

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, April 27, 2026, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:34 PM

Board Members Present: Jim Hafner, Mary Campbell, and Erin Lind.

Board Members Present Via Zoom: None.

Board Members Absent: Jason Lund and Dwight McCullough

Staff Present: Jon Janke, Erin Margl, Jessica Lindemyer, and Michelle Ulrich

Attending via Zoom: None.

2. Approval of the Agenda

Board Member Campbell moved to add permit items #8 P26-017 2026 Rehabilitation Project No. ST2026-01, #9 P26-011 City of Coon Rapids Project 26-1 Street Reconstruction, #11 P23-021 Crosstown Shopping Center Street Reconstruction, #12 P26-019 Newmark Homes Single Family Home, and #13 P25-033, SP 0217-36 TH610 and East River Road Interchange to the Consent Agenda. Seconded by Board Member Lind. The motion carried with three (3) yeas (Board Members Hafner, Campbell, and Lind) and no nays.

Board Member Lind moved to approve the amended agenda. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Hafner, Campbell, and Lind) and no nays.

3. Announcements

No announcements.

4. Open Mic/Public Comment

No one was present for comment.

CONSENT ITEMS

5. Approval of Minutes of April 13, 2026

6. Bills/Accounts Payable

Claims totaling \$116,442.14 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0033--DELL MARKETING LP	1,150.02
V0054--MICHELLE J ULRICH PA	3,278.75
V0055--MINUTEMAN PRESS	122.08
V0094--STATE OF MN AUDITOR	5,947.93
V0096--RANDY WESP EXCAVATING LLC	3,200.00
V0102--US GEOLOGICAL SURVEY	41,623.00
V0103--BANKERS ADVERTISING CO	494.68
V0110--RESPEC COMPANY LLC	14,706.25
V0348--BLUE CROSS BLUE SHIELD OF MN	23,032.12
V0350--FIRST UNUM LIFE INSURANCE COMPANY	660.76
V0351--DELTA DENTAL OF MN	1,787.55
V0352--HEALTH EQUITY INC	900.00
V0352--HEALTH EQUITY INC	573.25
V0352--HEALTH EQUITY INC	855.35
V0360--PAYLOCITY	538.99
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,098.21
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,215.00
V0415--GOPHER STATE ONE CALL	1.35
V0433--VRBB DEVELOPMENT LLC	2,657.50
V0434--LYMAN LUMBER	5,599.35
	116,442.14

The following permit items were moved to the Consent Agenda.

8. P26-017 2026 Rehabilitation Project No. ST2026-01

The purpose of this item is street reclamation, curb and gutter work, and watermain replacement located at various streets west of Hwy 65 between Osborne Rd and 73rd Ave NE, Fridley Minnesota.

The City of Fridley is proposing the reclamation of various city streets with curb and gutter work and minor water main replacement. The project will disturb 1.62 acres of boulevard and create no regulated impervious surface. The area drains to Oak Glen Creek. The relevant water resource concern is Soils and Erosion Control which is District Rule 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and one (1) Stipulation.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$6,480.00.

Rule 4.0 – Soils and Erosion Control

2. Provide a standard detail for the concrete washout station.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

9. P26-011 City of Coon Rapids Project 26-1 Street Reconstruction

The purpose of this item is street reconstruction and water main replacements located at various streets in Coon Rapids, Minnesota.

The City of Coon Rapids is proposing the reconstruction of approximately 4 miles of city streets. Watermain services are also proposed to be replaced in most of the project area. Stormwater treatment is proposed through a 2027 regional pond project. The project will disturb 19.88 acres total (4.85 acres of boulevard disturbance) and create 15.03 acres of regulated impervious surface. Portions of the project drain to Lower Coon Creek, Pleasure Creek, and the Mississippi River. The relevant water resource concerns are Stormwater Management and Soil and Erosion Control, which are District Rules 3 and 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and three (3) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$19,400.00.

Rule 4.0 – Soils and Erosion Control

2. Provide a construction plan sheet that shows locations of proposed erosion and sediment control devices.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-builts for the stormwater management practices and associated structures, including volume, critical elevations and proof of installation for hydrodynamic separators.

11. P23-021 Crosstown Shopping Center Street Reconstruction

The purpose of this item is Street Reconstruction at The Crosstown Shopping Center located on the northeast corner of the intersection of Trunk Highway 65 and Crosstown Boulevard. Ham Lake, Minnesota.

The City of Ham Lake is proposing road reconstruction near the Crosstown Shopping Center that includes intersection alignment changes, addition of curb and gutter, and road widening. The project will disturb 7.19 acres and create 3.57 acres of regulated impervious surface. A portion of the project drains north to the Upper Rum River Water Management Organization (URRWMO), and the south portion drains to County Ditch 58. The relevant water resource concerns are stormwater management and soils and erosion control which correspond with District Rules 3 and 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was Approve with four (4) Conditions and three (3) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$5,595.00.

Rule 3.0 – Stormwater Management

2. The project results in an increase in discharge rates to Wetland 2 for all modeled storm events (Pond 2P inflow in the models). Written approval from the property owner will be required for the increase in discharge rates to Wetland 2.

3. The project results in an increase in discharge rates to the MnDOT ditch for the 2- and 10-year storm events (Pond 5P inflow in the models). Written approval from MnDOT will be required for the increase in discharge rates to MnDOT ROW.

4. SAFL Baffles are not very effective in non-flow-through structures. Please consider moving the sump/SAFL baffle within CBMH 412 to a downstream flow-through structure (MH 411 or 410).

Stipulations:

The permit will be issued with the following stipulations as conditions of the permit. accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-builts for the stormwater management practices and Associated structures, including volume, critical elevations and proof of installation or hydrodynamic separators.

12. P26-019 Newmark Homes Single Family Home

The purpose of this item is construction of a single-family home located at 12883 Xylite Street NE. Blaine, Minnesota.

The applicant is proposing the construction of a single-family home on Xylite Street in the City of Blaine. The project will disturb approximately 7,000 square feet (0.17 acres) and create no regulated impervious surface. The area drains to County Ditch 59. The relevant water resource concern is soils and erosion control which is District Rule 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with one (1) Condition and zero (0) Stipulations.

Conditions:

Rule 4.0 – Soils and Erosion Control

1. Update the ESC plan to include the following:
 - a. a note to stabilize soils and soil stockpiles within 24 hours if inactivity.
 - b. a note to sweep streets free of sediment by the end of each workday.
 - c. a note that inspections and maintenance of erosion and sediment control devices will take place.
 - d. provide inlet protection at nearby catch basin.
 - e. provide standard details for erosion and sediment control devices.
 - f. include a note that construction debris and stormwater contaminants will be secured and stored under cover.

Stipulations: none

13. P25-033 SP 0217-36 TH610 and East River Road Interchange

The purpose of this item is road reconfiguration including new loop ramps, widening of existing bridges, utility work and associated stormwater treatment features located at TH610 and East River Road Interchange Coon Rapids, Minnesota.

The City of Coon Rapids is proposing the reconstruction and reconfigurations of the Hwy 610 and East River Road interchange. The project will include two new loop ramp entrances, bridge widening, trail realignment and pedestrian underpass, as well as associated stormwater treatment features. The project will disturb 30.98 acres and create 11.11 acres of regulated impervious surface. The relevant water resource concerns are stormwater management, soils and erosion control, and wetlands which correspond to District Rules 3, 4, and 5.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with (one)1 Condition and four (4) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$17,490.00.

Stipulations:

The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction.
If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Completion of post construction infiltration tests on the NE Loop Infiltration Basin and SW Ramp Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

Board Member Campbell moved to approve the consent agenda. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members Hafner, Campbell, and Lind) and no nays.

POLICY ITEMS

7. 2025 Annual Report

The purpose of this item is to approve the 2025 Annual Report for submittal to the State of Minnesota. The Annual Report is required under Minnesota Statutes and Minnesota Rule 8410.0150 and must be submitted annually to the Board of Water and Soil Resources (BWSR) by April 30. The report summarizes the District's financial condition, program activities, monitoring trends, and permitting activities for 2025, and documents progress toward implementation of the Comprehensive Watershed Management Plan.

A discussion was held regarding potential changes to the report format for next year and methods for disseminating the report to partner organizations and the public. The Board commended staff on their efforts to make the report more approachable for the public.

Board Member Campbell moved to Approve the 2025 Annual Report for Submittal to the State of Minnesota. Seconded by Board Member Lind. The motion carried with three (3) yeas (Board Members Hafner, Campbell, and Lind) and no nays.

PERMIT ITEMS

10. P26-002 Costco Fuel Facility Relocation

The purpose of this item is a fuel facility decommission and relocation with associated stormwater treatment and minor drive aisle adjustment located at 12547 Riverdale Blvd. Coon Rapids, Minnesota.

Watershed Development Coordinator Erin Margl explained that Costco is proposing the relocation of their fueling station with associated stormwater treatment features.

The project will disturb 4.3 acres and create 3.9 acres of regulated impervious surface. The project drains to County Ditch 54-1 toward Coon Creek. The relevant water resource concerns are stormwater management and soils and erosion control. These correspond to District Rules 3 and 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with three (3) Conditions and three (3) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$17,200.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

1. Update the erosion control plan to include the following:
 - a. a note to stabilize soils and soil stockpiles within 7 days of inactivity.
 - b. standard details for inlet protection and concrete washout station.
 - c. a note that streets will be swept clear of sediment by the end of each work day.

Stipulations:

The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

There was a brief discussion regarding where the water that is not being treated by the underground detention facility is going. Ms. Margl confirmed that the water not being treated by the underground system is being directed to the regional pond or municipal stormwater system. Ms. Margl discussed with the Board the who is responsible for the maintenance of the regional pond and the sequencing that the permittee went through to achieve maximum extent practicable.

Board Member Hafner moved to approve Permit Item #P26-002 Costco Fuel Facility Relocation with three (3) Conditions and three (3) Stipulations. Seconded by Board member Campbell. The motion carried with three (3) yeas (Board Members Hafner, Campbell, and Lind) and no nays.

DISCUSSION ITEMS

14. Watershed Management Video

The purpose of this item is to provide Board members with accessible watershed management training resources to strengthen their understanding of District roles, responsibilities, and governance and support more informed decision making.

In December 2025, a video series developed by the Board of Water and Soil Resources (BWSR) for members of local government boards and commissions was shared with the Board.

There was no video viewed by the Board at this meeting.

INFORMATIONAL ITEMS

No informational items were presented to the Board.

District Administrator Jon Janke noted that the current legislative session ends in mid-May. Depending on the amount of movement made leading up to that time, the Board may see several informational items brought forward to the May 11th meeting.

There was discussion regarding the status of the open Project Manager position. District Administrator Jon Janke shared that he intends to extend an offer letter to a candidate by the end of the week.

ADJOURNMENT

Board Member Campbell moved to adjourn at 5:59 p.m. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members Hafner, Campbell, and Linde) and no nays.



President