

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS' MEETING

The Board of Managers of the Coon Creek Watershed District held their regular meeting on Monday, September 14, 2026, at the Coon Creek Watershed District Office.

1. Call to Order

The meeting was called to order at 5:30 PM

Board Members Present: Jim Hafner, Jason Lund, Dwight McCullough and Nathaniel Schneider.

Board Member on Zoom: Mary Campbell (due to location conflict)

Staff Present: Jon Janke, Erin Margl, and Hattie Hillukka

Zoom Attendees: Tyler Thompson

2. Approval of the Agenda

Board Member McCullough moved to add Permit Item #11 CSAH 17 from CSAH 18 to 185th Ave, #12 Legacy Christian Academy Athletic Fields – Phase 1, #13 Minnesota Meadows Wetland Bank, #14 MSP Trucking, #15 TPC Blaine Golf Course Bunker Rehab Project, and #16 Veridian Sentinel to the Consent Items. Seconded by Board Member Schneider. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

Due to technical difficulties Member Campbell was available intermittently to vote remotely through Zoom as noted throughout the minutes.

Board Member Lund moved to approve the amended agenda. Seconded by Board Member Schneider. The motion carried with four (4) yeas (Board Members Hafner, Lund, McCullough and Schneider) and no nays.

3. Announcements

No Announcements

4. Open Mic/Public Comment

No one was present for comment

CONSENT ITEMS

5. Approval of Minutes August 24, 2026

6. Receive Administrator's Report

7. Advisory Committee Report

8. Bills/Accounts Payable

Claims totaling \$187,472.76 on the following disbursement list will be issued and released upon Board approval.

Vendor	Amount
V0008--US BANK	11,830.03
V0010--A1 FLOOR AND CARPET CARE	1,119.30
V0040--FRONTIER PRECISION INC	615.00
V0054--MICHELLE J ULRICH PA	4,656.25
V0096--RANDY WESP EXCAVATING LLC	2,350.00
V0096--RANDY WESP EXCAVATING LLC	11,000.00
V0096--RANDY WESP EXCAVATING LLC	1,750.00
V0102--UNITED STATES GEOLOGICAL SURVEY	38,123.00
V0103--BANKERS ADVERTISING CO	2,073.35
V0103--BANKERS ADVERTISING CO	290.81
V0111--WELL GROOMED LAWNS INC	364.00
V0128--YTS COMPANIES LLC	60,655.00
V0138--RMB ENVIRONMENTAL LABORATORIES INC	195.00
V0221--ABDO LLP	3,333.33
V0221--ABDO LLP	206.25
V0221--ABDO LLP	1,160.00
V0242--METRO I NET	7,330.00
V0249--PLAUDIT DESIGN	450.00
V0269--CENTERPOINT ENERGY-ESCROW	1,225.00
V0352--HEALTH EQUITY INC	1,227.07
V0352--HEALTH EQUITY INC	1,158.35
V0352--HEALTH EQUITY INC	172.43
V0352--HEALTH EQUITY INC	331.00
V0352--HEALTH EQUITY INC	37.10
V0352--HEALTH EQUITY INC	900.00
V0352--HEALTH EQUITY INC	1,158.35
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	9,024.76
V0362--PUBLIC EMPLOYEES RETIREMENT ASSOCIATION	9,034.30
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,365.00
V0363--MINNESOTA STATE RETIREMENT SYSTEM	1,365.00
V0415--GOPHER STATE ONE CALL	1.35
V0442--MN PAID LEAVE FUND	757.31
V0448--HANSON BUILDERS INC	1,500.00
V0450--EVERGREEN DEVELOPMENT LLC	10,714.42
	187,472.76

The following permit items were moved to the Consent Agenda.

11. P26-042 CSAH 17

The purpose of this item is road reconstruction located at County State Aid Highway (CSAH) 17 (Lexington Ave) at CSAH 18 (Broadway Ave) to 185th Ave in Blaine, Minnesota.

Anoka County is proposing the reconstruction of CSAH 17 (Lexington Ave) from just north of Broadway Avenue NE to 185th Ave NE. Only 2.23 acres of disturbance of the southern end of the project is located within the District. The area drains toward County Ditch 44. The relevant water resource concerns are Soils & Erosion Control (District Rule 4), Wetlands (District Rule 5) and Floodplain (District Rule 6).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and two (2) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Submittal of a performance escrow in the amount of \$8,920.00.

Rule 4.0 – Soils and Erosion Control

2. Update the SWPPP to include the following:
 - a. A note to stabilize soils and soil stockpiles within 7 days of inactivity.
 - b. Provide a standard detail for the concrete washout station.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. Submittal of grading as-builts for the project to confirm adequate floodplain compensatory storage has been provided.
2. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

12. P26-031 LCA Athletic Fields P1

The purpose of this item is the clearing and grubbing, site grading, ball field, utility and parking lot construction, and restoration located at 3037 Bunker Lake Blvd. NW, Andover, Minnesota.

The project is proposing the construction of new athletic fields, parking and stormwater management features at the Legacy Christian Academy in Andover. The project proposed to disturb 6.55 acres and create 0.62 acres of new/regulated impervious. A portion of the project drains north toward County Ditch 57 (Coon Creek), and a portion drains south toward County Ditch 54. The relevant water resource concerns are Stormwater Management (District Rule 3) and Soils & Erosion Control (District Rule 4).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with three (3) Conditions and four (4) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$26,200.00 and execute a signed escrow agreement.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Update the Erosion and Sediment Control plan to include the following:
 - a. A note to provide perimeter control around soil stockpiles.
 - b. A detail for energy dissipation at pipe outlet in infiltration basin.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
3. Completion of post construction infiltration tests on Infiltration Basin 1 and 2 by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

13. P26-046 MN Meadows

The purpose of this item is construction of a wetland bank Located at: PID 11-32-23-42-0003; PID 11-32-23-41-0001; PID 11-32-23-44-0003, Durant St NE, Ham Lake Minnesota.

The applicant is proposing the construction of a new wetland bank and realignment of County Ditch 11 in the City of Ham Lake. The project will disturb 22.5 acres. The area drains to County Ditch 11. The relevant water resource concerns are Soils & Erosion Control (District Rule 4), Wetlands (District Rule 5), Floodplain (District Rule 6) and Drainage (District Rule 7).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and three (3) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$90,000.00 and execute a signed escrow agreement.

Rule 4.0 – Soils and Erosion Control

2. Include locations of perimeter control and construction entrances on plan set.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
3. Submittal of as-built plans for the re-routed portion of County Ditch 11. The as-built plans should include adequate cross sections of the ditch to verify conformance with the approved construction plans.

14. P26-043 MSP Trucking

The purpose of this item is construction of a new warehouse building with parking and stormwater management features located at 9350 Holly St NW, Coon Rapids, Minnesota.

The project is proposing the construction of a new commercial building with associated stormwater treatment features. The project will disturb 1.27 acres and create 0.84 acres of new/regulated impervious surface. The area drains toward Pleasure Creek. The relevant water resource concerns are Stormwater Management (District Rule 3) and Soils & Erosion Control (District Rule 4).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with three (3) Conditions and five (5) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$5,080.00 and execute a signed escrow agreement.

Rule 3.0 – Stormwater Management

2. Provide proof of recording of a fully executed Operations and Maintenance Agreement for the perpetual inspection and maintenance of all proposed stormwater management practices after review and approval by the District.

Rule 4.0 – Soils and Erosion Control

3. Updates the soils & erosion control plan to include the following:
 - c. A note to stabilize soils and soil stockpiles within 24 hours of inactivity.
 - d. Show perimeter surrounding the infiltration basin to prevent compaction during construction.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.
2. Completion of a post excavation (prior to rock placement) infiltration test on the Underground Infiltration System by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
3. Completion of post construction infiltration tests on the Infiltration Basin by filling the basin to a minimum depth of 6 inches with water and monitoring the time necessary to drain, or multiple double ring infiltration tests to ASTM standards. The Coon Creek Watershed District shall be notified prior to the test to witness the results.
4. Submittal of as-builts for the stormwater management practices and associated structures listed in Tables 2 and 3, including volume, critical elevations and proof of installation for hydrodynamic separators.
5. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001).

15. P26-051 TPC Blaine Golf Course Bunker Rehab Project

The purpose of this item is regrading and reshaping golf course bunkers located at holes 7, 11, 13 & 16, 11444 Tournament Players Parkway, Blaine, Minnesota.

The TPC gold course is proposing modifications (reshaping and regrading) to several sand bunkers within the TPC Golf Course. The project will disturb 3 acres. The area drains to County Ditch 41. The relevant water resource concern is Soils & Erosion Control (District Rule 4).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and zero (0) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$12,000.00 and execute a signed escrow agreement.

Rule 4.0 – Soils and Erosion Control

2. Update the SWPPP to provide the following:
 - a. Include temporary and permanent stabilization specifications.
 - b. Include a note to position portable toilets so they are secure.

- c. Provide a concrete washout standard detail.

Stipulations: None

16. P26-027 Viridian Sentinel

The purpose of this item is a new apartment complex and parking located at the Southwest corner of parcels containing Viridian Central Apartments, and Teamsters Local 120, 9436 Ulysses St NE, Blaine, Minnesota.

The application proposes the construction of a new apartment complex with parking and associated stormwater treatment. The regulated impervious drains to an existing stormwater pond what was constructed to treat this area. The project will disturb 1.8 acres and create 1.56 acres of regulated impervious. The overall site drains to Springbrook Creek. The relevant water resource concerns are Stormwater Management (District Rule 3) and Soils and Erosion Control (District Rule 3).

Based on the findings and exhibits presented in the Staff Report, the staff recommendation was to Approve with two (2) Conditions and (2) Stipulations.

Conditions:

Rule 2.7 – Procedural Requirements

1. Provide a performance escrow in the amount of \$7,200.00 and execute a signed escrow agreement.

Rule 4.0 – Soils and Erosion Control

2. Update the SWPPP to stabilize soils and soil stockpiles within 24 hours of inactivity.

Stipulations: The permit will be issued with the following stipulations as conditions of the permit. By accepting the permit, the applicant agrees to these stipulations:

1. The applicant must apply for coverage under the Minnesota Pollution Control Agency's (MPCA's) Construction Stormwater Permit (Permit No: MNR100001)
2. If dewatering is required, provide DNR dewatering permit prior to construction. If a DNR permit is not required, provide well-field location, rates, discharge location, schedule and quantities prior to construction.

Board Member Lund moved to approve the Consent Agenda Items. Seconded by Board Member Schneider. The motion carried with four (4) yeas (Board Members Hafner, Lund, McCullough and Schneider) and no nays.

POLICY ITEMS

9. Election of Officers

District Administrator Jon Janke explained the purpose of this item is the election of officers to support the Board organization and administration.

District Bylaws Article VI, Section 1 provides that the Board will annually elect from among its members a President, Vice-President, Secretary, and Treasurer. The term of office is one year, commencing on the date of election. Election of officers is to be conducted at a Board meeting in the month of June. No member may hold more than one office at a time.

The Board last elected officers on June 22, 2026, while one manager position was vacant. At that time, the Board indicated that officer assignments could be revisited after the vacant manager position was filled, and on August 11, 2026, Anoka County appointed Nathaniel Schneider to fill the vacant manager position.

On the August 24, 2026, Board Meeting, Managers McCullough and Lund were absent, so it was recommended to postpone or table the election of Board officers to a future meeting when all Board members are present.

Mr. Janke offered the option for Members to make any modifications or to go through another election now that there is a full Board, or to postpone the election of the Board officers in 2027. Member McCullough discussed that the end of his appointment is in March 2027, and he is not certain at this time if he will continue therefore would like to hold the election later in 2027.

Board Member Schneider moved to retain the elected Board Officers as currently elected and reassess in June 2027. Seconded by Board Member Lund. The motion carried with four (4) yeas (Board Members Hafner, Lund, McCullough and Schneider) and no nays.

10. Hearing on 2027 Budget

The purpose of this item is to receive public comment on the proposed 2027 District budget and consider adoption of the 2027 operating budget and proposed 2027 property tax levy.

Per statute, the Board must host a public hearing to be held on behalf of the budget, secondly the Board must adopt the overall budget and lastly must adopt the resolution certifying the tax levy.

Mr. Janke recommended that the Board open a public hearing and when the hearing is concluded move to adoption of the of the levy.

Member Lund made a motion to suspend the meeting. Seconded by Board Member McCullough. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

Member Schneider made a motion to open the public hearing. Seconded by Board Member Lund. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye,

Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

Chair Hafner called for comment 3 times, hearing none; entertained a motion there were No comments on Coon Creek Watershed District 2027 budget.

Board Member Lund moved to close the public hearing. Seconded by Board Member Schneider. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

Board Member Schneider moved to reopen the regular Board Meeting. Seconded by Board Member Campbell. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

Chair Hafner called for questions from the Board. Hearing none, Mr. Janke explained that the budget establishes the planned revenues and expenditures needed to fund District programs and activities for 2027.

Proposed 2027 Budget:

Revenues	Proposed 2027 Budget
Property Taxes	\$ 6,814,581
Fees & Charges	\$ 270,223
Grants	\$ 2,575,911
Other Revenue	\$ 200,000
Fund Balances	\$ 40,225
Total Revenue	\$ 9,900,940
Expenditures	
Salaries & Benefits	\$ 2,838,729
Professional Services	\$ 501,808
Operating Expenses	\$ 442,234
Program Costs	\$ 5,417,260
Capital Costs	\$ 700,909
Total Expenditures	\$ 9,900,940

The property tax levy, which is approximately 6.8 million dollars, is one source of revenue supporting the overall budget. Other revenue sources come from external grants and joint partner funding.

RESOLUTION 2026-06

COON CREEK WATERSHED DISTRICT BOARD OF MANAGERS

RESOLUTION TO ADOPT 2027 BUDGET AND DIRECT CERTIFICATION OF PROPERTY TAX LEVY FOR TAXES PAYABLE 2027

Manager Jason Lund offered the following resolution and moved its adoption, seconded by Manager Mary Campbell

WHEREAS, Minnesota Statutes sections 103D.911 and 103D.915 require that on or before September 15 of each year, the Coon Creek Watershed District Board of Managers (Board) adopt a budget for the next year and decide on the total amount necessary to be raised from ad valorem tax levies to meet the District budget, and that the District certify to the auditor of Anoka County the tax levy amount;

WHEREAS, pursuant to Minnesota Statutes section 103D.911, the Board held a public hearing, duly noticed, on September 14, 2026, on the proposed 2027 District budget, whereby all interested members of the public were afforded the opportunity to address the Board concerning the proposed budget and levy, and the Board is legally authorized to levy the tax described below;

THEREFORE BE IT RESOLVED, that the Coon Creek Watershed District Board of Managers adopts a 2027 operating budget totaling \$9,900,940 for the fiscal year beginning January 1, 2027 and ending December 31, 2027;

BE IT FURTHER RESOLVED, that the Coon Creek Watershed District Board of Managers hereby establishes the 2027 Coon Creek Watershed District Operating Budget as follows:

Revenues	Proposed 2027 Budget
Property Taxes	\$ 6,814,581
Fees & Charges	\$ 270,223
Grants	\$ 2,575,911
Other Revenue	\$ 200,000
Fund Balances	\$ 40,225
Total Revenue	\$ 9,900,940
Expenditures	
Salaries & Benefits	\$ 2,838,729
Professional Services	\$ 501,808
Operating Expenses	\$ 442,234
Program Costs	\$ 5,417,260
Capital Costs	\$ 700,909
Total Expenditures	\$ 9,900,940

BE IT FURTHER RESOLVED, that a levy of \$6,814,581 be certified to Anoka County and levied upon all taxable property in the Coon Creek Watershed District for the year 2027, as authorized by the Metropolitan Surface Water Management Act, Minnesota Statutes section 103B.241, to pay the costs to prepare the District's watershed management plan and for projects identified in the plan as necessary to implement the purposes of Minnesota Statutes section 103B.201.

The question was on the adoption of the Resolution and there were 5 yeas and 0 nays as follows:

Campbell	Yea	Nay__
Hafner	Yea	Nay__
Lund	Yea	Nay__
McCullough	<u>Yea</u>	Nay__
Schneider	<u>Yea</u>	Nay__

Upon vote, the President declared the Resolution 2026-06 passed.

Board Member Lund motioned to Adopt the 2027 Operating Budget. Seconded by Member Schneider. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

Board Member Lund motioned to Adopt Resolution 2026-06 Certifying the Tax Levy. Seconded by Member Campbell. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

DISCUSSION ITEMS

17. Watershed Management Videos

The Board discussed the video series that is available through the Board of Water and Soil Resources (BWSR) that helps managers understand their role on the Board. Mr. Hafner explained that as time allows the Board may view a video at a Board Meeting.

Board Member Lund motioned a video is not viewed. Seconded by Board Member Schneider. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund – Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The

motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.

INFORMATIONAL ITEMS

18. Drought Returns, Again

Mr. Janke discussed the Minnesota Department of Natural Resources (DNR) article explaining that drought returned across much of Minnesota in summer 2026, driven by long-term precipitation shortages combined with unusually dry summer weather, heat waves, and dry spells.

The 2026 drought is part of a broader pattern of recurring dryness in Minnesota during the 2020s, bringing the rain amount down by 20 inches. While individual wet periods can temporarily relieve drought—and some parts of the state have been wetter than normal—the cumulative precipitation deficit since 2020 has left Minnesota increasingly vulnerable to renewed drought.

The Minnesota Department of Natural Resources (DNR) have initiated their drought task force and will look at water appropriation permits for large water users and if the drought continues, they will issue the permits.

The expectation is that spring will start out with drought conditions.

ADJOURNMENT

Board Member McCullough moved to adjourn at 6:02 pm. Seconded by Board Member Lund. Roll call vote taken pursuant to Minn. Stat. 13D.02: Hafner – Aye, Lund- Aye, McCullough – Aye, Campbell – Aye, Schneider – Aye. The motion carried with five (5) yeas (Board Members Hafner, Lund, Campbell, McCullough and Schneider) and no nays.



President