

AGENDA

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS

August 11th, 2025
5:30 PM

1. Call to Order
2. Approval of the Agenda
3. Announcements
4. Open Mic

CONSENT ITEMS

5. Approval of Minutes
6. Receive Administrator's Report
7. Advisory Committee Report
8. Bills/Accounts Payable

POLICY ITEMS

9. Draft 2026 Operating Budget

PERMIT ITEMS

10. P25-024 Dig 25113
11. P25-025 Dig 25117
12. P25-026 35-32-24-11-0077 NNG Dig

DISCUSSION ITEMS

INFORMATIONAL ITEMS

ADJOURN

BOARD MEETING AGENDA

Board Room
Coon Creek Watershed District Offices
Monday, August 11, 2025
5:30 p.m.

Board of Managers:

Jim Hafner, President; Erin Lind, Vice President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

- 1. Call to Order**
- 2. Approval of the Agenda** (*Additions/Corrections/Deletions*)
- 3. Announcements**
- 4. Open Mic/Public Comment**

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

CONSENT ITEMS

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.

- 5. Approval of Minutes**
- 6. Receive Administrator's Report**
- 7. Advisory Committee Report**
- 8. Bills/Accounts Payable**

POLICY ITEMS

- 9. Draft 2026 Operating Budget**

PERMIT ITEMS

- 10. NNG Elk River-Lexington Immediates – Carlos Avery Dig**
- 11. NNG Elk River-Lexington Immediates – Coon Creek & 142nd Ave NW**
- 12. NNG Dig Coon Creek and Bunker Lake Blvd**

DISCUSSION ITEMS

INFORMATIONAL ITEMS

ADJOURN

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, July 28, 2025, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Jim Hafner, Erin Lind, Jason Lund, and Dwight McCullough.

Board Member Absent: Mary Campbell

Staff Present: Tim Kelly, Corinne Elfelt, Erin Margle, Hattie Hillukka and Michelle Ulrich

Zoom attendees: Jon Janke

2. Approval of the Agenda

Board Member Lund moved to add permit item 8 - Boulder Prairie Estates, permit item 9 - Kwik Trip 1790 Ham Lake and permit number 10 - CenterPoint Hwy 65 Reconstruct Phase 1&2 to the Consent Items. Member Lund also moved to add three Informational Items to the agenda. Seconded by Board Member Lind. The motion carried with four (4) yeas (Board Members, Hafner, Lind, Lund, and McCullough) and no nays.

Board Member McCullough moved to approve the amended agenda. Seconded by Board Member Hafner. The motion carried with four (4) yeas (Board Members Hafner, Lind, Lund, and McCullough) and no nays.

3. Announcements

No announcements

4. Open Mic/Public Comment

No one was present for comment

CONSENT ITEMS

5. Approval of Minutes of July 14, 2025

6. Approval of Bills for Payment

Claims totaling \$202,682.18 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0026--CITY OF COON RAPIDS	94,400.00
V0027--CITY OF FRIDLEY	2,375.00
V0096--RANDY WESP EXCAVATING LLC	23,090.00
V0102--US GEOLOGICAL SURVEY	29,208.50
V0110--RESPEC COMPANY LLC	8,330.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,464.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,485.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	269.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	140.00
V0300--HASBROOK, KAILEE	14.00
V0342--PARK CONSTRUCTION COMPANY	2,280.00
V0348--BLUE CROSS BLUE SHIELD OF MN	23,669.11
V0350--FIRST UNUM LIFE INSURANCE COMPANY	222.08
V0351--DELTA DENTAL OF MN	1,772.36
V0352--HEALTH EQUITY INC	803.06
V0352--HEALTH EQUITY INC	500.00
V0360--PAYLOCITY	559.63
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,437.36
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0393--CWP West LLC	1,899.08
V0394--RECTANGLE DESIGNS LLC	250.00
	202,682.18

The following permit items were moved to the Consent Agenda.

8. Boulder Prairie Estates

The purpose of this project is a single-family residential development with associated stormwater treatment features located at 888 Crosstown Blvd NE, and 15540 Prairie Rd NW, Andover, Minnesota.

The applicant is proposing the construction of a 27-lot single family home development with associated stormwater treatment features. The project will disturb 12.8 acres and create 3.66 acres of regulated impervious. The project is within the County Ditch 20 sub watershed. The relevant water resources include stormwater management and erosion and sediment control.

Staff recommendation was to approve with (five) 5 Conditions and (four) 4 Stipulations as outlined in the complete Permit Application Review Report dated July 23, 2025, and before the Board of Managers on July 28, 2025.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$8,000.00.

Rule 3.0 – Stormwater Management

2. The "Volume Required" values listed in the volume control table of the narrative are not correct. Please update these values based on 1.1" over the new/reconstructed and future impervious areas.
3. The double ring infiltrometer results for Basin #3 indicate infiltration rates around 16.0 in/hr. The MPCA prohibits infiltration if field measured rates exceed 8.3 in/hr. Soil amendments will be required to slow if the infiltration rate to an acceptable level. Please provide a soil amendment plan/procedure for the basins. Infiltration tests will also be required after amendments have been made to verify that the infiltration rates are within the acceptable range. Note that the amended infiltration rate must be higher than the design rate of 8.1 in/hr and lower than the maximum rate of 8.3 in/hr. This is a very narrow range and would recommend reducing the design infiltration rate to increase the acceptable range.

Rule 4.0 – Soils and Erosion Control

4. Update Note 8.4 on sheet C1.4 to stabilize soils within 7 days of inactivity.
5. Update Note on sheet C1.5 under "Narrative – Permanent Stormwater Treatment Systems" to be consistent with the plan.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of post construction infiltration tests on Infiltration Basin 1, 2, 3, and 4 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM

standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

9. Kwik Trip – Ham Lake

The purpose of this project is the construction of a convenience store and associated stormwater treatment features located at Parcel 3 - Elwell Commercial Park, Ham Lake, Minnesota.

The applicant is proposing the construction of a new convenience store/gas station with associated stormwater treatment features. This parcel is within the Elwell Commercial Park development (P-24-048) and utilizes the regional pond for a portion of the required stormwater treatment. The project will disturb 2.79 acres and create 1.35 acres of regulated impervious. The parcel drains to County Ditch 57. The relevant water resource concerns are stormwater management and erosion and sediment control.

Staff recommendation was to approve with (three) 3 Conditions and (four) 4 Stipulations as outlined in the complete Permit Application Review Report dated July 23, 2025, and before the Board of Managers on July 28, 2025.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,395.00.

Rule 3.0 – Stormwater Management

2. Provide MnDOT approval for discharge into ditch.
3. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of a post construction infiltration test on the Filtration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

10. CenterPoint Hwy 65 Reconstruct Phase 1 & 2

The purpose of this project is the directional bore relocation and abandonment of utility lines located along Hwy 65 between 121st Ave NE and 93rd Ln NE, Blaine, Minnesota.

CenterPoint Energy is proposing the directional boring of new utility lines and utility line abandonment near the HWY 65 corridor in Blaine, MN. The project will disturb 0.16 acres and create no regulated impervious surface. The project drains toward County Ditches 60, 39 and 41. The relevant water resource concerns are erosion and sediment control and ditch crossing, which correspond to District Rules 3 and 7.

Staff recommendation was to approve with (four) 4 Conditions and (two) 2 Stipulations as outlined in the complete Permit Application Review Report dated July 23, 2025, and before the Board of Managers on July 28, 2025.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,080.00.

Rule 4 – Soils and Erosion Control

2. Provide a note to stabilize soils and soil stockpiles within 24 hours of inactivity.

Rule 7 – Drainage, Bridges, Culverts and Utility Crossings

3. Update plans the Sand Creek crossing plan to show a minimum 4 feet below the bottom elevation of 889.2 ft NAVD 88.

4. Ditch line work on Figure 2: Site Plan is inaccurate as the proposed crossing is under a private lateral, not public ditch. Update to reflect the linework shown below.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for utility crossing under all ditch crossings that shows 4-foot separation is maintained between the bottom of ditch and top of utility line.
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Lind moved to approve the Consent Agenda Items. Seconded by Board Member Lund. The motion carried with four (4) yeas (Board Members Hafner, Lind, Lund, and McCullough) and no nays.

POLICY ITEMS

7. Request to Seek Quotes Office Rear Area Project

Administrative Services Coordinator, Corinne Elfelt informed members that additional parking spaces are needed at the District office. Currently there are 19 parking spaces and 1 handicap space in the front parking lot, and it is proving to be inadequate for staff and visitors, causing staff to park in the back daily. The plan is to remove the current failing retaining wall and add 14 spaces with a permeable surface. The City of Ham Lake will be contacted to see if a permit is needed. There is also a need for netting to be installed as golf balls are routinely found in the area. The project is included in the budget and quotes will be brought to the August 25, 2025 Board Meeting.

Staff recommendation was to approve the request to seek quotes for the rear parking area project.

Board Member Lind moved to approve Policy Item #7 Request to Seek Quotes Office Rear Area Project. Seconded by Board Member Lund. The motion carried with four (4) yeas (Board Members Hafner, Lind, Lund and McCullough) and no nays.

PERMIT ITEMS – *(moved to Consent Agenda)*

8. Boulder Prairie Estates

9. Kwik Trip – Ham Lake

10. CenterPoint Hwy 65 Reconstruct Phase 1 & 2

DISCUSSION ITEMS

11. Preliminary Draft 2026 Budget

This is the second review of the 2026 budget that is required. Corrections have been made from the July 14, 2025, meeting and Administrator Tim Kelly asked that all questions be submitted by the August 11, 2025, Board Meeting at which time Mr. Kelly will report on any questions and the Board will be asked to approve the budget at that time for release review.

Board Member Lund moved to Receive the Preliminary Draft 2026 Budget. Seconded by Board Member McCullough. The motion carried with four (4) yeas (Board Members Hafner, Lind, Lund, and McCullough) and no nays.

INFORMATIONAL ITEMS

Mr. Kelly announced three ABC news articles included in the packet for reading. The first is regarding a \$225,000 state grant that was awarded to The City of Coon Rapids to purchase a truck that will televise sanitary sewer lines for problems. Until now, the city has contracted this service, and the purchase will significantly reduce the expense. It will also enable a prompt response to emergency situations as well as provide regular maintenance and enhanced compliance with insurance requirements. Coon Creek Watershed District Board Members were mentioned in the article as having approved a grant of \$48,900 for the purchase.

The second article identifies the impact on the county regarding the federal budget reconciliation bill that became law earlier in July 2025. Some of the changes will affect the county's Economic Assistance Department workload as well as changes in participant numbers for both SNAP and Medicaid in Minnesota beginning in the fall of 2026. Decisions will still need to be made by the Minnesota Legislature to understand the impacts on both state and county budgets, according to the response.

The third article encourages the public to get involved with their local government regarding taxes. Most of the local, regional and state officials must set a proposed property tax levy by mid-September. The local officials are now trying to determine what expenses are affordable in the coming year

ADJOURNMENT

Board Member Lund moved to adjourn at 5:53 pm. Seconded by Board Member McCullough. The motion carried with four (4) yeas (Board Members Hafner, Lind, Lund, and McCullough) and no nays.

President

DRAFT

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: August 11, 2025
AGENDA NUMBER: 6
ITEM: Administrator's Report

AGENDA: Consent

REQUESTED ACTION:
Receive report.

ADMINISTRATOR'S EVALUATION

District Capacity and Capability

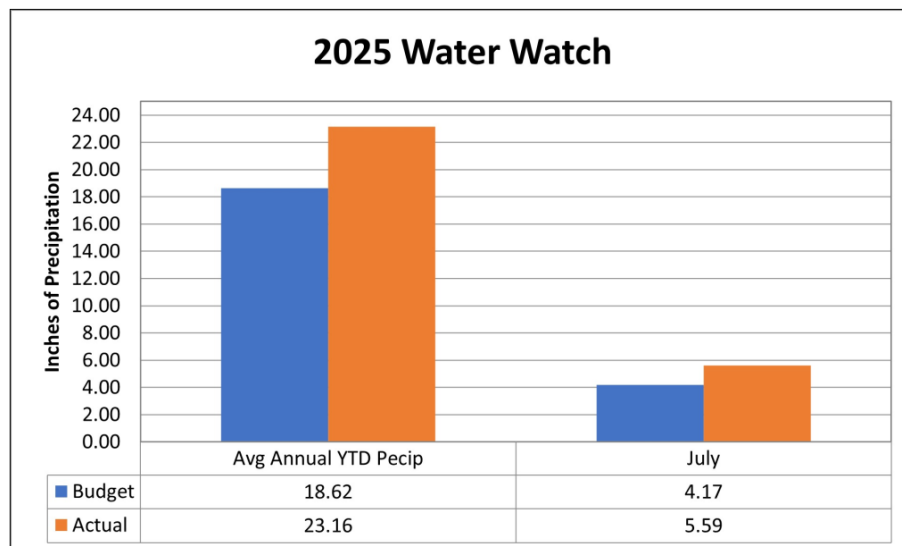
The District currently possesses the required resources and is trained to undertake most of its legislative mission for which it is organized and designed. The District can accomplish most required tasks to the required standard under most conditions. However, sustained effort may be at risk.

MANAGEMENT SITUATION

Natural Environment

The District received an average of 5.6 inches of precipitation in July. This puts the District 1.4 inches (34%) above average for the month and 4.5 inches (24%) above average for the year. Growing season precipitation is 5.2 inches (42%) above average.

According to the latest US Drought Monitor release (July 31st), the District is free of drought. Water levels and flows throughout the District are on the high end of the normal range for this time of year. Surface water storage capacity is adequate in most water bodies but could become limited if above average precipitation persists.



Economic Environment

Budget Forecast

- July forecast signals a more challenging environment for the U.S. and Minnesota than anticipated in the February 2025 Budget and Economic Outlook. Slower growth, elevated inflation, and higher interest rates are expected to adversely affect consumer and business spending, business investment, residential investment, and labor market conditions.
- While there is not a recession in the baseline forecast, the probability of economic contraction has increased due to the low forecasted growth, and the outlook remains sensitive to evolving financial, fiscal, and trade policy developments

Clean Water Fund

- Net general sales tax receipts are estimated to end FY 2025 \$57 million (-0.7 percent) less than forecast.
- Gross sales tax payments were \$41 million above the forecast; however, refunds were \$98 million higher than expected.

Management Environment

Agency	Status
Federal Government	<ul style="list-style-type: none">• The House of Representatives Committee on Appropriations advanced their proposed FY 2026 Commerce, Justice, State Appropriations bill• The Department of Commerce would receive approximately \$10.1B, which is down 3% from current numbers. This includes:<ul style="list-style-type: none">○ \$5.79B for the National Oceanic Atmospheric Administration (NOAA)• Both the Senate & House of Representatives Appropriations Committees advanced their FY 26 Interior-Environment funding bills out of committee;<ul style="list-style-type: none">○ The House bill cuts the EPA budget by 23% from FY25 levels, while the Senate bill cuts its budget by 5%. Most notably:○ The Senate bill includes \$1.64B for the Clean Water and \$1.13B Drinking Water State Revolving Funds○ Both bills include traditional funding levels for the Midsize and Large Drinking Water System Resilience Program (\$2.25M) and the Public Water System Supervision Grants (\$115M)○ Both bills included \$64M for the Water Infrastructure Funding and Innovation Act (WIFIA)• The House Committee on Transportation and Infrastructure held a permitting titled <u>Permitting Purgatory: Restoring Common Sense to NEPA Reviews</u>;

	<ul style="list-style-type: none"> ○ House leadership has stated that they intend to focus on permitting reform in 2025,
FEMA	<ul style="list-style-type: none"> • FEMA Review committee has met and is conducting deeper research into the structure and function of FEMA and what can be delegated to the states'
Minnesota Pollution Control Agency	<ul style="list-style-type: none"> • Has issued a simplified application flow chart based on January meeting
Minnesota Association of Watersheds (MAWD)	<ul style="list-style-type: none"> • MAWA met with DNR July 8

COLLABORATOR ACTIONS CAPACITY AND CAPABILITY

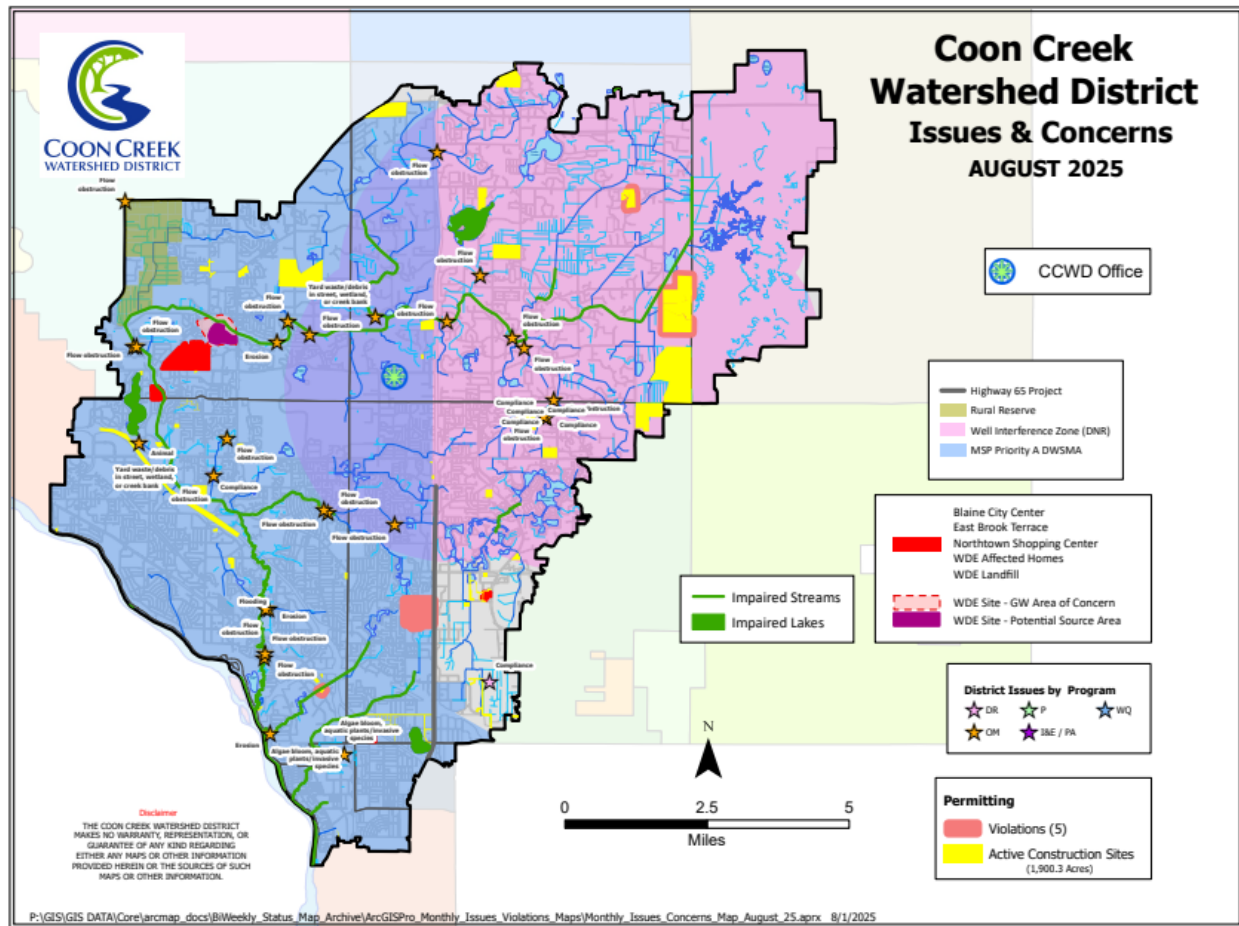
Collaborator	Description
Anoka County	<ul style="list-style-type: none"> • Continue working with DNR on General Permit to address T&E impacts from highway projects. • Have hired Larry Kramka to assist with General Permit •

PROBLEMS, ISSUES, AND CONCERNS

Strategic Issues and Concerns

- **State Regulatory Inconsistency and Unevenness:**
Draft legislative language has been drafted and is under review
Anoka County is aware of proposed legislative language. Is continuing to pursue general permit
 - The administrator spoke extensively with the County's consultant assisting them with general permit about legislative needs.
- **Minneapolis & St Paul Drinking Water Supply Area - Surface Water.**
 - Department of Health held a kick off meeting on June 27. Current work is focused on assessment of supply influence area. Report due in December with priority issues and concerns.
 - District has and will be providing public data and modeling results for time of travel and water quality.

Operational Issues and Concerns

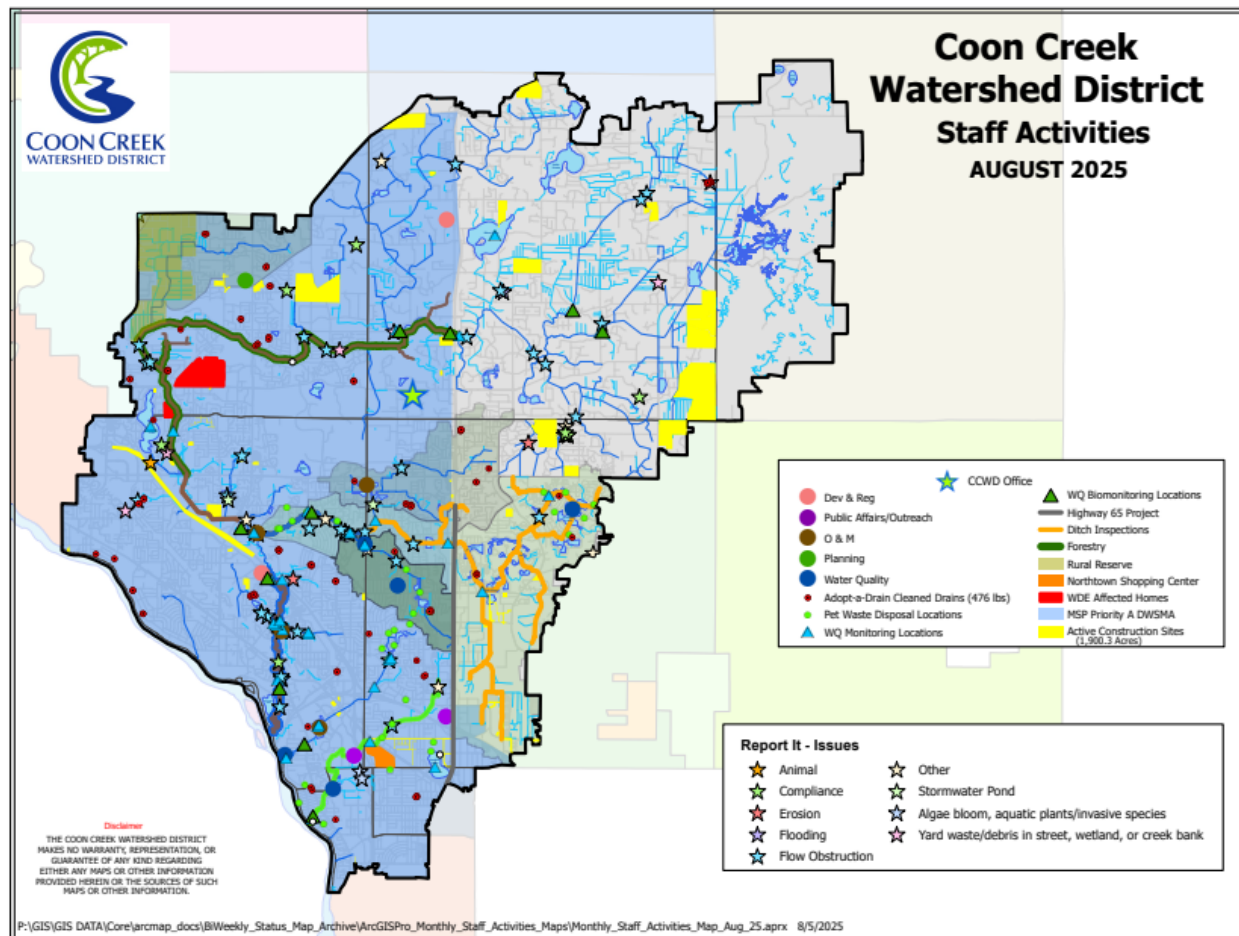


STAFF ACTIVITIES

Strategic Management Activities

- 1) **Goal: Request Legislature allocates more money to achieve TMDL by 2045:** Tabled pending resolution of current financial crises.
- 2) **Goal: To Stage TMDL deadline:** No report
- 3) **Goal: To differentiate water resources:** No report.
- 4) **Goal: To keep Comp Plan current:** CIP being amended

Operations Management Activities



DISTRICT CAPACITY AND CAPABILITY

Equipment:

- Equipment On Hand: Good condition
- Field and Hard Asset Condition:
 - Field assets are performing well
 - Natural assets, particularly channels, are seeing routine non-scheduled maintenance
- Scheduled Equipment Purchases:
 - Vehicle

Staffing:

- Compliment & Strength: 14.8 FTEs
- Vacancies/New Hires: District has no vacancies.
- Retention: August

Sustaining:

- Agency Collaboration:
 - TAC Meeting: 8/14

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: August 11, 2025
AGENDA NUMBER: 7
ITEM: Advisory Committees Report

AGENDA: Policy Discussion Information

ACTION REQUESTED

Receive Report

BACKGROUND

The Citizen Advisory Committee (CAC) met on July 8th. The Technical Advisory Committee (TAC) met on July 9th.

- The next CAC meeting is scheduled: August 13th at 4:30 pm hybrid with Zoom.
- The next TAC meeting is scheduled: August 14th at 8:30 am hybrid with Zoom.

ISSUES/CONCERNS

Citizen Advisory Committee (CAC)

The July CAC meeting took place at Laddie Lake Park in the form of a joint meeting with Rice Creek Watershed District CAC to pilot a potential Arts Engaged Outreach Activity. Several members of both CACs were present, along with additional watershed staff. Sarah Nassif, an Artist with Rectangle Designs LLC who specializes in water-based arts engagement, led the CAC members through a hands-on wet felting activity to create ‘pocket watersheds’.

The intent of the ‘pocket watersheds’ activity is to illustrate what a watershed is and encourage informal discussions about local water resources and management work. Using wet felting techniques with wool, participants make felted wool tiles using watershed geography as inspiration. This activity is often paired with prompts to solicit public input, attitudes or feedback and can be used in many situations, from small groups to festivals.

The activity received largely positive feedback from both CCWD & RCWD participants.

[see photos of activity at the end of this report]

Technical Advisory Committee (TAC)

The majority of the TAC was present at the meeting. Absent were the Anoka Conservation District, Board of Water & Soil Resources (BWSR), City of Columbus, and the Department of Transportation.

1. Situation

Hydrology

Tim Kelly noted that water levels throughout the District are on the high end of normal but have not crested the banks.

Legislative Update

Tim Kelly shared that CCWD continues to meet with the DNR to discuss the topic of efficiencies in the permitting process. The Minnesota Association of Watershed Districts will be introducing legislation on the same topic.

Rebecca Haug added that Anoka County is pursuing a general permit with the DNR to cover all threatened and engaged species typically encountered in the County such as Rubus. It would remove the requirement for Anoka County to obtain takings permits for those species every time they do a project. In exchange, the County will be allocating more funding for restoration activities in county parks where the species are known to thrive.

Rebecca confirmed that this general permit would only apply to the County, it would not apply to municipalities.

Water Quality Cost-Share RFP

Justine Dauphinais announced that there are still funds available through the District's Water Quality Cost-Share Program. The second application period closes July 25th.

Minneapolis/St. Paul Drinking Source Water Assessment Update

MDH is updating the source water assessment (SWA) for Minneapolis and St. Paul's surface water drinking water supply management areas (DWSMA).

MDH will reach out for any additional data requests and updates on the process over the next 6 months.

The next stakeholder meeting is expected to take place this winter.

Other

Dave Krugler announced that he is now the owner of RFC Engineering.

Megan Hedstrom shared that Blaine has appointed an Interim City Manager, Erik Thorvig, and is beginning a month-long application process.

Tim Kelly shared that Spring Lake Park is currently undergoing their MS4 audit.

2. Concerns

Clarification on Wasteload Allocation (WLA) Tracking

Justine Dauphinais confirmed that CCWD is tracking WLA numbers for all impaired

waters within the watershed district and will be able to provide those numbers to all municipalities when it comes time to report to the MPCA.

3. Briefs

Findings from the completed Municipal Insight Survey

Jessica Lindemyer presented an overview of the completed Municipal Insight Survey, including key insights from the final research report. The objective of the Municipal Insight Survey was to determine the best methods for engaging with CCWD's municipal partners by identifying their needs, values, and priorities as they relate to water management with the goal of improving the District's Engagement and Public Information Strategy. Insights from the research report included key factors for justifying water management funding, trusted sources of information, and meaningful differences between audience groups.

There was general discussion about next steps and the need for coordination with municipal communications staff. Tim Kelly confirmed that Jessica will be reaching out to city communicators soon to start these discussions.

View the presentation and read the full research report on the [TAC Resource Webpage](#).

Demonstration Project – Raiko Icebreaker

Rebecca Haug shared that Anoka County is looking into purchasing a Raiko Icebreaker also known as a prickly plow. It is an attachment that breaks up compacted and icy roadways. Once the ice has been broken up, it is much easier for the plows to clear the roadways. The icebreaker also improves the effectiveness of salt and brine solutions by creating more surface area contact points in the ice.

The equipment is about \$41,000. The County is looking to apply for CCWD's Water Quality Cost Share Program to help offset some of the cost. She noted that the County would make the Icebreaker available to any city that may be interested in trying it out.

4. Other Water Management Concerns

Tim Kelly asked if anyone had received calls regarding flash flooding concerns. While no calls were received, Megan Hedstrom stated that Blaine has begun canvassing in Four Seasons and Blaine International Village. They have received a lot of interest and the conversations have been very productive, likely due to the recent devastating floods in other states.

5. Announcements

None.

RECOMMENDATION

Receive the report.



COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: August 11, 2025
AGENDA NUMBER: 8
ITEM: Bills to Be Paid

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST
Approve bills

BACKGROUND

Claims totaling \$198,328.09 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	19,523.20
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0025--CITY OF BLAINE	2,290.00
V0047--AH IND SCHOOL DIST 11	3,200.00
V0050--LEAGUE OF MN CITIES INSURANCE TRUST	208.00
V0071--SUNRAM CONSTRUCTION INC	71,531.19
V0111--WELL GROOMED LAWNS INC	700.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	269.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	140.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	165.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0170--KUECHLE UNDERGROUND INC	5,820.00
V0195--STANTEC CONSULTING SERVICES INC	2,754.00
V0195--STANTEC CONSULTING SERVICES INC	18,213.50
V0195--STANTEC CONSULTING SERVICES INC	41,082.00
V0195--STANTEC CONSULTING SERVICES INC	20,408.98
V0249--PLAUDIT DESIGN	77.50
V0352--HEALTH EQUITY INC	803.06
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,437.36
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
	198,328.09

Item 8: Bills to be Paid Page 2 of 2

Bipartisan name:	Coon Creek Watershed District									
Created on:	7/31/2025									
	Vendor name	Bill number	Date	Fund name	Department name	Account	Capital Project ID	Grant ID	Transaction amount	Memo
	8012025									
			08012025	8/1/2025	General Fund	Public & Governmental Affairs	60718			25.00 08012025 MRSFPRFL PGR
			08012025	8/1/2025	General Fund	Planning	60718			200.00 08012025 MRSFPRFL PLAN
			08012025	8/1/2025	General Fund	Water Quality	60718			385.00 08012025 MRSFPRFL WQ
			08012025	8/1/2025	General Fund	Operations & Maintenance	60718			100.00 08012025 MRSFPRFL OM
			08012025	8/1/2025	General Fund	Administration	60718			600.00 08012025 MRSFPRFL ADM
			08012025	8/1/2025	General Fund	Watershed Development	60718			60.00 08012025 MRSFPRFL WD
Sumfor08012025										1,379.00
0825COWD	AI FLOORAND CARPET CARE INC	0825COWD	7/31/2025	General Fund	Administration	61105				1,119.30 AUGUST 25 CLEANING SERVICE
Sumfor0825COWD										1,119.30
202507182	RALUDIT DESIGN	202507182	7/23/2025	General Fund	Public & Governmental Affairs	61559				77.50 WEBSUPPORT6/1-30/2025
Sumfor202507182										77.50
2429646	STANTEC CONSULTING SERVICES INC	2429646	7/25/2025	General Fund	Watershed Development	63246				2,754.00 PROJ227707626 WCA/7/25
Sumfor2429646										2,754.00
2430384	STANTEC CONSULTING SERVICES INC	2430384	7/28/2025	General Fund	Watershed Development	63246				18,213.50 PROJ227707626 PERMIT PROG/7/25
Sumfor2430384										18,213.50
2430385	STANTEC CONSULTING SERVICES INC	2430385	7/28/2025	General Fund	Planning	63246	PROJ24-311			2,442.00 PROJ227707627 AOPRH2 7/25
	STANTEC CONSULTING SERVICES INC	2430385	7/28/2025	General Fund	Planning	63246	PROJ24-305	G22-003		172.80 PROJ227707627 CDRS SNAV/7/25
	STANTEC CONSULTING SERVICES INC	2430385	7/28/2025	General Fund	Planning	63246	PROJ25-302			3,213.00 PROJ227707627 GEN ENRG/7/25
	STANTEC CONSULTING SERVICES INC	2430385	7/28/2025	General Fund	Planning	63246	PROJ25-301			11,004.50 PROJ227707627 MODEL PILOT UPGRADE/7/25
	STANTEC CONSULTING SERVICES INC	2430385	7/28/2025	General Fund	Planning	63246	PROJ25-301			6,390.00 PROJ227707627 MODEL UPDATES/7/25
	STANTEC CONSULTING SERVICES INC	2430385	7/28/2025	General Fund	Planning	63246	PROJ25-300			17,860.50 PROJ227707627 WQ MODEL 7/25
Sumfor2430385										41,082.00
2430386	STANTEC CONSULTING SERVICES INC	2430386	7/28/2025	General Fund	Water Quality	63246	PROJ24-518			8,756.38 PROJ227707629 PC IMPL 7/25
	STANTEC CONSULTING SERVICES INC	2430386	7/28/2025	General Fund	Water Quality	63246	PROJ25-510	G23-001-M		5,360.60 PROJ227707629 CDD LOCKR/7/25
	STANTEC CONSULTING SERVICES INC	2430386	7/28/2025	General Fund	Water Quality	63246	PROJ25-510	G25-003		6,292.00 PROJ227707629 CDD3 IMPL 7/25
Sumfor2430386										20,408.98
26756	WELL GROOMED LAWNS INC	26756	7/29/2025	General Fund	Administration	61250				700.00 MOVING JULY 25
Sumfor26756										700.00
40002738 WC	LEAGUE OF MIN CITIES INSURANCE TRUST	40002738 WC	7/24/2025	General Fund	Administration	62373				208.00 ACCT 40002738 SC COVG PREMIUM
Sumfor40002738 WC										208.00
B018400	RMB ENVIRONMENTAL LABORATORIES INC	B018400	7/28/2025	General Fund	Water Quality	61549	PROJ25-504			269.00 WOBB018400 MONITORING
SumforB018400										269.00
B018401	RMB ENVIRONMENTAL LABORATORIES INC	B018401	7/28/2025	General Fund	Water Quality	61549	PROJ25-503			140.00 WOBB018401 POND PERFORMANCE
SumforB018401										140.00
B018485	RMB ENVIRONMENTAL LABORATORIES INC	B018485	7/29/2025	General Fund	Water Quality	61549	PROJ25-504			165.00 WOBB018485 MONITORING
SumforB018485										165.00
B018486	RMB ENVIRONMENTAL LABORATORIES INC	B018486	7/29/2025	General Fund	Water Quality	61549	PROJ25-504			216.00 WOBB018486 MONITORING
SumforB018486										216.00
Charge payoffs - 2108	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				15.12
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020				208.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020				15.12
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020				11.32
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020				95.36
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020				45.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020				85.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				7.03
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020	PROJ23-602	G22-001		644.40
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602	G22-001-M		21.30
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619			6.80
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				326.40
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				701.71
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				43.69
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				179.92
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				148.55
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				179.52
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				301.21
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				1,247.57
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				-155.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				214.83
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				35.30
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				-17.99
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				50.10
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619			89.50
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020	PROJ23-602	G22-001		161.10
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602			53.70
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020	PROJ23-602			357.03
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619			89.50
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020	PROJ23-602	G22-001		161.10
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602			53.70
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				134.93
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				47.94
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				86.45
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				137.87
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				1,585.05
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				742.36
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				900.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				102.24
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619			89.50
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020	PROJ23-602	G22-001		161.10
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602			53.70
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				76.91
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				295.52
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				33.75
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				100.98
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Administration	20020				69.48
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Watershed Development	20020				25.85
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Watershed Development	20020				20.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Watershed Development	20020				24.94
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Watershed Development	20020				28.22
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Operations & Maintenance	20020				95.96
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Operations & Maintenance	20020				20.80
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Operations & Maintenance	20020				36.52
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				45.24
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Operations & Maintenance	20020				33.75
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				32.68
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Operations & Maintenance	20020				29.37
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Public & Governmental Affairs	20020	PROJ25-602	G22-001		14,444.26
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				145.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				18.24
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020	PROJ25-505			114.36
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				30.71
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020	PROJ24-518			2,067.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				32.46
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				10.36
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020	PROJ24-520			2,660.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				31.60
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				18.88
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020				20.00
	US BANK	Charge payoffs - 2108	7/30/2025	General Fund	Water Quality	20020	PROJ25-505			64.67
SumforCharge payoffs - 2108										19,523.20
PAN20-157	AHIND SCHOOL DIST 11	PAN20-157	8/11/2025	Escrow Fund	Administration	24210				3,200.00 P20-157 ESCROW REF-BLAINE HS TURF
SumforPAN20-157										3,200.00
PAN23-058	CITY OF BLAINE	PAN23-058	8/11/2025	Escrow Fund	Administration	24210				P23-058 ESCROW REF-SUNRISE POND PARK
SumforPAN23-058										2,290.00 PARKING LOT & TRAIL RECON
PAN24-001										2,290.00
RUECHLE UNDERGROUND INC		PAN24-001	8/11/2025	Escrow Fund	Administration	24210				P24-001 ESCROW REF-RED OAKS DRINKING
SumforPAN24-001										5,820.00 WATER CONTAMINATION MITIGATION SITE
PAY APP 5 LDOCR										5,820.00
SUNFAM CONSTRUCTION INC		PAY APP 5 LDOCR	7/28/2025	General Fund	Water Quality	63595	PROJ24-516	G24-001		71,531.19 LDOCR/PAY APP 5
SumforPAY APP 5 LDOCR										71,531.19
PMMW90	HEALTH EQUITY INC	PMMW90	7/31/2025	General Fund	Public & Governmental Affairs	60713				69.00 AUG01 EEHSADEDUCTIONS PGR
	HEALTH EQUITY INC	PMMW90	7/31/2025	General Fund	Water Quality	60713				136.53 AUG01 EEHSADEDUCTIONS WQ
	HEALTH EQUITY INC	PMMW90	7/31/2025	General Fund	Operations & Maintenance	60713				136.00 AUG01 EEHSADEDUCTIONS OM
	HEALTH EQUITY INC	PMMW90	7/31/2025	General Fund	Planning	60713				136.00 AUG01 EEHSADEDUCTIONS PLAN
	HEALTH EQUITY INC	PMMW90	7/31/2025	General Fund	Administration	60713				250.00 AUG01 EEHSADEDUCTIONS ADM
	HEALTH EQUITY INC	PMMW90	7/31/2025	General Fund	Watershed Development	60713				75.00 AUG01 EEHSADEDUCTIONS WD
SumforPMMW90										803.06
SOMPER000810344	PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	SOMPER000810344	8/1/2025	General Fund	Administration	21050				8,437.36 08012025 PERAPRFL
SumforSOMPER000810344										

COON CREEK WATERSHED DISTRICT Request for Board Action

MEETING DATE: August 12, 2024
AGENDA NUMBER: 09
ITEM: Draft 2026 Budget

AGENDA: Discussion

ACTION REQUESTED

1. Review, comment, and correct budget
2. Forward budget to Draft status for review at the August 13 & 14 Advisory committee meetings for review and comment.

PURPOSE AND SCOPE

- 1) To review a draft 2026 operating budget which articulates the anticipated and needed revenue and planned costs for conducting District work and operations in fiscal year 2026.

BACKGROUND

In March the Board adopted a calendar and process for developing the 2026 budget. The process involves three phases: analysis of the parts, fine-tuning of the whole, and review and adoption of the final.

The budget has been before the Board for review and comment at both the July 14 & 28th meetings. Attached is the draft 2026 budget and the start of phase 3 of the budget process:

Revenues	2023 Actual	2024 Actual	2025 Budget	2025 Projected	2026 Prelim	% Chg
Fund Balance January 1	2,099,223	1,674,493	3,256,811	3,256,811	2,808,245	
Property Tax	3,187,821	4,935,534	6,189,240	6,189,240	6,924,414	11.555%
Fees & Charges	530,203	200,082	298,423	200,000	180,573	
Grants & Intergovernmental	260,511	242,898	2,158,208	1,049,004	2,372,179	
Other Revenue	26,963	206,108	115,000	115,000	180,000	
Fund Balance Used	342,274	48,824	40,225	40,225	727,396	
	4,347,772	5,633,446	8,801,096	7,593,469	10,384,562	
Total Funds Available	6,104,721	7,259,115	12,017,682	10,810,055	12,465,411	
Expenditures						
Salaries & Benefits	1,772,946	1,944,669	2,414,928	2,414,928	2,711,665	
Professional Services	363,632	300,368	489,487	489,487	527,084	
Operating Expenses	204,221	185,488	317,242	315,000	370,499	
Program Costs	2,196,554	1,460,107	5,789,607	5,781,657	6,704,314	
Capital Costs	31,395	111,672	198,174	198,174	71,000	
	4,568,748	4,002,304	9,209,437	9,199,246	10,384,562	
Fund Balance December 31	1,535,973	3,256,811	2,808,245	1,610,809	2,080,849	
Rev - Exp	(220,976)	1,631,142	(408,341)	(1,605,777)	(0)	

ISSUES/CONCERNS/OPPORTUNITIES

1. Budget Changes

- a. Initial Proposed Levy Amount: The levy increase used to balance the preliminary draft is 11.555%.
- b. New Position: The District is looking to add a new position titled Project Manager Coordinator, which is a large portion of the increase in salaries budget.
- c. Audit: The audit increase we hadn't anticipated to be as high but were unaware of how much additional work was needed until we completed the 2024 audit and were billed for it.
- d. Small Equipment: There is an increase in WQ field equipment for monitoring.
- e. Subscriptions & Publication: This increase is due to digital subscription costs increases and additional data fees for WQ.
- f. Books & Software: The increase is due to an additional build out of MS4 modules along with the addition of CIP software.
- g. Leases & Rentals: The decrease is due to an error being found in the 2025 budget spreadsheet. It has been corrected for 2026, thus the reduction in expense.
- h. Digital Communications: This increase is due to a new digital resource library for PGR.

2. Upcoming Advisory Committee Meetings for Review

- a. Technical Advisory Committee Comments: The TAC met Thursday August 12. The DRAFT 2026 Budget was on the agenda. The comments will be shared at the 8/25 Board meeting.
- b. Citizen Advisory Committee: The next Citizen Advisory Committee meeting is scheduled for Wednesday, August 11. CAC comments will be included in the 8/25 Board meeting.

3. Next Steps: This draft serves to end phase 2 (the review and correct phase) of the budget process and will serve as the Draft used during phase 3 (the review correct and refinement stage) of the annual Budget process. Phase 3 occurs during August with review by the District's Advisory Committees and ends with approval of the Draft Budget and Notice of Public Hearing and adoption at the September 9 Board meeting.

IMPLICATIONS

- The budget as proposed allows
 - The District to maintain services and pursue its water quality mandates.
- Any comments or corrections made tonight will be
 - Reviewed by the CAC Wednesday
 - Included in the Draft budget discussed on August 26.

CONCLUSIONS

The budget is a draft

RECOMMENDATION

- 1) Approve Distribution of this draft for Review by the Advisory Committees at their August meetings

Proposed Revenues

Code	Prepared 7/24/2025 14:04	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	Current	2026 Change	Request	Change 25-26
	Property Taxes									
41101	Administrative Levy								(35)	Adj to bal
41102	Insurance Levy									
41103	MWMA Levy	2,691,777	3,187,281	4,965,765	6,207,206	6,207,206	6,207,206	717,243	6,924,449	11.555%
41104	Survey & Data Levy									
41105	Maintenance Levy									
	Total Property Taxes	2,691,777	3,187,281	4,965,765	6,207,206	6,207,206	6,207,206	717,243	6,924,414	11.554%
	Fees & Charges									
52226	Application Fees	1,820	1,850	640	850	500	850	(350)	500	
53191	Review & Inspect Fees	420,966	550,368	297,500	297,500	175,000	297,500	(117,427)	180,073	
	Total Fees	422,786	552,218	298,140	298,350	175,500	298,350	(117,777)	180,573	-39%
	Grants									
55190	WCA Admin	9,224	9,212	7,396	10,000	8,000	8,000	(500)	7,500	
55190	G20-001 BWSR CWF CCPSR	197,500	-	-	-	-	-	-	-	
55190	G19-005 BWSR CWF MSCCR	38,277	-	-	-	-	-	-	-	
55190	G21-001 BWSR CWF Aurelia Park	-	38,771	-	-	-	-	-	-	
55190	G22-001 319 Pet Waste Sand Creek	7,028	7,028	13,002	23,135	23,135	-	-	-	
55190	G23-001 319 NKE Sand & Coon Creek	-	-	-	160,353	288,635	-	-	-	
55190	G21-002 BWSR CWF PCSIESF	132,000	33,000	-	-	-	-	-	-	
55190	G22-002 BWSR CWF ECIESF	172,500	172,500	-	34,500	34,500	-	-	-	
55190	G22-003 BWSR CWF WBIF-Retrofits	108,189	-	-	86,551	86,551	86,551	(64,913)	21,638	
55190	G24-001 BWSR CWF WBIF LCCCR	-	-	222,500	-	222,500	-	-	-	
55190	G25-001 BWSR CWF Bridgewater	-	-	-	-	312,500	312,500	-	312,500	
55190	G25-002 BWSR WBIF Xeon Blvd	-	-	-	-	73,183	73,183	-	73,183	
55190	G26-xxx 319 NKE AOP Ph II	-	-	-	-	-	-	310,191	310,191	
	Task Force Funding									
	D17 Implementation	-	-	-	142,400	-	142,400	-	142,400	
	PC Implementation	-	-	-	618,284	-	108,684	-	108,684	
	D39 Implementation	-	-	-	1,082,985	-	656,083	715,000	1,371,083	
	Xeon AOP Ph 2	-	-	-	-	-	-	25,000	25,000	
	Total Grants	664,718	260,511	242,898	2,158,208	1,049,004	1,387,401	984,778	2,372,179	10%
	Other Revenue									
56101	Interest Income	25,926	26,963	198,713	115,000	175,000	115,000	65,000	180,000	57%
	Fund Balances & Other									
	Building	-	-	-	-	-	-	-	-	
	AIS Rapid Response	40,000	40,000	40,000	40,000	40,000	40,000	-	40,000	
	Illicit Discharge Detection	225	225	225	225	225	225	-	225	
	Fund Equity Balance	40,225	347,077	98,059	-	900,700	687,171	-	687,171	
	Ditch Fund Balances									
	Ditch 54	-	-	-	-	-	-	-	-	
	Other Fund Balances	-	-	-	-	-	-	-	-	
	Total Fund Balances	80,450	387,302	138,284	40,225	940,925	727,396	-	727,396	-23%
	TOTAL REVENUE	3,885,657	4,414,275	5,843,800	8,818,989	8,547,635	8,735,353	1,649,244	10,384,562	0

Code	Prepared 7/8/2025 11:17	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	Current	2026 Change	Request	Change 25-26
Salaries & Benefits										
60110	Salaries	\$ 1,164,379	\$ 1,330,378	1,448,994	1,608,391	1,608,391	1,672,727	205,968	1,878,695	17%
60260	Temporary Salaries-Students	\$ 17,129	\$ -	39,000	42,349	42,349	44,043	490	44,533	5%
60713	HSA Payment	\$ 6,762	\$ 14,466	15,117	162,600	162,600	169,104	(76,889)	92,215	-43%
60714	Health Insurance	\$ 121,640	\$ 208,094	235,020	314,000	314,000	326,560	39,560	366,120	17%
60715	Life Insurance	\$ 300	\$ 512	526	2,760	2,760	2,870	74	2,944	7%
60716	Social Security (FICA)	\$ 89,075	\$ 102,845	114,673	127,200	127,200	132,288	15,757	148,045	16%
60717	Retirement (PERA)	\$ 84,418	\$ 96,674	107,880	119,679	119,679	124,466	14,968	139,434	17%
60720	Dental Insurance	\$ 5,580	\$ 7,605	7,605	13,950	13,950	14,508	372	14,880	7%
60721	LTD Insurance	\$ 1,048	\$ 1,422	1,790	12,000	12,000	12,480	320	12,800	7%
60855	Board & Advisory Expenses	\$ 9,617	\$ 10,950	11,000	12,000	12,000	12,480	(480)	12,000	0%
Total Salaries & Benefits		1,499,948	1,772,946	1,981,605	2,414,929	2,414,929	2,511,526	200,139	2,711,665	12%
Professional Services										
63010	GIS Services	104,837	111,700	117,286	139,111	139,111	144,675	5,564	150,240	8%
63052	Abdo	5,050	5,252	20,000	69,575	107,575	111,878	(12,278)	99,600	43%
63052	Audit	11,960	12,438	13,927	13,927	22,761	14,484	10,553	25,037	80%
63066	IT Services	47,250	58,336	64,810	81,031	80,200	84,272	3,695	87,967	9%
63246	Engineering Services	718,279	143,758	121,000	89,100	95,000	92,664	11,836	104,500	17%
63453	Legal Services	52,000	54,080	55,702	60,000	58,000	62,400	(2,660)	59,740	0%
Total Professional Services		939,376	385,564	392,725	452,744	502,647	510,374	16,710	527,084	16%
Operating Expenses										
61101	Small Equipment (furn/off/comp/misc)	23,505	18,020	37,203	39,500	39,500	41,080	10,720	51,800	31%
61102	Printing	-	0	4040	4,000	3,600	4,160	(452)	3,708	-7%
61105	Cleaning & Janitorial Supp	10,062	15,487	16,222	16,867	16,867	17,542	(169)	17,373	3%
61110	Gasoline/Oil/License	15,025	16,377	17,377	16,000	16,000	16,640	360	17,000	6%
61149	Gen'l Supplies (office)	18,914	19,031	20,033	10,632	10,632	11,057	-	11,057	4%
61249	R&M Phone Hardware	3,000	2,350	3,450	3,050	2,750	3,172	228	3,400	11%
61250	R&M Buildings	12,205	15,166	22,412	24,480	24,480	25,459	234	25,693	5%
61251	R&M Office Machine & Equip	1,046	3,588	5,900	13,480	13,480	14,019	4,126	18,145	35%
61263	R&M Security	1,030	1,071	1,125	2,665	2,665	2,772	(31)	2,741	3%
61354	Training & Conferences-Board/Other	2,352	2,000	500	300	300	312	38	350	17%
61355	Training & Conferences-Staff Dev	11,356	13,214	10,620	18,956	16,525	19,714	(3,909)	15,805	-17%
61475	Mileage	2,718	2,827	683	630	630	655	6	662	5%
61476	Other Travel Exp, Parking	-	40	40	40	40	42	(2)	40	0%
61477	Meals & Staff Enrichment	2,000	1,750	2,965	4,300	4,150	4,472	(722)	3,750	-13%
61552	Bank Charges	732	761	799	1,118	1,118	1,163	11	1,174	5%
61557	Dues & Memberships	10,529	15,650	17,000	28,155	28,295	29,281	2,834	32,115	14%
61558	Advertising	1,574	1,637	1,650	1,000	600	1,040	(390)	650	-35%
61559	Subscriptions & Publications	1,485	2,744	4,243	9,335	9,335	9,708	1,715	11,423	22%
61575	Books & Software	7,765	19,398	33,558	41,784	41,784	43,455	30,995	74,450	78%
61810	Misc & Contingency	-	-	-	1,750	1,150	1,820	(70)	1,750	0%
62119	Web Site Server	889	1,000	1,995	1,890	1,890	1,966	19	1,985	5%
62124	Leases & Rentals	5,594	5,818	8,292	8,347	4,747	8,681	(3,877)	4,804	-42%
62225	Utilities-Heat/Natural Gas	2,405	2,501	2,626	2,916	2,916	3,033	58	3,091	6%
62226	Utilities-Electric	5,287	6,258	5,696	5,808	5,808	6,040	66	6,106	5%
62228	Utilities-Waste/Recycle Disposal	1,046	1,300	1,418	1,674	1,674	1,741	33	1,774	6%
62229	Phones	15,200	17,884	18,778	18,360	17,000	19,094	(1,244)	17,850	-3%
62231	Postage	987	1,027	975	526	500	547	(13)	535	2%
62273	Cable	7,005	7,285	7,649	7,020	6,800	7,301	(297)	7,004	0%
62370	Insurance-Liability	16,624	9,500	19,425	15,272	12,667	15,883	(2,709)	13,174	-14%
62372	Insurance-Property	1,004	4,700	4,935	9,304	9,133	9,676	(269)	9,407	1%
62373	Insurance-Work Comp	5,228	5,437	5,709	10,409	10,056	10,825	(367)	10,458	0%
62374	Insurance-Vehicles	941	1,135	1,192	1,277	1,190	1,328	(102)	1,226	-4%
Total Operating Expenses		187,508	214,956	278,510	320,845	308,282	333,679	26,552	370,499	15%
Program Costs										
Administration										
61148	Field Supplies-ADM	500	735	750	750	750	788	(38)	750	0%
Watershed Development										
61549	Illicit Discharge Detection	800	850	900	900	900	900	-	900	0%
61549	Groundwater-Surface Water Dewatering Study	-	-	15,000	-	-	-	-	-	#DIV/0!
63246	District Rule Amendment	-	-	-	7,950	-	-	7,950	7,950	0%
63246	BMP Standards	-	-	-	-	-	-	11,236	11,236	#DIV/0!
63246	Engineering Standards	-	-	-	-	-	-	13,250	13,250	#DIV/0!
63246	Engineering	-	-	400,000	350,000	350,000	367,500	-	367,500	5%
61148	Field Supplies-WD	500	950	500	600	600	630	(3)	627	5%
Planning & Special Studies										
63246	Boundary Adjustments	3,500	3,500	3,000	-	-	-	-	-	#DIV/0!
63246	Water Quality Model	-	70,000	-	210,000	210,000	220,500	(220,500)	-	-100%
63246	Model Updates	-	-	50,000	53,000	53,000	55,650	(2,650)	53,000	0%
63246	Watershed Modeling Pilot Upgrade	6,490	20,800	-	101,482	101,482	106,556	(106,556)	0	-100%
63246	Infiltration Study	-	-	-	-	-	-	40,000	40,000	#DIV/0!
63246	Aquatic Organism Passage Enhanc Ph 2	-	-	75,000	-	-	-	-	-	#DIV/0!
63246	Subwatershed Planning/Assessments	-	-	228,000	130,000	130,000	136,500	(136,500)	-	-100%
63246	Subwatershed Feasibility Designs	-	-	-	120,000	120,000	126,000	(126,000)	-	-100%
63246	Channel Geomorphic Analysis	-	-	-	79,500	79,500	83,475	(83,475)	-	-100%
63246	Drainage Atlas	-	-	-	7,950	7,950	8,348	(8,348)	-	-100%
63246	Water Quantity Study	-	-	-	26,500	26,500	27,825	(27,825)	-	-100%
63246	D37 Plan Implementation	-	-	-	-	-	-	45,000	45,000	#DIV/0!
63246	Economic Water Resource Study	-	-	125,000	-	-	-	-	-	#DIV/0!
61549	MN Stormwater Research Council-Partner Funding	-	-	10,000	-	-	-	-	-	#DIV/0!
61549	Groundwater Study/Assessment	-	-	5,000	90,000	90,000	94,500	5,500	100,000	11%

Prepared Code	7/8/2025 11:19	2022 Actual	2023 Actual	2024 Actual	2025 Budget	2025 Projected	Current	2026 Change	Request	Change 25-26
Operations & Maintenance										
63246	Engineering/Feasibility Studies	-	30,000	30,000	31,800	31,800	33,390	318	33,708	6%
63246	AOP Crossing Enhancement	-	-	-	79,500	79,500	83,475	(83,475)	-	-100%
63246	CC Restoration 131st to Main	-	-	-	106,000	106,000	111,300	(111,300)	-	-100%
63246	University Ave Pond Retrofit	-	-	-	51,100	51,100	53,655	(53,655)	-	-100%
63246	Woodbridge Channel Improvement	-	-	-	100,000	100,000	105,000	(105,000)	-	-100%
63246	Flood Mitigation	-	-	-	-	-	-	50,000	50,000	#DIV/0!
63246	Develop Standards Project Specification	-	-	-	-	-	-	14,326	14,326	#DIV/0!
632469	Asset Registry	-	-	-	-	-	-	8,427	8,427	#DIV/0!
63246	BMP Revitalization	-	-	-	-	-	-	7,000	7,000	#DIV/0!
63246	SQT Pilot	-	-	-	-	-	-	79,500	79,500	#DIV/0!
63595	Bank Repair & Stabilization	593,050	58,240	125,000	152,375	152,375	159,994	1,524	161,518	6%
61251	Ditch Repair & Maintenance	58,000	137,280	10,000	53,000	53,000	55,650	(5,650)	50,000	-6%
61549	Non Routine Maintenance	56,000	88,400	96,000	101,760	101,760	106,848	1,018	107,866	6%
61148	Field Supplies-O&M	600	4,625	1,400	1,500	1,500	1,575	(75)	1,500	0%
Water Quality										
61549	AIS Rapid Response	-	5,000	20,000	21,200	21,200	22,260	(2,260)	20,000	-6%
61549	Lake Plan Implementation	2,776	2,887	5,000	5,300	5,300	5,565	53	5,618	6%
61549	Monitoring	96,400	99,746	110,489	117,118	117,118	122,974	1,171	124,145	6%
61549	WQ Cost Share Program	76,000	75,000	215,000	290,000	290,000	304,500	(14,500)	290,000	0%
61549	Groundwater-Surface Water Chlorides Pilot	-	-	35,000	74,412	74,412	78,133	30,359	108,492	46%
63246	Biomonitoring	-	-	-	32,000	32,000	33,600	(33,600)	-	-100%
63246	Pond Performance Evaluation	-	-	-	5,000	5,000	5,250	(5,250)	-	-100%
61549	Leaky Sanitary Sewer Investigation	-	-	-	-	-	-	84,270	84,270	#DIV/0!
61549	Street Sweeping Testing	-	-	15,000	-	-	-	-	-	#DIV/0!
61549	Contaminants of Emerging Concern Ph II	-	-	50,000	-	-	-	50,000	50,000	#DIV/0!
61549	Winer Chloride Monitoring	-	-	6,000	-	-	-	-	-	#DIV/0!
61148	Field Supplies-WQ	3,666	7,547	2,566	3,950	3,950	4,148	(798)	3,350	-15%
Waters Restoration & Protection										
63246	AOP Enhancement Ph II	-	-	-	-	-	-	500,000	500,000	#DIV/0!
61549	PC MNDot Pond Outlet Modification	-	-	21,000	-	-	-	-	-	#DIV/0!
61549	Springbrook Nature Center Outlet Mod	-	-	22,500	-	-	-	-	-	#DIV/0!
63595	Sand Creek AOP Crossing Ehanc @ Xeon	-	-	115,000	-	-	-	171,366	171,366	#DIV/0!
63595	CRD Reg Park LCC Corridor Restoration-Expansion	-	-	440,000	695,000	695,000	729,750	(729,750)	-	-100%
61549	Springbrook Cr Subwatershed plan impl	-	-	90,000	252,700	252,700	265,335	(122,935)	142,400	-44%
61549	Pleasure Cr Subwatershed plan impl	-	-	87,500	809,810	809,810	850,301	(741,617)	108,684	-87%
63246	Subwatershed Plan-D39 impl	-	-	-	1,482,500	1,482,500	1,556,625	1,411,958	2,968,583	100%
63246	Subwatershed Plan-D60 impl	-	-	-	-	-	-	800,000	800,000	#DIV/0!
Public & Government Relations										
61549	Springbrook I&E Implementation	-	-	69,900	-	-	-	-	-	#DIV/0!
61549	Targeted Pleasure Cr I&E Implementation	-	-	19,900	-	-	-	-	-	#DIV/0!
61549	NKE Sand Creek Trail Audience Survey	-	-	15,000	-	-	-	-	-	#DIV/0!
61549	Subwatershed I & E	-	-	-	-	-	-	20,000	20,000	#DIV/0!
61549	Website Updates	-	-	-	3,600	3,600	3,780	(3,780)	-	-100%
61549	Digital Communications	-	-	-	7,700	7,700	8,085	1,915	10,000	30%
61549	Creek/Ditch Signage	-	-	11,000	3,500	3,500	3,675	(175)	3,500	0%
61549	Audience Community Survey	24,050	26,000	28,393	35,000	35,000	36,750	8,250	45,000	29%
61549	Interactive Educational Displays	-	-	-	35,000	35,000	36,750	(1,750)	35,000	0%
61549	Water Education Grants	4,250	3,745	3,867	4,000	4,000	4,200	(200)	4,000	0%
61549	Newsletter Communications	-	-	-	25,000	25,000	26,250	(1,250)	25,000	0%
61549	Sponsorships	-	-	1,750	2,100	2,100	2,205	(205)	2,000	-5%
61549	Adopt-A-Drain	6,500	6,864	6,000	5,500	5,500	5,775	(775)	5,000	-9%
61549	Pet Waste	17,500	18,000	10,288	21,000	21,000	22,050	(1,050)	21,000	0%
61148	Field Supplies-PGA	2,444	6,614	3,815	2,550	2,550	2,678	172	2,850	12%
Total Program Costs		953,026	666,783	2,580,518	5,789,607	5,781,657	6,070,696	633,618	6,704,314	16%
Capital Costs										
65180	Building Improvements	-	8,000	97,350	74,846	65,846	-	9,000	9,000	-88%
65180	~Landscaping	-	-	-	-	-	-	-	-	
65180	~HexPave	-	-	-	-	-	-	-	-	
65180	~Netting	-	-	-	-	-	-	-	-	
65180	~Bath sinks/counters	-	-	-	-	-	-	9,000	-	
65230	Monitoring & Field Equipment	-	13,795	14,000	54,828	54,828	-	-	-	-100%
65230	~Backpack electrofisher	-	-	-	-	-	-	-	-	
65230	~GNSS Receiver	-	-	-	-	-	-	-	-	
65250	Vehicle	55,000	-	-	41,500	41,500	-	47,000	47,000	13%
65340	Office Furniture & Fixtures	-	-	16,000	-	-	-	-	-	#DIV/0!
65380	Computers & Equipment	11,100	-	-	12,000	21,000	-	-	-	-100%
65390	Software-Website migration	-	-	29,358	15,000	22,500	-	15,000	15,000	0%
Total Capital Costs		66,100	21,795	156,708	198,174	205,674	-	71,000	71,000	-64%
TOTAL EXPENSES		3,645,958	3,062,044	5,390,066	9,176,299	9,213,189	9,426,275	948,019	10,384,562	

Permit Application Review Report
Date: 8/6/2025**Board Meeting Date: 8/11/2025**
Agenda Item: 10Applicant/Landowner:

Northern Natural Gas Company
Attn: Kelly Henry
1120 Centre Pointe Drive Suite 400
Mendota Heights, MN 55120

Project Name: NNG Elk River-Lexington Immediates – Carlos Avery Dig**Project PAN:** P-25-024**Project Purpose:** Pipeline maintenance dig**Project Location:** S31 T32N, R22W, 45.22283, -93.127587, Columbus**Site Size:** size of disturbed area - 2.8 acres; size of regulated impervious surface - 0 acres**Applicable District Rule(s):** Rule 2, Rule 4, Rule 6

Recommendation: Approve with 2 Conditions and 0 Stipulations

Description: This is an after-the-fact permit application submitted by Northern Natural Gas for pipeline maintenance activities that were conducted as a result of routine inspections of its pipeline system to detect anomalies along pipe segments that require maintenance. This segment was determined to need immediate maintenance. The project was projected to disturb approximately 2.8 acres and create no regulated impervious surface. The project is within the Carlos Avery WMA and drains to County Ditch 44. The relevant water resource concerns are soils and erosion control, which is District Rule 4. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,400.00.

Rule 4.0 – Soils and Erosion Control

2. Update the SWPPP to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: none**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Construction Plans & SWPPP	Merjent	July 2025	07/09/2025

Findings

Fees and Escrows (Rule 2.7):

The applicant has submitted a \$1,060.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Directional Boring of Cable/Other project (\$750.00), and addition to base fee (\$300.00) for work within the floodplain. The applicant will be required to submit a performance escrow in the amount of \$3,400.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (2.8 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 1 acre or more.

The proposed project drains to County Ditch 44. The soils affected by the project include Isanti, Zimmerman, and Soderville which have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 24 hours, as required. The proposed erosion and sediment control plan includes street sweeping, perimeter control, and construction mats. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 24 hours if inactivity. The site does require an NPDES permit, which was provided upon application.

Wetlands (Rule 5.0)

Rule 5.0 does not apply to the proposed project because it does not include activities which result in the filling, draining, excavating or other altering the hydrology of a wetland. Wetlands do exist on site, but no permanent impacts are proposed.

Floodplain (Rule 6.0)

Rule 6.0 applies to the proposed project because it includes land disturbing activities within the boundary of the 100-year flood elevation as mapped and modeled by the District. No permanent impacts to the floodplain are anticipated.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P25-024 Elk River - Lexington Dig 25113



Figure 1: Project Location



Figure 2: Site Plan

Permit Application Review Report
Date: 8/6/2025**Board Meeting Date: 8/11/2025**
Agenda Item: 11Applicant/Landowner:

Northern Natural Gas Company
Attn: Kelly Henry
1120 Centre Pointe Drive Suite 400
Mendota Heights, MN 55120

Project Name: NNG Elk River-Lexington Immediates – Coon Creek & 142nd Ave NW**Project PAN:** P-25-025**Project Purpose:** Pipeline maintenance dig**Project Location:** S26, T32N, R24W, 45.227163, -93.291091, Andover**Site Size:** of disturbed area - 0.4 acres; size of regulated impervious surface – 0 acres**Applicable District Rule(s):** Rule 2, Rule 4, Rule 6

Recommendation: Approve with 2 Conditions and 0 Stipulations

Description: This is an after-the-fact permit application submitted by Northern Natural Gas for pipeline maintenance activities that were conducted as a result of routine inspections of its pipeline system to detect anomalies along pipe segments that require maintenance. This segment was determined to need immediate maintenance. The project is located near Coon Creek and 142nd Ave NW in Andover. It disturbed approximately 0.4 acres and created no new impervious surface. The relevant water resource concerns are soils and erosion control and floodplain, which correspond to District Rules 3 and 6. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow of \$2,200.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion control plan to stabilize soils and soil stockpiles within 7 days of inactivity.

Stipulations: none**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Erosion & Sediment Control FERC package	Northern Natural Gas	undated	07/30/2025

Site Location Figure 1	Merjent	undated	07/09/2025
Construction Plan Figure 2	Merjent	undated	07/09/2025

Findings

Fees and Escrows (Rule 2.7):

The applicant has submitted a \$1,060.00 application fee and deposit which corresponds with the nonrefundable application fee (\$10), base fee for a Directional Bore of Cable/Other (\$750.00), and addition to base fee (\$300.00) for floodplain impact. The applicant will be required to submit a performance escrow in the amount of \$2,200.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (0.4 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 10,000 square feet or more and is within 300 feet of and drains to a waterbody.

The proposed project drains to Coon Creek. The soils affected by the project include Sartell and do not have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, street sweeping, and erosion control blanket. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 7 days of inactivity. The site does not require an NPDES permit.

Wetlands (Rule 5.0)

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

Floodplain (Rule 6.0)

Rule 6.0 applies to the proposed project because it includes land disturbing activities within the floodplain as mapped and modeled by the District. There are no proposed permanent floodplain impacts.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not

apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P25-025 Elk River-Lexington Immediates Dig 25117



Figure 1: Project Location



Figure 2: Site Plan

Permit Application Review Report
Date: 8/6/2025**Board Meeting Date: 8/11/2025**
Agenda Item: 12Applicant/Landowner:

Northern Natural Gas Company
Attn: Kelly Henry
1120 Centre Pointe Drive Suite 400
Mendota Heights, MN 55120

Project Name: NNG Dig – Coon Creek and Bunker Lake Blvd**Project PAN:** P-25-026**Project Purpose:** Pipeline maintenance dig**Project Location:** S35, T32N, R24W, 45.223364, -93.291766, Andover**Site Size:** size of disturbed area - 1.08 acres; size of regulated impervious surface – 0 acres**Applicable District Rule(s):** Rule 2, Rule 4

Recommendation: Approve with 1 Condition and 0 Stipulations

Description: This is an after-the-fact permit application submitted by Northern Natural Gas for pipeline maintenance activities that were conducted as a result of routine inspections of its pipeline system to detect anomalies along pipe segments that require maintenance. This segment was determined to need immediate maintenance. The project was projected to disturb approximately 1.04 acres and create no regulated impervious surface. The project just south of Coon Creek and north of Bunker Lake Blvd along the railroad. The relevant water resource concern is soils and erosion control, which is District Rule 4. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,540.00.

Stipulations: none**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Construction Plans & Narrative	Merjent	July 2025	07/09/2025

Findings**Fees and Escrows (Rule 2.7):**

The applicant has submitted a \$760.00 application fee and deposit which corresponds with the non-refundable application fee (\$10), base fee for a Directional Bore of Cable/Other (\$750.00). The applicant will be required to submit a performance escrow in the amount of \$2,540.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (1.08 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

The proposed project does not create a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface, or 5,000 sf or more of new or fully reconstructed impervious surface for non-residential or multifamily residential within one mile of and draining to an impaired water. The proposed project is not a public linear project where the sum of the new and fully reconstructed impervious surface is equal to one or more acres. Stormwater Management standards do not apply.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it includes land disturbing activities of 1 acre or more.

The proposed project drains to Coon Creek. The soils affected by the project include Sartell and Zimmerman and have a soil erodibility factor of 0.15 or greater. Disturbed areas are proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, vegetative buffer, stabilized construction entrance, and street sweeping. The erosion control plan meets District Requirements. The site does require an NPDES permit, which was provided upon application.

Wetlands (Rule 5.0)

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

Floodplain (Rule 6.0)

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

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Figure 1: Project Location



Figure 2: Site Plan