, adopting policies and adopting resolutions for the association. The two resolutions that were adopted by the Board and then combined by the Resolution Committee will be discussed. Members Hafner and Lund will attend the meeting virtually on August 25, 2025, and member McCullough will be an alternate. Members will attend for further support and to offer a Board perspective.

Board Member Campbell moved the designation of delegates Hafner and Lund with McCullough as an alternate to attend the Annual Meeting on Resolutions and Petitions virtually. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

### **14. Article on 1,000-year Flood Events**

This article based on a study out of Colorado State University offered information regarding the 1,000-year flood events. It covers the different perspectives of insurance purpose and meteorological prospective.

**ADJOURNMENT**

Board Member Campbell moved to adjourn at 6:23 pm. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

  
President