

**COON CREEK WATERSHED DISTRICT  
BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, June 23, 2025, at the Coon Creek Watershed District Office.

**1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: Mary Campbell, Jim Hafner, and Dwight McCullough.

Board Members absent: Erin Lind, Jason Lund

Present Via Zoom: Jennifer Lattin, Tyler Thompson

Staff Present: Tim Kelly, Erin Margl, Jessica Lindemyer, Hattie Hillukka and Michelle Ulrich

**2. Approval of the Agenda**

Board Member McCullough moved to add permit item 7 - 2025 MIPC Project – Highway 10 to the Consent Items. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

Board Member Campbell moved to Approve the amended agenda. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

**3. Announcements**

No announcements

**4. Open Mic/Public Comment**

No one was present for comment.

**CONSENT ITEMS**

**5. Approval of Minutes of June 9, 2025**

**6. Approval of Bills for Payment**

Claims totaling \$85,499.56 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0019--MINNESOTA BOARD OF WATER AND SOIL RESOURCES	180.00
V0037--ECM PUBLISHERS INC	113.40
V0047--AH IND SCHOOL DIST 11	2,280.00
V0047--AH IND SCHOOL DIST 11	4,830.00
V0110--RESPEC COMPANY LLC	7,758.75
V0128--YTS COMPANIES LLC	7,393.75
V0128--YTS COMPANIES LLC	3,587.50
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	216.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	248.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	161.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	237.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	144.00
V0150--PROWIRE INC	276.00
V0150--PROWIRE INC	695.00
V0197--VANDERBILT, CHASE	34.30
V0221--ABDO LLP	1,250.00
V0221--ABDO LLP	5,466.67
V0242--METRO I NET	6,753.00
V0302--PETTY CASH C/O JULIE PETERSON	107.66
V0348--BLUE CROSS BLUE SHIELD OF MN	23,396.36
V0350--FIRST UNUM LIFE INSURANCE COMPANY	1,345.01
V0352--HEALTH EQUITY INC	35.10
V0352--HEALTH EQUITY INC	1,250.00
V0352--HEALTH EQUITY INC	778.06
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,573.28
V0373--NORTHDALE CONSTRUCTION CO	3,060.00
V0389--T SQUARED STORAGE LLC	1,742.62
V0390--STRUCTURAL BUILDINGS INC	1,965.74
V0391--JOHN & CHRISTINE KINGHORN	1,477.36
	<b>85,499.56</b>

*The following permit item was moved to the Consent Agenda.*

## **7. 2025 MIPC Project – Highway 10**

The purpose of this project is for two excavations to remove and replace existing pipeline elbow within CenterPoint's existing easements along the north and south side of Highway 10, Coon Rapids, Minnesota.

CenterPoint Energy is proposing to replace two small sections of an existing 16-inch natural gas pipeline. The project consists of 2 excavations to remove and replace existing pipeline elbows via the open trench method. The project will disturb 1.48 acres and create no regulated impervious surface. The area drains to Lower Coon Creek. The relevant water resource concerns are erosion and sediment control, wetlands, and floodplain. These correspond to District Rules 4, 5, and 6.

Staff recommendation was to Approve with two (2) Conditions and zero (0) Stipulations as outlined in the complete Permit Application Review Report dated June 18, 2025, and before the Board of Managers on June 23, 2025.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,750.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to stabilize soils and soil stockpiles within 24 hours of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations: None

Board Member Campbell moved to Approve the Consent Agenda Items. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays

**POLICY ITEMS**

**PERMIT ITEMS**

**8. Hogie Home**

The purpose of this project is for the construction of a driveway, shed and home on a 10-acre parcel on the north side of Old Constance, 3rd parcel west of university extension, Andover, Minnesota.

The project was initially approved and permitted for the construction of a new driveway and shed on an undeveloped parcel with the condition that another application was to be made in the future for the construction of a home on the same parcel. Stormwater treatment would then be required for all the impervious from both applications. The applicant is now proposing the construction of the home and stormwater treatment. This parcel drains to County Ditch 58. The relevant water resource concerns are stormwater management, erosion and sediment control, wetlands and floodplain. These correspond to District Rules 3, 4, 5, and 6.

Staff recommendation was to Approve with one (1) Condition and two (2) Stipulations as outlined in the complete Permit Application Review Report dated June 18, 2025, and before the Board of Managers on June 23, 2025.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of an additional performance escrow in the amount of \$60.00.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.

Board Member Hafner moved to Approve the Hogie Home Permit Item as recommended by staff with one Condition and two Stipulations. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays

**DISCUSSION ITEMS**

**9. Municipal Insight Survey Results**

Jessica Lindemyer, Engagement Coordinator, presented an overview of the completed Municipal Insight Survey, including key insights from the final research report. The objective of the Municipal Insight Survey was to determine the best methods for engaging with CCWD's municipal partners by identifying their needs, values, and priorities as they relate to water management with the goal of improving the District's Engagement and Public Information Strategy. Insights from the research report included key factors for justifying water management funding, trusted sources of information, and meaningful differences between audience groups.

There was general discussion regarding sample size, survey methods, and terminology.

Lindemyer stated that this research report would also be shared with CCWD's Technical Advisory Committee and Citizen Advisory Committee.

Staff recommendation was to receive the report.

Board Member Campbell moved to Receive the Municipal Insight Survey Results Report. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

## **10. Discuss Board Tour**

The Board of Managers of the Coon Creek Watershed District held a special meeting for the annual Board Tour on Monday, June 16, 2025, beginning at the Coon Creek Watershed District Office.

The Board's tour of the District included stops at 1) Elwell Farms- Lexington Waters developments in Blaine and Ham Lake. The developer of Lexington Waters joined the tour during the stop; 2) Coon Rapids Dam Regional Park in Coon Rapids to view the Lower Coon Creek Corridor Restoration Project; and 3) Fields of Andover/Rural Reserve, a proposed 805-acre development on Ditch 37.

Administrator Kelly asked Board members to identify what went well and what changes could be made for future tours. McCullough said he felt the bus was great, Hafner mentioned that he appreciated the specific tour sites and Campbell questioned the need for the large size of the bus. Mr. Kelly responded that next year the bus would be reserved earlier in the season as to ensure the bus size we need would be available.

## **11. Update on Minnesota Watersheds (MW) Resolutions**

Mr. Kelly reported that the Minnesota Watersheds meeting was last week and the resolutions were accepted. During the meeting they mentioned they will combine CCWD's two resolutions for consideration, and will have the full board meeting on June 24, 2025, in Roseau, Minnesota.

The topic regarding Endangered Species will be discussed again in August, this time with more legislative language.

## **INFORMATIONAL ITEMS**

### **12. Some Minnesota boaters will need safety training, permit starting July 1**

Mr. Kelly noted that the new rule regarding boater safety training and permitting applies to the District and staff will be trained to be in compliance.

This new rule is due to the impact that boating can have on the erosion of lakeshore. Mr. Kelly noted that some local lakes such as Crooked Lake are now enforcing the No Wake Ordinance to help with the problem.

## **ADJOURNMENT**

Board Member McCullough moved to adjourn at 6:34pm. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and McCullough) and no nays.

  
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President