

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, August 24, 2026, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:31 PM

Board Members Present: Jim Hafner, Mary Campbell and Nathaniel Schneider

Board Members Absent: Dwight McCullough and Jason Lund

Staff Present: Jon Janke, Erin Margl, Jessica Lindemyer, Justine Dauphinais, Jason Hilst, Hattie Hillukka and Michelle Ulrich

Zoom Attendees: Erik Bye

2. Approval of the Agenda

Board Member Campbell moved to remove item #3 Oath of Office Manager Nathaniel Schneider from the agenda as he was sworn in just prior to the start of the Board Meeting. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

Board Member Campbell moved to approve the amended agenda. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

3. REMOVED Oath of Office Manager Nathaniel Schneider (ABM)

4. Announcements

No Announcements

5. Open Mic/Public Comment

No one was present for comment

CONSENT ITEMS

6. Approval of Minutes of August 10, 2026

7. Bills/Accounts Payable

Claims totaling \$170,187.29 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0054--MICHELLE J ULRICH PA	3,633.75
V0094--STATE OF MN AUDITOR	5,090.50
V0101--MINNESOTA ROADWAYS CO	4,500.00
V0110--RESPEC COMPANY LLC	10,097.50
V0138--RMB ENVIRONMENTAL LABORATORIES INC	940.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	195.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	2,877.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	304.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	342.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	285.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	209.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	260.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	195.00
V0195--STANTEC CONSULTING SERVICES INC	20,212.75
V0195--STANTEC CONSULTING SERVICES INC	46,320.00
V0195--STANTEC CONSULTING SERVICES INC	3,950.25
V0195--STANTEC CONSULTING SERVICES INC	12,364.00
V0242--METRO I NET	7,330.00
V0348--BLUE CROSS BLUE SHIELD OF MN	26,321.27
V0350--FIRST UNUM LIFE INSURANCE COMPANY	746.24
V0351--DELTA DENTAL OF MN	1,958.93
V0352--HEALTH EQUITY INC	37.10
V0352--HEALTH EQUITY INC	1,158.35
V0352--HEALTH EQUITY INC	212.88
V0352--HEALTH EQUITY INC	118.12
V0360--PAYLOCITY	572.68
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,607.20
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,365.00
V0429--ALLYANT	1,500.00
V0446--INTERNAL REVENUE SERVICE	1,708.99
V0447--MI HOMES OF MPLS-STP LLC	6,774.78
	170,187.29

Board Member Campbell moved to approve the Consent Agenda Items. Seconded by Board Member Schneider. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

POLICY ITEMS

8. Election of Officers

District Administrator Jon Janke explained the purpose of this item is the election of officers to support the Board organization and administration.

District Bylaws Article VI, Section 1 provides that the Board will annually elect from among its members a President, Vice-President, Secretary, and Treasurer. The term of office is one year, commencing on the date of election. Election of officers is to be conducted at a Board meeting in the month of June. No member may hold more than one office at a time.

The Board last elected officers on June 22, 2026, while one manager position was vacant. At that time, the Board indicated that officer assignments could be revisited after the vacant manager position was filled, and on August 11, 2026 Anoka County appointed Nathaniel Schneider to fill the vacant manager position.

Managers McCullough and Lund were absent from the meeting, so it was recommended to postpone or table the election of Board officers to a future meeting when all Board members are present.

Board Member Schneider moved to postpone or table the election of Board officers to a future meeting when all Board members are present. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

9. Draft 2027 Budget #3

Mr. Janke discussed the purpose of this item was to present the third draft of the 2027 District budget, summarize advisory committee review, and order the public hearing on the Draft 2027 Budget.

At the August 10, 2026, Board meeting the Board authorized distribution of the draft 2027 budget to the Technical Advisory Committee and Citizen Advisory Committee for review and comment.

The feedback received by both CAC and TAC was with no opposition to the overall budget . Janke summarized the comments made by the CAC.

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Receive Draft 2027 Budget #3, order a public hearing on the Draft 2027 Budget for September 14, 2026, and direct staff to publish notice of the public hearing.

Board Member Campbell moved to receive the third draft budget and order a public hearing on the Draft 2027 Budget for September 14, 2026, and direct staff to publish notice of the public hearing. Seconded by Board Member Schneider. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

10. Citizen Advisory Committee Applications

Engagement Coordinator Jessica Lindemyer explained the purpose of this item is for the Board to consider the appointment of one or more applicants to the District's Citizen Advisory Committee (CAC).

Minnesota Statute 103D.331 states that the Board of Managers must annually appoint an advisory committee to advise and assist the managers on all matters affecting the interests of the watershed district and make recommendations to the managers on all contemplated projects and improvements in the watershed district.

On Thursday, July 9th District staff received a CAC application from Coon Rapids resident Cameron Bluhm. On Monday, July 13th District staff received a CAC application from Andover resident Jonathan Gwinn. Both applications have been reviewed by staff and deemed complete.

Should the Board choose to appoint either or both applicants at the August 24th meeting, their appointment would run through the rest of the year and be up for re-appointment with the rest of the CAC members in December 2026.

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Appoint applicants Cameron Bluhm and Jonathan Gwinn to serve on the Citizen Advisory Committee.

Board Member Hafner moved to Appoint applicants Cameron Bluhm and Jonathan Gwinn to serve on the Citizen Advisory Committee. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

11. Grant Agreement with BWSR for Blaine Parks WQ Improvements

Water Quality Coordinator Justine Dauphinais discussed the purpose of this item was to present the attached agreement with the MN Board of Water and Soil Resources (BWSR) for a \$500,000 Clean Water Fund grant to implement the Blaine Parks Targeted Water Quality Improvements Phase I project.

The project would be construction of a new stormwater pond in Happy Acres Park in Blaine, Minnesota. The project will focus on addressing the pollution and water quality impairments in the Sand Creek area (ditch #39, #60, and #41), specifically the excess sediment and nutrients coming in from urban stormwater.

This targeted area was the top-ranking project in the ditch #60 sub watershed plan because a large portion of ditch #60 was developed in the 1970's and

1980's prior to any stormwater regulations so currently there is no stormwater treatment in a 56-acre area.

This will be a joint project with our partners the City of Blaine, City of Coon Rapids, Anoka County Highway Department and the City of Ham Lake and all are in favor of moving forward with the project.

On March 9, 2026, authorization was given to staff to apply for FY27 BWSR Clean Water Fund Projects and Practices Competitive Grant Funding.

The grant agreement requires a minimum of 10% local match or \$50,000. The estimated maximum total Project cost is \$1,100,000. The proposed 2027 CCWD budget includes \$294,500 in local match towards the Project, exceeding required match totals.

Executing the grant agreement for implementation of the Blaine Parks Targeted WQ Improvements Phase I project allows local funds to be leveraged with state grant funds to achieve required pollutant reductions for Sand Creek.

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Execute the grant agreement with BWSR for Blaine Parks Targeted WQ Improvements Phase 1.

Board Member Schneider moved to Execute the grant agreement with BWSR for Blaine Parks Targeted WQ Improvements Phase 1. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

12. Water Education Grant – Smart Salting

Ms. Lindemyer discussed this item is to review the Water Education grant application 26-02 and award grant of \$2,000 for the costs associated with hosting a county-wide Smart Salting Operator Training.

On August 19th, Rebecca Haug, Project Manager with Anoka County Department of Transportation, applied for a \$2,000 Water Education Grant to help cover the cost of hosting an MPCA Smart Salting training for operators within Anoka County.

Rebecca Haug states in her grant application that the Smart Salting training will be offered to cities, counties, and other organizations to improve operator effectiveness and reduce chloride pollution by learning best practices, while keeping roads, parking lots, and sidewalks safe. This training has helped organizations reduce their salt use by 30-70%, reducing costs for product and

minimizing infrastructure damage. These reductions have been shown to reduce chloride contamination in lakes, rivers and streams.

Additionally, Rebecca Haug states that a water education grant from Coon Creek Watershed District (CCWD) would allow the County to offer the Smart Salting training free of charge. She states that free attendance provides an incentive for communities with limited budgets to allow staff to be trained.

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve Water Education grant application of \$2,000 for the costs associated with hosting a Minnesota Pollution Control Agency (MPCA) Smart Salting training for winter maintenance operators within Anoka County.

Board Member Campbell moved to Approve the Water Education grant application of \$2,000 for the costs associated with hosting a Minnesota Pollution Control Agency (MPCA) Smart Salting training for winter maintenance operators within Anoka County. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

PERMIT ITEMS

13. P26-047 Fields of Winslow Cove 5th (CenterPoint)

Watershed Development Coordinator Erin Margle discussed the purpose of this item is the use of a directional bore of utility line located north of the intersection of Prairie Rd NW & 148th Ln NW, Andover, Minnesota at County Ditch 20.

CenterPoint Energy is proposing the installation of approximately 9,000 square feet of utility line with a crossing of County Ditch 20 via directional bore. The project will disturb 0.74 acres and create no new impervious surface. The project area drains to County Ditch 20. The relevant water resource concerns are Soils & Erosion Control (District Rule 4) and Utility Crossing (District Rule 7).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with 1 (one) Condition and 1 (one) Stipulation.

Condition:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$2,800.00

Stipulation: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of as-builts for utility crossing under all ditch crossings that shows 4-foot separation is maintained between the bottom of the ditch and top of the utility line.

Board Member Campbell moved to approve permit P26-047 Fields of Winslow Cove 5th (CenterPoint) with one Condition and one Stipulation. Seconded by Board Member Schneider. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

DISCUSSION ITEMS

14. Ditch 11 Inspection Report

Field Operations Manager Jason Hilst presented the Ditch #11 Inspection Report which is part of the District's Operations and Maintenance (O&M) program and the National Pollutant Discharge Elimination System (NPDES). The requirement is to inspect 20% of the open channels annually. Ditch 11 is in Ham Lake, and the channel is 5.34 miles (28,206 feet), the drainage area is 6.17 square miles (3,951 acres), and there are 0 Public Laterals.

IDENTIFIED MAINTENANCE NEEDS Need	Count	Cost Estimate	Immediate	Repair	Monitor
Obstruction	24	\$16,000	\$0	\$6,000	\$10,000
Ditch Repair	2	\$46,897	\$0	\$16,575	\$30,322
Bank Failure	11	\$182,650	\$0	\$0	\$182,650
Illicit Discharge	2	\$0	\$0	\$0	\$0
Beaver	2	\$0	\$0	\$0	\$0
Other	17	\$0	\$0	\$0	\$0
58	\$245,547	\$0		\$22,575	\$222,972

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to receive Ditch #11 Inspection Report.

Board Member Campbell moved to Receive Ditch #11 Inspection Report. Seconded by Board Member Hafner. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

15. Ditch 17 Inspection Report

Field Operations Manager Jason Hilst presented the Ditch #17 Inspection Report which is part of the District's Operations and Maintenance (O&M) program and

the National Pollutant Discharge Elimination System (NPDES). The requirement is to inspect 20% of the open channels annually. Ditch #17 is located in Fridley, Coon Rapids, and Blaine and the channel is 4.57 miles (24,119 feet), the drainage area is 4.13 square miles (2,643 acres), and there are 0 Public Laterals.

IDENTIFIED MAINTENANCE NEEDS Need	Count	Cost Estimate	Immediate	Repair	Monitor
Obstruction	37	\$40,000	\$0	\$10,000	\$30,000
Ditch Repair	3	\$13,937	\$0	\$0	\$13,937
Bank Failure	30	\$216,600	\$0	\$0	\$216,600
Illicit Discharge	13	\$0	\$0	\$0	\$0
Beaver	0	\$0	\$0	\$0	\$0
Other	31	\$0	\$0	\$0	\$0
114	\$270,537	\$0		\$10,000	\$260,537

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to receive Ditch #17 Inspection Report.

Board Member Schneider moved to Receive Ditch #17 Inspection Report. Seconded by Board Member Campbell. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

16. Watershed Videos

The Board discussed the video series that is available through the Board of Water and Soil Resources (BWSR) that helps managers understand their role on the Board. Mr. Hafner explained that as time allows the Board may view a video at a Board Meeting.

The Board took the opportunity to introduce themselves to the new Board Member, Nathan Schneider, and Mr. Schneider shared his background and interest in the District.

INFORMATIONAL ITEMS

No informational items

ADJOURNMENT

Board Member Hafner moved to adjourn at 6:21 pm. Seconded by Board Member Schneider. The motion carried with three (3) yeas (Board Members Campbell, Hafner, and Schneider) and no nays.

President

DRAFT