

COON CREEK WATERSHED DISTRICT

Request for Board Action

MEETING DATE: November 10, 2025
AGENDA NUMBER: 09
ITEM: Minor Plan Amendment Public Hearing

AGENDA: Policy

BACKGROUND

On January 27th, 2025, the Board directed staff to begin a review of the current Capital Improvement Plan (CIP) to evaluate the need for a minor Plan amendment.

On September 22nd, 2025, the Board directed staff to initiate the minor amendment process for the proposed minor Plan amendment.

On October 9th, 2025, staff presented an overview of the minor Plan amendment to the TAC and did not receive any comments from the group.

On October 21st, 2025, the proposed minor Plan amendment was released to all state and local agency Plan reviewers for the 30-day review period. Plan reviewers received the draft amendment electronically with the appropriate striken out and underlined formatting and the stated intent that CCWD is following the minor amendment procedure for this amendment in accordance with MS 103B.231 and MR 8410.0140. The proposed minor Plan amendment can be found here: [2024-2033 CCWD Comprehensive Plan – 2025 Minor Amendment](#).

ACTIONS REQUESTED

1. Receive the public record documentation in Table 1
2. Hold a public hearing on the proposed minor Plan amendment to hear comments or concerns from the public.

Table 1: Timeline and documentation of the minor amendment process.

Date	Event	Documentation
01/27/2025	CCWD Board directed staff to begin a review of the CIP in the 2024-2033 Comprehensive Watershed Management Plan	Minutes
09/22/2025	CCWD Board directed staff to initiate the minor plan amendment process	Minutes
10/21/2025	Release of proposed amendment to the 2024-2033 Comprehensive Watershed Management Plan for public review	Email notice , Public notice , Affidavit
11/5/2025	MPCA minor amendment comment letter	Letter
11/10/2025	Public hearing on minor Plan amendment	
11/20/2025	End of public comment period	
11/27/2025	BWSR determination if amendment is “minor”	
TBD (12/8/2025)	Board adoption of amended Plan	

PERTINENT FACTS

The Plan is being amended to update the capital improvement plan (CIP) with improved cost estimates, project timing, and 8 new projects. Updated cost forecasts for the 2024-2033 CIP decreased from \$104 million to \$84 million.

MPCA submitted a letter stating they have no comments on the amended Plan. No other comments have been submitted.

A public meeting on the draft Plan amendment is required by MR 8410.0140.

RECOMMENDATION

1. Receive the public record as documented in Table 1
2. Hold a public hearing on the proposed minor Plan amendment to hear comments or concerns from the public.