

BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, August 25, 2025, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, Erin Lind, Jason Lund, and Dwight McCullough.

Staff Present: Tim Kelly, Jessica Lindemyer, Hattie Hillukka and Michelle Ulrich

Zoom attendees: Jon Janke, Abbey Lee, Erik Bye, Jennie Lattin

2. Approval of the Agenda

Board Member McCullough moved to add permit items #8 Dercon P-25-022, #9 MCES Sanitary Sewer Rehab (4-NS-525 P2) P-25-029 and #10 Meadow Creek Church P-25-017, to the Consent Items. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

Board Member Campbell moved to approve the amended agenda. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

3. Announcements

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of August 11, 2025

6. Approval of Bills for Payment

Claims totaling \$113,283.03 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0027--CITY OF FRIDLEY	2,390.00
V0039--FOREST LAKE CONTRACTING INC	7,650.00
V0054--MICHELLE J ULRICH PA	4,012.50
V0110--RESPEC COMPANY LLC	9,058.75
V0128--YTS COMPANIES LLC	8,750.00
V0128--YTS COMPANIES LLC	5,056.25
V0133--PACE ANALYTICAL SERVICES LLC	1,022.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	237.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,485.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	161.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	248.00
V0221--ABDO LLP	5,466.67
V0221--ABDO LLP	137.50
V0221--ABDO LLP	3,150.00
V0236--B E LANDSCAPE DESIGN SERVICES	2,645.00
V0242--METRO I NET	6,753.00
V0348--BLUE CROSS BLUE SHIELD OF MN	22,490.38
V0350--FIRST UNUM LIFE INSURANCE COMPANY	1,142.62
V0350--FIRST UNUM LIFE INSURANCE COMPANY	1,257.00
V0351--DELTA DENTAL OF MN	1,772.36
V0352--HEALTH EQUITY INC	35.10
V0352--HEALTH EQUITY INC	803.06
V0352--HEALTH EQUITY INC	822.30
V0352--HEALTH EQUITY INC	192.30
V0360--PAYLOCITY	559.63
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,437.36
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,370.00
V0365--FLINT HILLS RESOURCES	1,977.37
V0395--CONNEXUS ENERGY-ESCROW	2,184.10
V0396--EPIPHANY ASSISTED LIVING	1,442.71
V0397--KAITLYN O'NEIL	500.00
V0398--LAMETTI & SONS INC	3,200.00
V0399--LUMEN-CENTURY LINK	551.25
V0400--TWIN TOWN DEMOLITION LLC	2,944.47
V0401--ZAYO GROUP LLC	3,090.35
	113,283.03

The following permit items were moved to the Consent Agenda.

8. Dercon, P25-022

The purpose of this project is the construction of a new commercial building and associated stormwater treatment features located north of 14941 Aberdeen Street, in Ham Lake, Minnesota.

The applicant is proposing the construction of a new commercial building, parking and stormwater treatment features. It will disturb 1.31 acres and create 0.82 acres of regulated impervious. The parcel drains toward County Ditch 59.

The relevant water resource concerns are stormwater management and soils and erosion control which correspond to District Rules 3 and 4.

Based on the findings and exhibits as presented in the staff report, the staff recommendations are to approve with (two) 2 conditions and (four) 4 stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,630.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Stipulations:

The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of post construction infiltration tests on Infiltration Basin P1 and P3 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

9. Sanitary Sewer Rehab (4-NS-525 P2), P25-029

The purpose of this project is to rehabilitate the deteriorating sanitary sewer Located beginning at 121st Avenue and extending southeast to US Highway 10, in Coon Rapids, Minnesota.

The Metropolitan Council Environmental Services is proposing the rehabilitation of the deteriorated sanitary sewer from 121st Avenue southeast to Highway 10 in Coon Rapids, Minnesota. The project will rehabilitate the pipes by using cured in place methods. The project will disturb 7.4 acres and create no regulated impervious surface. The north half of the project drains to County Ditch 54 and the southern half of the project drains to Lower Coon Creek. The relevant water resource concerns are soils and erosion control and wetland which correspond to District Rules 4 and 5.

Based on the findings and exhibits as presented in the staff report, the staff recommendations are to approve with (two) 2 conditions and (one) 1 stipulation.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$5,700.00.

Rule 4.0 – Soils and Erosion Control

2. Revise the erosion and sediment control plan to include redundant perimeter control in any areas in which the disturbance is within 50ft of a waterbody.

Stipulations:

The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)

10. Meadow Creek Church, P25-017

The purpose of this project is the construction of a new building and parking lot reconfiguration/reconstruction with utilities and associated stormwater treatment located at 3155 Bunker Lake Boulevard, Andover, Minnesota.

The applicant is proposing the construction of a new building with associated parking lot reconstruction and reconfiguration with stormwater treatment features. The project will disturb 5.5 acres and create 2.9 acres of regulated impervious surface. The parcel drains toward County Ditch 54. The relevant

water resource concerns are stormwater management and erosion and sediment control, which correspond to District Rules 3 and 4.

Based on the findings and exhibits as presented in the staff report, the staff recommendation is to approve with (two) 2 conditions and (three) 3 stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$4,750.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Stipulations:

The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
2. Completion of a post construction infiltration test on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Lund moved to approve the Consent Agenda Items. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

POLICY ITEMS

7. Draft 2026 Operating Budget

The purpose and scope of policy item #7 is for approval of the Draft Operating Budget for 2026 and the ordering of a public hearing on September 8, 2025, on the proposed 2026 budget.

In March the Board adopted a calendar and process for developing the 2026 budget. The process involves three phases: analysis of the parts, fine-tuning of the whole, and review and adoption of the final.

The recommendation is to review, comment, and correct the budget and to approve the Draft 2026 Budget for public hearing on September 8, 2025.

Board Member Lind moved to approve the Draft Operating Budget for 2026 for public hearing on September 8, 2025. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.

PERMIT ITEMS – *(moved to Consent Agenda)*

8. Dercon, P-25-022

9. MCES Sanitary Sewer Rehab (4-NS-525 P2), P25-029

10. Meadow Creek Church, P25-017

DISCUSSION ITEMS

INFORMATIONAL ITEMS

11. MAWA 2025 Annual Meeting on Resolutions and Petitions

The three resolutions were approved to move forward and will move to full membership in December. This will open an opportunity for the district to submit a resolution on the Endangered Species Act.

The annual meeting will be the first weekend of December 2025 in Nisswa, Minnesota and it may require two Members to attend. Board Members Lund and Campbell offered to attend the meeting if necessary.

ADJOURNMENT

Board Member Lund moved to adjourn at 5:44 pm. Seconded by Board Member McCullough. The motion carried with five (5) yeas (Board Members Campbell, Hafner, Lind, Lund, and McCullough) and no nays.



President

