

## **BOARD MEETING AGENDA**

**Board Room**  
**Coon Creek Watershed District Offices**  
**Monday, June 8, 2026**  
**12:00 p.m.**

### **Board of Managers:**

Jim Hafner, President; Jason Lund, Secretary; Mary Campbell, Treasurer; Dwight McCullough, Member at Large  
**Note:** Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

1. **Call to Order**
2. **Approval of the Agenda** (*Additions/Corrections/Deletions*)
3. **Announcements**
4. **Open Mic/Public Comment**

*Members of the public at this time may address the Board, for **up to three minutes**, on a matter not on the Agenda. Individuals wishing to be heard must sign in with their name and address at the door. Additional comments may be accepted in writing. Board action or discussion should **not** be expected during the presentation of public comment/open mic. Board members may direct staff to research the matter further or take the matter under advisement for consideration at a future Board meeting.*

### **CONSENT ITEMS**

*The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of a Board member, staff member or a member of the audience.*

5. Approval of May 26, 2026, minutes
6. Receive Administrator's Report
7. Advisory Committee Report
8. Bills/Accounts Payable

### **POLICY ITEMS**

### **PERMIT ITEMS**

9. NR Properties – Blaine Industrial Building
10. Jim Peterson Park Improvements

### **DISCUSSION ITEMS**

11. 2027 Preliminary Capital Equipment Budget
12. 2027 Preliminary Program Cost Budget
13. Watershed Management Video

### **INFORMATIONAL ITEMS**

14. Board Tour Itinerary

### **ADJOURN**



## **COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING**

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Tuesday, May 26, 2026, at the Coon Creek Watershed District Office.

### **1. Call to Order**

The meeting was called to order at 5:30 PM

Board Members Present: Jim Hafner, Jason Lund, Mary Campbell and Dwight McCullough.

Board Members Present Via Zoom: None

Board Members Absent: Erin Lind

Staff Present: Jon Janke, Erin Margl, Jessica Lindemyer, Hattie Hillukka and Michelle Ulrich

Attending via Zoom: None

### **2. Approval of the Agenda**

Board Member McCullough moved to add permit items #9 P26-015 Blaine Town Center Parking Lots, #10 P26-029 CSAH 12 and 52, and #11 P23-076 Suite Living Coon Rapids to the Consent Agenda. Seconded by Board member Lund. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

Board member Lund moved to approve the amended agenda. Seconded by Board member Campbell. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

### **3. Announcements**

No announcements

### **4. Open Mic/Public Comment**

No comments

## **CONSENT ITEMS**

### **5. Approval of Minutes of May 11, 2026**

### **6. Bills/Accounts Payable**

Claims totaling \$96,297.61 on the following disbursement list will be issued and released upon Board approval.

<b>Vendor</b>	<b>Amount</b>
V0014--ANOKA CONSERVATION DISTRICT	23,550.00
V0015--ANOKA COUNTY MN	1,000.00
V0027--CITY OF FRIDLEY	24,900.00
V0038--ENVIRONMENTAL SYSTEMS RESEARCH INST INC ESRI	7,500.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	195.00
V0348--BLUE CROSS BLUE SHIELD OF MN	25,301.52
V0350--FIRST UNUM LIFE INSURANCE COMPANY	737.62
V0351--DELTA DENTAL OF MN	1,787.55
V0352--HEALTH EQUITY INC	288.46
V0352--HEALTH EQUITY INC	905.35
V0360--PAYLOCITY	572.68
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	7,644.43
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,215.00
V0384--MN POLLUTION CONTROL AGENCY	700.00
	<b>96,297.61</b>

*The following permit items were moved to the Consent Agenda.*

## **9. P26-015 Blaine Town Center Parking Lots**

The purpose of this item is the construction of several parking areas as well as stormwater treatment features for use in the Blaine Town Center redevelopment area located West of Radisson Road and east of former Invictus, Blaine, Minnesota.

The applicant is proposing the construction of several parking areas as well as stormwater treatment features for use in the Blaine Town Center redevelopment area. The project is also providing treatment for run off from the Blaine Town Center Parking Ramp (P26-005) and Scheels (P26-018). The project will disturb 13 acres and create 9.03 acres of regulated impervious surface. The area drains to County Ditch 41. The relevant water resource concerns are stormwater management and soils and erosion control which are District Rules 3 & 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with 5 Conditions and 5 Stipulations.

### **Conditions:**

#### Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$52,000.00 and execute a signed escrow agreement.

#### Rule 3.0 – Stormwater Management

2. Ensure the MIDS model reflects the updated design.
3. Ensure the values listed in the Stormwater Report narrative align with the values in the HydroCAD model.
4. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

5. Provide a note to sweep streets free of sediment by the end of each workday.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Completion of a post excavation (prior to rock placement) infiltration test on Underground Infiltration System 5 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. Completion of a post construction infiltration test on Infiltration Basin 3 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
5. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

**10. P26-029 CenterPoint CSAH 12 & CSAH 52**

The purpose of this item is the directional bore relocation and abandonment of utility lines located at County State Aid Highway 12 & County State Aid Highway 52 in Blaine, Minnesota.

CenterPoint Energy is proposing the directional boring of new utility lines and utility line abandonment along 109<sup>th</sup> Avenue and near the intersection of 109<sup>th</sup> Avenue and Radisson Rd in Blaine. This work coincides with the Anoka County signal project in the same area. The project will disturb 0.64 acres and create no regulated impervious surface. The project drains to Ditch 41. The relevant water resource concern is erosion and sediment control

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with three (3) Conditions and one (1) Stipulation.

**Conditions:**

Rule 2.7 – Procedural Requirements

1. Submittal of performance escrow in the amount of \$2,560.00.

Rule 4.0 – Soils and Erosion Control

2. Update erosion control plans to show location of inlet protection.
3. Update erosion control plans to stabilize exposed soils and stockpiles within 24 hours.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

**11. P23-076 Suite Living Coon Rapids**

The purpose of this item is the construction of a new assisted living facility with parking and associated stormwater treatment features located at 600 Coon Rapids Blvd NW, Coon Rapids, Minnesota.

The applicant proposes the construction of a new senior living facility with parking and associated stormwater treatment features. This application is a redesign of plans approved under the same PAN and permitted under Permit 2387, which was not constructed. The project will disturb 2.1 acres and create 1.01 acres of impervious surface. The area is in the Lower Coon Creek sub watershed. The relevant water resource concerns are stormwater management and soils and erosion control, which correspond to District Rules 3 and 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with five (5) Conditions and four (4) Stipulations.

**Conditions:**

Rule 2.7 – Procedural Requirements

1. Provide an additional escrow in the amount of \$5,100 and execute a signed escrow agreement.

Rule 3.0 – Stormwater Management

2. Please revise filtration basin design to allow for a minimum of 18" from media depth from the bottom of the basin to the top of the drain tile choking stone. It appears the upstream draintile invert only provides 13" of filtration media (877 bottom, 5" of aggregate bedding, 6" drain tile at 855 invert). Provide justification of site constraints if this is not feasible.
3. Revise the Contech sump and CDS details on Sheet C5.3 to include site specific details and elevations.
4. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.
5. Proof of dissolution of previous O&M Agreement.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
4. Completion of a post construction infiltration test on the filtration basin by filling the basin to a minimum depth of 6 inches with

water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.

Board Member Campbell moved to approve the Consent Agenda items. Seconded by Board Member Lund. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

## **POLICY ITEMS**

### **7. Water Education Grant – Pond Exploration Equipment**

Engagement Coordinator Jessica Lindemyer presented Water Education grant application 26-01 on May 6<sup>th</sup> from Cody Rossetti, the Interpretive Program Coordinator for Springbrook Nature Center (SNC). The application was for a \$1,000 Water Education Grant to help fund the replacement of broken and aging pond sampling equipment used to implement SNC's pond exploration program. This is the first Water Education Grant Application Coon Creek Watershed District (CCWD) has received from Springbrook Nature Center since 2014.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to approve the Water Education Grant application of \$1,000 for the costs associated with implementing a PreK-12 pond exploration program at Springbrook Nature Center.

Board Member Lund moved to approve the request for the Water Education Grant application of \$1,000 for the costs associated with implementing a PreK-12 pond exploration program at Springbrook Nature Center. Seconded by Board Member McCullough. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

### **8. Request to Seek Proposals – Economic Analysis**

Administrator Janke presented this item regarding consultant selection process for a budgeted economic analysis intended to support long-term District planning, funding, implementation, and public cost communication.

The District has previously budgeted funds for an Economic Analysis. The budgeted project identifies valuation, willingness to pay, and financing mechanisms as intended study elements to support achieving and maintaining the District's mission long term.

Staff have been refining the intended purpose and scope of the study. The current working approach is to develop practical economic information and decision-support tools the Board and staff can use to evaluate long-term implementation needs, funding options, public cost, financing mechanisms, and the value of District programs and projects.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to authorize staff to solicit proposals for the District Economic Analysis and return to the Board with proposal results and a recommended consultant selection.

The Board had a discussion, and member Lund liked the guidance from a 3rd party and member Campbell expressed that she was not wanting to spend the funds at this time.

Board Member Lund moved to proceed with option #1 to authorize staff to solicit proposals for the District Economic Analysis and return to the Board with proposal results and a recommended consultant selection. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members, Hafner, Lund, and McCullough) and one (1) nay (Board Member Campbell).

**PERMIT ITEMS** (moved to Consent Agenda)

## **DISCUSSION ITEMS**

### **12. Recognition of Board Member Service**

Mr. Janke presented that Coon Creek Watershed District (CCWD) would like to formally acknowledge and thank Board Member Erin Lind for 3 years of service on the Coon Creek Watershed District Board of Managers and Citizen's Advisory Committee.

Erin's service to the District included participation in policy discussions, permit reviews, budget development, planning efforts, and intergovernmental coordination activities supporting the District's mission and programs.

Members expressed Member Lind did a great job for the past three years and will be missed.

### **13. District Administrator Review Process**

Mr. Janke presented this item to provide the Board an opportunity to discuss the District Administrator review process, including whether and how it would like to conduct a six-month review or check-in.

The District's Personnel Guidance Manual includes language for a six-month review during the training or introductory period as part of the employee selection process and states that it applies to new hires, transfers, promotions, and rehires. The six-month point for the District Administrator position will occur at the end of June 2026.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to appoint two Board Members to conduct the District Administrator six-month review or check-in and report back to the Board as appropriate.

The Board had a discussion and member Hafner stated he sees value in a 1-year review, and members Lund and Campbell said a 6-month review would also be advisable.

Board Member Lund motioned to appoint Board Members Hafner and himself (Lund) to conduct the District Administrator six-month review and report back to the Board as appropriate. Seconded by Board Member Campbell. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

#### **14. Interest Proposals for Legal, Professional or Technical Consultant Services**

Mr. Janke presented this item to discuss the District's biennial solicitation of interest proposals and determine whether to proceed with the attached notice.

This solicitation is intended to identify firms interested in providing legal, professional, or technical consultant services to Coon Creek Watershed District (CCWD). CCWD may use responses to maintain awareness of available service providers, request additional information, or consider whether a separate service-specific request for proposals is appropriate. Submission of a response does not guarantee an interview, selection, or contract award.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to discuss and consider authorizing the District's solicitation of interest proposals for legal, professional, or technical consultant services pursuant to MN Statute 103B.227, subd. 5.

The Board discussed the benefits of reaching out for interest proposals. They also discussed whether advertising on our website as a means of advertising would be sufficient.

Board Member Lund moved to authorize the District's solicitation of interest proposals for legal, professional, or technical consultant services pursuant to MN Statute 103B.227, subd. 5.. Seconded by Board Member Campbell. The motion

carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

### **15. 2027 Preliminary Salaries and Benefits**

Mr. Janke presented this item to discuss the preliminary 2027 expenditure for staff Salaries & Benefits. At present the District budgets for 16.55 Full Time Equivalent (FTE) people.

Staff are requesting authorization to include temporary transition capacity within the Administration program due to the anticipated retirement of the Administrative Services Coordinator in summer 2027. The request would allow for recruitment, onboarding, overlap, and knowledge transfer to reduce disruption to District operations and preserve institutional knowledge.

Staff are also requesting authorization to restore a second position within the Public and Governmental Relations program. The program has historically operated with two staff positions but has operated with one dedicated coordinator since a 2024 retirement was not backfilled.

Based on the findings and exhibits as presented in the Staff Report, staff are requesting Board Members provide direction on budgeting for additional staff.

There was a Board discussion regarding the repurpose of the Director Role for a 2<sup>nd</sup> Project Manager as well as the replacement of Administrative Services Coordinator Corinne Elfelt. The discussion was about the replacement starting January 1, 2027, looking for a 3 month overlap. Member Hafner expressed concern about hiring too early. Member Lund mentioned with HR outsourcing he would not want to reduce services to staff.

Board member Hafner moved to receive the report and provide direction to staff on pursuing further replacement process for additional staff. Seconded by Board member Lund. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

### **16. Watershed Management Video**

The Board Members watched the Board of Water and Soil Resources (BWSR) instructional video Budgeting and Finance. The video was well received and informational.

## **INFORMATIONAL ITEMS**

### **17. Legislature Wraps 2026 Session with Bonding and Tax Agreements**

The 2026 legislative session concluded May 18, with lawmakers passing bonding, taxes, and other budget bills. Administrator Jon Janke mentioned the most notable information in the article was that the watershed can now pool benefits which is something that has not been open to watershed districts in the past.

### **ADJOURNMENT**

Board Member Lund moved to adjourn at 6:34pm. Seconded by Board Member Campbell. The motion carried with four (4) yeas (Board Members, Hafner, Campbell, Lund, and McCullough) and no nays.

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President

DRAFT

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 6  
**ITEM:** Administrator’s Report

**AGENDA:** Consent

**REQUESTED ACTION:**  
 Receive report.

**ADMINISTRATOR’S EVALUATION**

**District Capacity and Capability**

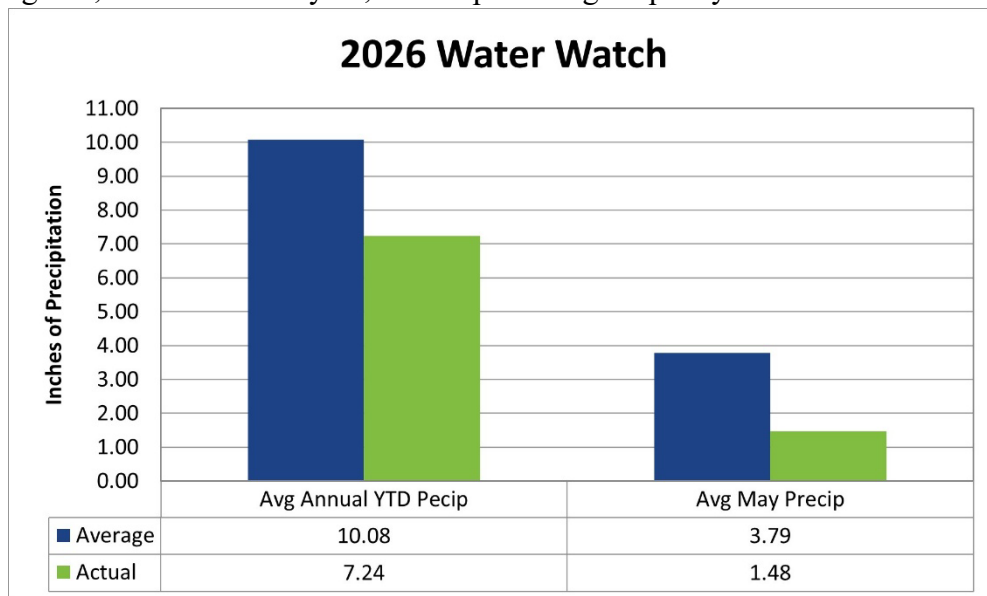
Efforts continue to focus on aligning staffing, workload expectations, and program priorities with available resources. Recent hiring efforts, including the Watershed Development Specialist and Project Manager positions, have improved organizational capacity. Workload balancing, succession planning, consultant support, and long-term staffing needs continue to be evaluated as part of operational and budget planning.

**MANAGEMENT SITUATION**

**Natural Environment**

The District received an average of **2.7 inches** of precipitation in the month of April. That puts the District at average for the month and 0.53 inches (8%) below for the year.

According to the latest [US Drought Monitor](#) release (May 28), all of Anoka County is now classified as Abnormally Dry. This is the first drought designation in Anoka County since January 2026. Water levels and flows across the District and throughout the region are low, or approaching low, for this time of year, and ample storage capacity remains across the landscape.



## Management Environment

Agency	Status
Federal Government	<ul style="list-style-type: none"> <li>FEMA and DNR are initiating an Anoka County Risk MAP flood study update, with a virtual kickoff meeting scheduled for June 30.</li> <li>Staff are also monitoring federal infrastructure funding, special district recognition, Clean Water Act Section 401 changes, Corps nationwide permits, and related policy issues.</li> </ul>
State Government	<ul style="list-style-type: none"> <li>The 2026 Minnesota legislative session adjourned on May 17 with limited direct operational impacts to the District. Notable items include new self-insurance authority for watershed organizations, a scheduled 50% reduction in state AIS funding beginning in 2027, new public improvement contractor payment information requirements effective August 1, and capital investment funding for DNR Flood Hazard Mitigation Grants and BWSR programs. Other monitored proposals did not result in immediate District operational changes.</li> </ul>
Minnesota DNR	<ul style="list-style-type: none"> <li>DNR continues developing updated Twin Cities HUC8 flood risk information, including the Coon Creek watershed. Flood risk review meetings are anticipated later this summer, and the updated data will support future Flood Insurance Rate Map and Flood Insurance Study updates. Anoka County remains on a separate countywide mapping timeline.</li> </ul>
Minnesota Pollution Control Agency (MPCA)	<ul style="list-style-type: none"> <li>MPCA released the draft 2026 Impaired Waters List for public comment through July 22. The impaired waters list is updated every two years under the federal Clean Water Act and identifies waters that do not meet water quality standards. No new impairments or delistings are proposed within the District. MPCA is proposing to reclassify three 2024 E. coli-based recreation impairments for Ditch 11, Ditch 41-4, and Ditch 58 from EPA Category 5 to EPA Category 4a, meaning the impairments would be recognized as already having an EPA-approved TMDL. This change reflects prior District comments that the 2016 Coon Creek Watershed District TMDL and WRAPS already address E. coli pollution Districtwide, including tributaries to Coon Creek and Sand Creek. Staff do not anticipate submitting additional comments on the 2026 list.</li> <li>MPCA has notified partners that MS4 annual reporting may be delayed while the state reporting system is completed.</li> </ul>
Minnesota Watersheds	<ul style="list-style-type: none"> <li>Minnesota Watersheds is coordinating member input on Clean Water Fund priorities, proposed 2026 resolutions, DNR permitting process improvements, and other statewide watershed policy issues. Staff are reviewing whether District comments are warranted.</li> </ul>

**COLLABORATOR ACTIONS CAPACITY AND CAPABILITY**

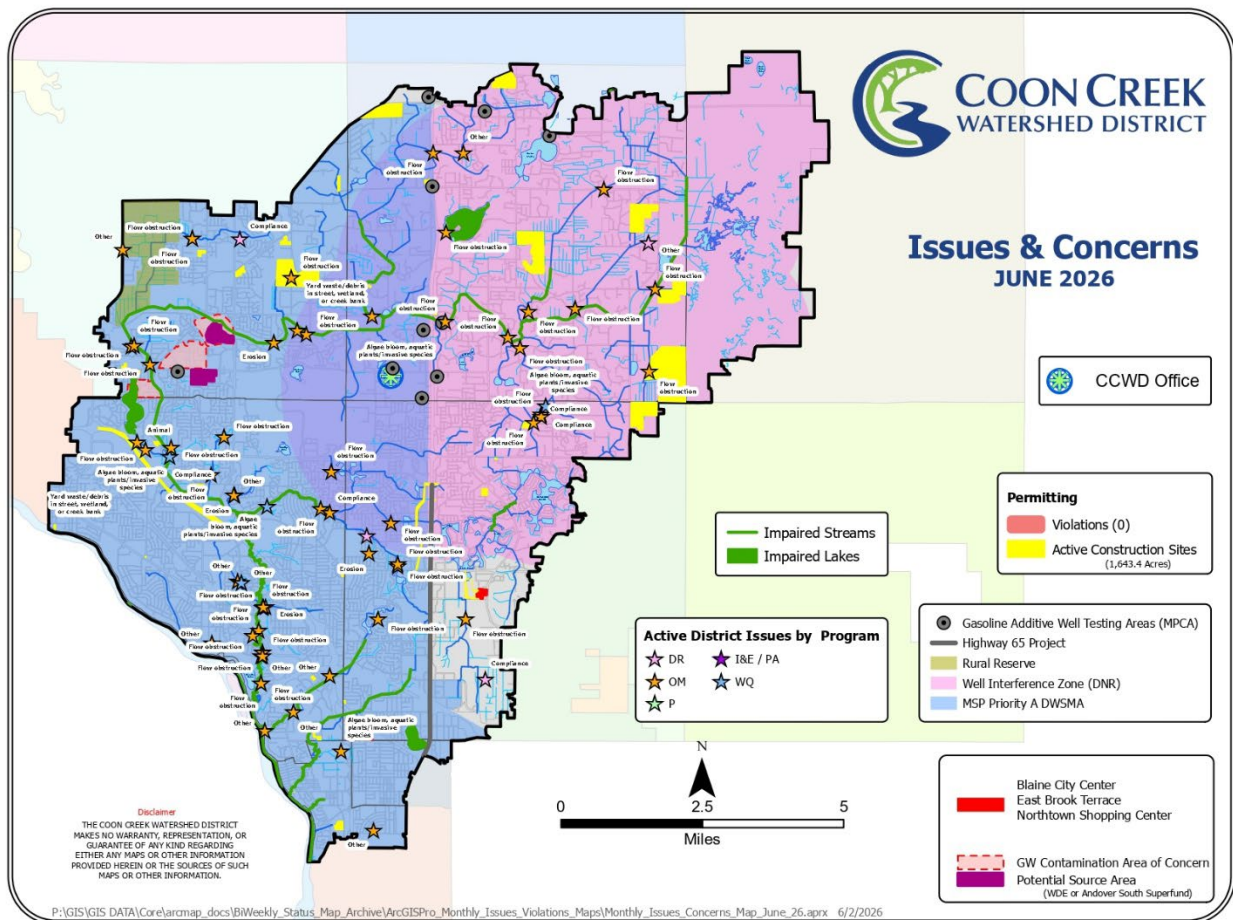
<b>Collaborator</b>	<b>Description</b>
Anoka County	<ul style="list-style-type: none"> <li>• Administering the standard appointment process to solicit applications for consideration to fill the CCWD Board vacancy following Manager Lind’s departure.</li> <li>• The <i>We Are Water</i> exhibit is scheduled to come to Northtown Library.</li> </ul>
Regional Partners	<ul style="list-style-type: none"> <li>• Anoka Conservation District informed the District that state grant funding is not currently available for ongoing invasive phragmites control work in 2026. ACD is hopeful funding may be restored in 2027 and has requested CCWD staff assistance with inspecting known infested sites within the District and coordinating control efforts if needed. CCWD maintains an aquatic invasive species contingency fund that may be available for time-sensitive response needs.</li> <li>• Staff reviewed the Anoka Conservation District 2025 Annual Report. The report highlights continued implementation work throughout Anoka County, including groundwater protection, shoreline stabilization, habitat restoration, and cost-share programs supported in part through watershed-based implementation funding partnerships.</li> </ul>

# PROBLEMS, ISSUES, AND CONCERNS

## Strategic Issues and Concerns

- **Emerging Trends and Risks:** Long-term water quality goals, regulatory complexity, chloride contamination, funding uncertainty, and increasing public communication demands continue to affect District planning, staffing, and implementation capacity.
- **State Regulatory Inconsistency and Unevenness:** State permitting processes continue to affect project timelines, administrative effort, and implementation predictability. Staff are coordinating with DNR, MPCA, Minnesota Watersheds, St. Louis County, and other partners on opportunities for improved clarity, consistency, and process coordination.
- **Stormwater Reuse and Plumbing Code Restrictions:** Proposed Minnesota Plumbing Code revisions affecting stormwater reuse remain an emerging concern. Staff are monitoring the issue with partners to support a practical approach that addresses public health concerns without unnecessarily limiting appropriate stormwater reuse for irrigation, water conservation, and stormwater management.

## Operational Issues and Concerns

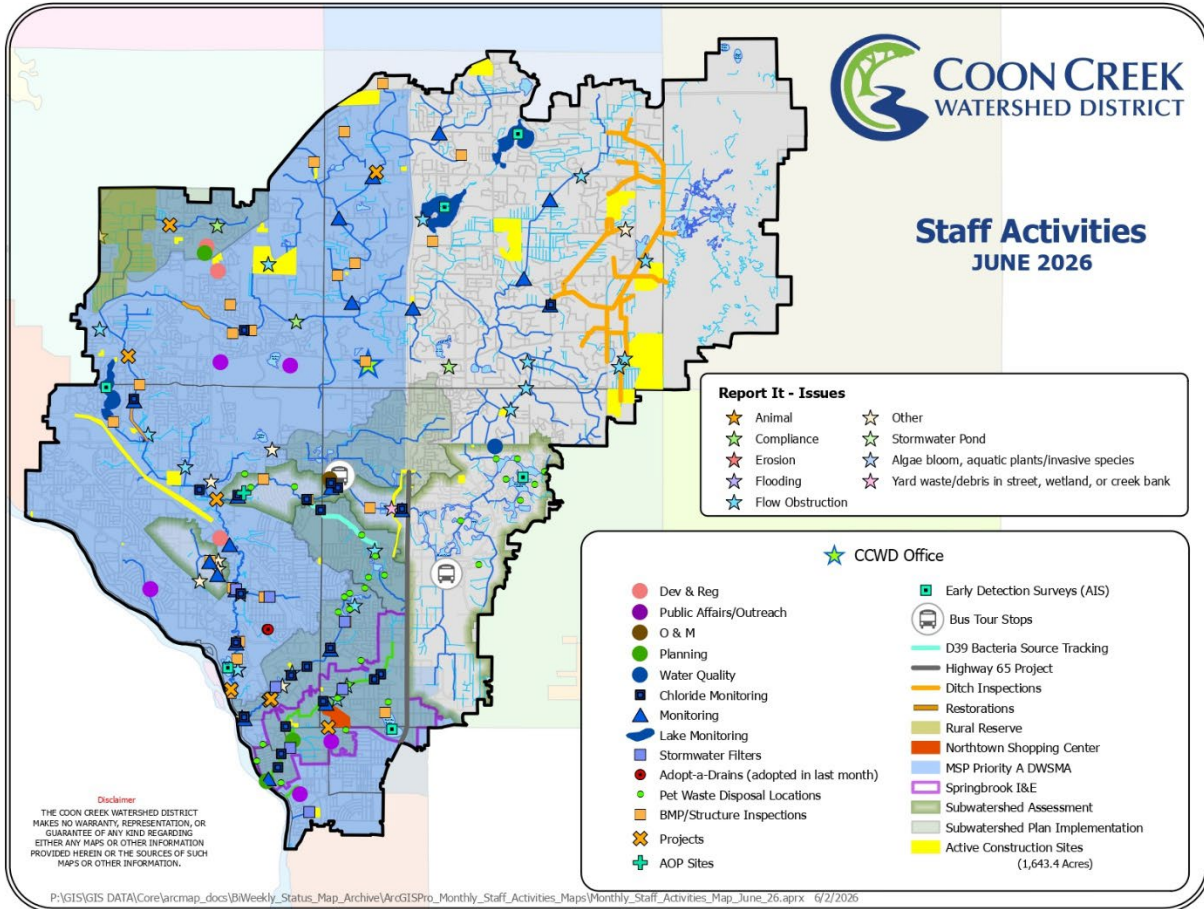


## STAFF ACTIVITIES

### Strategic Management Activities

- 1) **State Permitting Coordination:** Staff continue coordinating on state permitting issues affecting project delivery, including the DNR stream restoration process improvement workgroup, DNR permitting guidance discussions through Minnesota Watersheds, and shared concerns with St. Louis County regarding the MPCA 401 certification process. Staff will continue monitoring whether administrative, policy, or legislative follow-up is needed.
- 2) **Highway 65 Improvements:** Staff reviewed potential Highway 65 project impacts to existing stormwater infrastructure. Minor coordination items have been identified, but no major District concerns or Board action are needed at this time.
- 3) **Comprehensive Planning Coordination:** Staff continue monitoring Metropolitan Council planning guidance as member communities prepare for comprehensive plan and local water plan updates due through 2028.
- 4) **Ditch 39 Flood Modeling and Planning:** The MPCA grant agreement is otherwise ready for execution but is pending final administrative processing by MPCA. Staff have completed internal coordination with Stantec so project work can begin once the grant agreement is executed.
- 5) **Interest Proposals for Consultant Services:** Following Board authorization, staff posted the solicitation for interest proposals for legal, professional, and technical consultant services on the District website. Submittals are due July 3, and staff will return to the Board with the results and any recommended next steps.
- 6) **Public Communication:** Staff are coordinating a June 24 QCTV interview opportunity to provide a brief public overview of the District's role and resident stormwater actions.
- 7) **SWPPP Annual Reporting:** Staff are preparing the District's annual SWPPP report, which is due at the end of June. Public notice is being prepared for the required public hearing, anticipated for the second Board meeting in June.

## Operations Activities



## DISTRICT CAPACITY AND CAPABILITY

### Equipment:

- Planning is underway to replace one fleet vehicle in 2026.

### Facilities:

- Staff received preliminary cost feedback for the office remodel and space optimization concepts. Staff will incorporate the information into upcoming facility and budget discussions.

### Staffing:

- Complement & Strength: 14.55 FTE
- Staffing plan: Staff continue evaluating workload, succession planning, program needs, and implementation capacity. A staffing plan item is anticipated for Board discussion in July.
- Project Manager/Watershed Restoration & Protection Coordinator: David Petrie has started onboarding in the position.

**Sustaining:**

- Metro-INET is implementing new Microsoft 365 security controls that will eventually restrict access from personal computers. Staff will coordinate with Metro-INET and provide additional information before changes affect District Board or staff accounts.
- Website accessibility updates are substantially complete, and staff anticipate receiving a conformance letter soon. The work was completed ahead of the original compliance timeline, which has since been extended for special district governments.

**Budget & Financials**

- Annual audit: Staff received the draft 2025 Annual Financial Report. The audit exit meeting will be scheduled, and the final report will be brought to the Board for review.

**Coon Creek Watershed District  
CCWD - Budget Report**

As of Date: 05/31/2026

	Year Ending 12/31/2026	Year To Date 05/31/2026			
	CCWD 2026 Budget	CCWD 2026 Budget	Actual Expenses YTD	Variance YTD	
<b>Revenue</b>					
Property Taxes	6,924,414.00	2,885,175.00	0.00	2,885,175.00	-100%
Fees & Charges	180,573.00	75,240.00	99,315.67	(24,075.67)	32%
Grants	2,372,179.00	988,410.00	0.00	988,410.00	-100%
Other Revenue	180,000.00	75,000.00	75,352.64	(352.64)	0%
<b>Total Revenue</b>	<b>9,657,166.00</b>	<b>4,023,825.00</b>	<b>174,668.31</b>	<b>3,849,156.69</b>	<b>-96%</b>
<b>Expense</b>					
Salaries & Benefits	2,711,666.00	1,129,865.00	861,735.45	268,129.55	-24%
Professional Services	527,084.00	219,615.00	172,354.32	47,260.68	-22%
Operating Expenses	367,759.00	153,240.00	120,844.96	32,395.04	-21%
Program Expense	6,713,313.00	2,797,230.00	499,383.18	2,297,846.82	-82%
Capitalized Expenses	71,000.00	29,585.00	4,258.00	25,327.00	-86%
<b>Total Expense</b>	<b>10,390,822.00</b>	<b>4,329,535.00</b>	<b>1,658,575.91</b>	<b>2,670,959.09</b>	<b>-62%</b>

Created on : 06/03/2026 8:09 AM PST

**Coon Creek Watershed District  
Cash Balance**

As of Date: 05/31/2026

	Escrow Fund	General Fund	All Funds
	Month Ending	Month Ending	Month Ending
	05/31/2026	05/31/2026	05/31/2026
<b>Cash and Cash Equivalents</b>			
Cash	1,601,704.12	(1,861,722.28)	(260,018.16)
Petty Cash	0.00	250.00	250.00
Investment Account	23,060.00	5,580,339.28	5,603,399.28
<b>Total Cash and Cash Equivalents</b>	<b>1,624,764.12</b>	<b>3,718,867.00</b>	<b>5,343,631.12</b>

Created on : 06/03/2026 8:09 AM PST

**May started with an operational fund balance of approximately \$4,002,889.88**  
**Change in net cash position was - \$284,022.88**  
**Balance of the escrow trust fund is \$1,574,889.12**  
**Five month into the fiscal year, the budget variance is -34%**

## COON CREEK WATERSHED DISTRICT

### Request for Board Action

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 7  
**ITEM:** Advisory Committees Report

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**AGENDA:** Policy Discussion Information

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### ACTION REQUESTED

Receive Report

### BACKGROUND

The Citizen Advisory Committee (CAC) met on May 13th. The Technical Advisory Committee (TAC) did not meet in May.

- The next CAC meeting is scheduled: June 8<sup>th</sup> for the Board Tour
- The next TAC meeting is scheduled: June 11<sup>th</sup> at 8:30 a.m. hybrid with Zoom.

### ISSUES/CONCERNS

#### Citizen Advisory Committee (CAC)

Half of the CAC was present at the meeting. Absent were John Lilly, Joe MacPherson, Jason Margl, Gary Nereson, and Nathan Schneider.

#### 1. Open Forum

David Petry announced that he is resigning from the CAC as he has accepted the position of Project Manager for Coon Creek Watershed District. May 13th is his last meeting serving on the CAC, he will be starting his position as Project Manager June 1st. Dwight McCullough welcomed David to CCWD and the Committee congratulated him on his new position.

Jessica Lindemyer stated that she will be advertising for the open CAC position and encouraged current members to share the opening with anyone who may be interested in applying.

#### 2. District Update

Jessica Lindemyer gave a brief update on various District activities including recent weather conditions and spring flood outlook.

Jessica provided details on the Project Manager position, an upcoming vacancy on the CCWD Board of Managers, the 2027 budget season, and a recent workshop for watershed professionals held at Woodcrest Biochar & Iron-Enhanced Sand Filter.

### **3. 2025 Annual Report**

Jessica introduced the 2025 Annual Report. She provided a brief summary of the new report format and how it differs from the format of past reports. While the primary purpose of the report continues to be meeting statutory requirements, the intent of the new format is to make the report for user-friendly and accessible to the general public.

Barbara Goodboe-Bisschoff commended the District on the updated formatting, stating that it is a significant improvement over previous years. Jim Lindahl and David Petry agreed.

Barbara suggested future reports include a table of events attended by CCWD and inquired about the cost of producing the Annual Report. Jessica confirmed that there is no monetary cost associated with producing the Annual Report as it is completed in-house by District Staff.

Jim Lindahl noted that he appreciated the grant details included in the report and suggested that future reports also include details on grants that were applied for, but not awarded.

There was general discussion about the Audit and why the audited financials were not ready for inclusion in the report. Jessica shared that District Administrator, Jon Janke, is looking into how the District may be able to shift the Audit time frame to allow for the audited numbers to be available for this report.

Jessica stated that staff have started a running list of ideas and suggestions to be considered for incorporation into the 2026 Annual Report and encouraged the CAC to share any additional ideas that may come to mind over the course of the year related to the Annual Report.

### **4. 2027 Budget Schedule**

Jessica stated that the Board has started the 2027 budget process. While the 2027 budget schedule is similar to previous years, it has changed slightly. She shared the 2027 budget schedule with the CAC and noted that the CAC should expect to review the draft budget at their August 12th meeting.

### **5. Springbrook Creek Subwatershed Survey**

Jessica introduced the draft Springbrook Creek Subwatershed Survey. She shared that the survey is a continuation of the Municipal Insight Survey that was conducted in the fall of 2024. The purpose of the survey is to provide a higher-resolution look at the values, beliefs, and priorities of district residents as they relate to water quality and water management. Data from the Municipal Insight Survey suggested that attitudes related to water management did not statistically differ geographically within the District. When sharing these findings with municipal partners, many staff felt that this insight may not be accurate. Given the relatively small sample size (n=100) of the original survey, the Springbrook Creek Subwatershed Survey was proposed to provide more robust data for comparison. Funding for a survey of Springbrook Creek subwatershed residents was originally budgeted back in 2023 by previous Administrator Tim Kelly and has been carried forward until a worthy opportunity arose.

Jessica stated that the Springbrook Creek Subwatershed was chosen as the location for this survey for two reasons 1) available funding and 2) the heavily developed nature of the subwatershed. Springbrook Creek Subwatershed is one of the most heavily developed subwatersheds in the district with very little available space for water quality or water quantity projects, as such any future projects in the area will likely require significantly more public support than projects in other subwatersheds. Having a better understanding of the values, beliefs, and priorities of the residents in this subwatershed will help the District and its municipal partners garner the necessary public support for future projects in the area.

Jessica passed out printed copies of the survey, asking committee members to read through the survey and share any feedback they may have related to clarity, intent, distribution method, and potential public reaction.

Dwight McCullough shared that he has been receiving a lot of political mail recently that he has become indifferent to it and he expressed concern that that may be the case for Springbrook Creek residents as well. Jim and Barbara seconded this concern.

There was discussion regarding the two options for distribution: a postcard with link to online survey vs a mailed survey with pre-paid return envelope. The committee unanimously recommended proceeding with the postcard method.

David inquired about how the survey was drafted. Jessica confirmed that the District is working with the same consultant that designed and implemented the municipal insight survey.

Jim suggested that surveying commercial property owners may be more beneficial than surveying residents, given the heavily developed nature of the area and the number of large commercial properties.

### **Technical Advisory Committee (TAC)**

The TAC did not meet in the month of May.

### **RECOMMENDATION**

Receive the report.

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 8  
**ITEM:** Bills to Be Paid

**FISCAL IMPACT:** Budgeted  
**POLICY IMPACT:** Policy

**REQUEST**  
 Approve bills

**BACKGROUND**

Claims totaling \$93,540.54 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	13,487.91
V0010--A1 FLOOR AND CARPET CARE	1,119.30
V0054--MICHELLE J ULRICH PA	2,115.00
V0094--STATE OF MN AUDITOR	12,148.00
V0110--RESPEC COMPANY LLC	9,511.25
V0111--WELL GROOMED LAWNS INC	1,044.00
V0115--METRO CONSERVATION DISTRICT	1,000.00
V0128--YTS COMPANIES LLC	13,965.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	234.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	195.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	1,715.00
V0221--ABDO LLP	3,333.33
V0242--METRO I NET	7,330.00
V0249--PLAUDIT DESIGN	1,747.50
V0352--HEALTH EQUITY INC	288.46
V0352--HEALTH EQUITY INC	5,905.35
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	7,769.19
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,215.00
V0387--SHOT BY SCHULTZ LLC	5,040.00
V0436--KE PROPERTIES LLC	4,377.25
<b>93,540.54</b>	

Item 8: Bills to be Paid Page 2 of 2

Company name:	Coon Creek Watershed District								
Created on:	6/3/2026								
Vendor name	Bill number	Date	Fund name	Department name	Account	Capital Project ID	Grant ID	Transaction amount	Memo
<b>6052026</b>									
MINNESOTA STATE RETIREMENT SYSTEM	06052026	6/5/2026	General Fund	Watershed Development	60718			150.00	06052026 MRSF PRL WD
MINNESOTA STATE RETIREMENT SYSTEM	06052026	6/5/2026	General Fund	Public & Governmental Affairs	60718			25.00	06052026 MRSF PRL PDR
MINNESOTA STATE RETIREMENT SYSTEM	06052026	6/5/2026	General Fund	Operations & Maintenance	60718			105.00	06052026 MRSF PRL OM
MINNESOTA STATE RETIREMENT SYSTEM	06052026	6/5/2026	General Fund	Water Quality	60718			435.00	06052026 MRSF PRL WQ
MINNESOTA STATE RETIREMENT SYSTEM	06052026	6/5/2026	General Fund	Planning	60718			200.00	06052026 MRSF PRL PLAN
MINNESOTA STATE RETIREMENT SYSTEM	06052026	6/5/2026	General Fund	Administration	60718			300.00	06052026 MRSF PRL ADM
<b>Sum for 06052026</b>								<b>1,215.00</b>	
<b>0626CCWD</b>									
A1 FLOOR AND CARPET CARE	0626CCWD	5/27/2026	General Fund	Administration	61105			1,119.30	June 2026 Cleaning Services:
<b>Sum for 0626CCWD</b>								<b>1,119.30</b>	
<b>1332</b>									
SHOT BY SCHILLZ LLC	1332	5/22/2026	General Fund	Public & Governmental Affairs	61549	PROJ26-608		5,040.00	VIDEO PROD PKGS SITES DRONE FOOTAGE
<b>Sum for 1332</b>								<b>5,040.00</b>	
<b>202605410</b>									
PLAUDIT DESIGN	202605410	5/20/2026	General Fund	Public & Governmental Affairs	61559			1,747.50	WCAG AUDIT WEBSITE MAINT & SUPPORT
<b>Sum for 202605410</b>								<b>1,747.50</b>	
<b>27670</b>									
WELL GROOMED LAWN INC	27670	5/29/2026	General Fund	Administration	61250			1,044.00	CCWD MOW MAY 2026
<b>Sum for 27670</b>								<b>1,044.00</b>	
<b>3516</b>									
METRO NET	3516	6/1/2026	General Fund	Administration	63066			7,330.00	MTHLY IT SERVICES JUNE 26
<b>Sum for 3516</b>								<b>7,330.00</b>	
<b>41710</b>									
YTS COMPANIES LLC	41710	5/21/2026	General Fund	Operations & Maintenance	61251	PROJ26-400		10,782.50	D RSM LCC MAINTENANCE
YTS COMPANIES LLC	41710	5/21/2026	General Fund	Operations & Maintenance	61549	PROJ26-401		3,182.50	NON ROUT MAINT ISS 25-159 PAVEN ST
<b>Sum for 41710</b>								<b>13,965.00</b>	
<b>524512</b>									
ABDO LLP	524512	5/31/2026	General Fund	Administration	63052			3,333.33	ACCT 902233 FSNVCS MAY 26
<b>Sum for 524512</b>								<b>3,333.33</b>	
<b>73026</b>									
STATE OF MN AUDITOR	73026	5/27/2026	General Fund	Administration	63052			12,148.00	AUDIT SERVICES 3/11-5/26
<b>Sum for 73026</b>								<b>12,148.00</b>	
<b>B022730</b>									
RMB ENVIRONMENTAL LABORATORIES INC	B022730	5/27/2026	General Fund	Water Quality	61549	PROJ24-519		234.00	WOB022730 GRW WTR SURFACE WTR CHLORIDES
<b>Sum for B022730</b>								<b>234.00</b>	
<b>B022731</b>									
RMB ENVIRONMENTAL LABORATORIES INC	B022731	5/29/2026	General Fund	Water Quality	61549	PROJ26-504		1,715.00	WOB022731 MONITORING
<b>Sum for B022731</b>								<b>1,715.00</b>	
<b>B022735</b>									
RMB ENVIRONMENTAL LABORATORIES INC	B022735	5/27/2026	General Fund	Water Quality	61549	PROJ24-519		195.00	WOB022735 GRW WTR SURFACE WTR CHLORIDES
<b>Sum for B022735</b>								<b>195.00</b>	
<b>Charge payoffs - 3185</b>									
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			-753.25	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020	PROJ24-520		4,950.00	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020			9.83	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020			18.67	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020	PROJ26-603		16.79	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020			20.00	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			22.88	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			23.74	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			26.75	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			26.82	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020			27.89	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			27.95	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020	PROJ26-608		29.99	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020			34.34	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Watershed Development	20020			37.39	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			38.50	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Watershed Development	20020			42.88	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			44.36	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			45.00	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			46.45	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020			49.83	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			53.15	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			54.37	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020			54.72	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			58.61	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			58.70	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			64.19	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			71.82	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			86.45	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Operations & Maintenance	20020			86.96	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			91.03	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020	PROJ26-603		102.86	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			115.06	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			115.42	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020	PROJ26-603		130.82	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			135.25	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			143.37	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			145.36	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			168.52	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020	PROJ26-603		197.92	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			199.16	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Water Quality	20020			251.97	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			273.79	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Watershed Development	20020			293.33	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			295.52	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			378.44	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			511.31	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			555.00	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			1,052.15	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			1,434.00	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Public & Governmental Affairs	20020	PROJ25-602		1,521.50	
US BANK	Charge payoffs - 3185	6/2/2026	General Fund	Administration	20020			1.35	
<b>Sum for Charge payoffs - 3185</b>								<b>13,487.91</b>	
<b>I7RV0LUP</b>									
HEALTH EQUITY INC	I7RV0LUP	5/27/2026	General Fund	Administration	60713			288.46	HE DPC JIMAY 26
<b>Sum for I7RV0LUP</b>								<b>288.46</b>	
<b>INV04260696</b>									
RESPEC COMPANY LLC	INV04260696	5/13/2026	General Fund	Administration	63010			9,511.25	PROJ02734-GS SERVCES MAY 26
<b>Sum for INV04260696</b>								<b>9,511.25</b>	
<b>May-26</b>									
MICHELLE JULRICH PA	MAY2026	6/1/2026	General Fund	Administration	63453			2,115.00	LEGAL-MAY 2026
<b>Sum for MAY 2026</b>								<b>2,115.00</b>	
<b>NZSEW9Y</b>									
HEALTH EQUITY INC	NZSEW9Y	6/5/2026	General Fund	Administration	60713			5,000.00	06052026 HSAER
HEALTH EQUITY INC	NZSEW9Y	6/5/2026	General Fund	Planning	60713			14.00	06052026 HSAEE
HEALTH EQUITY INC	NZSEW9Y	6/5/2026	General Fund	Administration	60713			394.05	06052026 HSAEE
HEALTH EQUITY INC	NZSEW9Y	6/5/2026	General Fund	Watershed Development	60713			150.00	06052026 HSAEE
HEALTH EQUITY INC	NZSEW9Y	6/5/2026	General Fund	Water Quality	60713			144.23	06052026 HSAEE
HEALTH EQUITY INC	NZSEW9Y	6/5/2026	General Fund	Public & Governmental Affairs	60713			73.07	06052026 HSAEE
<b>Sum for NZSEW9Y</b>								<b>5,905.35</b>	
<b>PAN 26-004</b>									
KE PROPERTIES LLC	PAN26-004	6/8/2026	General Fund	Watershed Development	53191			4,377.25	REVIEW REF MAJESTIC HIGHLANDS P26-004
<b>Sum for PAN 26-004</b>								<b>4,377.25</b>	
<b>SOMPER00852793</b>									
PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	SOMPER00852793	6/5/2026	General Fund	Administration	21050			7,769.19	06052026 PERA PRL
<b>Sum for SOMPER00852793</b>								<b>7,769.19</b>	
<b>WTRFEST SPONSOR</b>									
METRO CONSERVATION DISTRICT	WTRFEST SPONSOR	6/2/2026	General Fund	Public & Governmental Affairs	61549	PROJ26-605		1,000.00	METRO CHILDRENS WATER FESTIVAL SPONSORSHIP
<b>Sum for WTRFEST SPONSOR</b>								<b>1,000.00</b>	
<b>Sum Total</b>								<b>93,540.54</b>	

**Permit Application Review Report**  
**Date: 6/3/2026**

**Board Meeting Date: 6/8/2026**  
**Agenda Item: 9**

Applicant/Landowner:

Raich Companies  
Attn: Nate Raich  
9240 Baltimore Street NE, Suite 110  
Blaine, MN 55449

**Project Name:** NR Properties - Blaine Industrial Building

**Project PAN:** P-26-020

**Project Purpose:** new commercial building with parking areas and stormwater treatment

**Project Location:** XXXX - 94th Lane NE, Blaine

**Site Size:** size of parcel - 2.34 acres; size of disturbed area - 2.5 acres; size of regulated impervious surface - 1.96 acres

**Applicable District Rule(s):** Rule 2, Rule 3, Rule 4

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**Recommendation:** Approve with 1 Condition and 2 Stipulations

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**Description:** The applicant is proposing the construction of a new commercial building with parking. The stormwater will be treated via an offsite stormwater pond. The project will disturb 2.5 acres and create 1.96 acres of regulated impervious surface. The area drains to County Ditch 41. The relevant water resource concerns are stormwater treatment, and soils and erosion control which are District Rules 3 and 4. See attached Figure 1: Project Location and Figure 2: Site Plan.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$10,000.00 and execute a signed escrow agreement.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Table 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Geotechnical Exploration Report	Haugo Geotechnical Services	04/27/2026	05/19/2026
Stormwater Management Plan	Carlson Engineering	05/19/2026	05/19/2026
Construction Plans	Carlson Engineering	05/19/2026	05/19/2026

## Findings

### Fees and Escrows (Rule 2.7):

The applicant has submitted a \$5,000 review and inspection fee and deposit which corresponds with the sum of fees associated with the following rules. Rule 3.0 (\$3,000), Rule 4.0 (\$2,000 for 2.5 acres of land disturbance proposed).

The applicant will be required to submit a performance escrow in the amount of \$10,000.00. This corresponds to \$4,000/acre of disturbance (2.5 acres of land disturbance proposed).

### Stormwater Management (Rule 3.0):

Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG B. Curve Numbers have been shifted down one classification to account for the impacts of grading on soil structure.

Rate Control: Peak stormwater flow rate at the south point of discharge increases from the pre-development condition for the 24-hour precipitation event with a return frequency of 2-, 10-, 100-years as shown in Table 1. This is because stormwater treatment is provided in an offsite basin, which will provide adequate rate control. The project will not impact Drainage Sensitive Use areas. The rate control standard is considered met.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
South	2	9	4	14	12	26
North	0	0	1	0	2	0

**Table 1.**

Volume Control: The proposed project is new development; therefore, the volume reduction requirement is equal to 1.1 inches over the area of all impervious surface. The amount of proposed impervious required to be treated is 85,597 ft<sup>2</sup>.

The applicant is proposing the Stormwater Management Practices (SMPs) described below:

Drainage Area	Impervious required to be treated (ft <sup>2</sup> )	Proposed SMP	TP Removal Factor	Required Water Quality Volume (ft <sup>3</sup> )	Water Quality Volume Provided (ft <sup>3</sup> )
1S	2,874	none	0	263	0
10S	82,723	none	0	7,582	0
<b>Totals:</b>	<b>85,597</b>			<b>7,845</b>	<b>0</b>

**Table 2.**

The following pretreatment has been provided:

SMP ID	Pretreatment Device/Method	Percent TSS Removal
preserver with skimmer	preserver	81

**Table 3.**

Pretreatment is required to be designed such that the device/method provides removal of 80% TSS entering an infiltration or filtration Stormwater Management Practice. The proposed project has one sump on site and meets pretreatment requirements as shown in Table 3.

Infiltration may not be used as a volume control practice because the practice would need to be placed within a Drinking Water Supply Management Area (DWSMA). Other methods of treatment onsite were reviewed and determined to be infeasible due to lack of space which significantly increased the cost of on-site treatment.

The volume control standard has not been met as shown in Table 2. However, due to the offsite treatment provided, the volume control standard has been met to the maximum extent practicable.

Water Quality: The total Water Quality Volume has been provided in aggregate by an offsite stormwater treatment pond.

Stormwater treatment on site must remove at least 80% of the average annual post development TSS per discharge location. The following TSS removal has been provided:

Discharge Point	TSS Removal Provided
south	81
north	N/A

**Table 4.**

The north discharge point has no impervious draining to it. The TSS removal standard is met at the south discharge point as shown in Table 4.

Discharges to Wetlands: Stormwater from the proposed project is being discharged into the following wetlands.

Wetland ID	WL1
Wetland Type	Slightly Susceptible
Change of Bounce 2-yr (ft)	0.25
Change of Bounce 10-yr (ft)	0.33
Change of Inundation on 2-yr (hrs)	50
Change of Inundation on 10-yr (hrs)	60
Change of Run out Control (ft)	0

**Table 5.**

The proposed project meets bounce, discharge rate, inundation, and runout control requirements for all wetlands receiving discharge from the site as shown in Table 5.

Landlocked Basins: The proposed drainage system does not outlet to a landlocked basin, therefore this section does not apply.

Low Floor Freeboard: The proposed project is considered new development with buildings and habitable structures, but because there is no onsite treatment, this section does not apply.

Maintenance:

Access: Sufficient maintenance access has been provided on the plans for all stormwater management practices.

Easements: All required maintenance easements have been provided on the plans.

Maintenance Agreements: All proposed stormwater management practices will be maintained as part of standard municipal public work activities. Therefore, no maintenance agreement will be required.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it is a land disturbing activity that requires a permit

under another District rule.

The proposed project drains to Ditch 41. The soils affected by the project include Zimmerman and have a soil erodibility factor of 0.15 or greater. Disturbed areas are proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, stabilized construction entrance, street sweeping and inlet protection. The erosion control plan meets District Requirements. The site does require an NPDES permit. See attached Figure 3: Soils and Erosion Control.

**Wetlands (Rule 5.0)**

The proposed project does not include activities which result in the filling, draining, excavating, or otherwise altering the hydrology of a wetland. Rule 5.0 does not apply.

**Floodplain (Rule 6.0)**

The proposed project does not include land disturbing activities within the floodplain as mapped and modeled by the District. Rule 6.0 does not apply.

**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

The proposed project does not include land disturbing activities which construct, improve, repair or alter the hydraulic characteristics of a conveyance system that extends across two or more parcels of record not under common ownership and has a drainage area of 200 acres or greater. Rule 7.0 does not apply.

**Buffers (Rule 8.0)**

The proposed project does not include a land disturbing activity on land adjacent or directly contributing to a Public Water, Additional Waters, High or Outstanding Ecological Value Waters, a Public Ditch, or Impaired Waters/waters exceeding state water quality standards. Rule 8.0 does not apply.

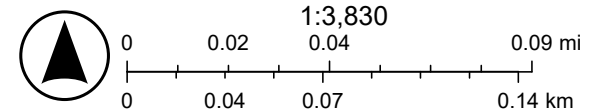
**Variances (Rule 10.2)**

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

Figure 1: NR Properties Project Location



6/2/2026



Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Vantor



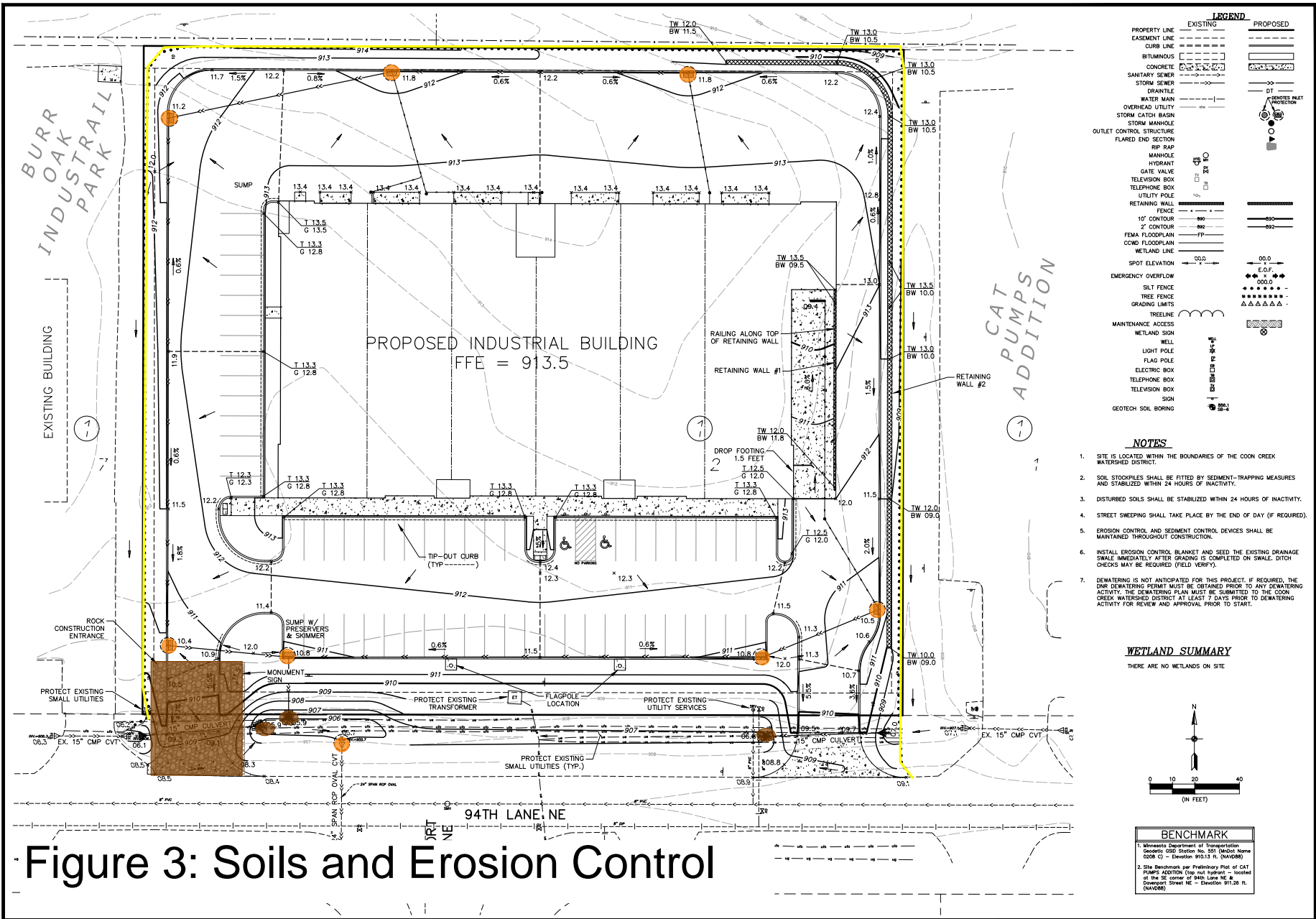


Figure 3: Soils and Erosion Control

**CARLSON ENGINEERING**

**GRADING & EROSION CONTROL PLAN**

**NR PROPERTIES**  
 9240 Baltimore Street NE, Suite 110  
 Blaine, MN, 55449

**NR PROPERTIES**  
 BLAINE INDUSTRIAL BUILDING  
 Blaine, Minnesota

**REVISIONS**

1.	3/2/25 Rev. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100
----	--

**DRAWN BY:** NLP  
**DESIGNED BY:** ZDR  
**ISSUE DATE:** 04/06/26

I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Name: Aaron D. Birski, P.E.  
 Signature: *Aaron Birski*  
 License #: 37811

**BENCHMARK**

1. Minnesota Department of Transportation  
 Geodetic Control Station No. 151 (Local Name)  
 0208 (3) - Elevation 910.13 (1. NAVD83)

2. Site Benchmark per Preliminary Plat of CAT PUMPS ADDITION (Not yet located) - located at the SE corner of 94th Lane NE & 2nd Avenue Street NE - Elevation 912.26 (1. NAVD83)

C7 of C13

**Permit Application Review Report**  
**Date: 6/3/2026**

**Board Meeting Date: 6/8/2026**  
**Agenda Item: 10**

Applicant/Landowner:

City of Blaine  
Attn: Jerome Krieger  
10801 Town Square Drive Northeast  
Blaine, MN 55449

**Project Name:** Jim Peterson Park Improvements

**Project PAN:** P-26-024

**Project Purpose:** Parking lot expansion, ice rink construction and associated utility and stormwater management

**Project Location:** Jim Peterson Athletic Complex, 12302 Cloud Dr NE, Blaine

**Site Size:** size of parcel - 26.44 acres; size of disturbed area - 1.4 acres; size of regulated impervious surface - 0.76 acres

**Applicable District Rule(s):** Rule 2, Rule 3, Rule 4, Rule 6

---

**Recommendation:** Approve with 2 Conditions and 5 Stipulations

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**Description:** The City of Blaine is proposing improvements to Jim Peterson Park, which include an ice rink, new parking area, and associated stormwater treatment features. The project will disturb 1.4 acres and create 0.76 acres of regulated impervious surface. The site drains to County Ditch 41. The relevant water resource concerns are stormwater management, soils and erosion control and floodplain impact, which are District Rules 3, 4 and 6. See attached Figure 1: Project Location and Figure 2: Site Plan.

**Conditions to be Met Before Permit Issuance:**

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$5,600.00.

Rule 4.0 – Soils and Erosion Control

2. Update the SWPPP to stabilize soils and soil stockpiles within 7 days of inactivity.

**Stipulations:** The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's

(MPCA’s) Construction Stormwater Permit (Permit No: MNR100001).

3. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
4. Completion of a post construction infiltration test on the bioinfiltration basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
5. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.

**Exhibits:**

Exhibit Type	Exhibit Author	Signature Date	Received Date
Construction Plans	WSB	04/24/2026	05/13/2026
Floodplain Exhibit	WSB	04/22/2026	05/15/2026
Geotechnical Report	WSB	07/11/2025	05/15/2026
Stormwater Management Plan	WSB	05/15/2026	05/15/2026
MIDS	WSB	04/16/2026	05/07/2026

**Findings**

**Fees and Escrows (Rule 2.7):**

The applicant is a government agency and is therefore exempt from a review and inspection fee deposit.

The applicant will be required to submit a performance escrow in the amount of \$5,600.00. This corresponds to \$4,000/acre of disturbance (1.4 acres of land disturbance proposed).

**Stormwater Management (Rule 3.0):**

Rule 3.0 applies to the proposed project because it includes land disturbing activities creating a cumulative total of 10,000 sf or more of new or fully reconstructed impervious surface.

The Hydrologic Soil Group (HSG) of soils on site are HSG D. Curve Numbers have been shifted down 1/2 classification to account for the impacts of grading on soil structure.

Rate Control: Peak stormwater flow rate at each point of site discharge does not increase from the pre-development condition for the 24-hour precipitation event with a return frequency of 2-, 10-, 100- years as shown in Table 1. The project will not impact Drainage Sensitive Use areas. The rate control standard is met.

Point of Discharge	2-year (cfs)		10-year (cfs)		100-year (cfs)	
	Existing	Proposed	Existing	Proposed	Existing	Proposed
Regional Pond (CD41)	3	2	5	3	10	7

**Table 1.**

Volume Control: The proposed project is new development; therefore, the volume reduction requirement is equal to 1.1 inches over the area of all impervious surface. The amount of proposed impervious required to be treated is 33,107 ft<sup>2</sup>.

The applicant is proposing the Stormwater Management Practices (SMPs) described below:

Drainage Area	Impervious required to be treated (ft <sup>2</sup> )	Proposed SMP	TP Removal Factor	Required Water Quality Volume (ft <sup>3</sup> )	Water Quality Volume Provided (ft <sup>3</sup> )
4P	1,742	None	1	160	0
3P	0	N/A	1	0	0
1P, 2P	31,365	Biofiltration Basin - 21	0.65	4,423	6,425
<b>Totals:</b>	<b>33,107</b>			<b>4,583</b>	<b>6,425</b>

**Table 2.**

The following pretreatment has been provided:

SMP ID	Pretreatment Device/Method	Percent TSS Removal
Biofiltration Basin 21P - Rain Guardian x 2	Rain Guardian	80

**Table 3.**

Pretreatment is required to be designed such that the device/method provides removal of 80% TSS entering an infiltration or filtration Stormwater Management Practice. The proposed project meets pretreatment requirements as shown in Table 3.

Infiltration may not be used as a volume control practice because the practice would need to be placed in areas of predominately Hydrologic Soil Group D (clay) soils.

Because the volume reduction standard cannot be met due to these site constraints, the project proposes the use of the stormwater management practices and their corresponding TP conversion factors listed in Table 2.

The volume control standard has been met to the maximum extent practicable as shown in Table 2. The untreated area is reconstruction of a small portion of existing impervious which cannot be routed to the new biofiltration basin.

Water Quality: The total Water Quality Volume for the project has been provided in aggregate.

Stormwater treatment on site must remove at least 80% of the average annual post development TSS per discharge location. The following TSS removal has been provided:

Discharge Point	TSS Removal Provided
Regional Pond (CD41)	80

**Table 4.**

All drainage areas on site ultimately drain to the same City storm drain. The TSS removal standard is met as shown in Table 4.

Discharges to Wetlands: Stormwater from the proposed project is not being discharged into any wetlands, therefore this section does not apply.

Landlocked Basins: The proposed drainage system does not outlet to a landlocked basin, therefore this section does not apply.

Low Floor Freeboard: The proposed project is not new development which includes buildings and habitable structures.

Maintenance:

Access: Sufficient maintenance access has been provided on the plans for all stormwater management practices.

Easements: All required maintenance easements have been provided on the plans.

Maintenance Agreements: All proposed stormwater management practices will be maintained as part of standard municipal public work activities. Therefore, no maintenance agreement will be required.

**Soils and Erosion Control (Rule 4.0)**

Rule 4.0 applies to the proposed project because it is a land disturbing activity that requires a permit under another District rule.

The proposed project drains to Ditch 41. The soils affected by the project include Rifle and Zimmerman and have a soil erodibility factor of 0.15 or greater. Disturbed areas are not proposed to be stabilized within 7 days, as required. The proposed erosion and sediment control plan includes perimeter control, street sweeping, and stabilized construction entrance. The erosion control plan does not meet District requirements because soils and soil stockpiles are not proposed to be stabilized within 7 days of inactivity. The site does require an NPDES permit. See attached Figure 3: Soils and Erosion Control.

**Wetlands (Rule 5.0)**

Wetlands exist on site, but no impacts are proposed. Wetlands were delineated under PAN W25-020. The boundary and type application was reviewed and approved. Wetlands were determined to be incidental. The Notice of Decision was issued on 10/17/2025.

**Floodplain (Rule 6.0)**

Rule 6.0 applies to the proposed project because it includes land disturbing activities within the boundary of the 100-year flood elevation as mapped and modeled by the District.

The regulatory floodplain elevation is 896.9 ft NAVD 88. The application proposes the placement of 223 cubic yards of fill within the floodplain. Compensatory storage is required. The proposed project provides 1625 cubic yards of compensatory storage, which exceeds the required 1:1 ratio and is within the relevant reach. See attached Figure 4: Floodplain Impacts.

**Drainage, Bridges, Culverts, and Utility Crossings (Rule 7.0)**

The proposed project does not include land disturbing activities which construct, improve, repair, or alter the hydraulic characteristics of a bridge profile control or culvert structure on a creek, public ditch, or major watercourse. The proposed project does not include land disturbing activities which involve a pipeline or utility crossing of a creek, public ditch, or major watercourse.

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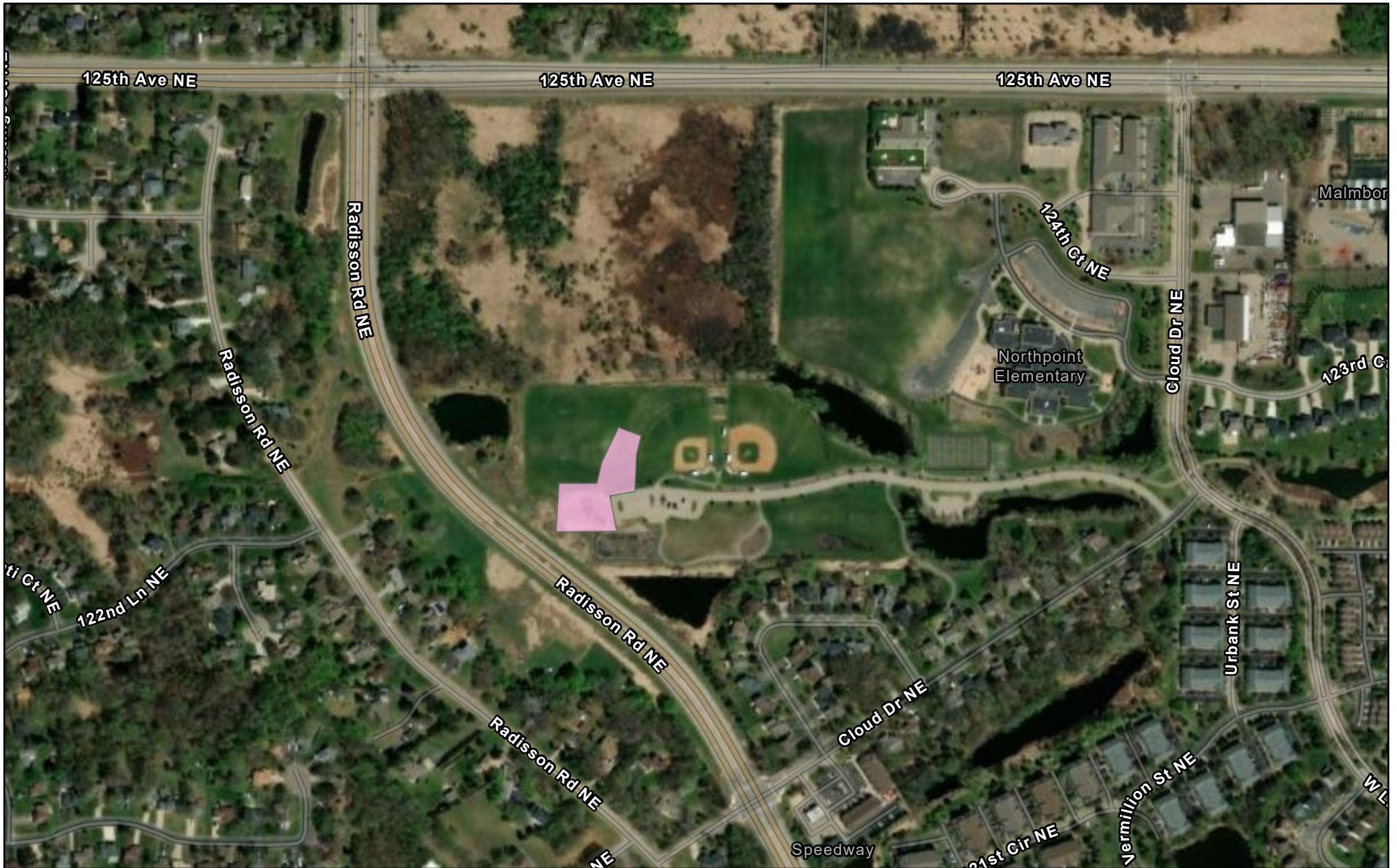
**Buffers (Rule 8.0)**

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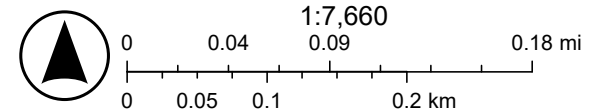
**Variances (Rule 10.2)**

The proposed project is not requesting a variance from the District's rules, regulations, and policies. Rule 10.2 does not apply.

Figure 1: Project Location - Jim Peterson Park



5/22/2026



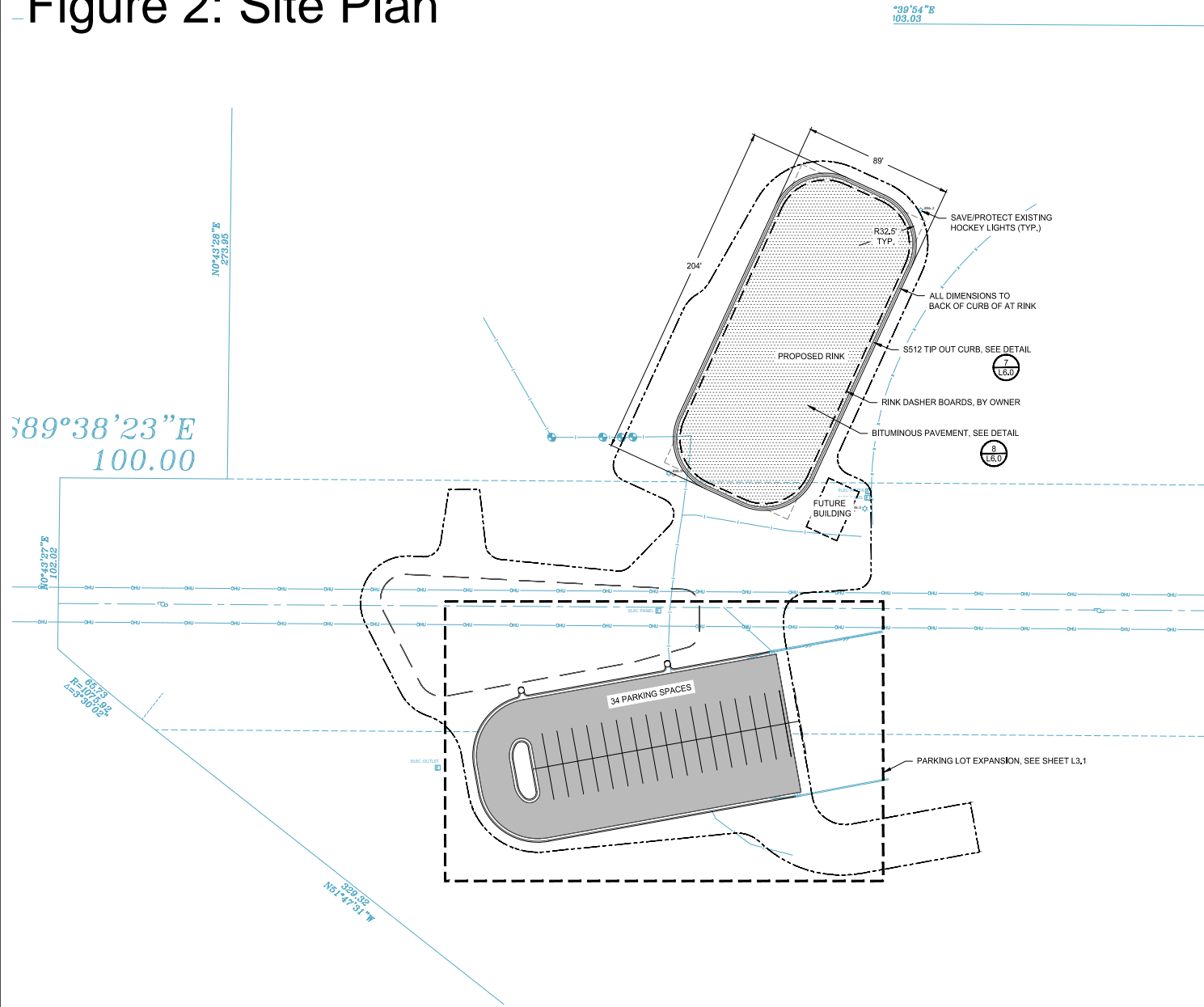
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community, Vantor

# Figure 2: Site Plan



LEGEND	
	CONSTRUCTION LIMITS
	EXISTING DECIDUOUS TREE
	EXISTING CONIFER TREE
	CENTERLINE
	BITUMINOUS DRIVE PAVEMENT
	BITUMINOUS RINK PAVEMENT

SCALE: AS SHOWN  
 PLAN BY: KMT  
 DESIGN BY: RAS  
 CHECK BY: RAS



REVISIONS		
NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, CONTRACT DOCUMENTS, AND ALL INFORMATION CONTAINED HEREIN WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

Robert A. Sjoga  
 DATE: 04-24-2025 LIC. NO. 44337

## OVERALL LAYOUT PLAN

### JIM PETERSON PARK IMPROVEMENTS CITY OF BLAINE

CLIENT PROJECT NO. 23-45

WSB PROJECT NO. 029064-000

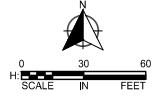
SHEET L3.0

C:\Users\kiewit\OneDrive\Documents\WSB\029064-000\Project Files\05\_Discipline\Landscaping\03\_Sheets\029064-000\SitePlan.dwg 5/7/2025 11:14:44 AM



C:\Users\james.D\OneDrive\Documents\Projects\23064-000\Project Files\05\_Documents\Drawings\Exhibit\WORK EXHIBIT.dwg 5/20/2025 12:24:14 PM

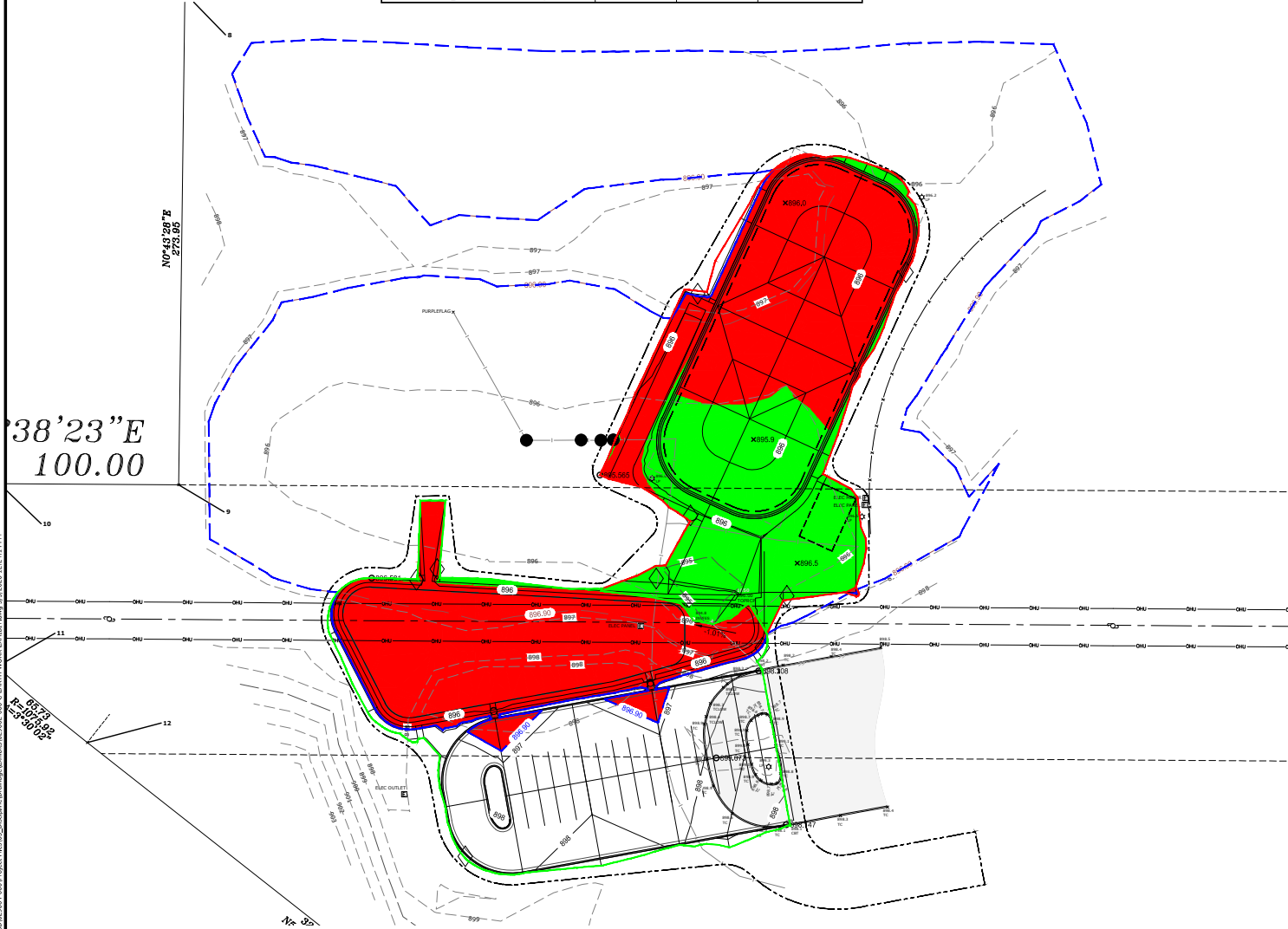
	Cut (CY)	Fill (CY)	Net Cut (CY)
Peterson Park Floodplain	1247	221	1026
Excluding Basin Footprint	306	220	86



SCALE: AS SHOWN  
 PLAN BY: CKJ  
 DESIGN BY: KJF  
 CHECK BY: JHN

**LEGEND**

- EXISTING CONTOUR
- EXISTING DECIDUOUS TREE
- EXISTING CONIFER TREE
- PROPOSED CONTOUR
- 100-YR HIGH WATER LEVEL (896.9' (NAVD88))
- PROPOSED CUT BELOW 100-YR HWL
- PROPOSED FILL BELOW 100-YR HWL



**REVISIONS**

NO.	DATE	DESCRIPTION

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, CONTRACT DOCUMENTS, AND ANY INSTRUMENTS OF SERVICE, PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED LANDSCAPE ARCHITECT UNDER THE LAWS OF THE STATE OF MINNESOTA.

KENNETH FALLON P.E.  
 DATE: 04/22/2025 LIC. NO.: 59829

**EARTHWORK EXHIBIT**

**JIM PETERSON PARK IMPROVEMENTS  
 CITY OF BLAINE**

CLIENT PROJECT NO. 23-45  
 WSB PROJECT NO. 029064-000  
 SHEET

**Figure 4: Floodplain Impact**

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 11  
**ITEM:** 2027 Preliminary Capital Equipment Budget

**AGENDA:** Discussion

**ACTION REQUESTED**

Receive the budget report with any directions for staff.

**PURPOSE**

To familiarize the Board with the preliminary capital equipment and facility improvement requests.

**BACKGROUND**

This budget category addresses larger equipment, vehicle, technology, and facility-related capital investments that support District operations, maintain District assets, or improve the efficiency and functionality of District facilities and equipment.

**CAPITAL EQUIPMENT BUDGET**

Code	Prepared	2023 Actual	2024 Actual	2025 Actual	2026		Change	Request	Change 26-27
	6/3/2026 10:04				Budget	Projected			
	<b>Capital Equipment</b>								
65180	Building Improvements	8,000	97,350	2,645	9,000	9,000	516,209	525,209	5736%
	~LL remodel						249,709	-	
	~Office PGR assist						6,500	-	
	~Landscaping						-	-	
	~Insulate/Soundproof 2 offices						9,000	-	
	~Keyless entry						-	-	
	~Handicap Doors						-	-	
	~Hex Pave						-	-	
	~Rear Parking Paving						-	-	
	~Front Parking Paving						250,000	-	
	~Parking Lot Netting						-	-	
	~Bath sinks/counters						10,000	-	
65230	Monitoring & Field Equipment	13,795	14,000	64,429	-	-	-	-	#DIV/0!
	~Portable Velocity/Depth Sensor								
	~Backpack electrofisher								
	~GNSS Receiver								
65230	Vehicle	-	-	34,421	47,000	46,000	13,000	60,000	28%
65340	Office Furniture & Fixtures	-	16,000	-	-	-	115,700	115,700	#DIV/0!
65380	Computers & Equipment	-	-	19,344	-	-	-	-	#DIV/0!
65390	Software	-	29,358	21,482	15,000	15,000	-	-	-100%
	<b>Total Capital Costs</b>	<b>21,795</b>	<b>156,708</b>	<b>142,321</b>	<b>71,000</b>	<b>70,000</b>	<b>644,909</b>	<b>700,909</b>	<b>887%</b>

## **ISSUES/CONCERNS**

### **Preliminary Capital Equipment Budget**

The preliminary 2027 Capital Equipment Budget includes several one-time facility and equipment investments, including lower-level office improvements, front parking lot replacement, and vehicle replacement.

The increase from the 2026 budget is primarily driven by facility-related capital needs rather than recurring equipment costs.

These figures are preliminary and will be reviewed with the full 2027 draft budget, including revenues, levy impact, final scope, and project timing.

## **IMPLICATIONS FOR DISTRICT BUDGET**

This is one component of the overall 2027 budget. Total budget and levy impacts will be reviewed when the full draft budget is brought together.

## **CONCLUSIONS**

These figures are preliminary and will continue to be refined through the 2027 budget process.

## **RECOMMENDATION**

Receive report.

## COON CREEK WATERSHED DISTRICT Request for Board Action

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 12  
**ITEM:** 2027 Preliminary Program Cost Budget

**AGENDA:** Discussion

### ACTION REQUESTED

Receive the budget report and provide any direction for staff.

### PURPOSE

To familiarize the Board with the preliminary program and project costs requested to support District implementation activities.

### BACKGROUND

This budget category addresses program and project costs associated with District implementation, including restoration, water quality, planning, maintenance, monitoring, partner-supported projects, and other program-specific activities.

Prepared Code	6/2/2026 15:05	2023 Actual	2024 Actual	2025 Actual	2026 Budget	2026 Projected	Change	Request	Change 26-27
<b>Program Costs</b>									
63052	Consultant	-	-	-	-	-	30,000	30,000	#DIV/0!
61148	Field Supplies-ADM	1,435	750	640	750	750	253	1,041	39%
<b>Admin Totals</b>		<b>1,435</b>	<b>750</b>	<b>640</b>	<b>750</b>	<b>750</b>	<b>30,253</b>	<b>31,041</b>	
61549	Illicit Discharge Detection	869	900	490	900	250	(45)	900	0%
61549	Groundwater-Surface Water Dewatering Study	-	15,000	-	-	-	-	-	#DIV/0!
63246	Distrcit Rule Amendment	-	-	-	7,950	-	(8,348)	(1)	-100%
63246	BMP Standards	-	-	-	11,236	5,000	(8,400)	-	-100%
63246	Engineering Standards	-	-	-	13,250	5,000	(12,600)	-	-100%
63246	Engineering	350,000	400,000	242,992	367,500	367,500	-	273,000	-26%
61148	Field Supplies-WD	800	500	462	627	627	15	671	7%
<b>WD Totals</b>		<b>351,669</b>	<b>416,400</b>	<b>243,944</b>	<b>401,463</b>	<b>378,377</b>	<b>(29,378)</b>	<b>274,571</b>	
63246	Boundary Adjustments	3,640	3,000	-	-	-	-	-	#DIV/0!
63246	Water Quality Model	-	-	116,613	-	-	-	-	#DIV/0!
63246	H&H Model Upgrade	-	-	-	-	-	30,000	30,000	#DIV/0!
63246	Model Updates	-	50,000	42,765	53,000	53,000	(2,650)	53,000	0%
63246	Watershed Modeling Pilot Upgrade	21,632	-	101,482	-	-	-	-	#DIV/0!
63246	Infiltration Study	-	-	-	40,000	4,000	(42,000)	-	-100%
63246	LCC Subwatershed Plan	-	-	-	-	-	200,000	200,000	#DIV/0!
63246	Stonybrook Creek Subwatershed Plan	-	-	-	-	-	90,000	90,000	#DIV/0!
63246	Aquatic Organism Passage Enhanc Ph 2	-	75,000	37,300	-	-	-	-	#DIV/0!
63246	Subwatershed Planning/Assessments	-	228,000	185,145	-	-	-	-	#DIV/0!
63246	Altered Hydrology Analysis	-	-	-	-	-	60,000	60,000	#DIV/0!
63246	Subwatershed Feasibility Designs	-	-	-	-	-	40,000	40,000	#DIV/0!
63246	Channel Geomorphic Analysis	-	-	6,360	-	-	-	-	#DIV/0!
63246	Springbrook Creek Pumping Optimization	-	-	-	-	-	30,000	30,000	#DIV/0!
63246	Drainage Atlas	-	-	-	-	-	-	-	#DIV/0!
63246	Water Quantity Studies	-	-	18,608	-	-	-	-	#DIV/0!
63246	D39 Stormwater Resilience Planning	-	-	-	-	-	98,956	98,956	#DIV/0!
63246	D37 Plan Implementation	-	-	-	45,000	45,000	(47,250)	-	-100%
63246	CC Restoration Impl Analysis	-	-	-	-	-	150,000	150,000	#DIV/0!
63246	Lifecycle & Replacement Cost Study	-	-	-	-	-	75,000	75,000	#DIV/0!
63246	Economic Water Resource Study	-	125,000	-	-	-	-	-	#DIV/0!
61549	MN Stormwater Research Council-Partner Funding	-	10,000	-	-	-	-	-	#DIV/0!
61549	Groundwater Study/Assessment	-	5,000	68,000	100,000	50,000	(105,000)	-	-100%
<b>Planning Totals</b>		<b>25,272</b>	<b>496,000</b>	<b>576,273</b>	<b>238,000</b>	<b>152,000</b>	<b>577,056</b>	<b>826,956</b>	

Prepared	2023	2024	2025	2026		Change	Request	Change
Code 6/2/2026 15:06	Actual	Actual	Actual	Budget	Projected			26-27
<b>Program Costs</b>								
63246 Engineering/Feasibility Studies	31,200	30,000	31,800	33,708	32,000	337	35,730	6%
63246 AOP Crossing Enhancement	-	-	7,364	-	-	-	-	#DIV/0!
63595 CC Restoration 131st to Main	-	-	10,537	-	-	-	-	#DIV/0!
63595 University Ave Pond Retrofit	-	-	408	-	-	-	-	#DIV/0!
63246 Non-Routine Maintenance-City Coo/Repair	-	-	-	-	-	20,000	20,000	#DIV/0!
63246 Flood Mitigation	-	-	-	50,000	35,000	(52,500)	-	-100%
63246 Develop Standards Project Specification	-	-	-	14,326	10,000	(15,042)	0	-100%
63246 Asset Registry	-	-	-	8,427	8,400	85	8,933	6%
63246 BMP Revitalization	-	-	-	7,000	5,000	(2,350)	5,000	-29%
63246 SQT Pilot	-	-	-	79,500	25,000	(83,475)	-	-100%
63595 Bank Repair & Stabilization	119,101	125,000	185,311	161,518	101,000	(82,500)	75,000	-54%
61251 Ditch Repair & Maintenance	106,228	100,000	53,966	50,000	50,000	500	53,000	6%
61549 Non Routine Maintenance	92,378	96,000	67,613	107,866	105,000	2,157	115,416	7%
61148 Field Supplies-O&M	1,817	1,400	1,484	1,500	1,500	442	2,017	34%
<b>O &amp; M Totals</b>	<b>350,724</b>	<b>352,400</b>	<b>358,483</b>	<b>513,845</b>	<b>372,900</b>	<b>(212,346)</b>	<b>315,097</b>	
61549 AIS Rapid Response	20,000	20,000	1,900	20,000	2,500	9,500	20,000	0%
61549 Lake Plan Implementation	4,525	5,000	3,030	5,618	4,000	(25)	5,750	2%
61549 Monitoring	104,235	110,489	99,880	124,145	120,000	310	126,310	2%
61549 WQ Cost Share	79,794	100,000	217,301	290,000	275,000	1,250	290,000	0%
61549 Groundwater-Surface Water Chlorides Pilot	-	35,000	4,293	108,492	88,000	(105,000)	-	-100%
61549 Biomonitoring	-	-	4,431	-	-	-	-	#DIV/0!
61549 Pond Performance Eval	-	-	1,162	-	-	-	-	#DIV/0!
61549 Pond Mitigation	-	-	-	-	-	35,000	35,000	#DIV/0!
61549 Leaky Sanitary Sewer Investigation	-	-	-	84,270	84,270	(88,200)	-	-100%
61549 Street Sweeping Testing	-	15,000	12,887	-	-	-	-	#DIV/0!
61549 Contaminants of Emerging Concern Ph II	-	22,000	28,978	50,000	5,000	(52,500)	-	-100%
61549 FY27 WBIF	-	-	-	-	-	324,099	324,099	#DIV/0!
61549 Winer Chloride Monitoring	-	6,000	-	-	-	-	-	#DIV/0!
61148 Field Supplies-WQ	3,826	2,566	2,344	3,350	3,350	989	4,507	35%
<b>WQ Totals</b>	<b>212,380</b>	<b>316,055</b>	<b>376,206</b>	<b>685,875</b>	<b>582,120</b>	<b>125,423</b>	<b>805,666</b>	
61549 Springbrook I&E Implementation	-	69,900	2,000	-	-	-	-	#DIV/0!
61549 Targeted Pleasure Cr I&E Implementation	-	19,900	-	-	-	-	-	#DIV/0!
61549 NKE Sand Creek Trail Audience Survey	-	15,000	-	-	-	-	-	#DIV/0!
61549 Community I & E	-	-	-	-	-	25,000	25,000	#DIV/0!
61549 Subwatershed I & E	-	-	-	20,000	15,000	20,000	20,000	0%
61549 Chloride Reduction I & E	-	-	-	-	-	12,000	12,000	#DIV/0!
61549 Website Updates	-	-	-	-	-	-	-	#DIV/0!
61549 Digital Communications & Resources	-	-	-	10,000	10,000	4,500	15,000	50%
61549 Creek/Ditch Signage	-	11,000	3,302	3,500	3,500	(175)	3,500	0%
61549 Audience Community Survey	27,170	28,393	22,782	45,000	25,000	(26,250)	-	-100%
61549 Interactive Education/Engagement	-	-	21,200	35,000	35,000	(21,750)	15,000	-57%
61549 Water Education Grants	3,700	3,867	3,948	4,000	2,500	1,375	4,000	0%
61549 Newsletter Communications	-	-	5,825	25,000	20,000	(21,000)	-	-100%
61549 Sponsorships	-	1,750	1,500	2,000	1,500	425	2,000	0%
61549 Adopt-A-Drain	6,270	6,000	5,470	5,000	5,000	(250)	5,000	0%
61549 Pet Waste	24,685	10,288	22,558	21,000	8,000	12,600	21,000	0%
61148 Field Supplies-PGA	2,910	3,815	2,222	2,850	2,850	2,017	5,010	76%
<b>PGR Totals</b>	<b>64,735</b>	<b>169,913</b>	<b>90,807</b>	<b>173,350</b>	<b>128,350</b>	<b>8,492</b>	<b>127,510</b>	
63595 AOP Enhancement Ph II	-	-	-	500,000	250,000	(525,000)	-	-100%
63595 PC MNDot Pond Outlet Modification	-	21,000	38,010	-	-	-	-	#DIV/0!
63595 Springbrook Nature Center Outlet Mod	-	22,500	7,729	-	-	-	-	#DIV/0!
63595 Happy Acres Park D60-P01 Pond	-	-	-	-	-	989,000	989,000	#DIV/0!
63595 Happy Acres Park West Infiltration Basin	-	-	-	-	-	23,400	23,400	#DIV/0!
63595 Sand Creek AOP Crossing Ehanc @ Xeon-Expans	65,000	115,000	-	171,366	75,000	(179,550)	-	-100%
63595 D60-2 Reroute	-	-	-	-	-	240,720	240,720	#DIV/0!
63595 AOP Crossing Enhancement Ph III	-	-	-	-	-	50,000	50,000	#DIV/0!
63595 PC Pond Outlet Modification Alt	-	-	-	-	-	450,000	450,000	#DIV/0!
63595 CC Corridor Restoration	-	-	-	-	-	1,200,000	1,200,000	#DIV/0!
63595 CRD Reg Park Stream Corridor Resto-Expansion	-	-	506,918	-	-	-	-	#DIV/0!
61549 D17 Springbrook Cr Subwatershed plan impl	-	90,000	30,000	142,400	75,000	(149,100)	-	-100%
61549 Pleasure Cr Subwatershed plan impl	-	87,500	87,500	108,684	108,000	-	-	-100%
61549 Subwatershed Plan-D39 impl	-	-	58,052	2,968,583	725,000	(1,016,400)	-	-100%
61549 Subwatershed Plan-D60 impl	-	-	-	800,000	25,000	(157,500)	-	-100%
61148 Field Supplies-WRRP	-	-	-	-	-	-	500	#DIV/0!
<b>Waters Resto &amp; Protect Totals</b>	<b>65,000</b>	<b>336,000</b>	<b>728,209</b>	<b>4,691,033</b>	<b>1,258,000</b>	<b>925,570</b>	<b>2,953,620</b>	
<b>Total Program Costs</b>	<b>1,071,215</b>	<b>2,087,518</b>	<b>2,374,562</b>	<b>6,704,316</b>	<b>2,872,497</b>	<b>1,425,070</b>	<b>5,334,460</b>	<b>-20%</b>

## **ISSUES/CONCERNS**

**Preliminary Program Budget:** The preliminary 2027 Program Cost Budget is \$5,334,460. This is a \$1,369,856 decrease, or approximately 20%, from the 2026 budget.

The decrease is primarily related to project timing, project readiness, and the mix of implementation activities proposed for 2027, and does not reflect a reduction in the District's long-term implementation needs.

These figures are preliminary and will be reviewed with the full 2027 draft budget, including revenues, levy impact, carryforward balances, and project timing.

## **IMPLICATIONS FOR DISTRICT BUDGET**

This is one component of the overall 2027 budget. Total budget and levy impacts will be reviewed when the full draft budget is brought together.

## **CONCLUSIONS**

These figures are preliminary and will continue to be refined through the 2027 budget process.

## **RECOMMENDATION**

Receive report.

## COON CREEK WATERSHED DISTRICT

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 13  
**ITEM:** Watershed Management Videos

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**AGENDA:** Discussion

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### ACTION REQUESTED

None

### PURPOSE

Provide Board members with accessible watershed management training resources to strengthen understanding of District roles, responsibilities, and governance and support more informed decision making.

### BACKGROUND/CONTEXT

In December 2025, a video series developed by the Board of Water and Soil Resources (BWSR) for members of local government boards and commissions was shared with the Board.

At the January 12, 2026, Board meeting, the Board expressed interest in reviewing the video series at future meetings as time allows. This staff report is intended to serve as a standing reference so the Board may review the videos incrementally over time.

[Who's Who? An Overview](#) {4:29} Minnesota's water management involves multilevel partnerships—federal, tribal, state, and local governments, as well as others. (*Viewed at March 23, 2026 Board meeting*)

[Who's Who? Local Governments](#) {9:15} Minnesota's local governments for water management include municipalities, counties, soil and water conservation districts, and watershed authorities, each with unique funding, skills, relationships, and terminology.

[Who's Who? State Agencies](#) {12:00} Minnesota's state water agencies—BWSR, DNR, MDA, MDH, MPCA, and Met Council—collaborate on conservation, regulation, monitoring, grants, and planning for surface/groundwater quality and quantity, often overlapping to support local governments.

[Who's Who? BWSR](#) {5:03} The Minnesota Board of Water and Soil Resources (BWSR), with a 20-member governor-appointed board and 130 staff, partners with locals via grants, conservation easements, wetland regulation, and water plan reviews to protect Minnesota's land, water, and wetlands.

[What is a Watershed?](#) {8:06} A watershed is land that drains to a common water body. Key concepts: land-water connections, nested scales, and relationship to political units for watershed management.

[Watershed Authorities: Types and Statutes](#) {11:57} Minnesota's watershed management authorities include watershed districts, joint powers WMOs, and county-based WMOs—

each shaped by chapters 103B and 103D—to address water issues across natural boundaries.

[Watershed Authorities: Purpose and Power](#) {8:56} Watershed authorities are special purpose units of government with powers including tax levies, planning, rules, and contracts under chapters 103B and 103D.

[Watershed Authorities: Boards and Policies](#) {7:45} Boards are appointed by counties or cities and they have specific their policy-setting duties and governance responsibilities.

[Watershed Authorities: Structure and Roles](#) {10:41} Clearly defined roles for boards, administrators, are important for effective watershed operations.

[Watershed Authorities: Meetings, Committees, and Public Input](#) {11:12} Boards must follow open meeting laws, use advisory/technical committees for input, hold public hearings, and ensure data access.

[Watershed Authorities: Budgeting and Finance](#) {10:13} The budget must connect to the watershed plan and be developed with public input, implemented through a statutorily defined fund structure, and audited annually. (*Viewed at May 26, 2026 Board meeting*)

[Watershed Authorities: Planning](#) {12:54} The plan is a process with robust public involvement and a product, based on science, that clearly signals goals and intended actions.

[Watershed Authorities: Implementation](#) {9:54} Watershed authorities execute plans through projects (e.g., flood control, restorations), regulations via permits and rules under and programs like cost-share, outreach, monitoring.

Additionally, the Anoka Conservation District has produced similar videos related to general watershed management.

[ACD Our Watershed and Stormwater Connection](#) {9:56} This video explains complex concepts about watersheds and stormwater in simple terms using engaging animation. It's beneficial for all ages, from an elementary classroom to a city council chamber. Learn what watersheds are, why they are important, and some of the challenges watershed managers face. This ties into stormwater management and what public officials are doing to prevent flooding and improve water quality as well as what we all can do to become part of the solution.

**COON CREEK WATERSHED DISTRICT  
Request for Board Action**

**MEETING DATE:** June 8, 2026  
**AGENDA NUMBER:** 14  
**ITEM:** Board Tour Itinerary

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**AGENDA:** Discussion

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**ACTION REQUESTED**

Receive itinerary.

**PURPOSE & SCOPE OF ITEM**

Provide the Board with the June 8 District tour itinerary and document the planned tour locations and open house format.

**BACKGROUND**

The District has historically included an annual tour as part of the budget process to provide Board members with an opportunity to view District activities and projects firsthand. The Board discussed the 2026 tour format during the budget calendar discussion and supported a simplified format that includes a noon Board meeting, focused site visits using District vehicles, and a District open house at the office following the tour.

**ITINERARY**

**12:00 to 2:30 p.m. Board Meeting and District Tour**

Board meeting begins at 12:00 p.m.

District tour departs upon adjournment of the Board meeting.

Tour sites:

1. Blaine Town Center
2. Happy Acres Park

**2:30 to 4:00 p.m. District Open House**

District Open House with Board Members, staff, CAC members, and TAC members.

\*Tour timing and the number of site visits may be adjusted based on Board meeting length, weather, traffic, and site conditions to allow return to the District office for the 2:30 p.m. District Open House.

**DISTRICT OPEN HOUSE**

The open house will provide an informal opportunity for Board Members, staff, CAC members, and TAC members to interact and review District activities that are not easily incorporated into a field tour. Staff anticipate using informal stations, maps, project fact sheets, and short presentations to support discussion.