

COON CREEK WATERSHED DISTRICT
Request for Board Action

MEETING DATE: February 23, 2026
AGENDA NUMBER: 8
ITEM: Confined Space Safety Policy

AGENDA: Discussion

ACTION REQUESTED

Discuss the proposed Confined Space Safety Policy and consider adoption of Resolution No. 2026-03.

PURPOSE & SCOPE OF ITEM

To provide Board review of a proposed Confined Space Safety Policy supporting implementation of a written confined space program consistent with applicable safety requirements.

BACKGROUND

The Coon Creek Watershed District owns and operates infrastructure that meets the definition of a confined space under the Occupational Safety and Health Administration (OSHA) standards. District staff may also need to enter confined spaces that are not owned or operated by the District in order to complete assigned responsibilities. Staff have received confined space training and the District has obtained the necessary equipment and procedures to comply with applicable safety requirements.

OPTIONS

1. Discuss and determine not to proceed with adoption.
2. Discuss and provide directions on revisions; forward to a future meeting.
3. Discuss and adopt Resolution No. 2026-03 approving the Coon Creek Watershed District Confined Space Safety Policy.

COON CREEK WATERSHED DISTRICT

POLICY & PROCEDURES MANUAL

Policy: Confined Space Safety

PURPOSE

To protect employee safety through implementation of a written confined space program consistent with applicable occupational safety regulations.

POLICY

The Coon Creek Watershed District (District) shall comply with applicable occupational safety regulations governing confined spaces.

The District shall establish, implement, and maintain a written confined space program consistent with applicable regulatory requirements.

District employees shall not enter permit-required confined spaces except in accordance with the District's written confined space program and required entry authorization procedures.

The Administrator is responsible for drafting and administering the confined space program, including employee training, entry permitting, equipment standards, and related procedures necessary to ensure compliance and employee safety.

Detailed procedures and operational documents associated with the confined space program shall be maintained administratively and updated as necessary.

**RESOLUTION 2026-03
ADOPTING THE COON CREEK WATERSHED DISTRICT
CONFINED SPACE SAFETY POLICY**

WHEREAS, The Coon Creek Watershed District is authorized and formed under Minnesota Statutes 103D, and

WHEREAS, The Coon Creek Watershed District is committed to maintaining a safe working environment for its employees; and

WHEREAS, Coon Creek Watershed District employees may encounter or enter confined spaces in the course of performing monitoring, inspection, maintenance, or other work activities; and

WHEREAS, Applicable occupational safety regulations require employers to evaluate confined spaces and, when applicable, maintain a written confined space program;

NOW THEREFORE BE IT RESOLVED, That the Board of Managers hereby adopts the Coon Creek Watershed District Confined Space Safety Policy attached hereto as Exhibit A; and

BE IT FURTHER RESOLVED That the Administrator is authorized to implement and administer the policy and associated internal procedures necessary to ensure compliance with applicable regulations.

Board Member _____ moved to adopt Resolution 2026-03, Adopting the Coon Creek Watershed District Confined Space Safety Policy. Seconded by Board Member _____.

Upon a vote, there were _____ yeas and _____ Nays as follows:

	Yea	Nay	Absent	Abstain
Hafner				
Lind				
Lund				
Campbell				
McCullough				

Date: February 23, 2026

CCWD Board President

Date: February 23, 2026