

BOARD MEETING AGENDA

Board Room
Coon Creek Watershed District Offices
Monday, November 10, 2025
5:30 p.m.

Board of Managers:

Jim Hafner, President; Erin Lind, Vice President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

- 1. Call to Order**
- 2. Approval of the Agenda** (*Additions/Corrections/Deletions*)
- 3. Announcements**
- 4. Open Mic/Public Comment**

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

CONSENT ITEMS

The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.

- 5. Approval of Minutes of October 27, 2025**
- 6. Administrator's Report**
- 7. Advisory Committee Report**
- 8. Bills/Accounts Payable**

POLICY ITEMS

- 9. Minor Plan Amendment Public Hearing**

PERMIT ITEM

- 10. Trustone Finance Credit Union**

DISCUSSION ITEMS

- 11. Administrator Transition Plan Update (At Board Meeting)**

INFORMATIONAL ITEMS

- 12. Minnesota Watersheds Annual Business Meeting Agenda**

ADJOURN

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, October 27, 2025, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, Erin Lind, and Dwight McCullough.

Board Members Absent: Jason Lund

Staff Present: Tim Kelly, Jon Janke, Hattie Hillukka, Tyler Thompson, Jason Hilst, and Michelle Ulrich

Zoom Attendees: Erik Bye, Jan Voight, Abbey Lee, and Jennie Lattin

2. Approval of the Agenda

Board Member Lind moved to add permit item #9 Hidden Forest Park Improvements - P-25-035, to the Consent Items. Seconded by Board Member Campbell. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

Board Member Campbell moved to approve the amended agenda. Seconded by Board Member McCullough. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

3. Announcements

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes

6. Bills/Accounts Payable

Claims totaling \$69,260.24 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0110--RESPEC COMPANY LLC	9,927.50
V0133--PACE ANALYTICAL SERVICES LLC	4,328.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,485.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	72.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	165.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	140.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	248.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	114.00
V0197--VANDERBILT, CHASE	35.42
V0221--ABDO LLP	1,320.00
V0340--AVAIL ACADEMY-BLAINE	250.00
V0348--BLUE CROSS BLUE SHIELD OF MN	22,786.17
V0350--FIRST UNUM LIFE INSURANCE COMPANY	1,210.45
V0351--DELTA DENTAL OF MN	1,668.24
V0352--HEALTH EQUITY INC	803.06
V0352--HEALTH EQUITY INC	803.06
V0360--PAYLOCITY	538.99
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,221.43
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,221.43
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,310.00
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,460.00
V0413--CJ'S CHEMDRY	1,329.99
V0414--MARVEL SPRAGUE & MELISSA BRENTESON	2,822.50
	69,260.24

The following permit items were moved to the Consent Agenda.

9. Hidden Forest Park Improvements, P-25-035

The purpose of this project is to grade for future park improvements at Hidden Forest East Park located at 4447 143rd Ave NE, Ham Lake, Minnesota.

The City of Ham Lake is proposing the grading and removal of undesirable soils for future improvements to a new City Park. The project will disturb 7.87 acres and create no regulated impervious surface. The area drains to County Ditch 44. The relevant water resource concerns are soils and erosion control, floodplain, and buffers which correspond to District Rules 4, 6 and 8.

Based on the findings and exhibits as presented in the staff report, the staff recommendation is to approve with two (2) conditions and two (2) stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$5,935.00.

Rule 4.0 – Soils and Erosion Control

2. Update the soils and erosion control plan to include the following:
 - a. A note to stabilize soils and soil stockpiles within 24 hours of inactivity.
 - b. Provide a stabilized construction entrance.
 - c. A note to sweep streets at the end of each workday.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)

Board Member Lind moved to approve the Consent Agenda Items. Seconded by Board Member McCullough. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

POLICY ITEMS

7. Adopt Resolution for Minnesota Watersheds and 2026 Legislative Initiatives

The purpose of this item is to encourage amendments to the State's Endangered Species Act that broadens conservation and mitigation options.

The Minnesota Department of Natural Resources is directed by statute to "preserve important existing natural habitats of rare and endangered plants, wildlife and fish, provide for the wise use of our remaining areas of natural habitats, take necessary protective measures where appropriate, and to not issue a "takings" permit until all alternatives have been evaluated (M.S. 84.095; MS 116D.02).

The DNR tends to rely on only two of the three primary types of mitigation.

1. Permittee responsible mitigation where the permittee carries out all mitigation efforts required by the takings permit and retains legal liability for conforming to the permit standards.

2. In-lieu fee compensation, in which the permittee pays a fee, and in exchange is relieved of any liability for ensuring that mitigation measures are completed and successful.

(Note: Third type involves development of species recovery plans and banking)

Legislation is needed to effectively address the problem and concerns

The purpose is to facilitate improvements in mitigation efforts and to confront future challenges arising from infrastructure development and the mandate to restore impaired waters.

Our intent is to develop a third reduce the risk and uncertainty in both the preservation of endangered and threatened species and the restoration of natural infrastructure and impaired waters. To do this we must engage the DNR with the legislature's knowledge to

1. Develop and implement species recovery plans based on no net loss
2. Use species recovery goals to inform mitigation measures.
3. Change the conversation involving approved local restoration projects to joint problem solving
4. Authorize and encourage DNR to engage in local management and cooperative agreements.
5. Refine the disclosure and documentation of projects in state reviewed and approved plans, studies and strategies that require approval by the state, and
6. Provide for conservation banks that provide the ecological functions and services expressed as credits that are preserved and managed in perpetuity for particular species and used to offset impacts occurring elsewhere.

Based on the findings and exhibits as presented in the staff report, the staff recommendation is to Review and Adopt the attached resolution for the Minnesota Watersheds Organizations.

Board Member McCullough moved to Adopt Resolution 2025-06 for Minnesota Watersheds Organizations. Seconded by Board Member Lind. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

8. Ditch 59 Repair Cooperators Agreement

The purpose of this item is to enter into an agreement with the City of Ham Lake to cost share a repair project on Anoka County Ditch 59 in the total amount of \$21,295.00 (\$11,295.00 District-paid, \$10,000 City-paid).

Through CCWD routine ditch inspections and a City of Ham Lake engineering bridge inspection, excessive sediment accumulation near the Waconia St NE crossing, upstream and downstream has been documented (2012, 2017, 2022, 2025 reports). The City of Ham Lake Engineer reached out to District staff to evaluate the potential for a joint repair project on this section of Ditch 59.

The District obtained a project repair quote for 2025 implementation from Randy Wesp Excavating in the amount of \$21,295.00. This repair would excavate sediment accumulation within the Ditch 59 channel, upstream and downstream of the Waconia St NE crossing, excavate and haul sediment accumulation within the Waconia St NE culvert, and for installation of a stream vane to better direct future ditch flow through the culverts to reduce future sediment accumulation.

The District proposed cost-sharing the repair with the City to pay for sediment removal within the culvert crossing, and the District would fund repair of Ditch 59, upstream and downstream of the crossing. The City agreed to this and proposed a formal agreement be made between the District and City to assign roles, responsibilities, and funding. The City approved and adopted this Cooperator Agreement at their October 6th, 2025, City Council meeting

Of the total repair quotation of \$21,295.00, the City of Ham Lake would be responsible for no more than \$10,000 of the project cost, and the District would be responsible for the remaining cost of \$11,295.00. The District would fund the project through the 2025 Operations and Maintenance Non-Routine funding budget.

Based on the findings and exhibits as presented in the staff report, the staff recommendation is to Execute the Cooperator Agreement with the City of Ham Lake, Minnesota for a joint repair project on Anoka County Ditch 59.

Board Member Campbell moved to Approve and Execute the Cooperator Agreement with the City of Ham Lake, Minnesota. Seconded by Board Member Hafner. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

PERMIT ITEMS – (moved to Consent Agenda)

9. Hidden Forest Park Improvements, P-25-035

DISCUSSION ITEMS

10. Review of Administrator Roles and Responsibilities

At the October 13 meeting Board members expressed a desire to understand more, and in some cases specifically the roles and responsibilities of the District Administrator.

The District Administrator's position, as it exists today, is an evolution of the roles and responsibilities that have been delegated to the District over the past 35 years.

The District Administrator duties include (but are not limited to) the following:

- Coordinate and direct the work of the staff.
- Establish and monitor the District's operational rhythm and tempo for effective planning support, decision making, and other critical functions.
- Operating and capital improvement budget development and management
- Represent the Board when authorized.
- Formulate and disseminate policies and procedures.
- Ensure effective liaison exchanges with higher, lower, and adjacent units of government and other organizations as required.
- Supervise the sustainment and administrative services of the District and activities of the programs.
- Supervise staff training and integration programs.
- Supervise knowledge management, operations research and system analysis, and special staff and consultant functions.

Board Member Lind moved to Accept the Review of Administrator Roles and Responsibilities. Seconded by Board Member Campbell. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

11. Revised Administrator Transition Plan

On October 13, the Board reviewed an initial draft of a succession plan and requested some changes that facilitate more direct experience for Jon. The Board also formally recognized Jon as the Interim District Administrator.

The goal is to facilitate a successful and smooth transition of the District Administrator position and the maintenance of strong team leadership.

The approach to the transition is to pass the baton of leadership to Jon by sharpening existing knowledge skills and abilities and identifying and providing training for needed knowledge, skills and abilities. To do this will require:

1. Articulation of the existing administrative framework
2. Identification of specific topics the Administrator and Interim Administrator believe need to be covered
3. One on one meetings on specific aspects, projects, tools or issues.
4. Regular Board updates on progress and the existing administrative framework and the leadership and management responsibilities of the Administrator
5. Assessment of existing and emerging trends

A successful transition of power and responsibility will be characterized by

1. Continuity of operations
2. A vision & administrative strategy for evolving current operations to an acceptable and practical vision of the future
3. Jon's ability to:
 - Read the political situation well enough to build necessary alliances.
 - Understand and adapt to the District and larger cultural norms and practices
 - Achieving the cultural changes required.

For the past 18 months Jon has been working on learning the duties for the Administrator role and has made substantial progress. He is now leading both the Coordinator and Staff meetings and will continue to add responsibilities.

Board Member Campbell moved to Receive and Accept the Revised Administrator Transition Plan. Seconded by Board Member Hafner. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

12. Ditch 39 Inspection Report

The purpose of the inspection of Ditch 39 is to identify and prioritize maintenance needs regarding flooding, water quality and wildlife habitat. The channel length in the system is 3.26 miles and the subwatershed area is 2.2 miles. Field Operations Manager Jason Hilst reported the results of the inspection indicate that Ditch 39 is in good/fair condition and there is only one immediate maintenance concern (culvert obs).

Based on the findings and exhibits as presented in the staff report, the staff recommendation is to receive the report.

Board Member Campbell moved to Receive the Ditch 39 Inspection Report. Seconded by Board Member Lind. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

INFORMATIONAL ITEMS

13. MCEA Rulemaking Petition

The purpose of this topic is to bring attention to the subject of cost and impacts of flooding issues.

ADJOURNMENT

Board Member Campbell moved to adjourn at 6:13 pm. Seconded by Board Member McCullough. The motion carried with four (4) yeas (Board Members Campbell, Hafner, Lind, and McCullough) and no nays.

President

COON CREEK WATERSHED DISTRICT Request for Board Action

MEETING DATE: November 10, 2025
AGENDA NUMBER: 6
ITEM: Administrator's Report

AGENDA: Consent

REQUESTED ACTION:
 Receive report.

ADMINISTRATOR'S EVALUATION

District Capacity and Capability

The District currently possesses the required resources and is trained to undertake most of its legislative mission for which it is organized and designed.

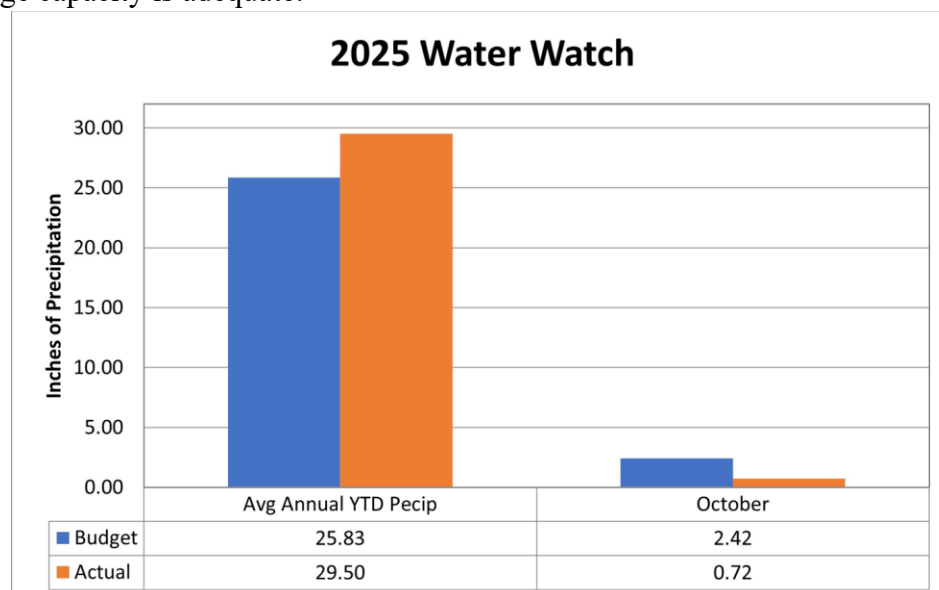
The District can accomplish most required tasks to the required standard under most conditions. However, sustained effort may be at risk.

MANAGEMENT SITUATION

Natural Environment

The District received an average of 0.7 inches of precipitation in the month of October. This puts the District 1.7 inches (70%) below average for the month and 1.97 inches (7%) above average for the year. Growing season precipitation (May-Oct) ended at 2.6 inches (12%) above average.

According to the latest US Drought Monitor release (Oct 30th), the northern half of the District has been considered Abnormally Dry for the past three weeks. Water levels and flows throughout the District are on the low end of the normal range for this time of year and surface water storage capacity is adequate.



Economic Environment

At the state level non-dedicated revenue is up 6.2%. However, dedicated revenue (Sales tax Clean Water Funds) was down 2.7%. Estimated revenue for the funds and programs affecting the District is -14 to -37%.

On Thursday 10/30 the BWSR held a forum and discussion on Watershed Based Implementation Funding (WBIF). They indicated that there are no changes slated for the 'convene' process and the program has been approved for the FY 26-27 biennium. The topic of SWCD Conservation Plans was discussed. The issues of potential redundancy between SWCD and Watershed plans, the dilution of funds, and coordination between the plans at the state level were discussed.

Management Environment

Agency	Status
Federal Government	Remains Closed
Board of Water & Soil Resources	- BWSR is accepting applications for water storage grants to help make landscapes more resilient to severe weather events. - Preparing for Annual meeting circuit
Minnesota Pollution Control Agency	MPCA denied the Minnesota Erosion Control Association (MECA) petition to develop water quality standards and regulate discharges to public ditches
Metropolitan Council	- Beginning implementation of "Imagine 2050", the new regional development guide, including a new round of public engagement efforts - Are completing a water sustainability plan for the White Bear Lake area. Plan will have implications for Coon Creek and the rest of the Anoka Sand Plain relative to source water protection and appropriation - Increasing focus on Mississippi River and cyanobacteria
Minnesota Watersheds	Preparing for annual meeting

COLLABORATOR ACTIONS CAPACITY AND CAPABILITY

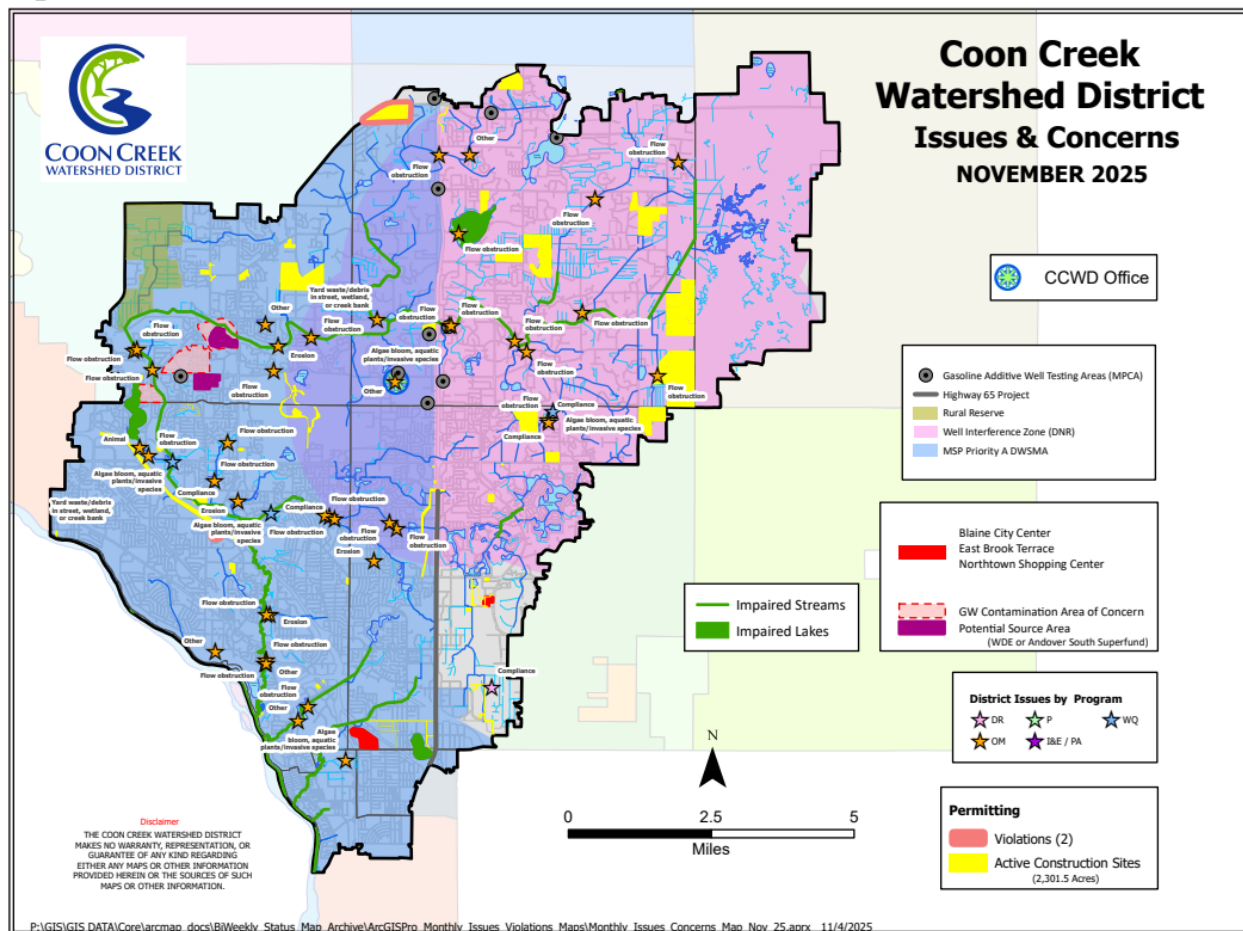
Collaborator	Description
Anoka County	
Andover, Blaine, Coon Rapids, Ham Lake	Wrapping up projects
Fridley	- Wrapping up projects - Enforced Illicit Discharge of Anti-Freeze

PROBLEMS, ISSUES, AND CONCERNS

Strategic Issues and Concerns

- **State Regulatory Inconsistency and Unevenness:**
 - Minnesota Watersheds unanimously accepted the District’s resolution to pursue legislation seeking changes to the state Endangered Species Act
- **Minneapolis & St Paul Drinking Water Supply Area - Surface Water.**
 - Met 10/29 expanded and corrected the Drinking Water Supply Management Area (DWSMA) affecting the lower part of the District

Operational Issues and Concerns



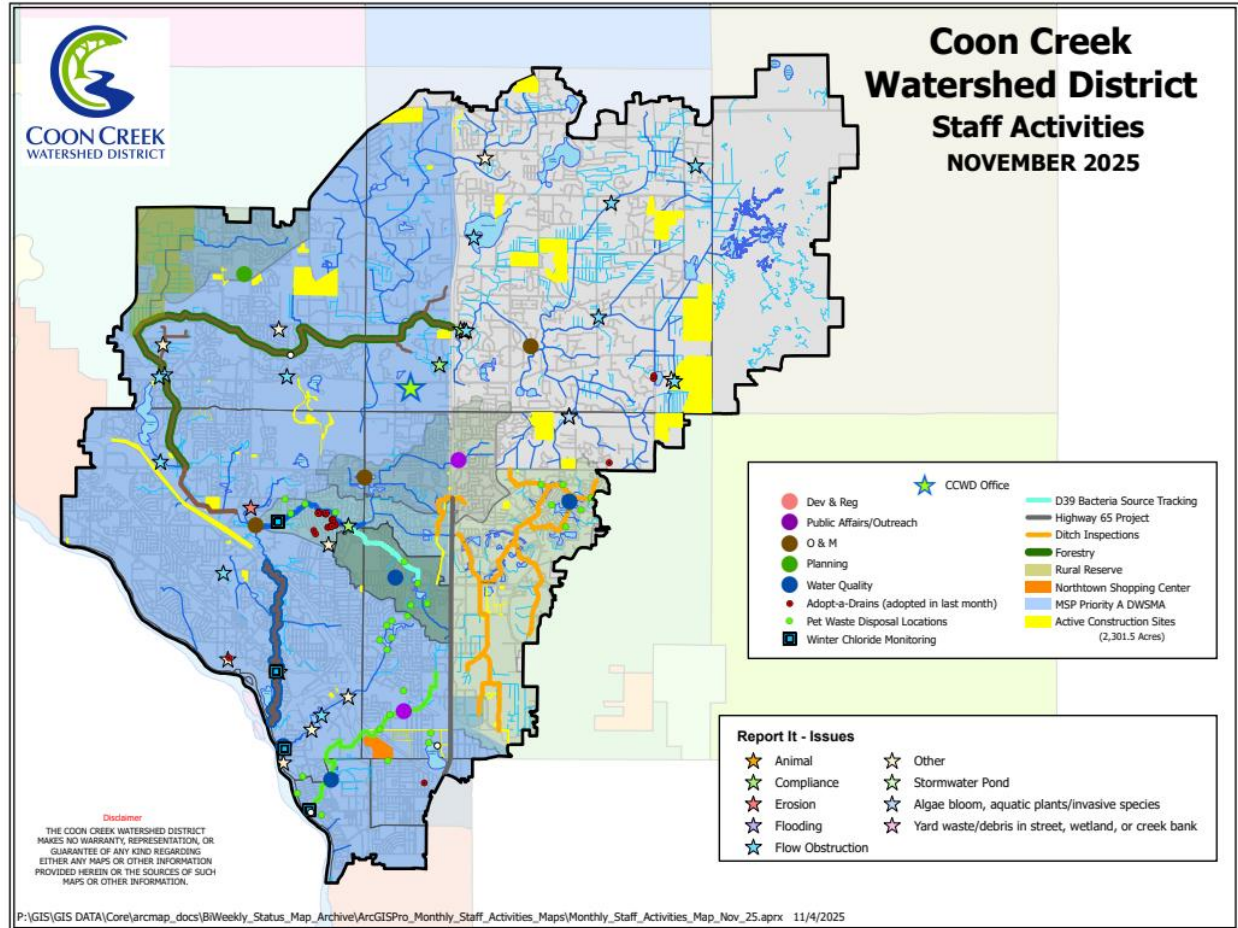
STAFF ACTIVITIES

Strategic Management Activities

- 1) **Goal: To Keep Comp Plan Current:** Capital Improvement Plan (CIP) was reviewed by state agency reviewers. A public hearing on a minor plan amendment is on tonight's agenda.

- 2) **Administrator Transition:** Have completed orientation on key management and leadership factors and best practices

Operations Activities



DISTRICT CAPACITY AND CAPABILITY

Equipment:

- **Equipment On Hand:** Good condition
- **Field and Hard Asset Condition:**
 - Field assets are performing well
 - Natural assets, particularly channels, are seeing routine non-scheduled maintenance
- **Scheduled Equipment Purchases:**

Facilities

- Oak tree came down in the back and will be removed

Training

- Minnesota Watersheds Conference

Staffing:

- Compliment & Strength: 13.8 FTEs 81%
- Vacancies/New Hires: District has three vacancies. One position is open and published till November 19, 2025

Sustaining:

- Agency Collaboration:
 - CAC Meeting 11/12
 - TAC Meeting: 11/13

Benefits

- Open Enrollment
Health insurance costs will increase 16% in 2026 (budgeted). The deductible for staff will increase.
Dental and Vision benefit costs remain the same for 2026.

Budget & Financials**Coon Creek Watershed District
CCWD - Budget Report**

As of Date:

10/31/2025

	Year Ending 12/31/2025	Year To Date 10/31/2025			
	CCWD 2025 Budget	CCWD 2025 Budget	Actual Expenses YTD	Variance YTD	
Revenue					
Property Taxes	6,189,240.00	5,157,700.00	3,228,698.17	1,929,001.83	-37%
Fees & Charges	298,423.00	248,690.00	175,505.06	73,184.94	-29%
Grants	2,566,549.00	2,138,800.00	803,614.90	1,335,185.10	-62%
Other Revenue	115,000.00	95,830.00	148,891.24	(53,061.24)	55%
Total Revenue	9,169,212.00	7,641,020.00	4,356,709.37	3,284,310.63	-43%
Expense					
Salaries & Benefits	2,414,928.00	2,012,450.00	1,688,867.62	323,582.38	-16%
Professional Services	489,487.00	407,910.00	312,396.87	95,513.13	-23%
Operating Expenses	314,577.00	262,150.00	179,029.25	83,120.75	-32%
Program Expense	5,864,452.00	4,887,110.00	2,252,032.31	2,635,077.69	-54%
Capitalized Expenses	198,174.00	165,170.00	110,200.74	54,969.26	-33%
Total Expense	9,281,618.00	7,734,790.00	4,542,526.79	3,192,263.21	-41%

Created on : 11/05/2025 8:19 AM PST

**Coon Creek Watershed District
Cash Balance**

As of Date:

10/31/2025

	Escrow Fund	General Fund	All Funds
	Month Ending	Month Ending	Month Ending
	10/31/2025	10/31/2025	10/31/2025
Cash and Cash Equivalents			
Cash	1,524,236.12	(1,944,212.85)	(419,976.73)
Petty Cash	0.00	250.00	250.00
Investment Account	20,570.00	5,033,202.81	5,053,772.81
Total Cash and Cash Equivalents	1,544,806.12	3,089,239.96	4,634,046.08

Created on : 11/05/2025 8:19 AM PST

October started with an operational fund balance of approximately \$3,491,354.11

Change in net cash position was - \$402,114.20

Balance of the escrow trust fund is \$1,544,410.12

Nine months into the fiscal year, the budget variance is -2% less than planned

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: November 10, 2025
AGENDA NUMBER: 7
ITEM: Advisory Committees Report

AGENDA: Policy Discussion Information

ACTION REQUESTED

Receive Report

BACKGROUND

The Citizen Advisory Committee (CAC) met on October 9th. The Technical Advisory Committee (TAC) met on October 9th.

- The next CAC meeting is scheduled: November 12th from 4:30 p.m. hybrid with Zoom.
- The next TAC meeting is scheduled: November 13th at 8:30 a.m. hybrid with Zoom.

ISSUES/CONCERNS

Citizen Advisory Committee (CAC)

The October CAC meeting took place at Coon Rapids Dam Regional Park in the form of a volunteer native planting activity. Several members of the CAC were present, along with additional volunteers from the community, Anoka County Parks, and Anoka Conservation District. CCWD staff Jessica Lindemyer, Justine Dauphinais, and Jon Janke assisted with the planting as well. In total, the group planted over 500 native plants along the banks of Coon Creek with the project area of the Lower Coon Creek Corridor Restoration. The volunteer planting occurred from 4:00 – 6:00 p.m. on Thursday, October 9th.



Technical Advisory Committee (TAC)

The majority of the TAC was present at the meeting. Absent were the City of Columbus, the City of Ham Lake, the Department of Transportation, the Department of Natural Resources, and the City of Spring Lake Park.

1. Announcements

Staff Changes

Board Conservationist, Michelle Jordan, has resigned from her position at the Board of Water & Soil Resources (BWSR). Her position has been posted. Until the position is filled, our local contact will be Central Region Manager, Marcey Westrick.

Erik Thorvig, former Community Development Director for the City of Blaine, has been officially named the next City Manager following a nationwide search.

Tim Kelly, CCWD Administrator, has formally submitted his intent to retire at the end of 2025.

Water Quality Cost Share Round 3

Justine Dauphinais reminded the TAC that there are still funds up for grabs under the 2025 Water Quality Cost-Share Program; stating that one application for \$38,000 has already been received. Assuming that application is funded, the remaining cost share funds available would be \$27,000.

Upcoming Training Opportunities

Jon Janke reminded the TAC that several state agencies are offering trainings this time of year, including the Department of Natural Resources (DNR) shoreline and floodplain trainings. He also encouraged cities to check their compliance on annual MS4 trainings.

Cost Share Projects – updates & timelines

Erik Bye gave an update on the timelines for two projects. Construction on the Bridgewater South IESF project has been pushed to 2026 due to some design changes. Construction on the MnDOT Pleasure Creek Pond Outlet Retrofit Project has also been pushed to 2026 due to permitting hurdles with FEMA and the DNR.

Groundwater Contamination in the District

Justine Dauphinais provided an update on the groundwater contamination in Andover. MPCA and MDH have been working on private well testing in the area. Recently, the area of detections above the health-based standard has expanded to the west. Thus, the private well testing area has also expanded west across Crooked Lake. Notification letters recently went out to residents, and CCWD has heard frustrations from a few residents regarding the lack of updates being provided on the MPCA website. The MPCA website is still showing maps from 2024 causing confusion among the residents who are receiving the most recent round of notification letters. CCWD has contacted the MPCA and encouraged them to update the webpage with more recent information.

Dave Berkowitz shared that funding has been secured for Red Oaks Phase II. There are two funding sources; one source is cash for the private side (anything outside of the right of way), the other source is bonds for the municipal-utility side. An informational open

house is tentatively scheduled for November 5th. The city continues to work with the MPCA and the legislature on securing funding for the Eastbrook Terrace site.

Justine noted that CCWD recently received a letter from the MPCA asking for permission to test the District's well for gasoline additives. This request is part of a larger state-wide effort by the MPCA to test wells within 1,500' of old petroleum leak sites for gasoline additives.

2. Situation

Hydrology

Jon Janke provided the TAC with a brief update on recent weather and hydrology, stating that it has been fairly dry the last two months; however, the watershed is still about 20% above average for annual precipitation. The watershed is in a good position entering the winter months. Soil moisture is variable throughout the District, and is particularly dry in the sandier areas. Soil temps are still above 50-60 degrees. There is no significant rain in the forecast.

Things to know

Tim Kelly stated that CCWD is tracking two legislative items: a drainage portal bill and a proposal from the Minnesota Association of Watersheds to improve permitting efficiency at the DNR and MPCA. The significance of the drainage portal bill, should it pass, would be its impact on the maintenance and repair of public ditches; adding additional steps to the process and making it difficult to respond quickly to public health and safety issues related to public ditches. The proposal to improve permitting efficiency at the DNR and MPCA is aimed at separating the permit completeness determination from the review of permit compliance. This proposal is also on the docket for the Anoka County Board to consider as a legislative priority.

Jon Janke shared that the League of MN Cities (LMC) just announced their legislative priorities, which did not include any stormwater-related items.

3. Concerns

None.

4. Briefs

Review of CIP Update & Minor Plan Amendment

Erik Bye provided a review of the current 2024-2033 Watershed Management Plan, the reasoning for conducting an amendment, a summary of the amended items, and an overview of the amendment timeline.

View the detailed presentation on the [TAC Resource Webpage](#).

CCWD Rules Review

Erin Margl encouraged all TAC members to spend some time reflecting on their experience interacting with the CCWD rules and consider the following questions to provide feedback

during the review process:

- Are there any District Rules that are causing issues or need clarification since the last rule update in 2023?
- Are there any gaps in the current District Rules?
- Is there anything missing from the District Rules that could lay groundwork for city needs?

CCWD hopes to have the draft rule changes to the TAC for review by February of 2026.

5. Other Water Management Concerns

Jason Law inquired about the status of receiving the updated Atlas 14 map and model for the watershed. Eric Bye shared that CCWD has received a very brief update from the DNR on the topic of the Atlas 14 map confirming that the DNR is reviewing the floodway. However, given that the original timeline was estimated to be five years and that FEMA is currently undergoing a lot of funding changes, it is difficult to predict when we can expect to receive the finalized details from the DNR and FEMA.

RECOMMENDATION

Receive the report.

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: November 10, 2025
AGENDA NUMBER: 8
ITEM: Bills to Be Paid

FISCAL IMPACT: Budgeted
POLICY IMPACT: Policy

REQUEST

Approve bills

BACKGROUND

Claims totaling \$117,913.83 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	17,322.20
V0010--A1 FLOOR AND CARPET CARE INC	1,119.30
V0015--ANOKA COUNTY MN	1,797.53
V0054--MICHELLE J ULRICH PA	5,817.50
V0137--HAUGO GEOTECHNICAL SVCS LLC	3,360.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,485.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	165.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	642.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	843.00
V0195--STANTEC CONSULTING SERVICES INC	16,472.50
V0195--STANTEC CONSULTING SERVICES INC	14,366.50
V0195--STANTEC CONSULTING SERVICES INC	23,382.50
V0195--STANTEC CONSULTING SERVICES INC	7,027.20
V0195--STANTEC CONSULTING SERVICES INC	4,194.00
V0197--VANDERBILT, CHASE	29.84
V0221--ABDO LLP	1,085.00
V0221--ABDO LLP	24.50
V0221--ABDO LLP	5,466.67
V0295--ALLINA HEALTH SYSTEM	2,066.75
V0352--HEALTH EQUITY INC	500.00
V0352--HEALTH EQUITY INC	803.06
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,229.83
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,460.00
V0366--KRAUSE, EMMA	59.98
V0415--GOPHER STATE ONE CALL	50.00
	117,913.86

Item 8: Bills to be Paid Page 2 of 2

Company name:	Coon Creek Watershed District										
Created on:	11/6/2025	Vendor name	BILL number	Date	Fund name	Department name	Account	Capital Project ID	Grant ID	Transaction amount	Memo
	11/07/2025										
	11072025	MINNESOTA STATE RETIREMENT SYSTEM	11072025	11/7/2025	General Fund	Planning	60718			200.00	110725 MERSPRL PLAN
		MINNESOTA STATE RETIREMENT SYSTEM	11072025	11/7/2025	General Fund	Administration	60718			600.00	110725 MERSPRL ADM
		MINNESOTA STATE RETIREMENT SYSTEM	11072025	11/7/2025	General Fund	Water Quality	60718			385.00	110725 MERSPRL WQ
		MINNESOTA STATE RETIREMENT SYSTEM	11072025	11/7/2025	General Fund	Watershed Development	60718			150.00	110725 MERSPRL WD
		MINNESOTA STATE RETIREMENT SYSTEM	11072025	11/7/2025	General Fund	Operations & Maintenance	60718			100.00	110725 MERSPRL OM
		MINNESOTA STATE RETIREMENT SYSTEM	11072025	11/7/2025	General Fund	Public & Governmental Affairs	60718			25.00	110725 MERSPRL PGR
Sum for 11072025										1,460.00	
1125COWD		AT FLOOR AND CARPET CARE INC	1125COWD	10/29/2025	General Fund	Administration	61105			1,119.30	NOVEMBER 2025 CLEANING SERVICE
Sum for 1125COWD										1,119.30	
15713		HALDO GEOTECHNICAL SVCS LLC	15713	11/3/2025	General Fund	Water Quality	61549	PROJ24-513		3,360.00	25-0076 SWEPPER WASTE TESTING
Sum for 15713										3,360.00	
2472782		STANTEC CONSULTING SERVICES INC	2472782	10/24/2025	General Fund	Operations & Maintenance	63246	PROJ25-402		715.00	PROJ27707625 FEASIBILITY STUDIES 10/25
		STANTEC CONSULTING SERVICES INC	2472782	10/24/2025	General Fund	Planning	63246	PROJ24-311		12,430.75	PROJ27707625 ACP CRSGENHWANCE 10/25
		STANTEC CONSULTING SERVICES INC	2472782	10/24/2025	General Fund	Operations & Maintenance	63246	PROJ25-402		13,370.00	PROJ27707625 UNV RETROFIT 10/25
		STANTEC CONSULTING SERVICES INC	2472782	10/24/2025	General Fund	Operations & Maintenance	63246	PROJ25-403		772.50	PROJ27707625 ACP CRSGENHWANCE 10/25
Sum for 2472782										16,472.50	
2472783		STANTEC CONSULTING SERVICES INC	2472783	10/24/2025	General Fund	Watershed Development	63246			14,366.50	PROJ27707626 PERMIT PROJ 10/25
Sum for 2472783										14,366.50	
2472784		STANTEC CONSULTING SERVICES INC	2472784	10/24/2025	General Fund	Planning	63246	PROJ24-305	G22-003	2,591.50	PROJ27707626 CD60 SVA 10/25
		STANTEC CONSULTING SERVICES INC	2472784	10/24/2025	General Fund	Planning	63246	PROJ24-311		3,290.00	PROJ27707626 ACP PH2 10/25
		STANTEC CONSULTING SERVICES INC	2472784	10/24/2025	General Fund	Public & Governmental Affairs	63246	PROJ25-500		13,370.00	PROJ27707626 WQ MODEL 10/25
		STANTEC CONSULTING SERVICES INC	2472784	10/24/2025	General Fund	Water Quality	63246	PROJ24-518		1,785.00	PROJ27707626 PC IMPL 10/25
		STANTEC CONSULTING SERVICES INC	2472784	10/24/2025	General Fund	Administration	63246			2,346.00	PROJ27707626 GEN LENSE PLAN 10/25
Sum for 2472784										23,382.50	
2472785		STANTEC CONSULTING SERVICES INC	2472785	10/24/2025	General Fund	Administration	63246			77.50	PROJ27707626 WQ GEN LENSE 10/25
		STANTEC CONSULTING SERVICES INC	2472785	10/24/2025	General Fund	Water Quality	63246	PROJ25-510	G25-001-M	3,665.50	PROJ27707626 BRIDGE WATER BMP 10/25
		STANTEC CONSULTING SERVICES INC	2472785	10/24/2025	General Fund	Water Quality	63246	PROJ25-509	G24-001-M	2,725.00	PROJ27707626 LOOCR 10/25
		STANTEC CONSULTING SERVICES INC	2472785	10/24/2025	General Fund	Water Quality	63246	PROJ24-518		559.00	PROJ27707626 PC IMPL 10/25
Sum for 2472785										7,027.20	
2472790		STANTEC CONSULTING SERVICES INC	2472790	10/24/2025	General Fund	Watershed Development	63246			4,194.00	PROJ27707626 WCA 10/25
Sum for 2472790										4,194.00	
25 EMP REIMB		FRANSEL, ISMA	25 EMP REIMB	10/15/2025	General Fund	Administration	61478			59.98	REIMB PARKING FEES WCA AIS SHOWCASE
Sum for 25 EMP REIMB										59.98	
25 REIMBOCT		VANDERBILT, CHASE	25 REIMBOCT	11/4/2025	General Fund	Water Quality	61110			29.84	REIMB GAS USED PERSONAL CARD
Sum for 25 REIMBOCT										29.84	
5070886-IN		COPHER STATE ONE CALL	5070886-IN	10/27/2025	General Fund	Operations & Maintenance	61569			50.00	ANNUAL FEE FOR SERVICES
Sum for 5070886-IN										50.00	
514558		ABDO LLP	514558	10/31/2025	General Fund	Administration	63052			1,085.00	ACCT300036 WSPRYLOCT25
Sum for 514558										1,085.00	
514768		ABDO LLP	514768	10/31/2025	General Fund	Administration	63052			24.50	ACCT300036 SIAP AUTOMATION SEPT25
Sum for 514768										24.50	
514922		ABDO LLP	514922	10/31/2025	General Fund	Administration	63052			5,466.67	ACCT902237BFIN SVCSOCT25
Sum for 514922										5,466.67	
8019661		RMBS ENVIRONMENTAL LABORATORIES INC	8019661	10/22/2025	General Fund	Water Quality	61549	PROJ25-504		1,485.00	WOE8019661 MONITORING
Sum for 8019661										1,485.00	
8020201		RMBS ENVIRONMENTAL LABORATORIES INC	8020201	10/24/2025	General Fund	Water Quality	61549	PROJ25-504		165.00	WOE8020201 MONITORING
Sum for 8020201										165.00	
8020202		RMBS ENVIRONMENTAL LABORATORIES INC	8020202	10/24/2025	General Fund	Water Quality	61549	PROJ25-504		144.00	WOE8020202 MONITORING
Sum for 8020202										144.00	
8020266		RMBS ENVIRONMENTAL LABORATORIES INC	8020266	10/27/2025	General Fund	Water Quality	61549	PROJ25-504		642.00	WOE8020266 MONITORING
Sum for 8020266										642.00	
8020267		RMBS ENVIRONMENTAL LABORATORIES INC	8020267	10/27/2025	General Fund	Water Quality	61549	PROJ25-504		843.00	WOE8020267 MONITORING
Sum for 8020267										843.00	
Charge payoffs - 2477		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			-336.30	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			-7.25	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			13.87	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			19.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			20.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			25.95	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			25.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			26.96	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			26.99	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			27.20	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Watershed Development	20020			28.71	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			29.76	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			32.24	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			33.17	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			33.35	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			33.65	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			33.92	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			35.20	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			37.98	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			38.21	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			38.20	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			39.30	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			40.98	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			42.94	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			42.94	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			45.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			48.05	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			52.24	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			53.70	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602		53.70	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602		53.70	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ23-602		53.70	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020	PROJ23-602		54.89	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			62.87	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020	PROJ25-509	G24-001-M	63.09	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			69.05	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			79.99	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			83.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			85.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			86.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619		89.50	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619		89.50	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619		89.50	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020	PROJ24-619		89.50	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			89.99	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			102.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Watershed Development	20020			112.10	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			112.10	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			112.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			134.93	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			140.97	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			150.00	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020	PROJ23-602	G22-001	161.10	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020	PROJ23-602	G22-001	161.10	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020	PROJ23-602	G22-001	161.10	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020	PROJ23-602	G22-001	161.10	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			168.15	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			223.55	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Watershed Development	20020			263.79	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Water Quality	20020			263.79	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			295.52	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			311.38	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Operations & Maintenance	20020			317.28	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			336.30	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Public & Governmental Affairs	20020			336.30	
		US BANK	Charge payoffs - 2477	11/3/2025	General Fund	Administration	20020			337.08	
		US BANK	Charge payoffs - 2477	11/3/2025</							

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: November 10, 2025
AGENDA NUMBER: 09
ITEM: Minor Plan Amendment Public Hearing

AGENDA: Policy

BACKGROUND

On January 27th, 2025, the Board directed staff to begin a review of the current Capital Improvement Plan (CIP) to evaluate the need for a minor Plan amendment.

On September 22nd, 2025, the Board directed staff to initiate the minor amendment process for the proposed minor Plan amendment.

On October 9th, 2025, staff presented an overview of the minor Plan amendment to the TAC and did not receive any comments from the group.

On October 21st, 2025, the proposed minor Plan amendment was released to all state and local agency Plan reviewers for the 30-day review period. Plan reviewers received the draft amendment electronically with the appropriate striken out and underlined formatting and the stated intent that CCWD is following the minor amendment procedure for this amendment in accordance with MS 103B.231 and MR 8410.0140. The proposed minor Plan amendment can be found here: [2024-2033 CCWD Comprehensive Plan – 2025 Minor Amendment](#).

ACTIONS REQUESTED

1. Receive the public record documentation in Table 1
2. Hold a public hearing on the proposed minor Plan amendment to hear comments or concerns from the public.

Table 1: Timeline and documentation of the minor amendment process.

Date	Event	Documentation
01/27/2025	CCWD Board directed staff to begin a review of the CIP in the 2024-2033 Comprehensive Watershed Management Plan	Minutes
09/22/2025	CCWD Board directed staff to initiate the minor plan amendment process	Minutes
10/21/2025	Release of proposed amendment to the 2024-2033 Comprehensive Watershed Management Plan for public review	Email notice , Public notice , Affidavit
11/5/2025	MPCA minor amendment comment letter	Letter
11/10/2025	Public hearing on minor Plan amendment	
11/20/2025	End of public comment period	
11/27/2025	BWSR determination if amendment is “minor”	
TBD (12/8/2025)	Board adoption of amended Plan	

PERTINENT FACTS

The Plan is being amended to update the capital improvement plan (CIP) with improved cost estimates, project timing, and 8 new projects. Updated cost forecasts for the 2024-2033 CIP decreased from \$104 million to \$84 million.

MPCA submitted a letter stating they have no comments on the amended Plan. No other comments have been submitted.

A public meeting on the draft Plan amendment is required by MR 8410.0140.

RECOMMENDATION

1. Receive the public record as documented in Table 1
2. Hold a public hearing on the proposed minor Plan amendment to hear comments or concerns from the public.

Permit Application Review Report
Date: 11/5/2025

Board Meeting Date: 11/10/2025
Agenda Item: 10

Applicant/Landowner:

Trustone FCU
Attn: Matthew Monicatti
14601 27th Ave N, Suite 104
Plymouth, MN 55447

Project Name: Trustone FCU Blaine

Project PAN: P-25-030

Project Purpose: Construction of a new commercial building, parking and associated stormwater treatment features

Project Location: Lot 5 Block 2 Raintree Court Addition, 11806 Aberdeen St NE, Blaine

Site Size: size of parcel - 1.01 acres; size of disturbed area - 0.91 acres; size of regulated impervious surface - 0.52 acres

Applicable District Rule(s): Rule 3, Rule 2, Rule 4, Rule 6

Recommendation: Approve with 4 Conditions and 3 Stipulations

Description: The applicant proposes the construction of a new credit union with associated parking and stormwater treatment features. The project will disturb 0.91 acres and create 0.52 acres of new/regulated impervious. The project will impact District floodplain. The relevant water resource concerns are stormwater management, soils and erosion control, and floodplain. These correspond to District Rules 3, 4 and 6. See attached Figure 1: Project Location and Figure 2: Site Plan.

Conditions to be Met Before Permit Issuance:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,455.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.
3. Please update plans to include the following:
 - a. Please update the RCS-1 detail on sheet C-7 to show the 4" orifice within the weir wall.
 - b. Please update the RCS-1 label of sheet C-4 to state "3' wide weir at 903.10 w/ 4" orifice at 903.10".
 - c. Please update the infiltration basin labels on sheet C-3 to list an outlet elevation

of 903.1.

Rule 4.0 – Soils and Erosion Control

4. Update the erosion control plan to include the following:
 - a. Stabilize soils and soil stockpiles within 24 hours of inactivity.
 - b. Provide cover for stormwater contaminants.
 - c. Secure portable toilets.
 - d. After initial grading, completely surround the infiltration basins with perimeter control to prevent compaction during construction.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
2. Completion of post construction infiltration tests on the Infiltration Basins by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Exhibits:

Exhibit Type	Exhibit Author	Signature Date	Received Date
MIDS	Freeberg & Grund	08/05/2025	09/22/2025
Stormwater Management Memo	Freeberg & Grund	10/21/2025	10/21/2025
Construction Plans	Freeberg & Grund	10/10/2025	10/29/2025
Geotechnical Evaluation Report	Braun Intertec	09/26/2019	08/02/2025
Drawdown Exhibit	Freeberg & Grund	10/21/2025	10/21/2025
HydroCAD	Freeberg & Grund	10/21/2025	10/21/2025

Findings

Fees and Escrows (Rule 2.7):

The applicant has submitted a \$3,610.00 application fee and deposit which corresponds with the non-refundable application fee (\$10), base fee for a Commercial/Industrial Development project of 1.01 acres (\$3,300.00), and addition to base fee (\$300.00 for floodplain impact). The applicant will be required to submit a performance escrow in the amount of \$2,455.00. This corresponds to a base escrow of \$2,000, plus an additional \$500/acre of disturbance (0.91 acres of land disturbance proposed).

Stormwater Management (Rule 3.0):

Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG B. Curve Numbers have been shifted down one classification to account for the impacts of grading on soil structure.

Rate Control: Peak stormwater flow rate at each point of site discharge does not increase from the pre-development condition for the 24-hour precipitation event with a return frequency of 2-, 10-, 100- years as shown in Table 1. The project will not impact Drainage Sensitive Use areas. The rate

control standard is met.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
East - Aberdeen St	0.33	0.06	0.78	0.1	1.91	0.18
West- HWY 65 Ditch	0.18	0.06	0.54	0.33	1.02	0.9

Table 1.

Volume Control: The proposed project is new development; therefore, the volume reduction requirement is equal to 1.1 inches over the area of all impervious surface. The amount of proposed impervious required to be treated is 22,666 ft².

The applicant is proposing the Stormwater Management Practices (SMPs) described below:

Drainage Area	Impervious required to be treated (ft ²)	Proposed SMP	TP Removal Factor	Required Water Quality Volume (ft ³)	Water Quality Volume Provided (ft ³)
Untreated 12S	840	none	0	77	0
Infiltration Basins (13S, 14S)	21,826	combined infiltration basins	1	2,001	2,916
Totals:	22,666			2,078	2,916

Table 2.

The following pretreatment has been provided:

SMP ID	Pretreatment Device/Method	Percent TSS Removal
West Infiltration Basin RG3	Rain Guardian	80
East Infiltration Basin RG2	Rain Guardian	80
East Infiltration Basin RG1	Rain Guardian	80

Table 3.

Pretreatment is required to be designed such that the device/method provides removal of 80% TSS entering an infiltration or filtration Stormwater Management Practice. The proposed project meets pretreatment requirements as shown in Table 3.

Drainage area 12S is a portion of the drive entrance which cannot be routed back to a treatment feature. The volume control standard has been met to the maximum extent practicable.

Water Quality: The total Water Quality Volume has been provided in aggregate.

Stormwater treatment on site must remove at least 80% of the average annual post development TSS per discharge location. The following TSS removal has been provided:

Discharge Point	TSS Removal Provided
East - Aberdeen St	0
West - Hwy 65 Ditch	94

Table 4.

The east discharge point TSS removal requirement is not met due to reasons listed in the volume control section. The TSS removal standard is met to the maximum extent practicable as shown in

Table 4.

Discharges to Wetlands: Stormwater from the proposed project is not being discharged into any wetlands, therefore this section does not apply.

Landlocked Basins: The proposed drainage system does not outlet to a landlocked basin, therefore this section does not apply.

Low Floor Freeboard: The proposed project is new development which includes buildings and habitable structures. Therefore, SMPs must be designed such that the lowest basement floor elevations are at least 2 feet above the 100-yr high water level or 1 foot above the emergency overflow. The lowest basement floor elevation proposed is 906.75 ft NAVD88. The applicable 100-year high water level is at 904.5 ft NAVD88, and the applicable emergency overflow is at 904.85 ft NAVD88. The freeboard requirement is met.

Maintenance:

Access: Sufficient maintenance access has been provided on the plans for all stormwater management practices.

Easements: All required maintenance easements have been provided on the plans.

Maintenance Agreements: The proposed stormwater management practices will not be maintained as part of standard municipal public work activities. Therefore, a maintenance agreement that meets District standards will be required.

Soils and Erosion Control (Rule 4.0)

Rule 4.0 applies to the proposed project because it is a land disturbing activity that requires a permit under another District rule.

The proposed project drains to Ditch 60. The soils affected by the project includes Isanti, Rifle and Zimmerman and have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 24 hours, as required. The proposed erosion and sediment control plan includes perimeter control, inlet protection, and a stabilized construction entrance. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 24 hours of inactivity, waste is not proposed to be stored in seal containers, infiltration basins are not proposed to be surrounded by perimeter control, and portable toilets are not proposed to be secured. The site does not require an NPDES permit. See attached Figure 3: Soils and Erosion Control Plan.

Wetlands (Rule 5.0)

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

Floodplain (Rule 6.0)

Rule 6.0 applies to the proposed project because it includes land disturbing activities within or adjacent to the boundary of the 100-year flood elevation as mapped and modeled by the District.

The regulatory floodplain elevation is 899.4 ft NAVD 88. The application proposes the placement of 134 cubic yards of fill within the floodplain. Compensatory storage is required. The proposed project provides 140 cubic yards of compensatory storage, which exceeds the required 1:1 ratio and is within the relevant reach.

The proposed project is subject to flood damage. Low floor elevations are proposed at elevation 906.75 ft NAVD 88, which meets the minimum floor elevation of 2 foot above the 100-year flood profile.

The proposed fill within the floodplain is an embankment. Information has been provided to show that the embankment can pass the 100-year flood without increasing the elevation of the 100-year

flood profile or creating excessive velocities. Adequate compensatory storage is provided. See Figure 4: Floodplain Impact.

Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

Buffers (Rule 8.0)

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

Variances (Rule 10.2)

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

P25-030 Trustone FCU



Figure 1: Project Location

Figure 2: Site Plan

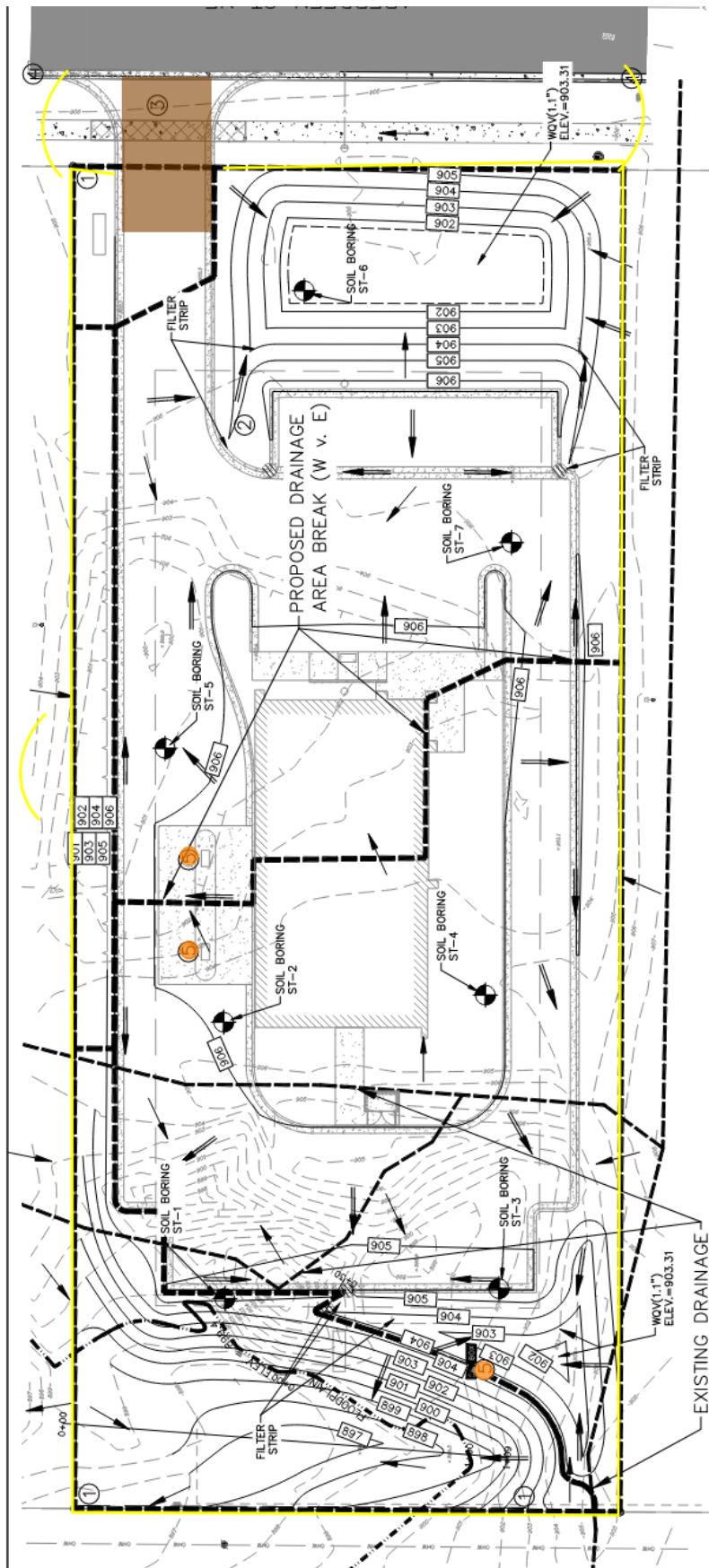
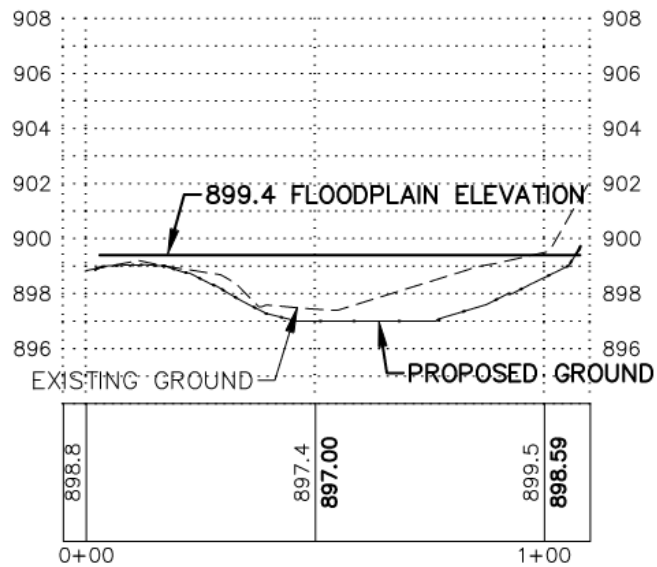
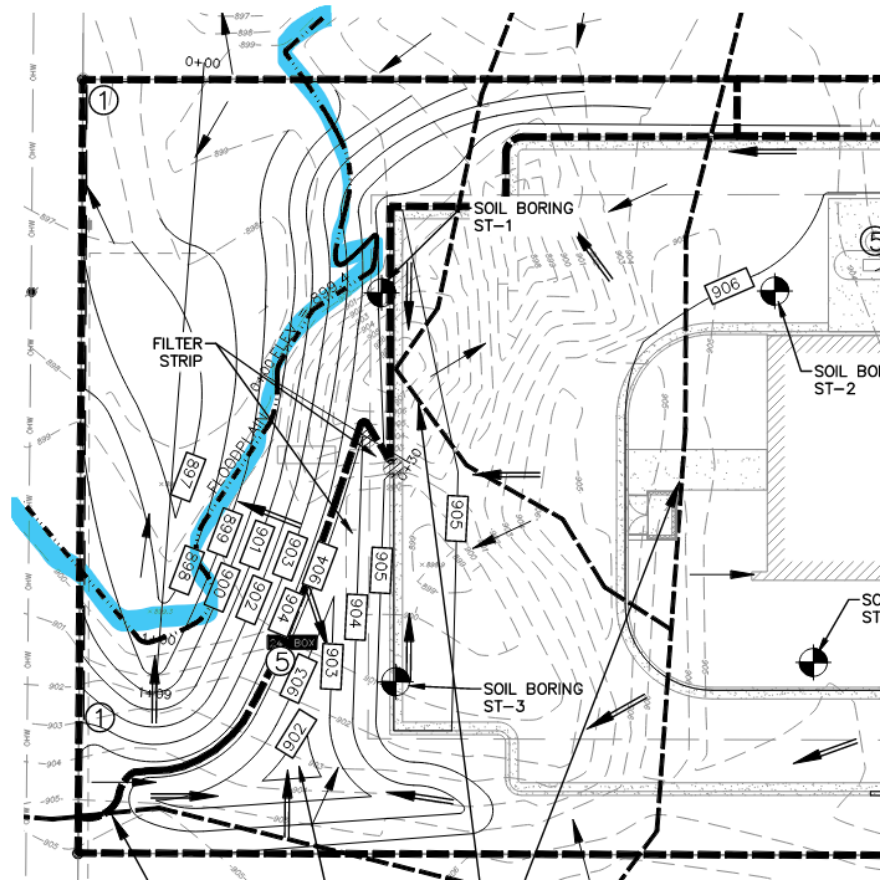


Figure 3: Soils and Erosion Control



2 FLOODPLAIN SECTION
C-3 NO SCALE

Figure 4: Floodplain Impact



Minnesota Watersheds
2025 Annual Conference
Grand View Lodge, Nisswa, MN

Annual Business Meeting
AGENDA
Friday, December 5, 2025 | 8 a.m.

GENERAL BUSINESS

- 8:00 a.m. Call to Order and Confirm Quorum
- 8:01 a.m. Approval of Agenda (Action)
- 8:02 a.m. Approval of 2024 Annual Business Meeting Minutes (Action) – Brad Kramer
- 8:05 a.m. Treasurer’s Reports – Brad Kramer
 - 2025 Year End Financial Report (Action)
 - 2025 Review of Financial Procedure Report (Action)
 - FY 25-26 Proposed Budget (Action)

REPORTS

- 8:30 a.m. President’s Report – Brad Kramer
- 8:40 a.m. Caucus Election Results Report – Brad Kramer
- 8:45 a.m. Executive Director’s Report – Jan Voit
- 9:00 a.m. Board of Water and Soil Resources Report – Assistant Director Justin Hanson

ACTION ITEMS

- 9:15 a.m. **STRATEGIC PLAN** (Action) – Brad Kramer
- 9:30 a.m. **BYLAWS HEARING** (Action) – Brad Kramer
- 9:45 a.m. **LEGISLATIVE PLATFORM** (Action) – Brad Kramer
- 10:00 a.m. **RESOLUTIONS HEARING** (Action) – Brad Kramer

Note: There will be two microphones in the room – One to use if you are “FOR” an amendment and one if you are “AGAINST” an amendment. If you wish to testify on a resolution, please proceed to the appropriate microphone and limit your comments to two minutes. Any resolutions considered at the annual business meeting must be recommended by the board of directors and require a two-thirds majority vote of the delegates present to be adopted.

- **Resolution 4** – Seeking Revision to Minnesota Statute 471.617 to Include Watershed Districts and Watershed Management Organizations
- **Resolution 5** – Improving Mitigation Under the Minnesota Endangered Species Act
- **Resolution 6** – Supporting a Legislative Amendment to Clarify the Deadline for Watershed Districts to Certify Levies

10:30 a.m. **2026 LEGISLATIVE PRIORITIES**

11:00 a.m. **ADJOURNMENT**