

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, May 11, 2026, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Jim Hafner, Erin Lind (5:32 pm), Mary Campbell (5:32 pm), Jason Lund and Dwight McCullough.

Staff Present: Jon Janke, Corinne Elfelt, Erin Margl, and Michelle Ulrich

2. Approval of the Agenda

Board Member Hafner moved to add permit items #9 - P26-022 Coon Rapids 26-3 Trail Reconstruction, #10 - P25-046 TCO Blaine PT Sports Performance, #11 - P26-018 Scheels Blaine Town Center to the Consent Agenda. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Hafner, Lund and McCullough) and no nays.

Board Member Lund moved to approve the amended agenda. Seconded by Board Member McCullough. The motion carried with three (3) yeas (Board Members Hafner, Lund and McCullough) and no nays.

3. Announcements

Administrator Janke announced that the position of Project Manager had been filled by David Petry. Petry currently works at Rice Creek Watershed District as a Project Manager and will join CCWD staff at the end of the month.

4. Open Mic/Public Comment – no one present or on Zoom.

CONSENT ITEMS

5. Approval of Minutes of April 27, 2026

6. Receive Administrator's Report

7. Advisory Committee Report

8. Bills/Accounts Payable

Claims totaling \$106,782.27 on the following disbursement(s) list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	16,339.01
V0010--A1 FLOOR AND CARPET CARE	1,119.30
V0054--MICHELLE J ULRICH PA	1,995.00
V0096--RANDY WESP EXCAVATING LLC	1,650.00
V0096--RANDY WESP EXCAVATING LLC	4,000.00
V0111--WELL GROOMED LAWNS INC	865.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	221.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	208.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	546.00
V0195--STANTEC CONSULTING SERVICES INC	34,006.00
V0195--STANTEC CONSULTING SERVICES INC	15,976.00
V0221--ABDO LLP	3,333.33
V0221--ABDO LLP	1,610.00
V0242--METRO I NET	7,330.00
V0352--HEALTH EQUITY INC	485.39
V0352--HEALTH EQUITY INC	26.35
V0352--HEALTH EQUITY INC	5,905.35
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	8,322.49
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,215.00
V0415--GOPHER STATE ONE CALL	4.05
V0429--ALLYANT	1,500.00
V0435--MARY T INC	125.00
	106,782.27

The following permit items were moved to the Consent Agenda.

9. P26-022 Coon Rapids 26-3 Trail Reconstruction

The purpose of this item is trail realignment and reconstruction located at the South side of Crooked Lake – Northdale Blvd NW to Main St NW, Coon Rapids, Minnesota.

The City of Coon Rapids is proposing the realignment and reconstruction of an existing trail along Highway 10 from Northdale Blvd to Main Street. The project will disturb 2.37 acres and create no regulated impervious. The relevant water resource concern is soils and erosion control which is District Rule 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with tow (2) Conditions and zero (0) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$9,480.00.

Rule 4.0 – Soils and Erosion Control

2. Update the erosion and sediment control plan to include the following:
 - a. Include a note that sediment control will be at the base of stockpiles on the downgradient perimeter.
 - b. Provide redundant perimeter control along wetlands.

Stipulations: none

10. P25-046 TCO Blaine PT Sports Performance

The purpose of this item is to remodel a commercial building and parking reconstruction with associated stormwater treatment features located at 1308 113th Avenue NE. Blaine, Minnesota.

The applicant is proposing the redevelopment of an existing building into a medical center with parking and stormwater treatment features. The project will disturb 1.76 acres and result in 1.19 acres of regulated impervious surface. The parcel drains to County Ditch 41. The relevant water resource concerns are stormwater management and soils and erosion control, which correspond to District Rules 3 and 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with three (3) Conditions and four (4) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$3,520.00.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the erosion and sediment control plan to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of (a) post construction infiltration test(s) on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

11. P26-018 Scheels - Blaine Town Center

The purpose of this item is the construction of a commercial building with parking areas located at 2105 105th Ave NE. Blaine, Minnesota.

The applicant proposes the construction of a new commercial building within the Blaine Town Center commercial development. The project will disturb 5.59 acres and create 3.8 acres of regulated impervious surface. This project does require stormwater treatment, and all required impervious will be treated by the system proposed in P26-015. The project area drains to County Ditch 41. The relevant water resource concerns are stormwater management and soils and erosion control which correspond to District Rules 3 and 4.

Based on the findings and exhibits as presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and three (3) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$22,360.00.

Rule 4.0 – Soils and Erosion Control

2. Update the SWPPP to stabilize soils and soil stockpiles within 24 hours of Inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Required stormwater volume must be adequately treated through District permit P26-015 or elsewhere off site.

Board Member Hafner moved to approve the Consent Agenda items. Seconded by Board Member McCullough. The motion carried with five (5) yeas (Board Members Hafner, Lind, Campbell, Lund and McCullough) and no nays.

POLICY ITEMS

PERMIT ITEMS (moved to Consent Agenda)

DISCUSSION ITEMS

12. 2027 Preliminary Operating Expenditures

Janke reviewed the Operating Expenditures, the budget category that addresses general operating expenses required for day-to-day functions of the District. Janke highlighted the areas of greatest changes as outlined in the complete staff report. The overall preliminary proposed increase being approximately seventeen percent.

The Board discussed the changes in greater detail.

Board Member Campbell moved to Receive the Report. Seconded by Board Member Lund. The motion carried with five (5) yeas (Board Members Hafner, Lind, Campbell, Lund and McCullough) and no nays.

13. 2027 Preliminary Professional Services Expenditures

Janke addressed the cost and professional services the District contracts for on an ongoing basis. The estimated change from the 2026 budget is a decrease of approximately five percent, largely due to improved project cost forecasting and reduced anticipated demand for general engineering services in 2027.

There was no further discussion by the Board.

Board Member Lund moved to Receive the Report. Seconded by Board Member Campbell. The motion carried with five (5) yeas (Board Members Hafner, Lind, Campbell, Lund and McCullough) and no nays.

14. Board Tour (At Board Meeting Discussion – no written staff report provided)

Janke reviewed his understanding of the Board's desires for the upcoming Board Tour:

Date: June 8

Time: Board Meeting at Noon, Tour to follow at approximately 1:00 p.m.

General Tour Guidance: The Board would be escorted by staff in District Vehicles to 2 or 3 sites. Then return to the office around 3:00 p.m. for staff presentations and light refreshments with staff, CAC and TAC.

The Board consensus was the above process was what they would like to follow for the 2026 Board Tour.

15. Watershed Management Videos

(Board Member Campbell asked that this item be moved to the end of the Agenda).

After discussing the informational item, the Board decided they would forgo the watching of a BSWR instructional video at this meeting.

INFORMATIONAL ITEMS

16. Clean Water Council Large Volume Water Users Policy Statement

Janke reviewed the article with the Board noting that there is a statewide effort to deal with possible future issues with large volume water users, such as data centers. He noted that with the State taking the lead there would be more layers of regulation should the District need to deal with in the future.

ADJOURNMENT

Board Member Lund moved to adjourn at 5:57 pm. Seconded by Board Member Lind. The motion carried with five (5) yeas (Board Members Hafner, Lind, Campbell, Lund and McCullough) and no nays.



President

